

**Wildwood Park District
Regular Board Meeting
33325 N. Sears Boulevard, Wildwood, IL 60030
Monday, November 20th, 2023, | 7:00pm
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

AGENDA

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, November 20th, 2023**
- IV. Approval of Minutes**
 - A. Minutes of the Regular Board Meeting – Monday, October 16th, 2023**
 - B. Minutes of the Executive Session - Monday, October 16th, 2023**
- V. Matters from the Public**
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
- IX. Valley Lake Report**
- X. Staff Reports**
 - A. Recreation/Administration**
 - I. Summer Programs Report
 - II. Professional Development School Recap
 - B. Maintenance**
 - C. Marketing/Promotions**
- XI. Unfinished Business**
 - A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA)**
 - B. Gages Lake Channel Piers Inquiry**
 - C. IPRA/IAPD Soaring to New Heights 2024 Conference Registration**
- XII. New Business**
 - A. Tax Year 2023 Tax Levy Approval**
 - B. Pebble Beach Park Shoreline Project Permit**
- XIII. Other Business**
- XIV. Matters from the Public**
- XV. Executive Session**
 - A. Personnel 5 ILCS 120/2(c)(1)**
- XVI. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email info@wildwoodparkdistrict.com.

The Board of Park Commissioners welcome public comments during all meetings.

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
October 16th, 2023, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Frank Bruno, Dan Corrigan, Matt Brueck, Becky Jante
Absent: None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Michael Dykes, Maintenance Lead
- III. Approval of Consent Agenda – Regular Board Meeting – Monday, October 16th, 2023**
Commissioner Jante entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Monday, October 16th, 2023 as presented. So moved, Commissioner Bruno. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. Approval of Minutes**
A. Minutes of the Regular Board Meeting - Monday, September 18th, 2023
Commissioner Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, September 18th, 2023. So moved, Commissioner Bruno. Seconded, Commissioner Brueck. All in favor, motion carries.
- V. Matters From the Public**
-No further matters from the Public.
- VI. Eagle Project Boy Scout Troop 671 Cove Park Paver Steps**
-Troop 671 Eagle Scout candidate Zack Moore was in attendance with his family. Zack presented to the Board a detailed proposal for a discreet and shoreline appropriate set of paver access steps (and miniature butterfly attracting plantings), leading into the shallow water to allow for local neighbors to access the water safely with a kayak. This proposal had gone through several local residential feedback initiatives to gauge their interest and support and/or opposition. Ultimately, this solution was found to be agreeable to all parties. Zack will be bringing this proposal to be signed off by Troop 671 with an estimated project timeline of late fall 2023 or early spring 2024. Commissioner Jante entertained a motion to approve the Eagle Scout Cove Park paver access steps project led by Zack Moore as presented for a cost of up to \$1,000.00. So moved, Commissioner Corrigan. Seconded, Commissioner Brueck. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.
- The Board thanked Zack and his family for their time and effort into this initiative.
- VII. Financial Report**
The Financial Report was read. Discussion. Commissioner Jante entertained a motion to accept the Financial Report. So moved, Commissioner Brueck. Seconded, Commissioner Bruno. Roll Call:

Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

VIII. WSRA

Commissioner Nelson stated the next meeting will be November 13th. Trunk or Treat is slated for October 22nd at the Warren Township Center parking lot.

IX. GLCC

Park District Manager Magnini reported that the WPD is working on a GLCC page on the WPD website, and adding their information on initiatives and long-term plans available to let the residents know. GLCC sold 255 tickets of minnow racing at Harvest Fest on September 23rd.

X. Valley Lake Report

Park District Manager Magnini presented Maj Kowalski's volunteer lake monitoring reports from September with water quality and dissolved oxygen levels. Black Lagoon lake treatment report from their 9/20 Copper Sulfate treatment was included in the Board Packet. Aerator pumps will be turned off at the beginning of November.

XI. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

I. Harvest Fest Report: Park District Manager Magnini presented the post-event Harvest Fest Report. Discussion included a general summary of the event, areas of strengths and improvements, tickets and inventory sold, financials, and post-event surveys answers received from vendors/sponsors/and attendees. Per the financials, the Park District made a profit of \$2,319.40 on the event (compared to about a \$4,000.00 loss from 2022 Harvest Fest).

II. Summer Programs Report – Review was tabled until the November Regular Meeting

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

XII. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Park District Manager Magnini mentioned that construction work continues on Valley Lake South Plunge Pool along with storm drain work around the surrounding streets. Valley Lake South Plunge Pool is finishing up with the rest of the rip rap installed and grass seed laid down to restore the disturbed earth. Magnini will be following up with the project leaders to determine the timeline for the Valley North part of the project (replacement of outflow drain and building up of berm wall).

B. Gages Lake Channel Piers Inquiry

Park District Manager Magnini circled back to this item as the Park District continues to await counsel review to get to the bottom of the issue. Will remain on agenda until counsel provides final guidance.

C. Wildwood Park District Mission/Vision Statement and Core Values Update Approval
The revised Mission/Vision statement and Core Values was presented to the Board with the update on the recreation program scholarship policy and an additional line on ADA parks planning. Commissioner Jante entertained a motion to approve the updated Wildwood Park District Mission/Vision statements; and to adopt the Core Values as presented with the changes to the recreation program scholarship statement under "Equal Opportunity". So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.

D. Wildwood Park District Staff Appreciation Night

President Jante discussed with the Board that she hosted a Wildwood Park District Staff Appreciation night at her home on September 8th, 2023. Staff and their spouses were invited, and Commissioner Brueck was also in attendance. President Jante reiterated how she felt it was important for Staff to get together for camaraderie and to show everyone the parks around the entire lake so that all Staff could get a different perspective on the District's community layout, and parks from the lake. A detailed receipt (food for the staff appreciation night) for \$113.40 was presented to the Park District for reimbursement to Commissioner Jante. In attendance at Staff Appreciation night were the following Staff and their significant others: Park District Manager Brandon Magnini, Commissioner Becky Jante and her husband Larry Jante, Commissioner Matt Brueck, Maintenance Staff Enrique Camacho and his wife Ruby, Marketing and Events Coordinator Maggie Woznick and her husband Steve, Preschool Teacher Kathy Zawadzki and her husband Adrian along with her son and granddaughter, Wildwood Park District Accountant Kathy Atkins and her husband Dana, Maintenance Staff Erik Ainscough, and Maintenance Supervisor Michael Dykes. President Jante entertained a motion to reimburse Commissioner Becky Jante \$113.40 for hosting a Wildwood Park District Staff Appreciation Night at her home on Friday, September 8th, 2023. So moved, Commissioner Bruno. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

E. Harvest Fest Beer Purchase President Jante

As part of the expense of providing alcohol at Harvest Fest, Antioch Liquors was the distributor paid out to provide the selection of beers that were discussed and approved at the September 2023 Regular Meeting. President Jante had also purchased a select amount of beer for the event to cover some of the beer that Antioch Liquor could not provide within those parameters. Antioch Liquors will continue to be the sole main distributor/provider for Harvest Fest going forward.

