

**Wildwood Park District  
Regular Board Meeting  
33325 N. Sears Boulevard, Wildwood, IL 60030  
Wednesday, March 22<sup>nd</sup>, 2023, | 7:00pm  
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

**AGENDA**

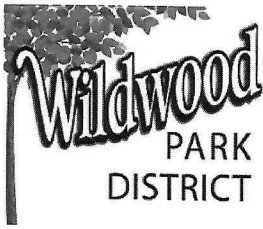
- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Wednesday, March 22<sup>nd</sup>, 2023**
- IV. Approval of Minutes**
  - A. Minutes of the Regular Board Meeting – Tuesday, February 21<sup>st</sup>, 2023**
- V. Matters from the Public**
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
- IX. Valley Lake Report**
- X. Staff Reports**
  - A. Recreation/Administration
  - B. Maintenance
  - C. Marketing/Promotions
- XI. Unfinished Business**
  - A. Oak Tree Wilt Discussion
  - B. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA)
  - C. Capital Improvements Budget Discussion
- XII. New Business**
  - A. FY 2023-2024 Preliminary Budget Review
  - B. Approval of Lighthouse Dock and Lift Spring Sunset Pier Service
  - C. Approval of Signarama Quote for Parks Informational Signage Project
  - D. Approval of 2023 Garden Club Projects and Budget
  - E. Approval of 2023 AquaGuard Lifeguard Service Proposal
  - F. Valley Lake 2023 Treatment Company Proposals Review
  - G. Budget Reallocation
- XIII. Other Business**
- XIV. Matters from the Public**
- XV. Executive Session**
  - A. Personnel 5 ILCS 120/2(c)(1)
- XVI. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email [info@wildwoodparkdistrict.com](mailto:info@wildwoodparkdistrict.com).

**The Board of Park Commissioners welcome public comments during all meetings.**

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.



33325 N. Sears Blvd.  
Wildwood, IL 60030  
Phone: 847.223.7275  
Fax: 847.223.2820  
[www.wildwoodparkdistrict.com](http://www.wildwoodparkdistrict.com)

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TO: Board of Commissioners  
CC: All Staff  
FROM: Brandon Magnini, Park District Manager  
SUBJECT: Board Packet Attachments and Agenda Items  
DATE: March 22<sup>nd</sup>, 2023

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Good morning, Commissioners,

Please find below brief explanations on the following Board attachments that correlate with the agenda items for the Wednesday, March 22<sup>nd</sup>, 2023, Regular Board Meeting:

**GLCC:** Attached you will find the agenda from the GLCC meeting on March 2<sup>nd</sup> that President Jante and I attended. Also attached is the GLCC's Treasurer's Report covering monies from August 2022-Present. Also attached is a packet for the ILMA (Illinois Lake Management Association) conference that took place March 8<sup>th</sup>-10<sup>th</sup>. Rob Flood of the GLCC attended the conference. My recommendation is that the Board vote to approve a \$50 once a year subscription to the ILMA newsletter for the WPD that pertains to important lake management news, tips, resources, and data. Other information from the March 2<sup>nd</sup> GLCC meeting will be shared at the WPD Regular Board Meeting on 3/22.

**Unfinished Business:**

**A. Capital Improvements Budget Discussion:**

As submitted to the Board by Kathy (along with the FY 23-24 Preliminary Budget) this Capital Improvements Project List was discussed and is a culmination of Commissioner feedback and meetings to establish the Capital Project timeline and list for FY 23-24 and beyond.

**New Business:**

**A. FY 2023-2024 Preliminary Budget Review:**

As submitted to the Board via Kathy, please review the preliminary budget spreadsheet and be prepared with questions for the March meeting.

**B. Approval of Lighthouse Dock and Lift Spring Sunset Pier Service:**

Attached you will find an estimate totaling \$2,750.00 for Lighthouse Dock and Lift to perform the seasonal install of the atlas piers at Sunset Beach Park. I recommend the Board vote to approve this service so that it may be scheduled.

**C. Approval of Signarama Quote for Parks Informational Signage Project:**

Please see attached quotes from Signarama, Signs Now, and Fast Signs for the production of 38 new and updated parks informational signage. Per email vote prior to this meeting; the Board approved the quote from Signarama for a total of \$3,339.05. Please vote to approve the quote from Signarama for \$3,339.05 at the March Regular Board Meeting.

**D. Approval of 2023 Garden Club Projects and Budget**

Attached you will find a 13 slide PowerPoint presentation given by Donna Anhalt-Straka with the Wildwood Garden Club proposing 2023 projects and estimated costs. After discussion with Donna and review of Garden Club expenditures in 2022; it is my recommendation that the Board approve a budget amount of \$1,800.00 for FY 23-24 for the Garden Club. \$1,800.00 is what was budgeted last year, and we were able to stay well under budget.

**E. Approval of 2023 AquaGuard Lifeguard Service Proposal:**

Attached you will find the 2023 Season proposal from AquaGuard Management for their lifeguard services (summer camp and swim lessons). My recommendation is that the Board approve this contract for a total of \$7,638.00 which will cover programming June-August.

**F. Valley Lake 2023 Treatment Company Proposals Review:**

Attached you will find three quotes for the 2023 lake maintenance treatment of Valley Lake. The first quote comes from McCloud Aquatics for a total of \$8,970.00, the second from Wisconsin Lake and Pond Resource LLC for a total of between \$13,000-\$15,000, and from Clarke Environmental (parent company SOLitude Lake Management for a total of \$9,040.00. I sought out for the quotes to be very comparable and include provisions for preventative swimmer's itch treatment(s), a core treatment program with scheduled visits, and the elimination of all extra beneficial bacteria options and aerator maintenance (as we currently do this in-house).

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

*Brandon Magnini*

Brandon Magnini, Park District Manager

**Wildwood Park District  
Regular Board Meeting  
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030  
February 21<sup>st</sup>, 2023, at 7:00pm**

**Minutes**

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call:**  
**Present:** Commissioners Matt Brueck, Frank Bruno, Dan Corrigan, Anna Nelson. Commissioner Jante called in via audio as she was on a business trip. Commissioner Brueck presided over the meeting as acting President (in his role as Vice President) in lieu of Commissioner Jante physically being present.  
**Absent:** None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Maintenance Supervisor, Michael Dykes.
- III. Approval of Consent Agenda – Regular Board Meeting – Tuesday, February 21<sup>st</sup>, 2023**  
Commissioner Brueck entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Tuesday, February 21<sup>st</sup>, 2023, with moving item A under “Unfinished Business” Oak Tree Wilt Presentation to after “Approval of Consent Agenda”. So moved, Commissioner Bruno. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. Approval of Minutes**  
**A. Minutes of the Regular Board Meeting - Tuesday, January 17<sup>th</sup>, 2023**  
Commissioner Brueck entertained a motion to approve the Minutes of the Regular Board Meeting of Tuesday, January 17<sup>th</sup>, 2023. So moved, Commissioner Corrigan. Seconded, Commissioner Bruno. All in favor, motion carries.
- V. Matters From the Public**  
-No Public Comment
- VI. Financial Report**  
The Financial Report was read. Discussion. Commissioner Brueck entertained a motion to accept the Financial Report. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.
- VII. WSRA**  
Commissioner Nelson stated the latest WSRA Board Meeting took place on January 23<sup>rd</sup>. At that meeting, the Lindenhurst Park District was officially signed on as a member agency of WSRA. The final signed agreement copy for the Park District has been delivered to the office. Commissioner Nelson again informed the Board of WSRA’s Shining Star Event to fundraise for scholarships for individuals with special needs and programming to take place on March 24<sup>th</sup>. The next official WSRA Board Meeting will be March 13<sup>th</sup>, 2023. The Commissioners confirmed that they did not require the WSRA Minutes and WSRA Board Packet to be included in the WPD Board Packets. If any Commissioner would like to review the WSRA Board Packets, they may do so with Park District Manager Magnini in the office.

## **VIII. GLCC**

-Snow Much Fun event was cancelled for 1/21. Rob Flood of the GLCC had been assisting the Park District with fishing rules signage redesign for the parks informational signage replacement project.

## **IX. Valley Lake Report**

-No additional information to report.

## **X. Staff Reports**

### **A. Recreation/Administration**

The Recreation/Administration Report was read. Discussion.

### **B. Maintenance**

The Maintenance Report was read. Discussion. The 2023 Grasshopper that was purchased was delivered but returned immediately for maintenance to fix some minor equipment issues. Payment will be made to the manufacturer but will hold off payment to the assembler until issues are rectified. Commissioner Corrigan thanked the Maintenance Team for having a sharp eye to notice the issues with the Grasshopper. Commissioner Brueck asked if this was the first year that the Maintenance Team had snowplowed all of the paved walking paths in the parks system. Maintenance Supervisor Dykes confirmed. Commissioner Bruno asked when Bartlett Tree Experts were expected to finish the winter safety pruning. Park District Manager Magnini indicated they were scheduled to start this week.

### **C. Marketing/Promotions**

The Marketing/Promotions Report was read. Discussion. Commissioner Nelson asked Park District Manager Magnini if the Judson Brown Band could be booked for Harvestfest. Park District Manager Magnini indicated he would look into it.

## **XI. Unfinished Business**

### **A. Oak Tree Wilt Discussion**

Alex Nevarez with Balanced Environments Inc. briefly presented their verbal findings on Oak Wilt affecting Oak trees in the area. Alex explained that younger Red Oak trees can survive Oak Wilt, however the Red Oaks are more susceptible. White Oaks mainly get affected by blight on their leaves. Alex stated that with Balanced Environments, treatment for each Oak tree is estimated at \$300.00. A ¼ hole would be drilled into each tree to inject fungicide and Park District could tackle one-two parks per season on a rotational schedule. Alex suggests waiting until Spring to assess your Oak trees and see how they leaf out before taking any action or reviewing. Balanced Environments could also take samples from trees suspected of Oak Wilt and send to a lab for a fee of \$55.00 per test with a 15–18-day test turnaround time. Suggested in-house mitigation efforts include improving drainage around the older oaks and mulching as needed. Affected areas were presumed to be in southeastern Wisconsin, Lake Forest, Libertyville, Lindenhurst, and Old Mill Creek per Alex. Park District Manager Magnini to follow up with parks departments around the area to confirm and gather further information. Discussion. The Board thanked Alex Nevarez for presenting. Commissioner Brueck asked the District to just keep an eye on the issue and follow up to confirm if other areas are being affected while attempting to bring in a third arborist company to discuss their findings.

### **B. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion**

Park District Manager Magnini had no further updated information to give.

The Park District is still waiting on the final draft of the engineering plans to be finalized as well as the final draft of the intergovernmental agreement (IGA) to sign and will be sharing with the public when ready.

## **XII. New Business**

### **A. ComEd Energy Efficiency Program Offering/Proposal Through LEAD Electrical and Lighting**

Park District Manager Magnini presented to the Board two ComEd Energy Efficiency Program assessments conducted by LEAD Electric for the facilities at Rule Park (including the Rule Park drive street lights), and the Twin Lakes Maintenance/Scout buildings. These assessments were executed at the request of the Park District to determine the cost of full LED light replacement of all existing District lighting inside our facilities and the Rule Park drive street lights. Park District Manager Magnini stated Maintenance Supervisor Dykes and him met LEAD Electric and the ComEd program at IPRA Conference in January after attending an educational session. Discussion. Per the applications, the Park District would be able to achieve full LED light replacement on all existing light fixtures for a grand total of \$269,000 (after several thousand dollars of incentives that were applied to the balance from the ComEd program covering the labor and material). The LED's are projected to have a useful life of at least 5 years which will completely eliminate constant replacement of lesser light bulbs from our Maintenance Team and increase utility bill savings on electric. ComEd will have the right to audit our LED lights in the years following installation to ensure the Park District is complying with the terms of the program by having not replaced any LED's that weren't replaced by ComEd. Signing off on the program application does not guarantee acceptance of the program on ComEd's end; but submitting the signed application from the Park District will begin the review process for possible program approval.

Commissioner Corrigan asked Park District Manager Magnini to circle back and ask what the warranty situation looks like if an LED bulb dies before the 5-year useful life period and who replaces that bulb (without violating the program terms). Commissioner Brueck entertained a motion to approve the ComEd Energy Efficiency LED light replacement program applications contracted through LEAD Electric as presented not to exceed \$500,000. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.

## **XIII. Other Business**

- Capital Planning Budget was discussed. Discussion. Shoreline Erosion/shoreline rock stabilization install at Pebble Beach Park was highlighted as a top priority for the upcoming fiscal year starting in May 2023 (if not sooner). Discussion. Commissioner Brueck asked that a steel seawall be added to the Capital Planning Budget to be installed between the Boat Ramp at Pebble Beach Park and the outflow drains to minimize silt buildup on the concrete Boat Ramp. Discussion. Other items of discussion included seeking out inspections for the Rule House Roof, possible drain tile and river rock install at west end of Pebble Beach Park for better drainage, replacement of the smaller fishing pier in the cove at Pebble Beach Park, and new carpet and laminate flooring in the lobby/office suite at Rule House. Discussion. Commissioner Brueck asked the Board to email Park District Manager Magnini their top 5 capital projects they would like to see done and further classification and prioritization will take place.

## **XIV. Matters from the Public**

- No further matters from the Public.

## **XV. Executive Session**

-The Board did not move into Executive Session.

**XVI. Adjournment**

Commissioner Corrigan moved to adjourn the Regular Board Meeting of Tuesday, February 21<sup>st</sup>, 2023, at 8:25pm. Commissioner Bruno seconded the motion. All in favor, motion carried. Meeting adjourned.

