

**Wildwood Park District
Committee of the Whole Meeting
Monday, June 13, 2016 at 6:00pm**

Minutes

The meeting was called to order at 6:00pm.

I. Roll Call

Present: Commissioners Ben Richards, Dan VanErden, Jim Neel, Dan Bundalo

Absent: Commissioner Maj Kowalski

Park District Staff Present: Colleen Broderick, Executive Director

Others Present: Brian Hanson

Commissioner Richards started meeting stating that on behalf of the Park District thoughts and prayers are with those in Orlando due to the tragedy.

II. Public Comment

Brian Hanson – thanks for cleaning Valley Lake so they can swim and getting rid of weeds in Gages Lake so they can water ski. Concern of lack of security in parks. Suggestion to create tow zones for parking.

Brian – Welcome Director to Wildwood. Residents were told there was no money to maintain lake. Residents looked into spending from 2011 to 2014 – handed out their report of findings to the Board. Questioning spending. Want to know how this happened and accountability.

Piada Marcasy – concerns about security in parks. Cars with no stickers are parking.

III. Committee Items

A. GLCC: Annual Carp Fishing Derby went well even though there was some rain. Anticipate the DNR will come to lake this summer to shock the lake to remove additional carp. Treated for weeds two weeks ago and it is getting better. A concern regarding dying weeds may cause more algae. Will watch and if more algae will treat as needed.

B. Valley Lake: Had a couple of meeting this month. One with Mike Adams. Will prepare minutes to present at the next meeting. Lake is looking great. Company hired to treat is doing a great job. Commissioner VanErden asked if there was a way to measure the muck at the bottom of the lake to see if the treatments are successful. Last meeting discussion included the Township and the drain, the Boy Scouts helping with cleaning the beach area and having a “Jump Back in the Lake” party at the end of the summer.

IV. Unfinished Business

- A. Finalize Board Positions:** Secretary position still needs to be assigned. Commissioner Neel feels it will be a conflict of interest for him to be secretary. Suggestion was made to have a staff member other than the Director to take the minutes. After discussion, it was decided the person typing the minutes should attend the meeting. The Director will ask part time staff if there is interest in becoming Secretary. Commission Richards will complete the minutes from the meetings in May.
- B. Security in Parks:** Due to changes in staff at the Park District, security has been on hold. There are questions regarding the Park District's liability and what we have the authority to do. Commissioner Bundalo asked if there was a security person already hired. After discussion, it was determined in the short term to go with the Sherriff's Department for security. They should be scheduled Saturdays from 12:00 – 5:00pm and Sundays from 12:00 – 5:00pm.

Parking pass information was discussed to confirm. Information will be presented at the next Board Meeting for the Board to finalize.

V. New Business

- A. IAPD Leadership Classic:** For information only. This is a networking opportunity with legislators. Something the Board may want to consider for next year.
- B. Eagle Scout Project:** There is an Eagle Scout who is proposing to make a Gaga Dodge Ball Pit. The Board would like the Scout to make a presentation at the next Board meeting.
- C. Staff Holiday Schedule 2016 & 2017:** Proposed staff schedule of holidays were presented. The Board had questions regarding the holiday break days off. It was the understanding that the office was closed for two weeks last year so that is why only one week was proposed this year. This topic will be listed on the next meeting agenda.
- D. Board Mailboxes:** For information only, Board mailboxes have been added. The Board will be able to have their information in one place.
- E. Distribution of Board Packets:** The packet of information can be emailed or mailed to Board members. It was decided the Board packet of information will be distributed by email on Thursday before the meeting. The question came up if each page should be numbered in the packet. Commissioner Neel will contact IAPD to find out if page numbers are needed.
- F. Pier Removal:** A question regarding why the piers are removed and installed every year was asked. The issue is that ice in the spring will cause the piers to

move. Companies will be contacted to get costs to install and remove. Piers should be installed May 1 and removed October 1 or November 1.

G. Inventory: Director would like to complete an inventory of equipment however time is currently not available. Commissioner Bundalo offered to assist with the inventory as he wants to see if certain items purchased are still part of the Park District's inventory. Asset tags will be purchased to use to tag items. Lengthy discussion followed regarding hand out given by resident.

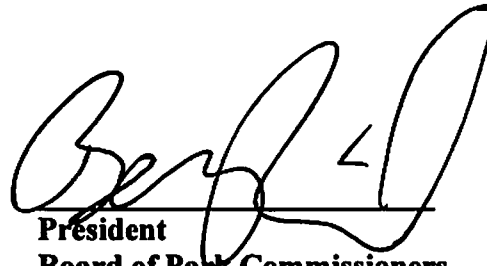
H. Salary Ranges: The Park District should have approved salary ranges for full and part time staff. More information will be provided at a later date.

VI. Executive Session

VII. Adjournment



**Secretary
Board of Park Commissioners**



**President
Board of Park Commissioners**

June 20, 2016
Date

June 20, 2016
Date