XIII. New Business

A. Wildwood Park District Revised Program Scholarship/Financial Aid Policies

Discussion. Park District Manager presented to the Board an updated policy and application/procedure for approving recreation program scholarships/financial aid for Wildwood Residents for specific recreation programs limited to summer camps, swim lessons, and preschool. No contracted program could ever be eligible for aid or scholarship. President Jante entertained a motion to approve the revised Wildwood Park District recreation program scholarship policy as presented and to set aside a budgeted amount of \$1,000.00 per FY (beginning FY 2024-2025) to fulfill those needs. \$500.00 limit per family per FY. Scholarship approved programs will only be permitted for Summer Camp, Swim, and Preschool programming. So moved, Commissioner Bruno. Seconded, Commissioner Brueck. Roll Call: Commissioner Bruno, aye, Commissioner

Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

B. Open Enrollment Plan Selection PDRMA Health Insurance for Park District Manager Magnini

Discussion. President Jante entertained a motion to approve the 2024 PDRMA health plan selection for Park District Manager Magnini as presented in the amounts of \$799.29 per month for HMO Rx1 plan, \$42.60 per month for Dental w/Ortho, \$400 yearly vision allowance at \$13.38 per month, and Basic Life Insurance Life Option VII 1.5 x annual salary up to \$50,000.00 for \$3.25 per month. So moved, Commissioner Brueck. Seconded, Commissioner Bruno. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

C. Tentative Tax Levy

Commissioner Brueck moved to approve a 0% Tax Levy increase for the upcoming Tax Year. No second was made. Accountant Katherine Atkins noted that the Board had approved a 5% Tax Levy for Tax Year 2022. All District funds are subject to PTELL (property tax extension law limit), with the exception of Special Recreation. If at a 0% Tax Levy increase for the upcoming Tax Year; 4% would be levied across all funds save the Special Recreation Fund (subject to state statute and not PTELL and out of the District's control). This levy proposal would bring in nearly the identical amount that was levied from Tax Year 2022. A 0% Levy Increase (considering Special Recreation) would come out to 4.39% levy percentage being asked for from the County. Discussion. Kathy presented to the Board their personal tax bills with their Equalized Assessed Value for comparison sake (EAV). CPI is at 6.5%, and the Park District is capped at 5% on PTELL per statute (which if levying 5% would require a Truth in Taxation Hearing like was done last year). Discussion. Commissioner Nelson stated that she wanted clarity on what number was put on the tentative tax levy document based on these formulas. Discussion was had regarding ongoing inflation. Commissioner Jante stated that many of the things the Park District has done with improvements and newer equipment has stemmed mostly from cutting costs in other areas; but also realizing the need to keep up with inflation cover continual rising costs such as materials, wages across the board. Discussion. Commissioner Corrigan stated that a 0% percent Tax Levy increase may potentially have a ripple effect of minimizing programming and certain services while understanding Commissioner Brueck's position of concern over taxes. Commissioner Corrigan further stated that he believed the Park District does a nice job of cutting costs, not being wasteful with funds, and meeting the needs of Wildwood Residents. Commissioner Brueck amended his motion and moved to approve a 4.39743% Tax Levy, roughly equivalent to what the Park District levied for in Tax Year 2022, providing no substantial tax increase to Residents based on fluctuations with Equalized Assessed Value (EAV). Commissioner Nelson seconded the motion. Roll Call: Commissioner Bruno, nay, Commissioner Corrigan nay, Commissioner Jante nay, Commissioner Nelson, aye, Matt Brueck, aye. Motion does not pass.

Commissioner Corrigan made a motion for a 4.5% Tax Levy Increase on funds subject to PTELL (not withstanding Special Recreation extension which comes out to 4.854 total % representing a modest increase from Tax Year 2022). Seconded, Commissioner Bruno. Roll Call: Commissioner Bruno, aye, Matt Brueck, nay, Commissioner Nelson, aye, Commissioner Corrigan, aye, Becky Jante, aye. Motion passes.

Truth in Taxation Hearing will not be required for Tax Year 2023 as it falls under the 5% levy threshold (which was required last year).

D. IPRA/IAPD Soaring to New Heights Conference Registration

Discussion. Agenda item was tabled to the November Regular Board meeting to allow the Board to check their schedules and consider their interest level in attending.

President Jante entertained a motion to designate Park District Manager Magnini to serve as delegate from the Wildwood Park District to the Annual Business Meeting of the Illinois Association of Park Districts to be held on Saturday, January 27th, 2024 at 3:30pm. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carried.

XIV. Other Business

-No Other Business

XIV. Matters from the Public

- No further matters from the Public.

XV. Executive Session

President Jante entertained a motion that pursuant to Section 5ILCS 120/2 of the Open Meetings Act, the Board will enter closed session to discuss personnel as mandated by Section 2.06 5 ILCS 120/2 c1. The Board will now enter into closed session, where no action will be taken. Those present during the executive session will include all Commissioners, Park District Manager Magnini, and Accountant Kathy Atkins. So moved, Commissioner Corrigan. Seconded, Commissioner Bruno. All in favor, motion carried. The time is 9:07pm.

President Jante entertained a motion to return to the open session of the Regular Board Meeting of the Wildwood Park District. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carried. The time is 9:18pm.

~~XV.~~ **XVI.** President Jante entertained a motion to approve the Staff bonuses discussed in the Executive Session. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

~~XVI.~~ **XVII. Adjournment**

Commissioner Brueck moved to adjourn the Regular Board Meeting of Monday, October 16th, 2023, at 9:19pm. Commissioner Corrigan seconded the motion. All in favor, motion carried. Meeting adjourned.

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date

Date

2141 - Other Business

2142 - Matters from the Public

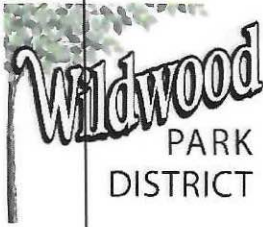
2143 - Executive Business

2144 - [Faint, illegible text]

2145 - [Faint, illegible text]

2146 - [Faint, illegible text]

2147 - [Faint, illegible text]



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820
www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Park District Manager
SUBJECT: Board Packet Attachments and Agenda Items
DATE: November 20th, 2023

Good afternoon, Commissioners,

Please find below brief explanations on the following Board attachments that correlate with the agenda items for the Monday, November 20th, 2023, Regular Board Meeting:

Valley Lake Report: Please find attached Maj Kowalski's volunteer lake monitoring reports for Valley Lake from October.

Staff Reports: Recreation/Administration – End of Season Report

Please find attached a detailed summary of the End of Season Report along with an in-depth financial analysis and registration information for our programming. This report covers programming/events/recreation operations from April-September.