\_\_\_\_\_  
**Secretary**  
**Board of Park Commissioners**

\_\_\_\_\_  
**President**  
**Board of Park Commissioners**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**



**GLCC Meeting Outline**  
**March 2, 2023**

**Special Guest - Weed Control Program for Gages Lake 2023-Jennifer Biancalana, Clarke**

**Meeting Call To Order** Rob Flood, Pres.

**Secretary's Report** Michelle Perna

**Treasurers Report** Marianne Porreca

**Old Business**

1. Fish Stocking
  - a. Walleye (500), Smallmouth Bass (289) and Northern Pike (100)
  - b. Stocking date was November 11, 2022
  - c. \$4319.00
2. Any Other Old Business

**New Business**

1. Weed Control on Gages Lake
  - a. Approval of weed control contract from Clarke.
2. Adopt A Highway Clean up
  - a. Set date for spring clean up. Meet at JoJo's on Rt 45
3. Illinois Lake Management Association (ILMA) Meeting
  - a. 2023 Conference in Gurnee March 8-10
  - b. Cost \$175 pp.
  - c. ILMA membership (\$50/yr.)
4. Any other new business

**GLCC Projects/Goals for 2023**

- Weed Control Spring 2023 – May/June, 2023
- Carp Derby – June 3 or June 10, 2023
- Shoreline Cleanup
- Adopt A Highway clean up spring/fall
- WPD Harvest Fest - Sept. 23, 2023
- Idlewild Gages Lake Centennial August 19, 2023
- Fish stocking – Fall 2023
- Public Relations/Education – WPD Newsletter
- 

**Adjournment**

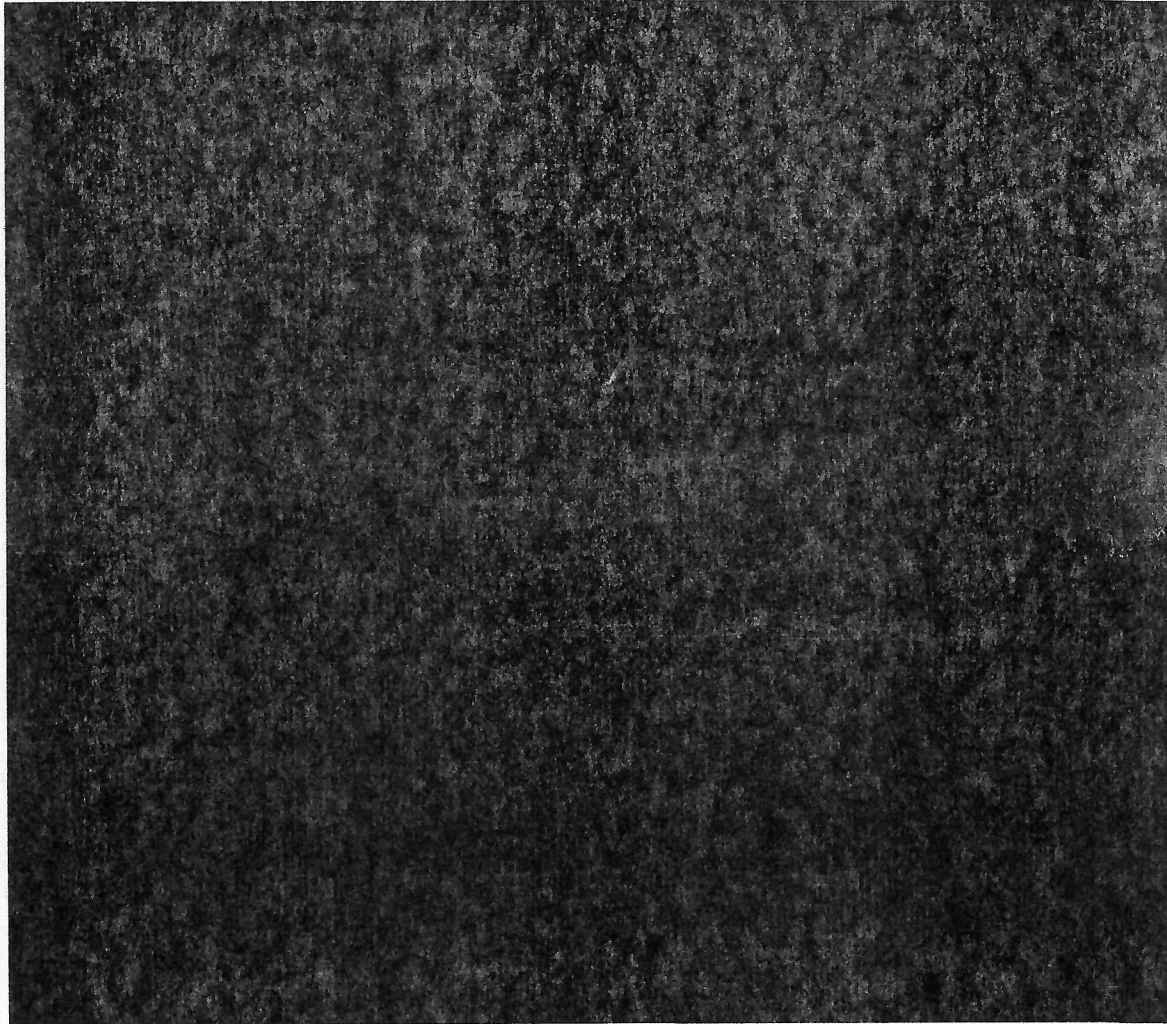
Next meeting date – April 13, 2023

Gages Lake Conservation Committee

1-Mar-23

|                        |                   |                    |               |
|------------------------|-------------------|--------------------|---------------|
| Balance as of 8/22     |                   | Balance as of 3/23 |               |
| Miscellaneous          | \$12,278.70       | Miscellaneous      | \$14,467.70   |
| Algae                  | \$1,158.00        | Algae              | \$1,158.00    |
| Stamps                 | <u>\$6.00</u>     | Stamps             | <u>\$5.00</u> |
|                        | \$13,442.70       |                    | \$15,630.70   |
| <b>Expenses:</b>       |                   |                    |               |
| Keystone Hatcheries    | \$4,319.00        |                    |               |
| Stamp                  | \$1.00            |                    |               |
| Secretary of State     | <u>\$10.00</u>    |                    |               |
| <b>Total Expenses:</b> | <u>\$4,330.00</u> |                    |               |
| <b>Income:</b>         |                   |                    |               |
| Harvest Festival       | \$117.00          |                    |               |
| Ice Golf               | \$3,662.00        |                    |               |
| Donation               | \$150.00          |                    |               |
| Waters Edge            | \$2,473.00        |                    |               |
| Harvest fest fish      | \$36.00           |                    |               |
| Centennial             | <u>\$80.00</u>    |                    |               |
| <b>Total Income:</b>   | <u>\$6,518.00</u> |                    |               |

*38<sup>th</sup> Annual Conference*  
Illinois Lake Management Association



*Comet Neowise over Forbes Lake* by Michael Nannini  
2022 ILMA Photo Contest Winner

March 8 - March 10, 2023  
Holiday Inn Gurnee-Convention Center  
Gurnee, Illinois

**Thursday March 9th, 2023**

Registration opens at 8:00 AM

9:00 AM- 10:15 AM Concurrent Sessions 1.....Ruby Emerald and Diamond

Session 1a—Diamond Room

**Theme: Water Quality**

*Moderator: Mark Lynch*

**9:00**

Mechanical Destratification: An Illinois Legacy in Improving Water Quality in Lakes and Rivers  
*Tom C Hausenbauer, P.E. , Limnetics Corporation*

**9:25**

Wave and Wake Assessment of Flag Island  
*Brian Valleskey, Geosyntec*

**9:50**

Water Color of Minnesota’s Sentinel Lakes (SLICE) by Satellite Remote Sensing  
*Andrew Dooley , Illinois State University*

Session 1b—Ruby Emerald Room

**Theme: Watershed Management**

*Moderator: Jeff Boeckler*

**9:00**

Bubbling Brooks - What are they trying to tell us  
*Jeff Weiss , Flint Creek/Spring Creek Watershed Partnership*

**9:25**

Lake Decatur Watershed Management Program—Protecting the City’s Investment  
*Ted Kratschmer, Northwater Consulting & Jennifer Gunter City of Decatur*

**9:50**

Illinois Water Supply from Surface Resources  
*Wei Han, Illinois Department of Natural Resources*

10:15 AM- 10:45 AM Break.....Grand Ballroom

10:45 AM- 12:00 PM Concurrent Sessions 2.....Ruby Emerald and Diamond

Session 2a—Diamond Room

**Theme: HABs**

*Moderator: Wendy Welch*

**10:45**

Harmful Algal Blooms: Identification, Trends and Communication  
*Alana Bartolaj, Lake County Health Department*

**11:10**

Government Accountability Office (GAO) Report Supports HABs Prevention and Remediation  
*Mark O’Brien, Bill Cotley, & Mary Conley Eggert, Global Water Works*

**11:35**

Renewable Water Success Stories - Addressing HABs and Invasive Weeds  
*Dave Shackleton, SIS Bio*

Session 2b—Ruby/Emerald Room

**Theme: Dredging**

*Moderator: Brian Valleskey*

**10:45**

The Reuse of Dredge Material—Options to Consider to Keep Sediment Removal Costs Down  
*Keith Gray, ILM Environments*

**11:10**

Mariners Cove Dredging Project—Third Lake, IL  
*Rob Rinkenberger, Aldridge Group*

**11:35**

Fox Waterway Agency Maintenance Dredging Program  
*Rob Bowman & Joe Keller, Fox Waterway Agency*

12:00 PM– 1:30 PM Lunch .....Grand Ballroom

*ILMA Awards and Student Scholarships will be presented during the lunch*

**Thursday March 9th, 2023**

Registration opens at 8:00 AM

1:30 PM– 2:30 PM Keynote Speaker.....Grand Ballroom

**“Hackmatack National Wildlife Refuge—Building Sustainable Landscapes for All Life”**

**Steve Byers—Friends of Hackmatack Wildlife Refuge & Vince Mosca - Hey & Associates**

Steven Byers currently serves as the Chair of the Friends of Hackmatack National Wildlife and previously was the Field Representative for the Illinois Nature Preserves Commission for 29 years where he is responsible for protection and stewardship of over 100 Nature Preserves in northeastern Illinois. Vince Mosca is the Senior Principal Ecologist at Hey associates and has been involved with thousands of wetland and ecological assessment projects over the past 34 years in northeastern Illinois and Wisconsin.



Together, Steve and Vince will provide history regarding the establishment of the Refuge, natural resources that grace the landscape in which the Refuge is located, how partners are working together to help build the Refuge and how the Friends of Hackmatack is promoting the 10 year old Refuge and conservation efforts. They will also discuss the aquatic resources and restoration efforts in the Nippersink Creek Watershed and how the refuge promotes biodiversity on a region scale.

2:45 PM– 4:00 PM Concurrent Sessions 3.....Ruby Emerald & Diamond

Session 3a—Diamond Room

**Theme: Invasive Species**

*Moderator: Alana Bartolai*

**2:45**

Storytelling Through Podcasts

*Bonnie Willison, Wisconsin Sea Grant*

**3:10**

Aquatic Invasive Species and Boat Launches

*Greg Hitzroth, IL/IN Sea Grant & INHS*

**3:35**

Containment Approach to AIS Prevention: Stopping Starry Stonewort

*Mark Apfelbacher, CD3 Systems*

Session 3b—Ruby Emerald Room

**Theme: Lake Management**

*Moderator: Quentin Jordan*

**2:45**

The Importance of Aquatic Plants and Their Effects on Aquatic Plant Management Request for Proposals (RFP)

*Gerard Urbanozo, Lake County Health Department*

**3:10**

Revitalizing Island Lake: A Comprehensive Lake Management Plan

*Eric Acevedo, Village of Island Lake*

**3:35**

Lake Scorecard to Economically and Efficiently Assess Lake Health

*Mark O'Brien, Dave Shackleton, and Mary Conley Eggert, Global Water Works*



Thursday March 9th, 2023

Registration opens at 8:00 AM

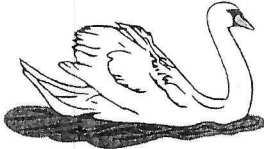
4:15 PM– 6:00 PM Exhibitors Reception.....Grand Ballroom

Please join our exhibitors in the main ballroom for a reception.

**Exhibitors who are Platinum Sponsors:**



**Exhibitors who are Gold Sponsors:**



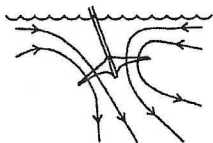
Cygnet Enterprises, Inc.



**Exhibitors who are Bronze Sponsors:**



**Exhibitors:**



Limnetics



SHORELINE REPAIR EXPERTS



6:00 PM– 7:30 PM Dinner.....Grand Ballroom

7:30 PM– 8:30 PM ILMA Annual Meeting.....Grand Ballroom



**Friday March 10th, 2023**

Registration opens at 8:00 AM

9:00 AM- 10:15 AM Concurrent Sessions 4.....Ruby Emerald and Diamond

Session 4a—Diamond Room

**Theme: Wildlife**

*Moderator: Leonard Dane*

**9:00**

Reducing the Impact of an Emerging Fungal Pathogen in Blandings Turtle

*Kathryn McCabe, Lake County Forest Preserve District*

**9:25**

Reaping the Ecosystem Services of Beavers on Illinois Watersheds

*Rachel Schick, Illinois Beaver Alliance, Jeff Boland-Prom, Midwest Beaver Management*

**9:50**

Goose Management

*Vanessa Williams, Wild Goose Chasers, Inc.*

Session 4b—Ruby Emerald Room

**Theme: Nutrients**

*Moderator: Mark Lynch*

**9:00**

Is That Lake Water Purple?

*Diane Tancl, Illinois Environmental Protection Agency*

**9:25**

What is the real story behind phosphorus?

