

**Wildwood Park District
Committee of the Whole Meeting
Monday, September 12, 2016 at 6:00pm**

Minutes

The meeting was called to order at 6:00pm at Valley Lake North Park.

I. Roll Call

Present: Commissioners Maj Kowalski, Jim Neel, Dan Bundalo and Dan VanErden.
Commissioner Ben Richards arrived at 6:02pm.

Park District Staff Present: Colleen Broderick, Executive Director

The following items were identified as needing attention for each park. The Commissioner who stated item is listed after item.

II. Valley Lake North

- Move fence back and pave for parking (VanErden)
- Remove tree by 33544 Mill Road house (requested by owner)
- Clean out drain by north end of lake (Kowalski)
- Add picnic table (Neel)
- Remove old tree stumps along water's edge (VanErden)
- Remove trees by drain (Kowalski)

III. Valley South Park

- Remove all plantings and plant grass up by property line south of drain pond (Bundalo)
- Remove cat tails in lake (Kowalski)
- Install large rocks & cut down plantings by water's edge. Install flat rocks that people can stand on to fish (VanErden)
- Define beach area, remove grass on beach and add more sand to beach (Kowalski, VanErden, Bundalo)
- Add wood chips to playground area (Bundalo)
- Remove branches in lake (Kowalski)
- Clean area by lake behind sign on Greentree side (Richards)

IV. Twin Lakes Park

- Replace wood on maintenance garage (Richards)
- Fence area between two garages for storage (VanErden)
- Store trailer in garage (VanErden)
- Repair second garage weather stripping (VanErden)

V. Meeting was called to order again at Rule House at 7:00pm.

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Changes to agenda included adding Boat Launch Repair and moving N. Stadel Vacation Pay to Executive Session.

VI. Public Comment – none

VII. Committee Items

- A. **GLCC:** no meeting
- B. **Valley Lake:** next meeting is in October. The event on Saturday, September 10th went very well and about 100 people attended.
- C. **Strategic Plan:** no meeting.

VIII. Unfinished Business

- A. **Park Tour:** Next park tour will be held Monday, September 19 at 6:00pm starting at Twin Lakes (meeting at park equipment) and continuing to Old Plank Park.
- B. **Tax Levy:** Director communicated her concern regarding the Park District's financial savings for capital improvement projects. It appears the majority of money is being spent each year and little is being saved for future capital improvement projects. Commissioner VanErden stated that after the building mortgage was paid off, \$30,000 each year should be going toward capital improvements. Commissioner VanErden also stated that the revenue from Boat Ramps that should have been saved for boat launches has not been saved for those repairs. Commissioner Kowalski said the Park District continues to not have enough money to maintain the parks properly including removing dead trees and removing tree stumps. Commissioner Richards requested to see the budget using 1%, 2% and 3% tax increase. Commissioner Richards brought up health insurance expense and the budget. The proposed budget was discussed.
- C. **Ordinances:** Commissioner Richards requested ordinances be discussed at a later time. Ordinances will be put on the January 2017 agenda.

IX. New Business

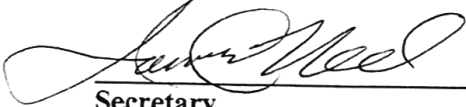
- A. **IAPD Legislative Survey:** Surveys were received from Commissioner VanErden and Neel. The Director will combine the surveys and turn in to IAPD.
- B. **Salary Ranges:** Information provided for Board review.
- C. **Office Hours:** Information provided for Board review. Commissioners like the consistency and thought it was a step in the right direction.
- D. **Health Insurance:** Commissioner VanErden stated the comparisons seem far away. Those districts were chosen based on their size since Gurnee and Grayslake are larger districts. Commissioner VanErden would like to see PDRMA rate sheets for the last five years. Commissioner Kowalski and Richards stated that with only three full time staff PDRMA will be the best rate for the Park District.
- E. **Budget:** Board will review the information provided.
- F. **Boat Launch Repair:** Commissioner VanErden stated he would like to create a boat launch committee and he will be a part of it to research boat ramps. Commissioner VanErden said it is hard to find companies who do this work. The proper design and cost need to be determined.

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- X. **Executive Session:** Commissioner Kowalski motioned, seconded by Commissioner Bundalo to move into Executive Session for the purpose to discuss staff issues at 9:08pm.

The Board returned from Executive Session to the Committee of the Whole Meeting at 9:21pm.

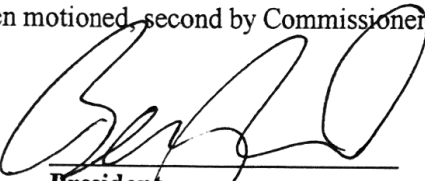
- XI. **Adjournment:** Commissioner VanErden motioned, second by Commissioner Bundalo to adjourn the meeting at 9:21pm



Secretary
Board of Park Commissioners

09/19/16

Date



President
Board of Park Commissioners

9/19/16

Date