Staff Reports: Recreation/Administration–Professional Development School Recap

Please find attached a brief summary of my experiences and leadership skills learned at the IPRA Professional Development School from November 5-8th, 2023 in Galena, IL. I have also attached the Professional Scholarship award the Park District received from my enrollment in the program and the forthcoming refund of \$500.00 to the Park District for my successful attendance and participation. This experience has bettered the skillset I bring for the betterment of the Park District and its residents, as well as my own personal professional growth .

NEW BUSINESS

Tax Year 2023 Tax Levy Approval:

Please find attached the Tentative Tax Levy for Tax Year 2023 that was posted outside on the Rule House bulletin board, the WPD website, published in the Daily Herald, and promoted in our e-newsletter for public review.

Pebble Beach Park Shoreline Project Permit:

Please find attached the plan drawings and permit documentation sent to the Army Core of Engineers (ACOE) by Kathy Atkins for the upcoming Pebble Beach Shoreline Restoration Project. Also attached is a current total project cost estimate that will be sent to Lake County when they need to approve the permit on their end after having received from ACOE.

VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Lake Date (mm/dd/yy): 10-11-23
 County: Lake Lake Code: RGZM Telephone: 224-321-6159
 Please list First and Last names of ALL individuals that assisted with this monitoring trip.

Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible on Bottom?	Secchi Hidden by Plants?	Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?	
1	11:50	29	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 0	1	2	3	4	8	7.5	<input checked="" type="radio"/> Y <input type="radio"/> N
2	12:20	28	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 0	1	2	3	4	12	6.0	<input checked="" type="radio"/> Y <input type="radio"/> N
3	12:29	25	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 0	1	2	3	4	8	5.5	<input checked="" type="radio"/> Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	0	1	2	3	4		.	Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	0	1	2	3	4		.	Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	0	1	2	3	4		.	Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	0	1	2	3	4		.	Y <input type="radio"/> N

General Weather Conditions **Cloud Cover (check one)** **Waves (check one)**
 Wind Direction (out of): S Sunny Overcast Calm/Ripple Small
 Amount of Rain (last 48 hrs.): 0 inches Partly Cloudy/Partly Sunny Hazy Moderate White Caps

Lake Level is: **Volunteer Hours** **Aquatic Plant Coverage (check only one)**
 "Normal" or Full Pool (to nearest 1/2 hour) Percentage of the Less than 5%
 Above normal by _____ inches (include preparation, monitoring & paperwork time) entire lake area 5 to 25%
 Below normal by 18" inches Number of Volunteers 1 containing surface and 26 to 50%
 Gage Reading: _____ Number of Hours per Volunteer 1.5 submerged aquatic 51 to 70%
 (if applicable) (gage units) Total Volunteer Hours = 1.5 plants. Greater than 70%

Additional Observations (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.) **Lake/Watershed Management** (list techniques ongoing or applied since last monitoring; include dates & details when possible)

Harmful Algal Bloom Watch **Aquatic Exotics: (check all suspected exotics)**
 Is a cyanobacteria (blue-green algae) bloom present? Y N Eurasian Watermilfoil Zebra Mussel
 If Yes: a) have a Bloom Report form & photos been submitted to IEPA? Y N Curlyleaf Pondweed Quagga Mussel
 OR b) has the bloom been reported using the bloomWatch app? Y N Hydrilla Common Carp
 Brazilian Elodea Grass Carp
 Water Hyacinth Asian Carp
 Water Lettuce Round Goby
 Purple Loosestrife Rusty Crayfish
 Flowering Rush Red Swamp Crayfish
 Phragmites Starry Stonewort
 List Others:

Water Quality and Chlorophyll Sampling (s = surface, b = bottom)

(check applicable boxes)	1s	1b	2s	3s				
1 L HDPE bottle (TSS/VSS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
250 mL HDPE bottle (Alkalinity, Chloride)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
500 mL HDPE bottle w/Acid (Nutrients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chlorophyll sample collection depth (ft.) =		n/a						
Chlorophyll sample volume filtered (mL) =		n/a						

Date Cooler Mailed: _____ RFLAs (lab sheets) are inside cooler
 Datasheet entered online? Yes No

Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name Valley			County Name Lake			Volunteer Name(s): Marian Kowalski		
Program: Volunteer Lakes			Date: 10/17/2023			(mm:dd:yyyy)		
Barometer Reading: 729 mm Hg			Meter Brand/Model or IEPA Case/Meter #: 29					

Station Code: RGZM-1			Station Code: RGZM-2			Station Code: RGZM-3		
Time: 11:50			Time: 12:20			Time: 12:29		

Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp
0	9.5	15.4	0	9.6	15.0	0	9.5	15.4
1	9.5	15.4	1	9.6	15.1	1	9.2	15.1
3	9.7	14.8	3	9.4	14.6	3	8.4	14.4
5	8.9	14.5	5	7.6	14.3	5	7.6	14.1
7	7.8	14.2	7	.	.	7	5.8	13.8
9	6.5	13.8	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
17	.	.	17	.	.	17	.	.
19	.	.	19	.	.	19	.	.
21	.	.	21	.	.	21	.	.
23	.	.	23	.	.	23	.	.
25	.	.	25	.	.	25	.	.
27	.	.	27	.	.	27	.	.
29	.	.	29	.	.	29	.	.
31	.	.	31	.	.	31	.	.
33	.	.	33	.	.	33	.	.
35	.	.	35	.	.	35	.	.
37	.	.	37	.	.	37	.	.
39	.	.	39	.	.	39	.	.
41	.	.	41	.	.	41	.	.
43	.	.	43	.	.	43	.	.
45	.	.	45	.	.	45	.	.
47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.

VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Date (mm/dd/yy): 10-24-23

County: Lake Lake Code: RGZM Telephone: 224-321-6159

Please list First and Last names of ALL individuals that assisted with this monitoring trip.

Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible on Bottom?	Secchi Hidden by Plants?	Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?	
1	11:37	28	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 0	1	2	3	4	8	8.0	<input checked="" type="radio"/> Y <input type="radio"/> N
2	11:55	30	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 0	1	2	3	4	12	6.5	<input checked="" type="radio"/> Y <input type="radio"/> N
3	12:05	29	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 0	1	2	3	4	12	6.0	<input checked="" type="radio"/> Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	<input type="radio"/> 0	1	2	3	4		.	<input type="radio"/> Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	<input type="radio"/> 0	1	2	3	4		.	<input type="radio"/> Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	<input type="radio"/> 0	1	2	3	4		.	<input type="radio"/> Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	<input type="radio"/> 0	1	2	3	4		.	<input type="radio"/> Y <input type="radio"/> N

General Weather Conditions		Cloud Cover (check one)		Waves (check one)	
Wind Direction (out of): <u>S</u>		<input checked="" type="checkbox"/> Sunny		Overcast <input type="checkbox"/> Calm/Ripple <input type="checkbox"/> Small <input checked="" type="checkbox"/>	
Amount of Rain (last 48 hrs.): <u>0</u> inches		<input type="checkbox"/> Partly Cloudy/Partly Sunny		Hazy <input type="checkbox"/> Moderate <input type="checkbox"/> White Caps <input type="checkbox"/>	