*Keith Gray, ILM Environments*

**9:50**

Salt Smart Solutions to Salt Pollution

*Scott Kuykendall, McHenry County*

10:15 AM- 10:45 AM Break.....Grand Ballroom

10:45 AM- 12:00 PM Concurrent Sessions 5.....Ruby Emerald and Diamond

Session 5a—Diamond Room

**Theme: Fisheries**

*Moderator: Diane Tancl*

**10:45**

Removal of Carp to Reduce Nutrient Enrichment  
*James Fitzgerald and Gerard Urbanozo, Lake County Health Department*

**11:10**

Effective Lake and Pond Design, Maintenance and Management  
*Ken Cummings, EA Engineering Science and Technology, Inc. PBC*

**11:35**

The Importance of a Fish Survey  
*Leonard Dane, Fehr Graham Engineering and Environmental*

Session 5b—Ruby Emerald Room

**Theme: Lake Management**

*Moderator: Joe Darter*

**10:45**

The Ripple Effect: Lake County's SMC WMB Grant Program Overview  
*Juli Crane, Lake County Stormwater Management Commission*

**11:10**

How Loon Lakes Management Association Navigated Grants  
*Dave Tatak, Loon Lakes Management Association*

**11:35**

Project Management 101 for Lakes  
*Dave Kraft and Kirsten James, Hey & Associates Inc & Lindenhurst Lakes Commission*

12:00 PM—1:30PM Lunch & Raffles.....Grand Ballroom



## Friday March 10th, 2023

Registration opens at 8:00 AM

1:30 PM– 2:45 PM Concurrent Sessions 6.....Ruby Emerald and Diamond

Session 6a—Diamond Room

**Theme: BMPs & AIS**

*Moderator: Alana Bartolai*

**1:30**

Building the Wild Mile in Chicago

*Phil Nicodemus, Urban Rivers*

**1:55**

Identifying Lake Managers Needs for Aquatic Invasive Species Tools

*Greg Hitzroth, IL/IN Sea Grant & INHS*

*This will be a discussion to help identify community's needs for educational materials about aquatic invasive species. Those who have an interest in their community's need for aquatic invasive species outreach and educational resources should attend this. (1:55—2:45 PM)*

Session 6b—Ruby Emerald Room

**Theme: Best Management Practices**

*Moderator: Rob Bryson*

**1:30**

Regenerative Wetland Conveyance at the Nipper Wildlife Sanctuary

*Joe Bartletti, Lochmueller Group*

**1:55**

If you Build it They Will Come: Shoreline Stabilization Reef in Southern Lake Michigan

*Hillary Glandon, University of Illinois Prairie Research Institute*

**2:20**

Shoreline Assessment Toolkit

*Sarah Voska, Bluestem Ecological Services and Eric Seidl, Agrecol Native Plant Nursery*

2:45 PM– 3:30 PM Conference Wrap Up & Raffle.....Grand Ballroom

## Illinois Lakes Management Association Past Presidents, 1985—2022

| <u>YEAR</u> | <u>PRESIDENT</u>    |
|-------------|---------------------|
| 1985-86     | Roy Mann            |
| 1986-87     | Roy Mann            |
| 1987-88     | Dennis Bokemeier    |
| 1988-89     | Dennis Bokemeier    |
| 1989-90     | Pam Tazik           |
| 1990-91     | Bill Bognar         |
| 1991-92     | Greg Searle         |
| 1992-93     | Greg Searle         |
| 1993-94     | Bob Mahnke          |
| 1994-95     | Bob Schmidt         |
| 1995-96     | Gary Wilken         |
| 1996-97     | Rick Twait          |
| 1997-98     | Alan Alford         |
| 1998-99     | Sandy Kubillus      |
| 1999-       |                     |
| 2000        | Rosemary Aiken      |
| 2000-01     | Alan Alford         |
| 2001-02     | Mary Lou Goodpaster |
| 2002-03     | Mary Lou Goodpaster |

| <u>YEAR</u> | <u>PRESIDENT</u> |
|-------------|------------------|
| 2003-04     | Matt Cochran     |
| 2004-05     | Joe Marencik     |
| 2005-06     | Joe Marencik     |
| 2006-07     | Joe Rush         |
| 2007-08     | Dennis Ross      |
| 2008-09     | Dennis Ross      |
| 2009-10     | Mike Adam        |
| 2010-11     | Mike Adam        |
| 2011-12     | Leonard Dane     |
| 2012-13     | Leonard Dane     |
| 2013-14     | Bryan Cross      |
| 2014-15     | Bryan Cross      |
| 2015-16     | Sharon Osterby   |
| 2016-17     | Rich Bahr        |
| 2017-18     | Rich Bahr        |
| 2018-19     | Karen Clementi   |
| 2019-20     | Karen Clementi   |
| 2020-21     | Brian Valleskey  |
| 2021-22     | Brian Valleskey  |
| 2022-23     | Alana Bartolai   |





**Wildwood Park District**  
**Recreation/Administration Report**  
**March 22<sup>nd</sup>, 2023**

1. Schoolhouse Adventures Preschool 3's class has been discontinued as of the end of February due to an exodus of three students – leaving only two students. To eliminate the cost of teaching two students (below our minimum for the class), we attempted to bolster the program by having a preschool fair and recruiting to fill in spots. As of the end of February, those goals were not reached; and I made the decision to move the two children remaining in the 3's class to the MWF Pre-K Class. We now have 10 total children in the Pre-K class MWF that will finish through May.
2. With the new preschool registration window opening in early March for Fall 2023 schoolyear, we have enrolled two new students and two others thus far for the Pre-K program for Fall.
3. As a reminder from last meeting, Staff have decided to move up Summer 2023 Program and Event Registration to April 17<sup>th</sup> for Residents and April 24<sup>th</sup> for Non-Residents respectively from high levels of inquiries about Summer programming already revised marketing timelines. We expect Residents to receive the Summer 2023 Hardcopy Brochure by April 10<sup>th</sup> (thereby closing the time gap between receiving the brochure and registration opening). April 1<sup>st</sup> will still be the first day to sell new Boat Keys/Decals as well as starting to book Pavilion/Room Rentals for Summer.
4. Room Rentals have been exploding as of late. We have 4 in April and had 2 in March. We are already receiving Room Rental inquiries for Fall 2023 (will approve those in the Fall).
5. Looking forward to a successful Egg/Dog Egg Hunt April 1<sup>st</sup> at Rule Park!
6. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, and assisting Kathy with various financial tasks.
7. FY 23-24 Budget Prep and Capital Project Planning.
8. With Board approval, moved forward with Signarama park informational signage project proposal and are in the proofing and production phase.
9. Website management and board duties.
10. Continuing to develop a safety training plan/curriculum for staff.
11. Continued Staff Safety Committee in March. Committee members will be responsible for various trainings and safety tasks as assigned throughout the year. In March, I assigned department heads Safety Initiatives for 2023. These will include the following: Developing a PDRMA approved Mowing Safety Plan (Mike), Encryption of contracts and digital agreements (Maggie), and more to come!
12. Directed department heads (Mike, Maggie, Melissa) to quote out products, equipment, and services for FY 23-24 Budget.
13. Finalized Summer 2023 events and concerts with Maggie and Melissa.
14. Upcoming March and early April Programs include RoboThink Class hosted at the Grandwood Park Park District on 3/18, Kids Movie Night on 3/24, adult Bags League starting 4/5.
15. Met with Donna from the Garden Club to plan Garden Club projects and funding for FY 23-24
16. Met as Harvestfest Committee on 3/15. Committee decided on entertainment lineup and times, selecting a volunteer face painter, and larger items such as event logistics and a revised layout.
17. Worked on Valley Lake 2023 Treatment Company Quotes/Proposals
18. Worked on carpet and flooring replacement quotes for Rule House office and main entry area. Spoke in-person with several vendors and am looking to also replace cracked tiles in main entry area/service counter with LVT laminate material similar to the rest of the building.
19. Worked on retrieving preliminary quotes for replacement of Pebble Beach Park older fishing pier.
20. Assisting Maggie with execution and design of 2023 Summer Program Brochure.

**Wildwood Park District**  
**Recreation/Administration Report**

**March 22<sup>nd</sup>, 2023**

21. Assisting Front Office with tasks such as Boat Key Orders for 2023 season, ordering Boater Safety Pamphlets, and Room Rentals.
22. Park Appreciation Day to take place on April 29<sup>th</sup> at Rule Park. Maintenance Team along with Boy Scouts will clear out good chunk of brush line along shoreline of Gages Lake on north end of Rule Park.
23. Updated Camp parent packets for 2023 season.
24. Attended GLCC Meeting on March 2<sup>nd</sup>. Carp Fishing Derby will officially take place on June 10<sup>th</sup>. GLCC information from said meeting included in this Board Packet.
25. Sneak peek for Summer 2023 Programs: Camp, Before/Extended Camp, Tot Camp, Junior Counselor Program, Swim Lessons, T-Ball, Tot-Soccer, Walking Club, Adult Yoga, Energy Dance Fitness Class, Bags League, Paddle Boarding Class, \*Sand Castle Building Contest\* NEW, Neighborhood Play, Movie in the Park (Puss in Boots), Family Campout, Blues Soiree, Summer Concert Series, National Night Out, Paddle the Lake, Food Trucks.

**Wildwood Park District**  
**Maintenance Report**  
**March 22<sup>nd</sup>, 2023**

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Routine maintenance and upkeep of equipment.
3. Snow and ice control as needed. Plowing paved walking paths at all parks.
4. Clean Rule bathrooms, community rooms, and office spaces as needed - re-stock paper towels and soap.
5. Park and playground inspections, corrective actions as needed.
6. Building inspections conducted monthly.
7. Preparing Mark and Jesse on expectations for Summer along with their leadership and teaching roles for Summer Seasonal Staff when hired.
8. Park picnic bench restoration continues at the Shop. A total of six new restored picnic benches were dropped back off at Pebble Beach Park the week of 3/13. 1 restored picnic bench was delivered to Boulder Park to replace the worn one there. 1 restored picnic bench will be delivered to Lake Shore Drive Park to replace worn one there.
9. Assisting Brandon and Maggie with gathering wood posts and materials in support of new informational signage for the parks.
10. Brandon met Lake County Public Works at Rule House as part of lead-pipe inventory initiated by the County. The Park District facilities passed the inventory with no lead pipes present in any facilities.
11. Will assist with setup of Egg Hunt on 4/1.
12. Garden Club project planning meeting with Donna.
13. Brandon reaching out to local Park Departments on possible Oak Wilt issues.
14. Brandon reaching out to coordinate roof inspection of Rule House.
15. Brandon discussed necessity of Kings Beach Emergency Phones with PDRMA and Lake County Health Department. Lake County Health Department says emergency phones are required by statute. LCHD provided possible link to one-time purchase of battery powered beach 911 phones (about \$370 for each kit for 4 total beaches), that do not need to be attached to a phone service line nor have yearly/monthly service fees in place of existing hardwired beach phones. Will discuss with PDRMA on recommendation.
16. ComEd Energy Efficiency Program lighting applications have been approved and LED conversion project slated to begin March 27<sup>th</sup>. Incentives from the program that were presented to the Board will be honored and the District will be paying the \$269.00 in total as previously presented.
17. Finalized Budget planning/Wishlist items with Brandon and went over Capital Projects List with Brandon.
18. Purchased updated inspection tags for AED in Maintenance Shop and at Rule House
19. Bartlett Tree Experts completed their winter safety tree pruning March 1<sup>st</sup>. Rule Park had several larger trees over the main parking lot, north of the butterfly garden, and deeper into the open "valley" area pruned. Willow Point Park had several of the large oaks/hickories overhanging the large playground and swing set drastically cut back as to not have any deadwood overhanging play structures/areas. Larger willow

**Wildwood Park District**

**Maintenance Report**

**March 22<sup>nd</sup>, 2023**

tree pruned on the “point” to alleviate heavy deadwood and restore balance to the tree itself. Sunset Park had one tree branch pruned back near the pavilion. Twin Lakes Park had a few trees alongside Twin Lakes Boulevard and overhanging the swing set pruned back. Valley Lake South Park had three trees lining Greentree Road lining the park pruned back on both the road and park side. Valley Lake South Park also had several deadwood branches and hanging limbs overhanging the playground removed and pruned back.

## Marketing Report March 2023

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### Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
  - Updates on change of Board Meeting date to 3/23.
  - Added Egg Hunt slider to Home Page.
- Metrics (last 30 days)
  - Sessions: a session is the browsing session of a single user to our website
    - 790- down 28% from previous 30 days
  - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
    - 1812- down 29% from previous 30 days
  - Average Session Duration: total duration of all sessions, in seconds
    - 39 seconds - down 18% from previous 30 days
  - Total Users: the number of distinct tracked users
    - 573- down 26% from previous 30 days
  - New vs Returning Visitors
    - New- 94%, Returning- 6%
  - Device Breakdown
    - Desktop- 47%, Tablet- 1%, Mobile- 52%
  - Top Referrals: the top websites that send your website traffic, known as referral traffic.
    - 1. Facebook
    - 2. Facebook
    - 3. Facebook
    - 4. Facebook
  - Top Pages
    - 1. Home
    - 2. Program Brochure
    - 3. Registration
    - 4. Calendar
    - 5. Special Events
    - 6. Pavilion and Room Rental
    - 7. Parks and Facilities
    - 8. Youth Programs
    - 9. Adult and Senior Programs
    - 10. Summer Camp

### Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posts- posting multiple times a week to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds.
- Updates

- Reminders of 4/1 Egg Hunt and updated event page on Facebook.
- Reminders of 3/24 Carnival Kids Movie Night.
- Posted pictures of the swans at Pebble Beach Park and shared swan pictures from Wildwood Resident while giving credit to the originator of the photographs.
- Posted pictures of the Preschool Program St. Patrick's Day activities.
- Promoted all brand-new events and programs to encourage registration.
- Analytics
  - Facebook
    - Total page followers: 1,623- up 6 followers in last 28 days
    - Post Reach- The number of people who saw any of our posts at least once.
      - 3,600 down 28% last 90 days prior
    - Post Engagement- reactions, comments & shares
      - 678 down 33.9% last 90 days prior
    - Audience: 25% men, 75% women
  - Instagram
    - Accounts Reached: 107- up 1.9% in last 30 days.
    - Accounts engaged: 19- up 216% in last 30 days.
    - Total followers: 199- up 1.5% in last 30 days

### **Summer 2023 Programs and Events**

- New Registration dates for Summer 2023 Programs and Events will be April 17<sup>th</sup> for residents and April 24<sup>th</sup> for non-residents.
- Summer 2023 Brochure to be in Residents hands by April 10<sup>th</sup>.
- Digital version of brochure to be online before April 10<sup>th</sup>
- Working on Harvestfest planning with Brandon and Committee. Attended Committee meeting on 3/15.
- Finalized first draft of Summer brochure on 3/17 and submitted to Park District Manager and Office Staff to proof before sending approved proof to printer on 3/23. Obtained one new brochure advertisement application from Edward Jones on Route 45 for \$75.00. Their ad will be in Summer 2023 brochure along with the two others that contractually signed on for the 2023 Winter/Spring Brochure and 2023 Summer Brochure.

