

**Wildwood Park District
Regular Board Meeting
Tuesday, February 20, 2018 at 7:00pm
Held at Rule House, 33325 N. Sears Blvd.**

Minutes

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call**
Present: Commissioners Dan Bundalo, Anna Nelson, David Rupp, Jim Neel and Becky Jante.
Park District Staff Present: Colleen Broderick, Executive Director.
- III. Approval of Agenda**
Commissioner Nelson moved, seconded by Commissioner Neel to approve the Agenda with the addition of Park Patrol under Unfinished Business. All in favor, motion carried.
- IV. Public Comment:** None
- V. Approval of Minutes**
A. Commissioner Nelson moved, seconded by Commissioner Rupp to approve the Minutes of the January 26, 2018 Regular Board Meeting with the two corrections of under XI A Boat Ramp Commissioner Jante in the last sentence should be Commissioner Nelson and In XII B Budget should read Commissioner Jante asked to contact attorney not Commissioner Nelson. All in favor, motion carried.
B. Commissioner Neel moved, seconded by Commissioner Rupp to approve the Minutes of the January 16, 2018 Executive Session Meeting. All in favor, motion carried.
- VI. Financial Report:** Commissioner Neel stated he wanted the budget to be adjusted. He was informed we are not discussing the budget at this time. No additional information or questions.
- VII. Committee Reports**
A. GLCC: Commissioner Rupp stated he attended the last GLCC meeting and the committee asked about the budget and said they wanted \$7,700. Carp Derby will be held May 19, there was a Golf Derby last weekend on the lake, there is a vacancy for the Vice President position, Adopt a Highway date is to be determined and March 8 will be the next GLCC meeting.
B. Valley Lake: Commissioner Bundalo said there was nothing to report and the Park District ice fishing derby was a success.
- VIII. Staff Reports**
A. Director: Director Broderick updated the Board on the Valley Lake drain. We are trying to schedule a meeting with Warren Township, Hey & Associates, Bleck Engineering, Stormwater Commission and the Lake County Planning, Building and Development. In addition, a Board of Commissioners manual was completed and given to the Board for review. We will put in on the March agenda for approval.

Commissioner Nelson had a correction on the Commissioner Manual regarding the election cycle. The change will be made and presented at the next meeting.

Director Broderick informed the Board that there was a large plumbing issue in the crawl space that was repaired.

B. Recreation: No additional information.

C. Maintenance: No additional information.

IX. Unfinished Business

A. Boat Ramp: Director Broderick informed the Board the picture of the cement pad location that Lighthouse provided was included in the Board packet. Commissioner Neel moved, seconded by Commissioner Rupp to approve Lighthouse quote for \$11,750. Commissioner Rupp, Neel, Nelson, Jante and Bundalo all voted aye. Motion carried.

B. Budget 2018-2019: Commissioner Neel said he wanted to increase Board expense so more Commissioners can go to conference. Discussion was held regarding the conference. It was decided to change the Board Expense line item in the budget to \$3,875.

Commissioner Nelson asked about the lake maintenance and Valley Lake line items. Director Broderick explained what each line item is made up of. Commissioner Nelson asked what is the proposed expense to treat Valley Lake. Commissioner Bundalo said Marine Biochemist will determine what is needed to treat the lake so the cost will remain the same and no reduction will be made because of the aerators. Commissioner Nelson also asked if GLCC will show us what the money will be spent on. Director Broderick recommended that the Park District create an agreement with GLCC so there are parameters on what the GLCC can use the money from the Park District on. A lengthy discussion was held regarding the GLCC.

C. Capital Improvement Items for 2018-2019: Commissioner Nelson moved, seconded by Commissioner Jante to remove the \$16,000 to clear the front of Rule Park from the capital improvement list. All in favor, motion carried. We will also purchase trash and recycle cans for Rule Park this fiscal year.

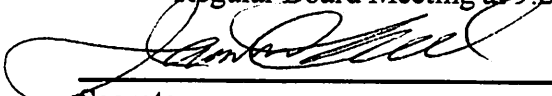
D. Park Patrol: Commissioner Jante informed the Board a meeting was held with Commissioner Jante, Commissioner Bundalo and the Director with Tim Schaefer who worked the park patrol last summer. It was agreed that Mr. Schaefer would have until March 15 to secure staff to work this summer. If he is unable to secure staff, the Park District will try a different approach to patrol the parks. Commissioner Jante moved, seconded by Commissioner Neel to create a position of boat ramp monitor to supervise each boat ramp to look for boat stickers and boat keys on Saturdays and Sundays throughout the summer from Memorial Day to Labor Day. Commissioner Jante, Nelson, Rupp, Neel and Bundalo aye. Motion carried.

X. New Business

A. Commissioner Nelson IAPD/IPRA Conference Report: Commissioner Nelson submitted a copy of all the training material she received from the IAPD/IPRA Conference for the other Commissioners to review. She reviewed each session she attended at the conference.

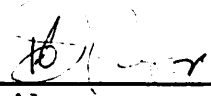
- B. Capital Needs Assessment:** Director Broderick presented four quotes from companies to complete a capital needs assessment. Commissioner Nelson moved, seconded by Commissioner Jante to contract with On-Site Insight to complete a capital needs assessment this fiscal year. Roll call vote, Commissioner Nelson, Jante, Neel, Rupp and Bundalo aye. Motion carried.
- C. Valley Lake Committee:** Commissioner Nelson likes that they are an official committee of the Board. Commissioner Bundalo said the committee can still provide information to the Park District but they would not have to follow the Open Meetings Act as they would be more informal. Commissioner Bundalo said we should table this topic until the April Board meeting. Commissioner Jante moved, seconded by Commissioner Rupp to disband the Valley Lake Committee as an official Committee of the Park District Board. Commissioner Jante, Rupp, Neel and Bundalo aye, Commissioner Nelson no. Motion carried.
- D. IAPD Legislative Conference & Park Day at the Capital:** Director Broderick asked if the Commissioners would like the Director to attend this year's IAPD Legislative Conference. Commissioner Nelson moved, seconded by Commissioner Rupp to let the Director decide to attend or not.

XI. Adjournment: Commissioner Bundalo motioned, second by Commissioner Rupp to adjourn the Regular Board Meeting at 9:27pm.



Secretary
Board of Park Commissioners
 03/19/2018

Date



Vice President
Board of Park Commissioners
 3-19-18

Date