Lake Level is:		Volunteer Hours (to nearest 1/2 hour)		Aquatic Plant Coverage (check only one)	
<input type="checkbox"/> "Normal" or Full Pool		include preparation, monitoring & paperwork time		Percentage of the entire lake area containing surface and submerged aquatic plants.	
<input type="checkbox"/> Above normal by _____ inches		Number of Volunteers: <u>1</u>		<input type="checkbox"/> Less than 5%	
<input checked="" type="checkbox"/> Below normal by <u>16</u> inches		Number of Hours per Volunteer: <u>1.5</u>		<input checked="" type="checkbox"/> 5 to 25%	
Gage Reading: _____ (if applicable) (gage units)		Total Volunteer Hours = <u>1.5</u>		<input type="checkbox"/> 26 to 50%	
				<input type="checkbox"/> 51 to 70%	
				<input type="checkbox"/> Greater than 70%	

Additional Observations (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.)	Lake/Watershed Management (list techniques ongoing or applied since last monitoring; include dates & details when possible)
	<u>The dam on the north end has sandbags in front of it</u>

Harmful Algal Bloom Watch		Aquatic Exotics: (check all suspected exotics)	
Is a cyanobacteria (blue-green algae) bloom present?	Y <input type="radio"/> N <input checked="" type="radio"/>	<input type="checkbox"/> Eurasian Watermilfoil	Zebra Mussel <input type="checkbox"/>
If Yes: a) have a Bloom Report form & photos been submitted to IEPA?	Y <input type="radio"/> N <input type="radio"/>	<input checked="" type="checkbox"/> Curlyleaf Pondweed	Quagga Mussel <input type="checkbox"/>
OR b) has the bloom been reported using the bloomWatch app?	Y <input type="radio"/> N <input type="radio"/>	<input type="checkbox"/> Hydrilla	Common Carp <input type="checkbox"/>

Water Quality and Chlorophyll Sampling (s = surface, b = bottom)							
(check applicable boxes)	1s	1b	2s	3s			
1 L HDPE bottle (TSS/VSS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
250 mL HDPE bottle (Alkalinity, Chloride)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
500 mL HDPE bottle w/Acid (Nutrients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chlorophyll sample collection depth (ft.) =		n/a					
Chlorophyll sample volume filtered (mL) =		n/a					

Date Cooler Mailed: _____	<input type="checkbox"/> RFLAs (lab sheets) are inside cooler
Datasheet entered online? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name Valley	County Name Lake	Volunteer Name(s): Marian Kowalski
Program: Volunteer Lakes		Date: 10/24/2023 <small>(mm:dd:yyyy)</small>
Barometer Reading: 732 mm Hg		Meter Brand/Model or IEPA Case/Meter #: 29

Station Code: RGZM-1	Station Code: RGZM-2	Station Code: RGZM-3
Time: 11:37	Time: 11:55	Time: 12:05

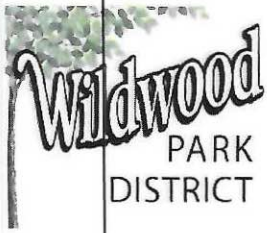
Depth (feet)	DO <small>(Round to nearest 10th)</small>	Temp	Depth (feet)	DO <small>(Round to nearest 10th)</small>	Temp	Depth (feet)	DO <small>(Round to nearest 10th)</small>	Temp
0	11.1	14.6	0	11.5	13.7	0	17.0	13.7
1	11.2	14.2	1	11.6	13.5	1	17.1	13.4
3	11.3	13.9	3	11.5	13.4	3	17.0	12.9
5	11.2	13.7	5	10.4	12.9	5	10.2	12.8
7	11.1	13.4	7	.	.	7	.	.
9	10.5	13.2	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
17	.	.	17	.	.	17	.	.
19	.	.	19	.	.	19	.	.
21	.	.	21	.	.	21	.	.
23	.	.	23	.	.	23	.	.
25	.	.	25	.	.	25	.	.
27	.	.	27	.	.	27	.	.
29	.	.	29	.	.	29	.	.
31	.	.	31	.	.	31	.	.
33	.	.	33	.	.	33	.	.
35	.	.	35	.	.	35	.	.
37	.	.	37	.	.	37	.	.
39	.	.	39	.	.	39	.	.
41	.	.	41	.	.	41	.	.
43	.	.	43	.	.	43	.	.
45	.	.	45	.	.	45	.	.
47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.

Wildwood Park District
Recreation/Administration Report
November 20th, 2023

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, and assisting Kathy with various financial tasks.
2. Continuing to speak with residents about Valley Lake Stormwater Project.
3. Continuing to meet weekly with SMC staff, Warren Township Highway Department, and other stakeholders to move along Valley Lake Stormwater project.
4. Spoke with a few residents about engineering plans and the current status of Valley Lake Stormwater Improvements Project.
5. Website management and board duties.
6. Continuing to await counsel update on Gages Lake Channel piers inquiry.
7. Fall Preschool has 5 enrolled for the 3's class and 11 enrolled for the Pre-K Class (one shy of capacity). We will continue to push every week for additional sign ups as our marketing has helped us bring in several new participants since August.
8. Willow Pavilion Rentals: 29. Outdoor pavilion rentals end October 31 for the season.
9. Sunset Pavilion Rentals: 18
10. Room Rentals continue to be popular, and weekends are filling up fast throughout the fall and winter months.
11. Dog Obedience class had 4 enrolled and was a successful program. Will attempt to run program again with contractor in late spring/early summer.
12. WSRA Trunk or Treat on October 22nd was very successful! Nearly 400 trick or treaters showed up (compared to about 300 last year).
13. First-time Neighborhood Bonfire and S'mores Night took place at Rule Park on 11/10. We had a nice turnout and attendees got to enjoy a bonfire, smore's, hot chocolate, and neighborly cheer!
14. Family Board Game Night set for Friday, November 17th. We have about 5 enrolled thus far.
15. Cookies and Milk with Santa co-op program with Grandwood Park Park District taking place on December 8th. We have about 9 enrolled on our end for that event.
16. Holiday Gingerbread House Decorating event scheduled for December 6th. Looking to obtain several additional sign-ups to run the event.
17. Upcoming Daddy Daughter Dance (part of upcoming 2024 Winter Spring Brochure) will have the addition of a catered buffet dinner from Wayne's pizza. Pricing for each participant has been increased and adjusted accordingly. We are excited to return to the previous Daddy Daughter Dance Format after attempting the "Sweetheart Dance" last year to be more open. Resident feedback was strongly opposed to the Sweetheart Dance, and we will be adjusting this year accordingly.
18. Will be starting a new multi-week kids culinary class as a cooperative program with the Grandwood Park Park District in January 2024 (part of Winter/Spring brochure offerings). Local Wildwood Resident Joan Hammel is slated to teach the class as a volunteer.
19. Completed PDRMA Slip, Trip, and Fall analysis of Park District building entrances/walkways/decks/railings for slip/trip/fall safety. This again was every two years safety goal completion as agreed to with PDRMA safety representative. Was able to rectify a few areas of concern including door signage and rubber entry mats for Boy Scout Garage and Maintenance Shop.
20. Began putting together a solar powered battery-operated camera option that we could install in-house for Sunset.
21. Post-Harvest Fest tasks and reporting with Maggie, Kathy, and Becky. Had last Harvest Fest Committee meeting of the year on October 25th.