### **Park Signage Re-Design Project**

- Quotes had been presented to the Board and the Signarama proposal was approved. Official confirming vote to take place at 3/23 Regular Board Meeting. I discussed art proofs with Signarama and am waiting on final art proofs from Signarama. Production will begin shortly once proofs are satisfactory and production will take an estimated five business days. Once signs are picked up, installation shall begin right away.

### **Budget**

- Turned in projected expenses and marketing/promotion wish list items to Park District Manager for consideration for FY 23-24 Budget.

### **E-Newsletter**

- Sent out March E-Newsletter on 2/28. I redesigned the format and look of the email newsletter going forward for easier user readability. Column on left side of email created for "Save the Dates" for upcoming programs and events in bold. Programs and events pushed in the

newsletter include the RoboThink Battle Bots Program for 3/18, Flower Pot Decorating Event in April, Adult Bags League in April, Egg Hunt on 4/1. Monthly Staff Reports and link for Sponsorship packet included.

Estimate



# Lighthouse Dock and Lift Inc.

27992 W. IL Rt. 120 #43 Lakemoor, IL 60051 | 847.975.6002

brock@lighthousedockandlift.com | www.lighthousedockandlift.com

| Name/Address   |
|--|
| Wildwood Park District<br>33325 N Sears Blvd<br>Wildwood, IL 60030 |

| Phone        |
|--------------|
| 847-775-9104 |

| Date     | Estimate No. |
|----------|--------------|
| 02/22/23 | 4791         |

| Description           | Quantity | Cost     | Total    |
|-----------------------|----------|----------|----------|
| Install Dock Sections | 1        | 2,750.00 | 2,750.00 |
| Sales Tax             |          | 7.00%    | 0.00     |

**Acceptance of Quote:**

A down payment of 50% and a signed invoice are required to begin work or place any orders. Lighthouse Dock and Lift Inc. recommends for all sectional piers and boat lifts to be removed for winter.

|       |            |
|-------|------------|
| Total | \$2,750.00 |
|-------|------------|

Signature: \_\_\_\_\_





888 E Belvidere Rd #408  
 Grayslake, IL 60030  
 (847) 543-4870

# ESTIMATE

## EST-5074

The way to grow your business  
<http://www.signarama-grayslake.com>

Payment Terms: Payment Upon Completion

**DESCRIPTION: Wildwood Park District Sign Package**

Bill To: Wildwood Park District  
 33325 N. Sears Blvd.  
 Grayslake, IL 60030  
 US

Pickup At: Signarama Grayslake  
 888 E Belvidere Rd #408  
 Grayslake, IL 60030  
 US

Requested By: Maggie Woznick  
 Email: [marketing@wildwoodparkdistrict.com](mailto:marketing@wildwoodparkdistrict.com)  
 Cell Phone: (847) 533-2652  
 Tax ID: 12345

Salesperson: House Signarama - Grayslake

| PRODUCTS   | QTY | UNIT PRICE | TAXABLE | TOTALS     |
|--|-----|------------|---------|------------|
| 1 6mm Aluminum Composite Signs QTY: 18 Signs<br>31" X 24"<br>6mm Aluminum Composite<br>Single-sided<br>Full-color UV Printed<br>Rounded Corners are no extra charge <ul style="list-style-type: none"> <li>• Park Rules &amp; Regulations: <b>16 total</b></li> <li>• Boating &amp; Ramp Rules Signs: <b>2 total</b></li> </ul> <b>Customer Provided Artwork</b> | 1   | \$1,410.00 | \$0.00  | \$1,410.00 |
| 2 3mm Aluminum Composite QTY: 13 Signs<br>3mm Aluminum Composite<br>Single-sided<br>Full-color UV Printed<br>Rounded Corners are no extra charge<br><br><b>24" X 18.5" - QTY: 8</b> <ul style="list-style-type: none"> <li>• IDPH/WWPD Beach Regulations Sign: <b>4 total</b></li> <li>• Beach Rules Sign: <b>4 total</b></li> </ul><br><b>31" X 24" - QTY 5</b> | 1   | \$730.00   | \$0.00  | \$730.00   |

- Gages Lake Fishing Regulations Sign: **2 total**
- Valley Lake Fishing Rules Sign: **3 total**

**Customer Provided Artwork**

|   |   |   |           |        |          |
|---|---|---|-----------|--------|----------|
| 3 | Beach Operations Dates: 24" X 36" Reflective Aluminum Sign<br>36" X 24"<br>.080" Aluminum<br>Single-Sided<br>Reflective background, blue vinyl lettering<br>4 holes for mounting  | 2 | \$208.905 | \$0.00 | \$417.81 |
| 4 | No Lifeguard on Duty Signs: 24" X 36" Reflective Aluminum Sign<br>36" X 24"<br>.080" Aluminum<br>Single-Sided<br>Reflective background, blue vinyl lettering<br>4 holes for mounting<br><br>"no one under 16 years old" | 4 | \$181.715 | \$0.00 | \$726.86 |
| 5 | Do Not Enter Sign: 24" X 24" Reflective Aluminum<br>24" X 24"<br>.080" Aluminum<br>Single-Sided<br>Reflective<br>2 holes for mounting   | 1 | \$54.38   | \$0.00 | \$54.38  |

Thank you for considering us for your project.  
Please call, or email, us if you have any questions.

|                     |                   |
|---------------------|-------------------|
| Subtotal:           | \$3,339.05        |
| Taxable Amount:     | \$0.00            |
| Taxes:              | \$0.00            |
| <b>Grand Total:</b> | <b>\$3,339.05</b> |
| Deposit Required:   | \$1,669.53        |

Terms And Conditions

The estimate is valid for 21 days from the date sent.

Proof Review and Approval:

Upon approval of the estimate, and before any production starts, we will prepare a scaled proof to specifications provided by the customer. The customer is solely responsible for checking the proof to make sure that it reflects specifications. Signarama does not assume any responsibility for the correctness of the proof.

The customer must review and approve the proof prior to the start of production. By approving your proof, you approve its content and release Signarama to commence production. You are solely responsible for the content of the proof once it has been approved by any communication means.

Any errors in the production of approved work made by Signarama we will be corrected as quickly as possible at our expense.

Signarama total liability is hereby expressly limited to the services indicated on the invoice and we will not be liable for any subsequent damages, consequential damages, or otherwise. All dates promised are approximations, but Signarama will do its best to complete the work within that time period discussed.

Terms of Payment:

To start the order - any order under \$300 requires full payment. Orders over \$300 require a 50% deposit. Your balance will be due upon delivery and/or installation of the product/service. Signarama may, at its sole discretion, extend credit terms to you upon approval.

Acceptance of Work:

The customer's acceptance, either personally or through his/her agent(s) and/or employee(s) of the work ordered shall be deemed as full acceptance. This means that by accepting delivery of the work, the customer affirms that the work substantially conforms to all expectations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



25727 Hillview Ct  
 Mundelein, IL 60060  
 (847) 566-9020

Design | Service | Solutions  
 www.signsnowmundelein.com

# QUOTE EST-50786

Payment Terms: Cash Customer

Created Date: 3/3/2023

**DESCRIPTION:** New Park Signage

**Bill To:** Wildwood Park District  
 33325 N Sears Blvd  
 Grayslake, IL 60030  
 US

**Pickup At:** Signs Now Mundelein  
 25727 Hillview Ct  
 Mundelein, IL 60060  
 US

**Requested By:** Brandon Magnini  
 Email: bmagnini@wildwoodparkdistrict.com  
 Work Phone: (847) 223-7275

**Salesperson:** Greg Kelsey  
 Email: Greg@signsnowmundelein.com  
 Work Phone: (847) 566-9020

| NO.                                | Product Summary  | QTY | UNIT PRICE | AMOUNT     |
|------------------------------------|--|-----|------------|------------|
| 1                                  | Park Entry Signs<br>31" x 24", 6mm Aluminum Composite, Single-Sided, Full Color  | 16  | \$89.0025  | \$1,424.04 |
| Product Discount Applied: (12.00%) |  |     |            | \$194.19   |
| 2                                  | IDPH Beach Regulations sign<br>24"x 18.5", 3mm Aluminum Composite, Single-Sided, Full Color, Rounded Corners.  | 4   | \$57.73    | \$230.92   |
| 3                                  | IDPH Beach Rules sign<br>24"x 18.5", 3mm Aluminum Composite, Single-Sided, Full Color, Rounded Corners.  | 4   | \$57.73    | \$230.92   |
| 4                                  | Boat Ramp Rules and Regulations<br>31" x 24", 6mm Aluminum Composite, Single-Sided, Full Color   | 2   | \$99.135   | \$198.27   |
| Product Discount Applied: (12.00%) |  |     |            | \$27.04    |
| 5                                  | Valley Lake Fishing Rules signs<br>31" x 24", 6mm Aluminum Composite, Single-Sided, Full Color   | 3   | \$96.2033  | \$288.61   |
| Product Discount Applied: (12.00%) |  |     |            | \$39.36    |
| 6                                  | Gages Lake Fishing Rules signs<br>31" x 24", 6mm Aluminum Composite, Single-Sided, Full Color  | 2   | \$99.135   | \$198.27   |
| Product Discount Applied: (12.00%) |  |     |            | \$27.04    |
| 7                                  | Beach Operations Dates<br>36"x24" .080" Aluminum, Single-Sided, Reflective Background, blue vinyl lettering, 4 holes for mounting.   | 2   | \$156.90   | \$313.80   |
| 8                                  | No Lifeguard on Duty signs<br>36"x24" .080" Aluminum, Single-Sided, Reflective Background, blue vinyl lettering, 4 holes for mounting. New sign must say "no one under 16 years old" | 3   | \$155.2333 | \$465.70   |
| 9                                  | Do Not Enter sign<br>24"x24" .080" Aluminum, Single-Sided, Reflective Background, red vinyl lettering, 2 holes for mounting.   | 1   | \$118.20   | \$118.20   |

50% of amount is due at time of order with the balance due at delivery/installation unless other terms are agreed upon in advance.

|                     |            |
|---------------------|------------|
| <b>Subtotal:</b>    | \$3,468.73 |
| <b>Taxes:</b>       | \$0.00     |
| <b>Grand Total:</b> | \$3,468.73 |

\*Note - Due to the rising costs of credit card processing, we prefer payment by check or cash. If paying by credit card, there is a 3.95% service fee (all of which goes to the card processor). We apologize for any inconvenience.

Thank you for the opportunity to quote you on this project. We would sincerely appreciate your business!

Please indicate your acceptance of this proposal by signing and dating on the lines below and returning the document to us at [signsnowmundelein@tds.net](mailto:signsnowmundelein@tds.net)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

This quote is good for 30 days



RJW GRAPHICS, INC.  
 3420 Grand Ave  
 Waukegan, IL 60085  
 (847) 336-4515

# ESTIMATE

## EST-48205

fastsigns/349.com

Payment Terms: Net 30

Created Date: 2/24/2023

**DESCRIPTION:** Park/Safety Signs

**Bill To:** Wildwood Park District  
 33325 N Sears Blvd  
 Wildwood, IL 60030  
 US

**Pickup At:** FASTSIGNS GURNEE  
 RJW GRAPHICS, INC.  
 3420 Grand Ave  
 Waukegan, IL 60085  
 US

**Requested By:** Brandon Magnini  
 Email: bmagnini@wildwoodparkdistrict.com  
 Work Phone: (847) 223-7475  
 Tax ID: E9995-7108-07

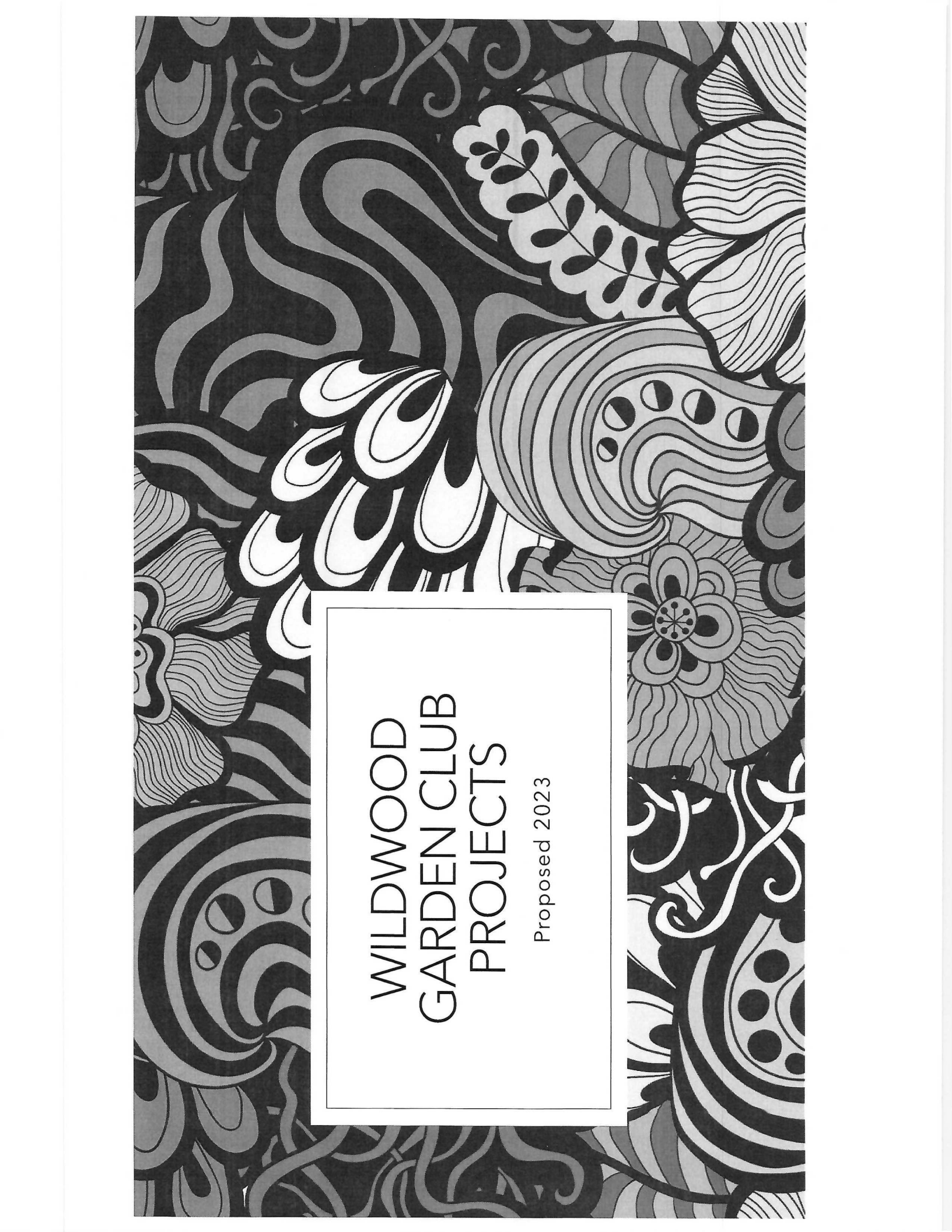
**Salesperson:** Russell Ivy  
 Email: russ.ivy@fastsigns.com

