

**Wildwood Park District  
Regular Board Meeting  
Monday, December 5, 2016 at 7:00pm**

**Minutes**

The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.

**I. Roll Call**

**Present:** Commissioners Ben Richards, Dan VanErden, Jim Neel, Maj Kowalski and Dan Bundalo.

**Park District Staff Present:** Colleen Broderick, Executive Director.

**II. Approval of Consent Agenda**

Commissioner VanErden moved, seconded by Commissioner Budalo to approve the Consent Agenda. Roll call, all in favor, motion carried.

**III. Public Comment**

None

**IV. Approval of Minutes**

There were no minutes presented for the May 9, 2016 Executive Session Meeting.

Commissioner Kowalski moved, seconded by Commissioner VanErden to approve the Minutes of the November 14, 2016 Regular Board Meeting with the addition that since Rule Park stays open later due to programming the discussion regarding the solar lights should be reinstated. Roll call, all in favor, motion carried.

It was decided to wait on approving the Executive Session for November 14, 2016 until the January 2017 meeting as Commissioner Neel had a question regarding the minutes.

**V. Financial Report**

Commissioner VanErden stated \$12,000 should be moved from line item 510065 Public Safety to Capital Expenses since the whole budgeted amount will not be used this fiscal year.

**VI. WSRA Report**

No report

**VII. Committee Reports**

**A. GLCC:** Commissioner VanErden stated there was not a meeting held this month.

**B. Valley Lake:** Commissioner Bundalo stated there wasn't a meeting so there is no report. Commissioner VanErden stated that DNR let him know how many fish have been stocked at Valley Lake and that aerators may or may not help the lake.

**C. Boat Ramps:** Commissioner VanErden stated that Captain Ron has worked on the lake for different customers. Captain Ron will take a look and provide an estimate.

000005

**VIII. Staff Reports**

- A. Director:** Items are on the agenda or for information.
- B. Recreation:** No additional information.
- C. Maintenance:** No additional information.

**IX. Unfinished Business**

- A. Audit:** Commissioner VanErden motioned, seconded by Commissioner Bundalo to approve the audit as presented by the auditor. Roll call, all in favor, motion carried.
- B. Valley Lake Aeration:** Valley Lake Committee is still in the process of gathering additional information.
- C. Health Insurance:** Commissioner Kowalski looked into health insurance through Blue Cross and Blue Shield on a temporary basis. It was decided to apply for the PDRMA health insurance and possibly use BCBS if not approved by PDRMA.

**X. New Business**

- A. Valley Lake Treatment:** Marine Biochemists has provided a yearend report and a new agreement for 2017. It was decided to add the 2017 agreement to the February 2017 Board Meeting agenda.
- B. Auditor Quotes:** Based on the quality of service with the existing auditor, quotes were received from three other auditing companies. The Director and Commissioner Bundalo will meet with the auditors.
- C. Expense Reimbursement Policy:** Commission Kowalski motioned, seconded by Commissioner VanErden to approve the Expense Reimbursement Policy. Roll call, all in favor, motion carried.

Commissioner VanErden motioned, seconded by Commission Kowalski to retract the approval to sell boat ramp keys to the four non-residents based on legal recommendations. Commissioner Neel said no, all other Commissioners in favor, motion carried. Commissioner VanErden will talk with the four non-residents regarding being annexed in the Park District boundaries.

Commissioner Richards suggested having an Eagle Scout build another Gaga Ball Pit for Old Plank Park.

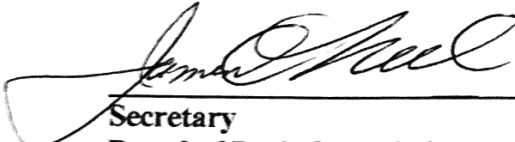
- XI. Executive Session:** Commissioner VanErden motioned, seconded by Commissioner Bundalo to move the Regular Board Meeting into Executive Session for the purpose to discuss staff issues at 8:16pm. All in favor, motion carried.

The Board returned from Executive Session to the Regular Board Meeting at 9:25pm.

Commissioner VanErden motioned, seconded by Commissioner Kowalski to increase the Director's salary by \$6250 starting December 1, 2016. Roll call vote, all in favor, motion carried.

Commissioner Kowalski stated there will be a conference call with the forensic accountant with Commissioner Kowalski, Commissioner Bundalo and Director Broderick.

**XII. Adjournment:** Commissioner Neel motioned, second by Commissioner Bundalo to adjourn the Regular Board Meeting at 9:28pm.

  
\_\_\_\_\_  
Secretary  
Board of Park Commissioners

01/17/2017  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
President  
Board of Park Commissioners

1/17/17  
\_\_\_\_\_  
Date