Wildwood Park District
Recreation/Administration Report
November 20th, 2023

22. Attended IPRA Professional Development School November 5-8 in Galena, IL. Recap of school can be found in this Board Packet after the End of Season Recreation Report.
23. Finished up seasonal and part-time performance reviews for the year.
24. Working on draft of Decennial Local Government Efficiency Committee template for use at upcoming Efficiency Committee meetings after the new year when those are announced.
25. Working with WSRA for inclusion assistance in Schoolhouse Adventures preschool program
26. Met with Kathy, President Jante, and Michael Dykes on 10/23 to finalize ACOE permit and plan fishing outcroppings for Pebble Beach Park Shoreline Project. ACOE permit and final documents for design sent to ACOE by Kathy. Once ACOE approves permit, Lake County will be the next to approve the permit on their end.
27. Keystone Hatcheries delivered the fish stocking order put together by the GLCC on November 15th. GLCC has delivered the reimbursement check to the office. WPD will pay the invoice during the next payables cycle.
28. Completed PDRMA Open Enrollment for Full-Time Health Insurance.
29. Continue looking into possibility of metal piers at Sunset.



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The following pages include an overall written summary of the programs and events the Wildwood Park District ran during our Summer-early Fall seasons along with a financial and registration analysis of those programs. Overall, we had another very successful summer in the Recreation Department and look forward to continued growth in 2024!

Sincerely,

Brandon Magnini

Brandon Magnini
Park District Manager

Pavilion Rentals:

Despite the Board increasing the daily rental prices of both picnic pavilions; we had a very strong showing by Residents who rented out the pavilions this year. Another element that will help the District going forward with this level of renting is the work we put into restoring the pavilions this summer that will further extend the life and aesthetics of the pavilion renting experience by our Residents.

Summer Camps

Summer camps had another good season across the board.

Areas for improvements for next year:

- Stronger incident/emergency SOP especially considering the possibility of fires, severe weather, etc.
- Utilizing online and app resources to communicate to parents quicker and in a streamlined fashion.
- Make sure cost of camp t shirt is built into program fee.
- If you are three day a week camper flexibility to change a day to accommodate a field trip.
- Before and After Care small groups find ways to boost enrollments for 2024.
- New camp field trip t-shirts for the kids (updated logo and colors).
- Importance of having a lead/head counselor. Helping secure field trips, put together schedules, conduct reviews, organize supply orders, etc.
- Discuss snacks options (cheese sticks, etc.) and/or elimination of snacks to save on budget.

PROS of 2023 Summer Camps:

- + Field trips were good and entertaining. Stayed under budget in this area. We visited the Lincoln Park Zoo, Bella's Bouncies, and Independence Grove.
- + Numbers of camp enrollments were up across the board.
- + Every camp counselor was CPR certified.
- +Things ran smoothly, theme days were well thought out. Having weekly schedule on website saved paper and is a resource.
- + Monday morning emails to parents (general reminders for the week).
- +Staff were great as usual, returning people helps.
- + The facilities were kept clean, and organized (which was super key for safety and camper enjoyment)
- +Spent less on program supplies per final financial analysis compared to 2022.
- +Camp Staff took the initiative to complete a massive overhaul, deep clean, and organization inside the Cottage.

Swim Lessons

As always with Jim Fry, our swim lessons are in excellent hands. I would like to continue to explore how we can reduce costs of lifeguarding situation and work with PDRMA to build off previous discussions. As for the class content, I had zero issues this year or concerns from parents. The lifeguards -barring one minor issue- were much better this year and consistent. Some areas we can look at improving in 2024 include:

- Add third class and see if lifeguard contract can come down with more hours spread out
- Additional swim training for volunteers/staff
- Increase program price to keep up with wages

Summer Concerts

- + People loved Tribute to the King - Logan Ramey Concert! It was interesting to bring in a different type of music (Elvis) than what we had previously done before. It was clear we appealed to a different demographic for this concert, and it showed. It was very encouraging to see people of all ages at the park for this concert.
- +People loved Judson Brown. Judson Brown drew our largest crowd at Rule Park and for the month of July.
- +No issues with power at other parks. Although it would be a nice possibility for permanent electric at the other pavilions, the generator doesn't seem to drown out music or bother any attendees.
- +People seemed to appreciate the Thursday evening time slots as well as one-off events like Blues Soiree.
- +Overall, Residents love the concerts!

Some areas for improvements for our Summer Concert Series:

- Increase marketing for summer concerts. Fix signboard at Boulder more consistently and have both sides of board functional.
- Make one-time banner for all concert acts and dates for better marketing and save funds.

Special Events

- Special Events conducted this summer and early fall year include GLCC Carp Fishing Derby, Movie in the Park, Blues Soiree, Family Campout, National Night Out, Harvest Fest, Glow in the Dark Scavenger Hunt and Touch a Truck.
- GLCC Carp Derby: Our participation was down this year, but we still made the most of it with several different age groups winning prizes. The best part of this event was how we met several people with younger kids who were trying out fishing for the first time!
- Family Campout: This year, our entry fee was made a " per tent" fee, make it more clear for people when they register (get notes of names of people being in each tent). Was a popular decision when we made this price change as we got more enrollment and people shared how they thought it was a fairer decision. This year, the weather was beautiful throughout the night, and everyone was safe and sound.

- Blues Soiree: Was popular once again! Matt Meyer Band is a local favorite and brings out all the residents! Areas to improve next year is more interactive décor for the pavilion and maybe some Mardi Gras themed giveaways.
- National Night Out: We made it a point to improve this event from 2022. This year, we secured popular acoustic trio GOOROOS, and they drew a big crowd at Rule Park! Like before, we had volleyball, baggo, and other games to play and Lake County Sheriff's Auxiliary and the Warren Newport Library were on hand respectively for a touch a truck and bookmobile opportunity.
- Touch a Truck: Once again, very popular event. We got a new towing company to show up this year (Fox Valley Towing). Had a great variety of vehicles representing different community partners between the WTHD, WPD, Grayslake Fire District, Lake County Sheriff, and Durham School Bus Services. By far the largest crowd for this event in the 4 years I have ran it here.
- Movie in the Park: Non-Residents registered for it. Encanto was a more popular movie last year. Puss in Boots the last Wish was our movie this year. We still had a nice crowd and having our concessions and Tropical Chill ice cream truck continues to be popular.
- Glow in the Dark Scavenger Hunt Night: Attracted a big crowd and some non-residents as well. An area to improve next year are better prizes for the different teams and what place they achieved.