| NO. | Product Summary   | QTY | UNIT PRICE | AMOUNT     |
|-----|---|-----|------------|------------|
| 1   | Park Entry Redesigned Signs with WPD Logo   | 16  | \$133.75   | \$2,140.00 |
| 1.1 | Max Metal 6mm - Park Entry Redesigned Signs with WPD Logo<br>Part Qty: 1<br>Width: 31.00"<br>Height: 24.00"<br>Sides: 1 |     |            |            |
| 2   | IDPH Beach Regulations Sign with WPD Logo   | 4   | \$67.985   | \$271.94   |
| 2.1 | Max Metal 3mm - IDPH Beach Regulations Sign with WPD Logo<br>Part Qty: 1<br>Width: 24.00"<br>Height: 18.50"<br>Sides: 1 |     |            |            |
| 3   | WPD Beach Rules with WPD Logo   | 4   | \$67.985   | \$271.94   |
| 3.1 | Max Metal 3mm - WPD Beach Rules with WPD Logo<br>Part Qty: 1<br>Width: 24.00"<br>Height: 18.50"<br>Sides: 1             |     |            |            |
| 4   | Boat Ramp Rules and Regulations Signs   | 2   | \$162.17   | \$324.34   |
| 4.1 | Max Metal 6mm - Boat Ramp Rules and Regulations Signs<br>Part Qty: 1<br>Width: 31.00"<br>Height: 24.00"<br>Sides: 1     |     |            |            |
| 5   | Valley Lake Fishing Rules Sign  | 3   | \$112.5667 | \$337.70   |

|     |   |   |                          |            |
|-----|---|---|--------------------------|------------|
| 5.1 | <b>Max Metal 3mm - Valley Lake Fishing Rules Sign</b><br>Part Qty: 1<br>Width: 31.00"<br>Height: 24.00"<br>Sides: 1 |   |                          |            |
| 6   | <b>Gages Lake Fishing Rules Sign</b>  | 2 | \$112.57                 | \$225.14   |
| 6.1 | <b>Max Metal 3mm - Gages Lake Fishing Rules Sign</b><br>Part Qty: 1<br>Width: 31.00"<br>Height: 24.00"<br>Sides: 1  |   |                          |            |
| 7   | <b>Beach Operations Dates</b>   | 2 | \$213.17                 | \$426.34   |
| 7.1 | <b>Custom - Beach Operations Dates</b><br>Part Qty: 1<br>- Service Type: Print & Laminate                           |   |                          |            |
| 8   | <b>No Lifeguard on Duty Signs:</b>  | 4 | \$213.17                 | \$852.68   |
| 8.1 | <b>Custom - No Lifeguard on Duty Signs:</b><br>Part Qty: 1<br>- Service Type: Print & Laminate                      |   |                          |            |
| 9   | <b>DO NOT ENTER SIGN</b>  | 1 | \$54.38                  | \$54.38    |
| 9.1 | <b>Custom - DO NOT ENTER SIGN</b><br>Part Qty: 1<br>- Service Type: Material Only                                   |   |                          |            |
|     |   |   | <b>Subtotal:</b>         | \$4,904.46 |
|     |   |   | <b>Taxes:</b>            | \$0.00     |
|     |   |   | <b>Grand Total:</b>      | \$4,904.46 |
|     |   |   | <b>Deposit Required:</b> | \$2,452.23 |

Signature: \_\_\_\_\_ Date: \_\_\_\_\_


Estimates are valid for 30 days upon issuance.



WILDWOOD  
GARDEN CLUB  
PROJECTS

Proposed 2023





# Garden Club 2023 Project Budget Items

- Rule Park Front Entrance Bed—Assist Park Dist. Team
- 2 Containers at the Cabin Shed on East Side of Rule
- Van Erden Garden—Park Dist. Maint with GC assist
- Barrel Containers on Rule Park Entrance Deck
- Wildwood Welcome Sign Bed with Lions Club Partnership?
- Butterfly Garden-support Cub Scouts
- Grant Proposal for Willow Point water-side plantings

ALL PURCHASES will be made at most economical home center, hardware or garden center prices to be found.

# 2 Containers at Cabin Shed Project Budget Estimate

## --Spring Planting of Pansies - 10 plants per container

20 plants at \$4 each = \$80 (replace with prep of containers with Miracle Gro Floral Soil -- **Summer Planting of Sweet Potato Vine (3), Dragon-eared Begonias(4) and Alyssums (1/2 flat) per container**

14 plants at \$5 each = \$70

1 Flat = \$20

## -- Fall Planting of Mums -- 4-5 Plants per Container

10 plants at \$10 each = \$100

**Total Estimate for 2 Cabin Containers = \$270**

# Rule Park Front Entrance Project Budget Estimate

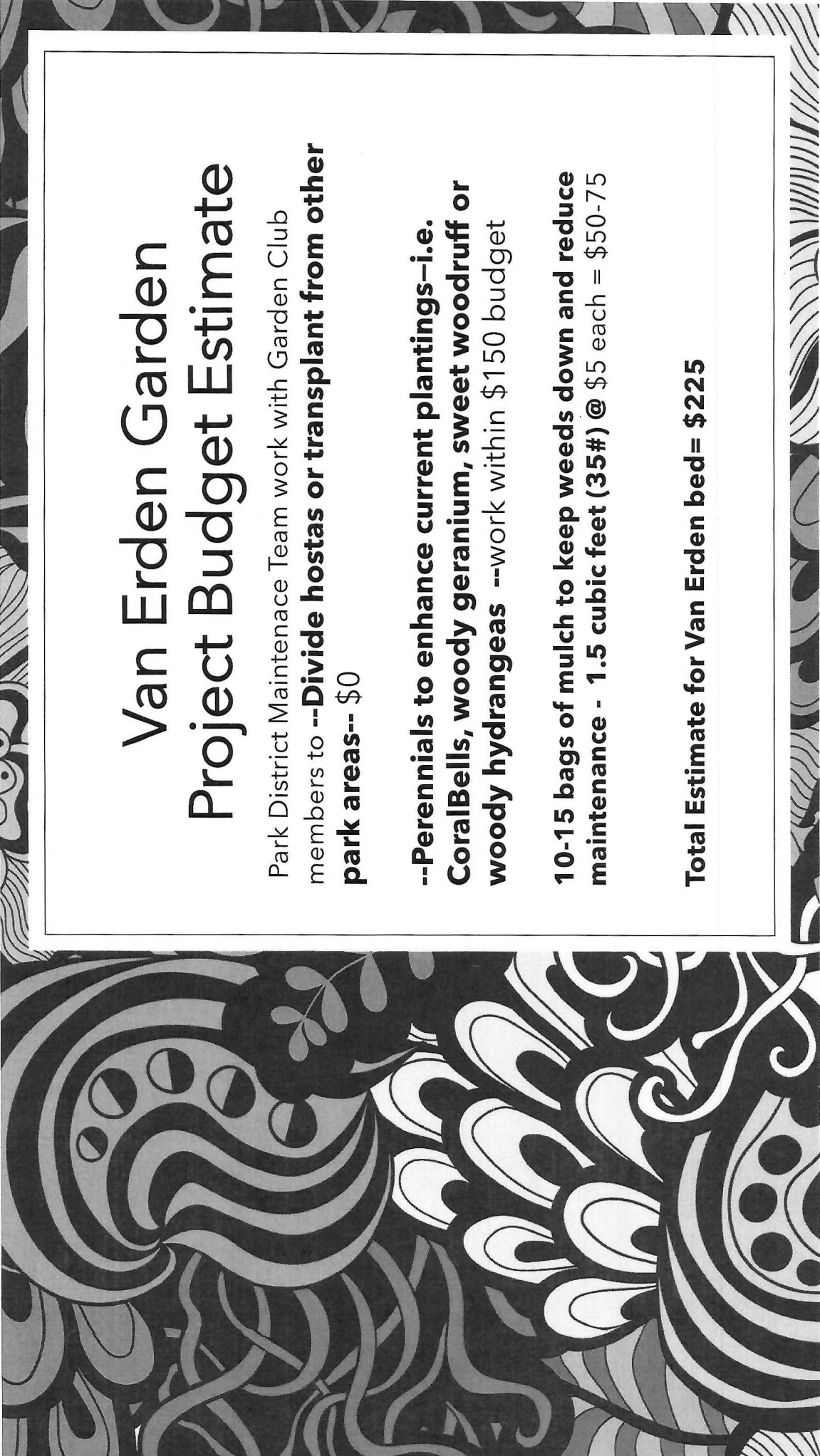
--6 flats of Waxy Bada Bing type Begonias in  
multiple colors

Estimate at \$20 per flat = \$120

3 flats of blue Salvias- harder to find and specialized

Estimate at \$25 per flat = \$175

**Total Estimate for front entrance bed= \$295**

A decorative border with a black and white floral pattern surrounds the text. The pattern features stylized flowers and swirling lines.

# Van Erden Garden Project Budget Estimate

Park District Maintenance Team work with Garden Club members to --**Divide hostas or transplant from other park areas-- \$0**

--**Perennials to enhance current plantings--i.e. CoralBells, woody geranium, sweet woodruff or woody hydrangeas --work within \$150 budget**

**10-15 bags of mulch to keep weeds down and reduce maintenance - 1.5 cubic feet (35#) @ \$5 each = \$50-75**

**Total Estimate for Van Erden bed= \$225**

# Rule Park Office 3 Container Barrels Project Budget Estimate

**SPRING - 12 Pansy Plants @ \$4 = \$48**

**SUMMER--Purple Fountain Grasses 3@\$10  
each=\$30**

**--Hanging Geraniums (buy in hanging basket to  
transplant) -3@\$15=\$45**

**-- Sweet Potato Vine- 6 @ \$5 -= \$30**

**--Filler plants (i.e. lobelia, sweet alyssum, moss  
rose) - 9 @\$3 each = \$27**

**FALL Transplant Mums - 9 @ \$10 = \$90**

**Ornamental Cabbage 9 @ \$7 = \$ 63**

**Holiday Greens/Birch Logs= approx. \$100**

**Total Estimate for Office Containers= \$433**

# Wildwood Welcome Sign Bed Project Budget Estimate

## **-Easy Maintenance Perennials**

**Coneflowers** 3@ \$15 = \$45

**Black-eyed Susans**- 2 @ \$15 = \$30

**Woody Hydrangea** -- \$40-70

**Autumn Joy Sedum**- 2 @ \$15 = \$30

**Total Estimate for Wildwood Welcome Bed= \$175**

**This sign bed planting will be in collaboration and cooperation with Gages Lake Lions Club who built the sign and bed. Approval to proceed needs to be secured and collaborated on for bed design.**

The sign represents our community and good show of Wildwood Park District support too.

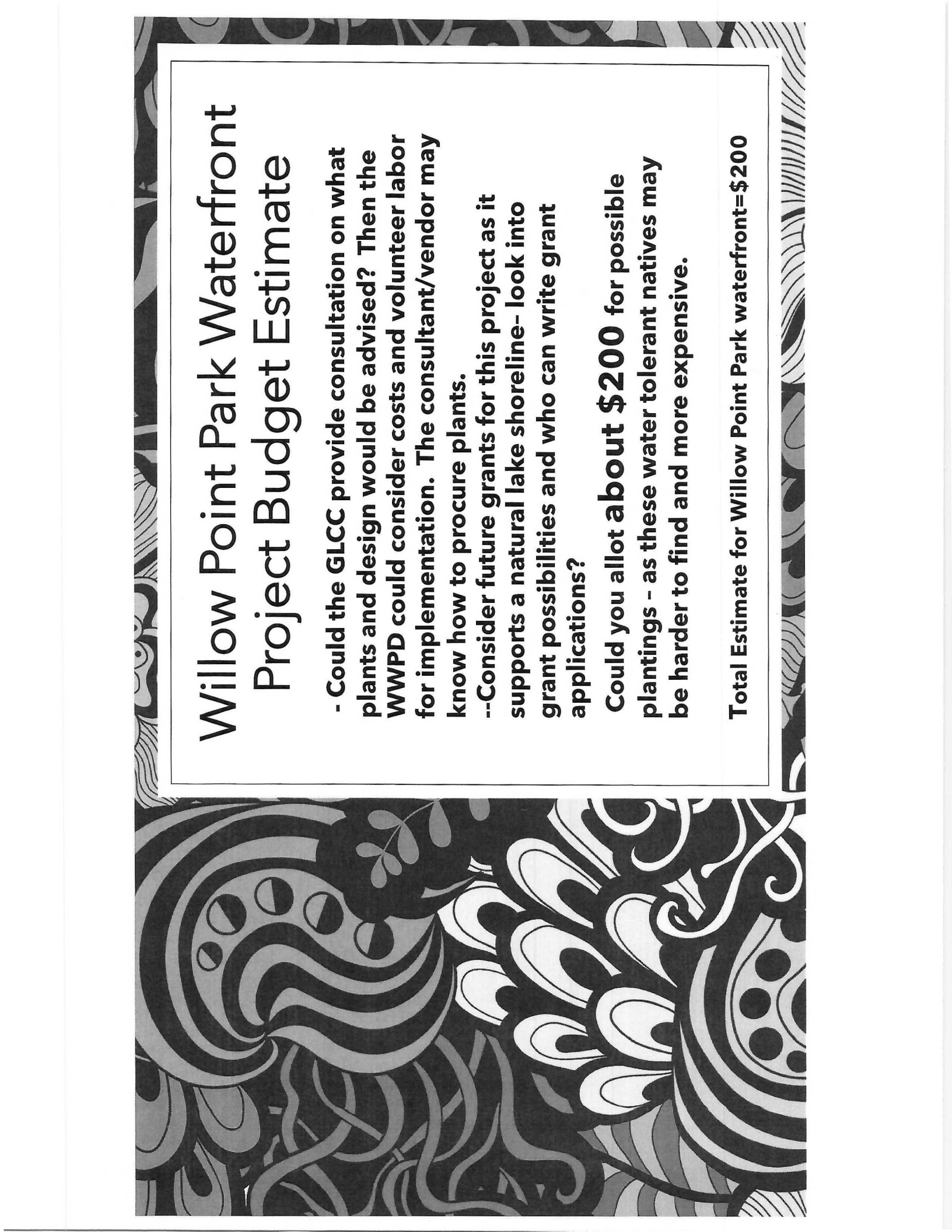


## Butterfly Garden Project Budget Estimate

-After Cub/Boy Scouts do Spring Cleanup with Park Maintenance Supervision, assess plantings that come up in Spring/Early Summer.