Overall, some of the things that worked well this year for Special Events were involving the Warren Newport Library in several events, and making some discreet changes to pricing structures, event operations, and reducing special event "fatigue" from having too many events at once.

Adult Programming

- Adult Programs that took place this Summer/Fall included Adult Yoga, Zumba in the Park, Paddle Boarding, Basic Obedience Dog Training Class. Basic Obedience class had a good enrollment of 4 people and the residents seemed to be happy we were offering this kind of program! Zumba did well in both sessions this year. Our Zumba instructor is moving on in her career and the WPD will need a new instructor if we intend to continue this popular program going forward.
- Programs that did not run due to either low or zero enrollment included Adult Co-Ed Kickball League, Adult Baggo League, Wildwood Walking Club. Due to several seasons of low enrollment (and discussions we've seen on Facebook) the Baggo League which is typically a 5-week program will now be offered as a one-time tournament event on a Thursday evening in April 2024. It will be a full tournament with refreshments and prizes for the winners with a reasonable registration fee to cover those costs. Will attempt the Kick-Ball league again either in the spring or fall.

Youth Programming

- Neighborhood Play: Continues to have little to no enrollment or interest over the last couple of years. There is no cost to the District to keep promoting this free and easy neighborhood playground get-together in future program offerings.

- Sand Castle Building Contest: We attempted this new program this year which yielded zero enrollments. With our beach resources, we will try again next summer and try to “spice up” the program description.
- Pumpkin Decorating Event: As with 2022, this was another popular program in early fall. As we have seen, these one-off holiday events seem to resonate with the community and families as easy and affordable fun.

Early Childhood Programming

- Tot Soccer: By far our most popular year of tot soccer with 20 enrollments. We did hire an in-neighborhood instructor who had taught youth sports before to run the program. We quickly realized that having two coaches was crucial to cover and keep engaged all twenty kids. I ended up helping on a weekly basis to ensure the program integrity was kept up.
- Intro T-Ball: Again, a popular program that was boosted by solid coaching from some of our camp counselors. Keeping these popular youth programs do not incur much of a cost to the Park District (besides a minimal amount of wages) and are popular in the community.

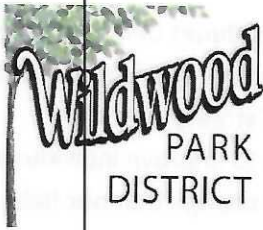
Summer 2023 End of Season Report

Program Title	Res. Fee	Non-Res. Fee	# Res.	# Non-Res.	Total Revenue	Notes:
Early Childhood/Youth						
Intro to Trail	\$ 54.00	\$ 62.00	6	2	\$ 316.50	Some classes refunded due to weather
Tot Soccer	\$ 50.00	\$ 58.00	14	6	\$ 1,048.00	Not every year paid teacher or zero if enrollment numbers are similar
Neighborhood Play-Willow Point Park	Free	Free	0	0	-	Did not run due to zero enrollment
Neighborhood Play-Valley South Park	Free	Free	0	0	-	Did not run due to zero enrollment
Neighborhood Play-Old Plank Park	Free	Free	0	0	-	Did not run due to zero enrollment
Neighborhood Play-Sunset Park	Free	Free	0	0	-	Did not run due to zero enrollment
Neighborhood Play-Rebble Beach Park	Free	Free	0	0	-	Did not run due to zero enrollment
Neighborhood Play-Twin Lakes Park	Free	Free	0	0	-	Did not run due to zero enrollment
Preschool Youth Swim Session 1 10AM	\$ 87.00	\$ 98.00	1	2	\$ 272.00	
Progressive Youth Swim Session 1 10AM	\$ 87.00	\$ 98.00	7	4	\$ 990.00	
Preschool Youth Swim Session 1 11AM	\$ 87.00	\$ 98.00	6	4	\$ 914.00	
Progressive Youth Swim Session 1 11AM	\$ 87.00	\$ 98.00	5	5	\$ 925.00	
Preschool Youth Swim Session 2 10AM	\$ 93.00	\$ 104.00	6	2	\$ 744.00	
Progressive Youth Swim Session 2 10AM	\$ 93.00	\$ 104.00	10	0	\$ 930.00	
Preschool Youth Swim Session 2 11AM	\$ 93.00	\$ 104.00	5	5	\$ 985.00	
Progressive Youth Swim Session 2 11AM	\$ 93.00	\$ 104.00	5	5	\$ 985.00	
Preschool Youth Swim Session 3 10AM	\$ 93.00	\$ 104.00	3	4	\$ 705.00	
Progressive Youth Swim Session 3 10AM	\$ 93.00	\$ 104.00	8	3	\$ 1,056.00	
Preschool Youth Swim Session 3 11AM	\$ 93.00	\$ 104.00	5	5	\$ 985.00	
Progressive Youth Swim Session 3 11AM	\$ 93.00	\$ 104.00	5	5	\$ 985.00	
Pumpkin Decorating Event	\$ 5.00	\$ 5.00	7	6	\$ 65.00	
Sand Castle Building Contest	Free	Free	0	0	-	Did not run due to zero enrollment
Fitness/Adult						
Yoga Thursday Session 1	\$ 100.00	\$ 119.00	9	4	\$ 1,319.50	
Yoga Thursday Session 2	\$ 100.00	\$ 119.00	8	4	\$ 1,214.00	
Yoga Thursday Session 1 Fall	\$ 88.00	\$ 105.00	9	3	\$ 1,107.00	
Zumba Summer	\$ 50.00	\$ 60.00	7	3	\$ 530.00	Contractor took home \$385.00 out of revenue based on 75/25% split with WPD
Zumba Fall	\$ 50.00	\$ 60.00	6	1	\$ 360.00	Contractor took home \$731.00 out of revenue based on 75/25% split with WPD
Walking Club Dates	Free	Free	2	0	-	\$50 per team of 8-10 players. Zero enrollment
Adult Co-Ed Kickball League	\$ 50.00	\$ 50.00	0	0	-	low enrollment. Did not run.
Adult Bags League	\$ 41.00	\$ 56.00	0	0	-	Contractor took home \$731.00 out of revenue based on 75/25% split with WPD
Basic Dog Obedience Class	\$ 225.00	\$ 250.00	1	3	\$ 975.00	
Paddle Board Class	\$ 45.00	\$ 50.00	2	2	\$ 146.25	2 classes refunded due to poor weather conditions
Camp						
Tot Camp Session 1	\$ 154.00	\$ 177.00	6	4	\$ 1,632.00	
Tot Camp Session 2	\$ 134.00	\$ 157.00	8	4	\$ 1,543.00	
Tot Camp Session 3	\$ 154.00	\$ 177.00	7	6	\$ 2,025.00	