--Possible Master Gardener Project from U of I Extension - to use native plants that are butterfly magnets and do out-reach to community for volunteers to assist Garden Club.

Could PD allot **about \$150** for possible plantings to be secured to enhance current specimens? Can Park District help with garden maintenance. Training for the employees on how/what to do by U of I Ext. experts?



## Willow Point Park Waterfront Project Budget Estimate

- Could the GLCC provide consultation on what plants and design would be advised? Then the WWPD could consider costs and volunteer labor for implementation. The consultant/vendor may know how to procure plants.
- Consider future grants for this project as it supports a natural lake shoreline- look into grant possibilities and who can write grant applications?

Could you allot **about \$200** for possible plantings - as these water tolerant natives may be harder to find and more expensive.

**Total Estimate for Willow Point Park waterfront=\$200**



# Garden Club 2023 Projected Costs for ALL Designated Plantings

- Rule Park Front Entrance Bed--\$295
  - 2 Containers at the Cabin Shed on East Side of Rule-\$270
  - Van Erden Garden-\$225
  - Barrel Containers on Rule Park Entrance Deck--\$433
  - Wildwood Welcome Sign Bed-\$275
  - Butterfly Garden -\$150
  - Willow Point waterfront-- \$200
- 
- **TOTAL Estimate-- \$1948**



# Garden Club 2023 Budget Asks

In addition to the proposed funding for these Garden Club planting projects, an ask of the Park District to provide funds for:

-- **Appreciation Pizza Night** for the Planting Teams in the Summer- Cost \$100-\$200 depending on those who attend

-- **Water or Coffee (from Park Dist Office) with either Cookies, Donuts or Fruit** for the Planting Crews at One of their Project Plantings. 5 events @ \$20 per event = \$100

-- **Tulips for Planting in WW Parks next November**— Unable to have GC at Harvestfest Sept. 23 so need funding to continue the GC/WWPD tulip planting tradition-- \$50-\$150

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**Total of \$250-\$350**

These gestures of support say so much to the volunteers!

# Garden Club 2023

- Invite Garden Club Members to join on-line Univ. of Illinois Training Classes through Donna's communication of MG events.
- Coordinate with the WWPD- WW Beautiful Gardens and Homes awards. Nominations by residents of local WW gardens - Grand Prize and Honorable Mentions
- Annual Tulip Planting as WWPD-GC Tradition
- Social Gatherings for GC members to share their gardening tips and tricks- Spring and Summer.
- GC partner with WWPD Social Media staff member to go into community and film interviews with home gardeners on how they achieve results. GC identify and arrange with gardeners to film to air on WWPD website??



March 9, 2023

Wildwood Park District  
33325 N. Sears Blvd.  
Grayslake, IL. 60030

Dear Brandon,

Enclosed is the Lifeguard proposal for the 2023 swim season.

Please note there is a minimum wage increase in 2023, we are also having a major pay increase to keep up with signing bonuses, pay rates at Park District, Clubs, Retail stores, and fast food restaurant. The increase is needed to attract and retain employees.

We look forward to working with you and out at Wildwood Park District.

Thank you for your time. I look forward to having the opportunity to manage your beach this year and in years to come. If you have any questions or concerns, please feel free to give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Strzalka", written in a cursive style.

Christopher J. Strzalka  
President



This agreement is made this 9<sup>th</sup> day of March 2023 by Wildwood Park District (hereinafter referred to as Client) and Aqua-Guard Management, Inc. (hereinafter referred to as Aqua-Guard).

WHEREAS, The Client desires that Aqua-Guard provide staffing at the beach facilities on premises and Aqua-Guard wishes to accept such responsibility upon the terms, provisions, and conditions hereinafter contained.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the Client and Aqua-Guard as follows:

#### **PART I: OBLIGATIONS AND RESPONSIBILITIES OF the Client**

1. The Client shall furnish to Aqua-Guard, without charge the use thereof, such beach facilities, furniture and equipment, and supplies as they currently exist. The space the Client, to be provided for, shall consist of the beach facilities and furniture etc. as currently exists.
2. The Client, at its own expense, shall maintain the beach facilities supplied hereunder for Aqua-Guard's use. The Client at its expense also shall make any necessary repairs to the beach facilities in a timely fashion and from time to time shall replace worn, lost or inoperable equipment. Aqua-Guard shall notify the Client of any required repairs or replacements of furniture and equipment of which Aqua-Guard has knowledge.
3. The Client shall furnish, without charge to Aqua-Guard for the use thereof, 911 telephone services, pest control, trash and garbage disposal, and any other reasonable service of a similar nature customary for the performance of this agreement. In addition, the Client shall supply at its expense the following items: beach cleaning supplies.
4. The beach facilities furnished by the Client for the performance of this agreement shall comply with all applicable zoning, building, sanitation, and safety and health laws, ordinances, rules and regulations, including the Occupational Safety and Health Act of 1990 (OSHA), the Illinois statutes and regulations governing occupational health and safety, other applicable Illinois Status and Regulations and all applicable municipal ordinances. The Client, at its expense, shall make any repairs, alterations, modifications and replacements necessary to comply with any applicable statute, regulation or ordinance.
5. The Client shall furnish proper safety equipment within as required by the State of Illinois statute or regulation or municipal ordinance. In addition, the Client will provide a First Aid Kit, seal-ez, rescue tube, hand powered suction device (optional), a back board, kickboards (optional), Attendant raised chair (or equivalent to maintain a safe Beach), Covid-19 signage, touch free thermometer, disinfection sprayer and hand sanitizer.

#### **PART II: OBLIGATIONS AND RESPONSIBILITIES OF AQUA-GUARD**

6. Aqua-Guard agrees to perform the services required hereunder in a diligent manner and in accordance with the highest standards for health and safety at the facilities during the hours of operation described in Paragraph 7.



7. The services to be provided by Aqua-Guard under this agreement shall include:

(A) Staffing of the beach facility from Tuesday June 6<sup>th</sup>, 2023 through and including Friday August 4<sup>th</sup>, 2023 with a minimum of one Aqua-Guard staff member on site during the following hours:

|  |                                   |
|--|-----------------------------------|
| 12 Noon to 2 pm Tues./Thurs.                   | - June 6, 2023 to August 3, 2023  |
| 10 A.M. to 12 Noon Mon./Tues./Wed./Thurs./Fri. | - June 26, 2023 to August 4, 2023 |

Staff arrive 15 minutes before shift.  
Off July 4<sup>th</sup>, 2023

A refund/deduction will be given if the Lifeguard is called off due to the weather. The refund/deduction of \$32.00 an hour. The refund/deduction would be deducted from the payment due or a check would be sent if no payment is due.

The Aqua-Guard staff will be qualified and experienced individuals, and shall hold a current StarGuard, Jeff Ellis & Associates, Red Cross, YMCA, any or all of the aforementioned Attendant certifications, CPR certification, and First Aid certification. In addition, some may hold additional certifications which may include Water Safety Instructor and Emergency Medical Training.

(B) Supervision of the Aqua-Guard personnel. Supervision will be provided by an additional staff member experienced in managing and supervising staff. He/She shall visit the site periodically and will be the contact person to ensure that this agreement is fully implemented in a quality, efficient and professional manner.

8. Aqua-Guard shall provide staff uniforms with appropriate identification, which shall be worn by all staff on duty at all times.

9. Aqua-Guard shall be responsible for the payment of all compensation, including wages, salaries, employment taxes and benefits, with respect to its staff.

10. Aqua-Guard shall take reasonable and proper care of the beach facilities furnished by the Client and at the termination of this agreement shall return same in good condition, subject to normal wear and tear. Aqua-Guard shall not be responsible of any loss of or damage to the beach facilities or injury to any person (a) occurring outside the hours of operation described in Paragraph 7 above, except in the event the loss or damage is due to the negligence of Aqua-Guard's employee(s) or (b) caused by the deliberate act or the negligence of a beach patron.

Aqua-Guard has no responsibility to inspect, repair or maintain the beach facilities or Premises or to assess or provide recommendations regarding the safety of the beach facilities or Premises.

The Client shall have sole and exclusive responsibility to maintain, repair, and inspect the beach facilities and Premises furnished by The Client for the performance of this agreement. The Client shall have sole responsibility to maintain, repair, inspect, assess, clean, disinfect, and sanitize the beach facilities and Premises due to COVID-19, any other virus, any bacteria or fungus, or any other public safety concern including, but not limited to, whether to open, close, or limit use of the beach facilities and Premises, creating and implementing social distancing protocols, and taking any other actions relating to public safety. The Client shall comply with all applicable zoning, building, sanitation, and safety and health laws, ordinances, rules and regulations, including the Occupational Safety and Health Act of 1990

**P.O. BOX 1325 - Palatine, IL 60078-1325 – (847)277-9840 – Fax (847)277-9845**  
**WWW.AQUAGUARDMANAGEMENT.COM**



(OSHA), the Illinois statutes and regulations governing occupational health and safety, other applicable Illinois Status and Regulations and all applicable municipal ordinances. The Client, at its expense, shall make any repairs, alterations, modifications, and replacements necessary to comply with any applicable statute, regulation, or ordinance.

The Client shall defend, indemnify and hold Aqua-Guard harmless with respect to any claims, actions, damages, liability, expenses and judgments in connection with the loss of life, bodily injury or damage to property arising out of the ownership, possession, inspection, use, maintenance, assessment, cleaning, disinfection, and/or sanitization of the beach facilities and/or Premises, and/or that otherwise do not arise out of Aqua-Guard's performance of its services listed in the agreement.

11. Aqua-Guard shall maintain insurance against the following risks to the extent stated:

(a) Comprehensive of commercial general liability insurance coverage with respect to Aqua-Guard operation of the facilities. Such coverage shall have a combined single limit of \$1,000,000 per occurrence.

The coverage required herein may be provided under an existing liability insurance policy or policies previously obtained by Aqua-Guard in connection with its other operations.

(b) Aqua-Guard shall maintain worker's compensation coverage in the statutory amount for all of its employees staffing the facilities.

12. Aqua-Guard shall comply with all reasonable regulations established by the Client with respect to safety, sanitation, maintenance of the premises, and the operations of the facility.

13. Aqua-Guard represents that it is an Equal Opportunity Employer and shall adhere to all provisions of Executive Order 11246 as amended by the President of the United States on Equal Employment Opportunity and the rules and regulations pursuant thereto.

14. Aqua-Guard represents that at all times shall comply with all terms, provisions, regulations and rulings relative to the Immigration Reform and Control Act of 1986 (IRCA).

**PART III. COMPENSATION TO AQUA-GUARD**

|     |                |            |                 |
|-----|----------------|------------|-----------------|
| 15. | Year 2023      |            |                 |
|     | Contract Price | \$7,638.00 |                 |
|     | Payment I      | \$1,909.50 | July 1, 2023    |
|     | Payment II     | \$1,909.50 | July 15, 2023   |
|     | Payment III    | \$1,909.50 | August 1, 2023  |
|     | Payment IV     | \$1,909.50 | August 15, 2023 |

A signed letter of intent, or this document, with deposit, shall secure Aqua-Guard management service for 2023 season.

**If payment is not received within 15 days of date due, all Aqua-Guard staff will be removed from the beach and not returned until entire balance due is received.**

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WWW.AQUAGUARDMANAGEMENT.COM**



Any amounts not paid on the date due shall bear interest at eighteen (18%) percent per annum, compounded bi-monthly, beginning on the first day after due date.

#### **PART IV. TERM OF AGREEMENT**

16. This agreement shall commence upon execution and terminate on August 4, 2023.

#### **PART V. MISCELLANEOUS PROVISIONS**

17. During the term of this agreement, including all renewals, Aqua-Guard shall be the exclusive entity conducting supervision and management of its employees.

18. Aqua-Guard shall act as an independent contractor of the Client in the performance of this agreement, and shall retain complete control over its agents, employees and servants. Aqua-Guard is not to be considered an agent or employee of the Client for any purpose, and the employees of Aqua-Guard are not entitled to any of the benefits that the Client provides for its own employees.

19. Nothing contained herein shall prohibit Aqua-Guard from contracting with other associations or entities to provide similar beach and pool management (and physical fitness) programs at other locations during the period this agreement is in effect.

20. Except in the event of negligence on the part of Aqua-Guard, Aqua-Guard shall not be liable for any claims for loss of life, bodily injury, or damage to property arising from any incidents occurring at the beach facilities at times when Aqua-Guard is not engaged in the performance of this agreement. The Client shall hold Aqua-Guard harmless and indemnified with respect to any claims, actions, damages, liability, expense and judgments in connection with the loss of life, bodily injury or damage to property occurring at times when Aqua-Guard is not engaged in the performance of this agreement.

21. During the term of this agreement and for one (1) year after its termination, neither party shall hire nor contract with, directly or indirectly, any person who is, or who during the term hereof was employed in any capacity by the other in any manner connected with the operation of the beach facilities described herein.

22. Beach facilities may be closed (or may not open) due to inclement weather, hurricane, tornado, or storm warnings, and cold temperatures. Aqua-Guard will have the authority to close the beach(s) because of inclement weather or if the air temperature falls below 62 degrees. The Client's decision concerning opening the beach shall be made by 9:30 A.M. and shall be communicated to the Aqua-Guard supervisor: otherwise the supervisor shall use his/her best judgment. This beach may be closed at the discretion of the Aqua-Guard employee on duty. Aqua-Guard shall use its best efforts to open or reopen the beach if a change in weather shall so permit.

23. All of the terms and provisions of this agreement shall be binding upon and insure to the benefit of and be enforceable by the parties hereto and their respective successors and assigns.





24. Notices or communications to be given under this agreement shall be sent by United States registered mail, postage prepaid with return receipt requested. Those to Aqua-Guard shall be addressed to Aqua-Guard Management, Inc. P.O. Box 1325, Palatine, IL. 60078-1325. Those to The Client shall be mailed to: Wildwood Park District, 33325 N. Sears Blvd., Grayslake, IL. 60030.

25. Neither Aqua-Guard nor the Client shall be liable for the failure to perform their respective obligations under this agreement when such failure is caused by fire, explosion, water, act of God, civil disturbance, sabotage, weather and energy related closings, governmental rules or regulations, or similar causes beyond the reasonable control of such party, nor for real or personal property destroyed or damaged due to such cause. Further, Aqua-Guard's inability to perform its duties hereunder by reason of the closing of the beach due to the conditions, or the violation of any law, regulation or ordinance by the Client shall in no way reduce the compensation owned to Aqua-Guard hereunder.

26. The terms, provisions, covenants and conditions herein contained constitute the entire agreement between Aqua-Guard and the Client and may not be altered, modified or amended except by a subsequent writing signed by both parties.

27. Either party may, for any reason, terminate agreement by providing a written notice and a thirty (30) day grace period to the other party.

28. In the event any term, covenant or condition herein contained shall be held to be invalid by any court competent jurisdiction, such validity shall not affect any other term, covenant or condition herein contained, provided that such validity does not materially prejudice either the Client or Aqua-Guard in their respective rights and obligations contained in the remaining terms, covenants or conditions hereof.

29. A waiver of any failure under agreement shall neither be construed as nor constitute a waiver of any subsequent failure. This agreement supersedes all prior negotiations, proposals, representations or agreements. Any headings are used solely for convenience and shall not be considered in the interpretation of this agreement.

30. Aqua-Guard shall not assign this agreement or its rights hereunder without the written consent of the Client.

31. This agreement may be executed in several counterparts, each of which shall be deemed an original.


32. This agreement shall be construed in accordance with, and its performance shall be governed by the laws in effect in the State of Illinois.

IN WITNESS WHERE OF, the parties hereto have executed this agreement as of the day and year first above written.

AQUA-GUARD MANAGEMENT, INC.

Wildwood Park District

BY: \_\_\_\_\_



Christopher J. Strzalka  
President  
March 9, 2023

BY: \_\_\_\_\_



705 E. North St.  
 Elburn, IL 60119  
 P: 847-891-6260  
 F: 630-448-1143  
 Email: info@mccloudaquatics.com

**Estimate**

36180  
 3/6/2023

**Billing**

Valley Lake  
 C/O Wildwood Park District  
 33325 N Sears Blvd  
 Wildwood, IL 60030

**Service Location**

33377 N. Greentree Road  
 Grayslake, IL 60030

**\*\*\*IMPORTANT\*\*\***

**MUST CIRCLE APPROPRIATE ANSWERS - Is pond(s) water used for IRRIGATION? YES or NO**

**\*\*\*PLEASE CHOOSE ONE PAYMENT METHOD BELOW AND CIRCLE.\*\*\***

1. **5% ANNUAL PRE- PAYMENT DISCOUNT** (Valid on "STANDARD POND/LAKE "CONTRACTS" only. EXCLUDES equipment sales/repairs &/or application services. The 5% DISCOUNT will be REFLECTED on the INVOICE. Payment MUST BE RECEIVED by March 31st, 2023. NO EXCEPTIONS WILL BE GRANTED. Offer not valid with other "discounts" given.
2. **SINGLE PAYMENT** & will be invoiced on the 1st of April, upon receipt of signed contract and is due upon receipt.
3. **TWO PART PAYMENT** (Valid on vegetative pond contracts only, EXCLUDES EQUIPMENT & APPLICATION services). Invoiced on the 1st of April & June and is due upon receipt. (A 3% surcharge will be added to the contract amount for a two-part payment).
4. **CONTRACTS RECEIVED AFTER JULY 31ST, MUST BE PAID IN FULL, PRIOR TO START OF SERVICE.**

| Qty  | Item                        | Description   | Amount   | Total    |
|------|-----------------------------|---|----------|----------|
|      | Standard Pond/Lake Contract | Treat for Algae/Chara and submerged weeds with inspections that focus on harmful algae blooms (HAB's) along with identification of invasive species not covered under contract.   | 7,120.00 | 7,120.00 |
| 2.00 | Other                       | <p>Period of Control: MAY THROUGH SEPTEMBER. MAXIMUM 8 VISITS. Refer to Scope Of Service for additional details. Each additional visit will be \$890.00</p> <p>Swimmers itch application utilizing copper sulfate. (per application) No guarantee of treatments due to the nature of the parasite. There are too many outside factors for reintroduction of the parasite that causes "swimmers itch". Treatment is recommended to be done late June early July. Treatment is not to exceed a maximum of 6 acres of water and the target area is the shoreline. Per the label from the manufacturer, no more than 2 treatments are allowed annually.</p> <p>Estimate is for the 2023 season.</p> | 925.00   | 1,850.00 |

Our quotation is based on access of your lake/pond via our trailered boat and equipment, your current irrigation status, and reflects the entire cost of labor, equipment, chemical, insurance, state and local licensing, NPDES permit, and guarantee. (No guarantee for ponds with average depth less than 2 feet or no boat access).

Estimate is only valid for 30 days from the date of quote. We reserve the right to revoke (or null) the proposal if not accepted within 30 days.

See attached for Scope of Service & Terms and Conditions. EPA registered.

**Sales Tax (8.0%)** \$0.00

**Total** \$8,970.00

Signature/Date \_\_\_\_\_

|           |
|-----------|
| Sales Rep |
| LK        |

SPECIAL PROCEDURES

- A. Any service required outside the scope of the agreement will have to be agreed upon both to any application can be performed.

ONGOING MAINTENANCE PROGRAM

- A. The terms of agreement for all ongoing programs or other annual plans are from the date of the proposal. All annual programs will not renew automatically after the term of the agreement. Unless the contract is terminated by either party within a written thirty-day notice.
- B. All equipment purchased by the customer is your sole responsibility unless McCloud Aquatics is retained to perform any maintenance/service. Any aeration Equipment that is missing or becomes damaged while under McCloud Aquatics winter storage program; will be replaced by McCloud Aquatics personnel.
- C. Customer approval of this contract includes the specifications that McCloud Aquatics will provide all services as scheduled in this document. Customer agrees to pay for all such services even if no client representative is available nor approving signature obtained by McCloud Aquatics at the time service is performed.
- D. Customer approval of this contract indicates your willingness to pay any associated fees for non-contracted vegetation treatments, special services, product/equipment purchases, and/or for add-on service to additional locations verbally requested and approved by you or your representatives.

INSURANCE

McCloud Aquatics provides the following insurance coverage at this time.  
Worker's Compensation and Employer's Liability..... \$1,000,000  
General Liability ..... \$2,000,000 / \$4,000,000  
Automobile ..... \$2,000,000

The above is included in the Standard Policies from McCloud Aquatics; higher limits may be available upon request. A certificate of insurance will be issued upon request and submitted upon acceptance of this agreement.

LIMITED WARRANTY

McCloud Aquatics will guarantee up to 80% of submerged vegetation and 90% of algae Excluding resistant of algae, which are: Microcystic spp., Lyngbya spp., Oscillation spp., Hydrodictyon spp., there is no guarantee for non-covered vegetation. Use of any other products (aquatic or otherwise) and/or service provider by any individual(s), agents, board members or owners of the property shall be cause for termination of the contract and McCloud Aquatics shall be held harmless as a result of such actions.

McCloud Aquatics warrants that its application of treatments here under shall be in accordance with applicable herbicide/algaecide regulations of the Environmental Protection Agency (EPA) and other application government agencies. This warranty is exclusive and is lieu of any warranty of merchantability, fitness for a particular purpose or other warranty or representation, expressed or implied, with respect to any goods or services furnished by McCloud Aquatics, pursuant to this contract. McCloud Aquatics representatives will make additional calls and treatments for covered vegetation in areas covered by this agreement, when deemed necessary, and these extra service calls will be provided at no additional charge during work hours. Unless specified otherwise in the service agreement, special services and after-hours service calls will be provided on a cost per treatment basis. The parties agree that the client's sole and exclusive remedy against McCloud Aquatics in the event continued infestation shall be the reapplication of treatment as described above. The customer agrees that no other remedy shall be available to them. ORAL STATEMENTS DO NOT CONSTITUTE WARRANTIES. The entire contract is embodied in this writing and NO OTHER WARRANTIES are given beyond those set forth in this contract. This writing constitutes the final expression of the parties agreement and it is a complete and exclusive statement of the terms of that agreement. Any different additional terms proposed in customer's order are rejected unless expressly agreed to in writing by McCloud Aquatics authorized agent. The terms and conditions contained herein shall constitute an offer by McCloud Aquatics and may only be accepted on the terms herein set forth.

CANCELLATION

If for any reason you are not satisfied with McCloud Aquatics services, you may cancel this contract with a written 30-day cancellation notice mailed to the McCloud Aquatics office. McCloud Aquatics also reserves the right to cancel this agreement before one year for any reason.

## SCOPE OF SERVICES

**Period of Control:** May through September with a minimum of 10 service visits per full season. Should the need arise prior to May 1st, McCloud Aquatics will respond to your request as soon as possible (additional charges may apply). Contracts received after May 1<sup>st</sup>, will be added to the already established schedule for your area.

**Frequency:** You will receive a site visit approximately every two weeks after initial service is started. Service is dictated by weather, boat access, dissolved oxygen levels and other growth-related conditions.

**Communication:** McCloud Aquatics requires an on-site/off-site point of contact for communication purposes. McCloud Aquatics is always open to your questions or concerns and will provide factual answers to the point of contact(s) only. McCloud Aquatics will email a service report to the point of contact after each site visit. A service report includes; dissolved oxygen level, pH, water temperature, infestation(s), action taken and water use restrictions, if applicable.

**Herbicides/Algaecides:** Our herbicide selection and the rates applied are dictated by the product label, species and extent of vegetation present, current and proposed water usage (i.e. used for irrigation, swimming, fishing, etc.) dissolved oxygen levels (no applications will be made when levels are below 5.0 ppm), other environmental conditions and our discretion. All herbicides utilized are EPA registered, labeled for use in aquatic resources and applied by licensed applicators.

### **Vegetation categories NOT included in the Standard Pond/Lake Maintenance Program:**

C - \*Free floating plants i.e., Duckweed, Watermeal\* (\*limited control)

D - \*Floating pondweed i.e. American & IL pondweeds

E - \*Emergent plants i.e. Cattails, Arrowheads, Am. Lotus, Waterlily

\*Terrestrial vegetation in rock-ed shoreline

\*No physical removal is offered

Our quotation is based on access of your lake/pond via our trailered boat and equipment, your current irrigation status, and reflects the entire cost of labor, equipment, chemical, insurance, state and local licensing, NPDES permit, and guarantee. **(No guarantee for ponds with average depth less than 2 feet).**

## TERMS AND CONDITIONS

### MATERIALS

- A. The Herbicide/materials used in aquatic services shall conform to federal, state, and local ordinances and are EPA registered for aquatic use.

### CLIENT RESPONSIBILITIES

- A. The customer shall extend all necessary cooperation to ensure effective results from aquatic management services, such as availability of boat access. Customer is responsible for passing information along to the appropriate parties on restrictions due to herbicide applications that is related to: Fish consumption, live-stock drinking, swimming, irrigation.
- B. Label will dictate which restrictions will apply. High winds, heavy rains, water temperature, dissolved oxygen levels will determine any and all applications.
- C. Customer's signature attests to 1) financial responsibility, ability, and willingness to pay McCloud Aquatics within stated terms of Upon Receipt; 2) agreement to pay a finance charge 1/2 % per month or 18% per year on all pass due amounts older than 30 days; 3) agreement to pay all costs of collecting to include attorney's fees; 4) agreement, that for purposes of determining the location for bringing any legal action on the account, client agrees that any such action may be brought in a court in the county in which McCloud Aquatics principal place of business is located, or in such other county chosen by McCloud Aquatics.
- D. Allegations of property damage resulting from a service visit by McCloud Aquatics, must be submitted in writing within five business days. McCloud Aquatics will review and submit McCloud Aquatics findings to determine a fair and equitable resolution, if McCloud Aquatics is found to be fault.
- E. Fish kills must be reported with 24-48 hours to determine the "root" cause of the kill by calling 847-226-4718 for inspection and gathering of water parameters by McCloud Aquatics. If determined that the resultant fish kill was caused by our actions, McCloud Aquatics will remove and dispose of the fish collected and will replace only those game species at the time of stocking (spring and fall only), if requested. Fish replacement will be based only on the number of game species collected and not by the size. Exotic species and non-native game fish are excluded from replacement and or monetary reimbursement. Fish kills caused by acts of nature, weather, disease, bacteria, runoff, foul hooking, vandalism, pollution, turnover or other events beyond our control, are not covered under the contract with McCloud Aquatics. There are no provisions, written or implied, concerning removal, disposal or water testing to determine cause, diagnosis, prevention or odor reduction offered by McCloud Aquatics. McCloud Aquatics shall be held harmless should these events occur.

## **Valley Lake**

### **Lake Management Proposal**



Prepared by: Peter Walkowiak - Aquatic Field Biologist, Fisheries Specialist  
James Scharl - Senior Biologist - Lake Services Manager  
Wisconsin Lake & Pond Resource LLC  
February 13, 2023 (Revised 3/2/2023)

 **Wisconsin**  
**Lake & Pond Resource LLC**  
"Providing Professional Resources for Management of Your Lake or Pond"

Professional Pond Management Products and Services  
Aquatic Herbicide and Algaecide Applications  
Lake Management Planning and Services  
Pond Design and Development

February 13, 2023 (Revised 3/2/2023)

Wildwood Park District  
33325 N Sears Boulevard  
Wildwood, IL  
Attn: Brandon Magnini

Re: 2023 Lake Management Proposal

Dear Brandon,

Thank you for allowing Wisconsin Lake & Pond Resource LLC the opportunity to provide professional lake management tools and services for the City of Wildwood and Valley Lake residents. Our recommendations are based off our management program, goals that you described in our initial meeting, and lakes and ponds that we manage which are similar in size and shape.