Camp Rules 5-day Session 1	\$ 390.00	\$ 420.00	11	8	\$ 7,418.00					
Camp Rules 3-Day Session 1	\$ 280.00	\$ 310.00	12	3	\$ 4,150.00					
Before Camp Care 5-Day Session 1	\$ 36.00	\$ 41.00	1	4	\$ 188.00					
Before Camp Care 3-Day Session 1	\$ 24.00	\$ 26.00	3	0	\$ 72.00					
Extended Hours 5-Day Session 1	\$ 64.00	\$ 74.00	5	1	\$ 373.00					
Extended Hours 3-Day Session 1	\$ 41.00	\$ 47.00	3	0	\$ 63.34					
Junior Counselor 5-Day Session 1	\$ 232.00	\$ 262.00	0	1	\$ 262.00					
Junior Counselor 3-Day Session 1	\$ 142.00	\$ 161.00	1	1	\$ 303.00					
Camp Rules 5-day Session 2	\$ 365.00	\$ 395.00	13	10	\$ 8,144.00					
Camp Rules 3-Day Session 2	\$ 258.00	\$ 288.00	17	10	\$ 6,542.00					
Before Camp Care 5-Day Session 2	\$ 34.00	\$ 39.00	0	5	\$ 195.00					
Before Camp Care 3-Day Session 2	\$ 21.00	\$ 23.00	6	0	\$ 63.00					
Extended Hours 5-Day Session 2	\$ 60.00	\$ 70.00	3	3	\$ 373.00					
Extended Hours 3-Day Session 2	\$ 37.00	\$ 43.00	6	0	\$ 61.00					
Junior Counselor 5-Day Session 2	\$ 217.00	\$ 247.00	0	2	\$ 494.00					
Junior Counselor 3-Day Session 2	\$ 127.00	\$ 146.00	1	0	\$ -					
Camp Rules 5-day Session 3	\$ 390.00	\$ 420.00	11	4	\$ 5,014.00					
Camp Rules 3-Day Session 3	\$ 280.00	\$ 310.00	13	6	\$ 4,720.00					
Before Camp Care 5-Day Session 3	\$ 36.00	\$ 41.00	0	0	\$ 0.00					
Before Camp Care 3-Day Session 3	\$ 24.00	\$ 26.00	3	2	\$ 114.00					
Extended Hours 5-Day Session 3	\$ 64.00	\$ 74.00	4	0	\$ 235.00					
Extended Hours 3-Day Session 3	\$ 41.00	\$ 47.00	4	0	\$ 83.00					
Junior Counselor 5-Day Session 3	\$ 232.00	\$ 262.00	0	1	\$ 227.00					
Junior Counselor 3-Day Session 3	\$ 142.00	\$ 161.00	1	1	\$ 252.00					
Special Events										
GLCC Carp Fishing Derby	Free	Free			\$ -					
Park Appreciation Day	Free	Free			\$ -					
Movie in the Park	Free	Free	8	55	\$148.00					
Paddle the Lake	\$ 10.00	\$ 11.00								Did not run due to zero enrollment
Family Campout	\$ 17.00	\$ 20.00	7	0	\$ 119.00					Enrollment fee is per group. This was a change from previous fee per person for future an enrollment and revenue
Thursday Summer Concerts	Free	Free			\$ -					Well worth the costs of contracts for the ROI of what the concerts brought to the community this summer.
Blues Soiree	Free	Free			\$ -					
National Night Out	Free	Free			\$ -					
Glow in the Dark Scavenger Hunt	\$ 10.00	\$ 13.00	4	7	\$ 131.00					Very popular for the first year we did this. More new recruits than previous years.
Touch a Truck	Free	Free			\$ -					
Willow Pavilion Rentals	\$75	N/A	30	0	\$ 2,255.00					
Sunset Pavilion Rentals	\$50	N/A	18	0	\$ 785.00					
Boat Key Sales	\$100	N/A	139	0	\$12,750.00					
Total			482	216	\$78,291.59					

**Wildwood Park District
Recreation Income vs Expense Analysis
Year To Date October 31, 2023**

	ACTUAL	BUDGET YTD	BUDGET VARIANCE
420080 · CAMP FEES	\$ 29,136.82	\$ 41,500.00	\$ (12,363.18)
610060 CAMP STAFF WAGES	\$ 32,092.03	\$ 26,300.00	\$ 5,792.03
620050 CAMP SUPPLIES	\$ 2,354.15	\$ 3,000.00	\$ (645.85)
LIFE GUARD - SPLIT 50/50 W/SWIM	\$ 3,659.00	\$ 3,819.00	\$ (160.00)
CAMP PROFIT(LOSS)	<u>\$ (8,968.36)</u>	<u>\$ 8,381.00</u>	<u>\$ (17,349.36)</u>
420090 · SWIM LESSON FEES	\$ 5,505.19	\$ 13,000.00	\$ (7,494.81)
610070 SWIM STAFF	\$ 3,753.88	\$ 6,200.00	\$ (2,446.12)
620060 SWIM SUPPLIES	\$ -	\$ 250.00	\$ (250.00)
LIFE GUARD - SPLIT 50/50 W/CAMP	\$ 3,659.00	\$ 3,819.00	\$ (160.00)
SWIM PROFIT(LOSS)	<u>\$ (1,907.69)</u>	<u>\$ 2,731.00</u>	<u>\$ (4,638.69)</u>
420100 · PRESCHOOL FEES	\$ 4,005.74	\$ 3,100.00	\$ 905.74
610030 PRESCHOOL STAFF	\$ 7,700.77	\$ 6,150.00	\$ 1,550.77
620040 PRESCHOOL MATERIALS/SUPPLIES	\$ 645.06	\$ 650.00	\$ (4.94)
PRESCHOOL PROFIT(LOSS)	<u>\$ (4,340.09)</u>	<u>\$ (3,700.00)</u>	<u>\$ (640.09)</u>
420110 · PROGRAM FEES	\$ 6,561.41	\$ 3,500.00	\$ 3,061.41
620030 PROGRAM SUPPLIES/EQUIPMENT	\$ 451.61	\$ 675.00	\$ (223.39)
PROGRAMS PROFIT(LOSS)	<u>\$ 6,109.80</u>	<u>\$ 2,825.00</u>	<u>\$ 3,284.80</u>
420130 · SPECIAL EVENTS & TRIPS	\$ 11,593.03	\$ 9,100.00	\$ 2,493.03
620095A SPECIAL EVENTS - CONCERTS	\$ 3,649.50	\$ 5,000.00	\$ (1,350.50)
620095B SPECIAL EVENTS - HARVEST FEST	\$ 9,592.58	\$ 12,500.00	\$ (2,907.42)
620095C SPECIAL EVENTS - OTHER	\$ 3,082.65	\$ 3,050.00	\$ 32.65
SPECIAL EVENTS PROFIT(LOSS)	<u>\$ (4,731.70)</u>	<u>\$ (11,450.00)</u>	<u>\$ 6,718.30</u>



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www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Park District Manager
SUBJECT: IPRA Professional Development School Recap
DATE: November 20th, 2023

As part of my continuing education and professional development, I attended the Illinois Park and Recreation Association (IPRA) Professional Development School at the Eagle Ridge Resort in Galena, IL. The professional development program took place between November 5th-8th, 2023. I was fortunate enough to be the recipient of a Professional Scholarship Award which will reimburse the Wildwood Park District \$500 of the \$950 fee for the 4-day program. Thank you to the Illinois Park and Recreation Foundation (IPRF) for the work they do to help professionals and students alike to provide the means and financial assistance to agencies to send their staff to programs like this.