To establish a lake management plan that is best suited for the size and shape of the lake as well as a plan that creates a healthy and sustainable ecosystem, we must follow steps. Based on recommendations provided and timing of the season, an outline of the steps that we recommend taking towards creating aesthetically pleasing and healthy waterbody is found below.

**Your Next Step:**

- Review lake management proposal
- Consult WLPR with questions or proposal alterations
- Discuss and choose a management plan and/or products
- Upon acceptance of a plan, sign and return Aquatic Management Services Agreement
- Apply for Aquatic Plant Management permit with the assistance of WLPR (if necessary)
- Down payment for yearly lake management services due upon receipt of invoice

Please note that there are many recommendations within the included proposal, if you have any questions please call (920) 872-2032 or email [Peter@wisconsinlpr.com](mailto:Peter@wisconsinlpr.com). Wisconsin Lake & Pond Resource LLC once again would like to thank you for your interest in our pond management services. We look forward to earning your business.

Sincerely,



Peter Walkowiak  
Aquatic Field Biologist  
Wisconsin Lake & Pond Resource LLC

## 2023 Lake Management Plan

Below is an abstract of the recommendations for 2023. We will continue to monitor, treat, and manage the lake on a monthly basis. Monthly visits allow our staff to be more proactive, allows for decreased time between visits, timely treatments, and our staff can utilize tools to limit nutrient availability (budget pending). The results of proactive management are less nuisance growth observed over a season, less product used each visit, and less biomass accumulation over time.

### 1) **Integrated Lake Management Plan (6 Monthly Visits)**

- Integrated Lake Management (April-September) \$3,900.00
  - 6 Monthly Scheduled On-site Visits (\$650.00 ea.)
  - Yearly On-site Evaluation w/ Biologist
  - Yearly Management Evaluation
  - Detailed End of Year Report
  - Licensed and Trained Professional Applicator
  - Advanced Notification and Post-Site Visit Reports
  - Water Sampling (If budget permits) \$350.00
- Proactive Management Tool/Products
  - Water Quality Enzymes \$500.00-\$1,000.00+/-
  - Phosphorus Reduction Tools \$750.00-\$1,500.00+/-
- Reactive Management Tools/Products
  - Algaecides/Herbicides \$7,000.00-\$8,500.00

**Recommended Integrated Management Budget- \$13,000.00-\$15,250.00+/-**

*\*Product amounts are based on biologist's observations and manufacturers labeled application rates*

*\*Budgets are for planning purposes only. A goal of 10%+/- of a budget is expected*

*\*Prices subject to change*

*\*Taxes not included*

If you have any questions or concerns regarding anything within this proposal, please feel free to give us a call at (920)-872-2032 or email [peter@wisconsinlpr.com](mailto:peter@wisconsinlpr.com). Wisconsin Lake & Pond Resource thanks you again for your business and support. We look forward to working with you again in the upcoming season.

Sincerely,



Peter Walkowiak - Aquatic Field Biologist, Fisheries Specialist



James Scharl - Senior Biologist, Lake Services Manager  
 Wisconsin Lake & Pond Resource LLC

Cc: Zachary D. Haas- Senior Aquatic Biologist, Director of Operations

Cc: Cory Zickert- Senior Aquatic Manager/Owner

Proposal Date: **March 2, 2023**

**Valley Lake**  
**c/o Wildwood Park District**  
**Attn: Brandon Magnini**  
**[BMagnini@wildwoodparkdistrict.com](mailto:BMagnini@wildwoodparkdistrict.com)**

**RE: 2023 Lake Management program for Valley Lake**

Dear Brandon:

On behalf of the entire Clarke team, I would like to thank you for your continued business. We are excited to share with you that Clarke has been acquired by **SOLitude Lake Management**! You will receive the same great services, performed by the same Clarke team members including me, and applicators Tommy and Travis. The transition to SOLitude is still ongoing and some things still have the Clarke name on them. By the time spring rolls around, all documentation and messaging will have transitioned to the SOLitude brand name and logo.

For 2023, our comprehensive approach will include inspections and applications targeting invasive weeds, algae, HAB's and swimmers itch from May – September. Depending on weather and lake conditions, we can schedule additional applications in April and October if needed. Additionally, we will continue to collect water samples at no charge and send them for 3<sup>rd</sup> party laboratory analysis. This data is vital in creating long term management goals for Valley Lake and is included in your lake management program.

Attached is our service proposal for your review. Our approach will include visits every two weeks. At every visit our team will monitor the health of the water including water temperature, dissolved oxygen, pH and alkalinity, these standard tests are required before we can apply any chemical applications to the water. We can even test suspicious looking algae for toxic cells. You will receive monthly emailed service reports which include detailed information from the inspections including water quality data, chemicals applied, quantities used, species of plants and/or algae and a photo of the lake from each visit.

If you have questions regarding any aspect of your contract or services, please contact me at 630-417-2332 or [Jennifer.Biancalana@SOLitudeLake.com](mailto:Jennifer.Biancalana@SOLitudeLake.com).

Thank you for the confidence you have placed in Clarke, a SOLitude Lake Management Company. We sincerely appreciate the opportunity to be of service in meeting your aquatic needs.

Sincerely,



Jennifer Biancalana  
Lake Management Consultant



## CLARKE, A SOLITUDE LAKE MANAGEMENT COMPANY Aquatic Professional Services Contract (the "Agreement")

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Proposal Date: **March 2, 2023**

Valley Lake #088827

**\*\*IMPORTANT\*\* Please check box if any water bodies are used for irrigation.**

Thank you for choosing Clarke Aquatic Services, Inc. ("Clarke") for your aquatic management needs. **Valley Lake's** customized water solutions management program will include customized, targeted services and solutions provided by Clarke. The term of this contract is for the fiscal year January 1, 2023 thru December 31, 2023. The following professional aquatic management program is recommended for **Valley Lake**.

### AQUATIC WEED AND ALGAE CONTROL MANAGEMENT SERVICES

**Core Treatment Program: \$9,040.00 annual**

#### Core Treatment Program Scope of Services:

- A maximum of **eight (8)** inspections and treatments, as necessary, for control of algae and invasive aquatic weeds, HAB's and swimmers' itch. Inspections and treatments will begin **May** and run through **September**. Clarke will determine the proper treatment program at the time of inspection based on environmental conditions. Reports will be available to Valley Lakes through the Clarke service portal. Applications may be adjusted to start in April if needed.
- A maximum of **two (2)** properly time applications included to target swimmer's itch. No swimming will be permitted for 12 hours following each swimmer's itch application.
- Clarke will monitor water quality including dissolved oxygen levels, pH, temperature, and alkalinity.
- Any aquatic plants beneficial to an ecologically balanced aquatic system will be preserved. In the event of uniquely problematic vegetation requiring specialized services to control, additional fees may be requested.
- Should any banks become exposed due to water level drawdowns throughout the service program, Clarke will 'spot treat' for exposed nuisance vegetation at no additional cost.
- Standard program does not include removal of plant material. Clarke is also not responsible for lawn or bank maintenance including cutting, treating, or removing grasses or other vegetation above the existing waterline.
- All weed and algae control products used are EPA registered, labeled for aquatic use and applied per label requirements. Weed & algae control products exclude bacteria, phosphorous binders and dyes. All applicators are licensed, state certified aquatic applicators.
- Applications to control swimmers itch will include treatment around the entire perimeter of the lake, along shorelines, extending approximately 40' lakeward (total of 4 acres).
- Treatments will include maximum of 50% of entire waterbody per visit when conditions permit. During periods of high heat and lower oxygen levels, treatments will be reduced to include a maximum of 30% of lake to avoid adverse effects.
- **In 2024, SOLitude will INCLUDE water quality sampling and laboratory analysis from 3 sites on the lake. This data will help us to develop long- term management strategies for Valley Lake (valued at \$2,380.00). Final data report will be provided to Wildwood Park District.**
- If additional inspections and treatments are needed, beyond the 8 core inspections included in the aquatic weed and algae control management services outlined above, they will be billed at \$904.00 per visit.
- Optional baseline water and sediment testing available (both tests recommended every 3-5 years):
  - Water quality tests will be billed at \$595 per sample (3 samples per collection)
  - Comprehensive sediment testing at \$885 per sample. (2 samples per collection)

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### Payment Plan Schedule

Valley Lake can choose to pay in a lump sum payment for annual services, or pay monthly. Monthly payment option is only available for Weed, Algae and Swimmers Itch service. Invoices will be submitted pursuant to the schedule below. All invoices are to be paid within thirty days of receipt.

- Annual Payment:**      **WEED, ALGAE & SWIMMERS ITCH:**      **\$9,040.00 on May 1<sup>st</sup>, 2023**
  
- Monthly Payments:**      **WEED, ALGAE & SWIMMERS ITCH:**      **May 1<sup>st</sup>, June 1<sup>st</sup>, July 1<sup>st</sup>, and August 1<sup>st</sup>**  
**\$2,260.00/month for 4 of payments**

### Clarke Standard Terms

**TERM AND TERMINATION:** The term of the Agreement shall commence on the date when both parties have executed this Agreement and shall continue for a period ending on 12/31/2023 (the "Initial Term"). Notwithstanding anything set forth herein to the contrary, either party may terminate this Agreement upon 30 days written notice to the other party; provided that in the event the Valley Lake terminates this Agreement, the Valley Lake must provide payment to Clarke for all services rendered prior to the effective date of termination.

**PRICE INCREASE:** The first day of the month following the initial term (a "Price Increase Date"), the prices listed above can be increased by a percentage which shall not exceed the greater of the percentage increase of the consumer price index during the year which immediately precedes the Price Increase Date or five percent (5%). Within thirty (30) days of the Price Increase Date, Clarke shall publish and deliver to the Valley Lake revised pricing for the current renewal term. Clarke may petition Valley Lake at any time for an additional rate adjustment on the basis of extraordinary and unusual changes in the cost of operations that could not be reasonably foreseen by a prudent operator. New areas to be covered will be pro-rated to the program cost at the rates in effect at the time.

**PROPERTY DAMAGE/LIMITATION ON CLAIMS:** Allegations of property damage resulting from the services rendered by Clarke must be submitted in a written report with pictures included, filed directly with respective Account Manager within fifteen (15) days. Clarke will review the report, determine a fair and equitable resolution, and respond within a timely manner. Valley Lake agrees that any claims Valley Lake has against Clarke must be filed within one (1) year from the date of termination of this Agreement.

**NPDES PERMIT:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for aquatic control services effective October 31, 2011. Clarke will maintain all required licenses and permits and fulfill reporting requirements, including those under the new NPDES permit, for the duration of the term of the Agreement. Any additional/unforeseen costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.

**LIMITATION OF LIABILITY:** Neither party will be liable to the other party for any special, indirect, consequential, or incidental damages of any kind, including, without limitation, any loss of profit, loss of use, or business interruption, based on any claim under this agreement, even if such party has been advised of the possibility of such damages.

Valley Lake hereby agrees to indemnify, defend and hold harmless the Clarke from and against any and all liabilities, obligations, damages, penalties, fines, loss, awards, judgments, costs, and expenses (including, without limitation, reasonable attorneys' fees and costs), relating to any claim, action or proceeding initiated or threatened by a third party (collectively "Losses") incurred by or imposed upon Clarke as a result of Valley Lake's negligence or intentional misconduct.

Clarke hereby agrees to indemnify, defend and hold harmless the Valley Lake from and against any and all Losses incurred by or imposed upon the Valley Lake as a result of Clarke's negligence or intentional misconduct provided however that Clarke shall not be responsible for any Losses due in whole or in part to Valley Lake's negligent acts or omissions.

**INSURANCE:** Clarke shall carry Worker's Compensation and Employer Liability, Commercial General Liability, Professional Liability, and Property Damage Insurance which shall remain in full effect throughout this Agreement. Valley Lake will be an insurance certificate holder and also named as an additional insured. Certificates of insurance shall be delivered to Valley Lake a minimum of two weeks prior to the initiation of the treatment program. If coverages confirmed by these certificates will expire prior to the termination of this Agreement, the certificates for renewals must be delivered not less than ten days prior to the expiration date.

**ENTIRE AGREEMENT:** This Agreement constitutes the complete understanding between the parties hereto and supersedes any prior understandings whether written or oral between the parties relating to the subject matter hereof.

**SIGNING AND RETURNING this document** authorizes Clarke, a SOLitude Lake Management Company to perform the services stipulated within this Agreement. By signing this document, I acknowledge I have the authority to authorize Clarke (SOLitude) to perform the services for Valley Lake

PRINT VALLEY LAKE NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

VALLEY LAKE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

CLARKE SIGNATURE:  \_\_\_\_\_ DATE: March 2, 2023

**CLIENT INFORMATION**  
**VALLEY LAKE**

**PLEASE ASSIST US IN MAINTAINING OUR RECORDS BY COMPLETING THE FOLLOWING:**

**BILLING ADDRESS:**

Name: \_\_\_\_\_

Property Management Company (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Accounts Payable E-Mail: \_\_\_\_\_ Accounts Payable Contact \_\_\_\_\_

**\*\*To be more sustainable, we ask you provide an Email address the invoices should be sent to\*\***

**\*TREATMENT ADDRESS (if different from above):**

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

**CONTACT PERSON FOR VALLEY LAKE:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**ALTERNATE CONTACT PERSON FOR VALLEY LAKE:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**WATER BODIES USED FOR IRRIGATION:**

Numbers/Names: \_\_\_\_\_

**Please sign and return a copy of all pages of this completed Agreement to:**

**Clarke, a SOLitude Lake Management Company**

**Attention: Jennifer Biancalana**

**675 Sidwell Court**

**Saint Charles, IL 60174**

**Phone: 630-417-2332**

**Jennifer.Biancalana@SOLitudeLake.com**