This year's theme was "Cracking the Case of Career Advancement" which took on a mystery/Sherlock Holmes theme. Upon arrival on Sunday, I began networking and conversing with my peers in our field over dinner. Afterwards we further broke out into smaller "homeroom" groups led by graduates of the program. These smaller breakdown groups (in which we met each day afterwards to network and discuss common issues in our field, discuss each day's education and class sessions, etc.) were extremely beneficial to myself and to the Park District. Coming from a small agency like the Wildwood Park District, there were individuals in our homeroom that worked with smaller agencies and shared similar problems and solutions to those problems that they had faced. Ultimately, our homeroom team was made up of professionals from all kinds of different supervisory and management levels that created an open space for communication with people of all experience levels. Sunday night was capped off with our Keynote Speaker Corey Ciocchetti (Professor of Business Ethics and Legal Studies at the University of Denver). The key takeaway from his speaking engagement was that delegates would leave with a "better sense of what it takes to develop integrity, set priorities, gain a big-picture perspective, and chase an authentic life". His finishing statement was "Morale in an organization is set from the top! Morale trickles down to all staff and leadership sets the tone".

Monday and Tuesday were centered on additional professional development and education with several full-day class sessions. Monday's class/session presenter was Rhonda Rosborough, Gallup Certified Strengths Coach and Facilitator. Before attending PDS, I was required to complete an online Gallup personality/strengths/leadership assessment to bring to this session. I quickly found out what my top ten strengths were and further explored those traits in this session. I further affirmed what key values I bring to my organization, how those values can help shape my leadership style and cooperation with my Park District Team, and which strength areas I need to be cognizant of to not become a detriment to my management style. At the end of the session, we were divided into teams based on our key strengths. Each team was tasked with defining certain strengths (in a few words) to the whole class as well as using different skillsets to build a pre-determined structure out of gum drops and toothpicks. Once completed, each group shared how they came to the conclusions they did and why.

Tuesday's sessions were divided between two presenters. The morning session was led by Chris Nunes CPRE the Chief Operating Officer for the Woodlands Township, TX. Chris oversees a \$50+ million operational budget and is accountable for the management of 151 parks, 14 swimming pools, 220 miles of pathways, and 200 miles of streetscape. Chris worked with the group to help us discover the "power of parks and rec". Ultimately, our role is to improve individuals, families, and communities in our field. Another key aspect of his presentation was the constant change that our field faces on a yearly basis and how to positively adapt to and take charge of change. Ultimately, our communities have changed the way they consume recreation over the years; and how continual needs assessments of programming, facilities, and parks are very important. Organizations can see the benefit of change and strong culture by meeting needs of user groups, creating cooperative partnerships to reduce costs, become resilient organizations, and create a higher level of service. His five key takeaways included the following:

- I. "100 cups of coffee". Have a dedicated window of time each week set aside for impromptu meetings whether with internal staff, residents, stakeholders, or other community groups.
- II. Always treat your organization as "struggling" and do not think you are "too big to fail".
- III. Keep up with current trends.
- IV. Using the Amazon model – how do we get "3 clicks to a sale"? Ease of online procedures to facilitate user understanding and registrations.
- V. "Destroy the Box". Instead of simply thinking outside of the box – destroy what you know and be bold.

Tuesday's second session leader was Dan Irvin, motivational speaker and consultant. Dan's session centered on setting SMART goals – with a twist. Sometimes, your organizational and person goals should be risky – if your goal doesn't make you a bit uneasy – re-think it! Goals should also "solve a pain point". Does the goal actually progress the Park District forward? If not a pressing issue, maybe should be tabled. Self-care is also a leadership trait. Living a whole life personally can bring benefits to your organization with a healthier and happier employee!

After each class session and day work, each night ended with social and team building activities that while fun also made us use our skills and brainpower to get through obstacles and work together. While IPRA Conference is the premier parks and recreation event each year; I believe PDS afforded me the intimate opportunity to network with a smaller group of like-minded individuals and make deeper connections. Every meal I tried to make an effort to sit with a new group each time to learn about other agencies and make more personal connections. I thank the IPRA for also providing attendees a hardcopy list of all attendees, their agency, and contact emails for further networking and solution-sharing.

The program culminates in year two of attending in which the participants become graduates. I would highly recommend that the Board supports my attendance next year to complete the professional development school to further improve the leadership talents at the Wildwood Park District and continue to make a strong team that we already have going.

I will be happy to share my experiences at length with any Commissioner; and share the hardcopy materials that I brought home from PDS as well.

Sincerely,



Brandon Magnini



June 27, 2023

Brandon Magnini
Wildwood Park District

Dear Brandon;

On behalf of the Illinois Park and Recreation Foundation (IPRF), I want to thank you for your interest and submission of your application with the statewide professional scholarship program. After careful review and consideration of your application I wish to extend our congratulations on being selected as the recipient of a \$500.00 professional scholarship award to attend the IPRA Professional Development School.

It is the mission of the IPRF and the scholarship program to serve as the philanthropic and support organization of the Illinois Park and Recreation Association (IPRA) and its members, committed to the investment in today's students and professionals within the Illinois park and recreation industry, by promoting and supporting the continuing education and professional development of its members and development of future leaders within the Association.

We are happy to provide you with this assistance and commend you on your commitment to continuing education and professional development. We certainly strive to ensure that this opportunity being provided to you will be beneficial and have ever lasting impacts on your development as a park and recreation professional.

The award amount will be reimbursed to you or your sponsoring agency following the receipt of all the required items from the scholarship recipient:

- Proof of attendance at the approved educational opportunity,
- A photograph - headshot,
- A post opportunity testimony of 250-500 words on how this scholarship benefitted you as a professional to ensure the integrity of the program,
- An applicable address of where to send the reimbursement check upon completion of the above.

Please send these items electronically no later than 30 days after the completion of your education opportunity to the attention of the **Carlo Capalbo, Scholarship Committee Chair**, so the award may be processed. (Information below)

Once again congratulations of your award and the entire IPRF Board wishes you a successful opportunity with this scholarship and all the best in your career aspirations. Go become a great leader! If you have any questions, please feel free to contact me at 630-513-4335 or mkies@stcparks.org.

Sincerely,

Michael R. Kies

Michael R. Kies, CPRE
IPRF Chair

CC:

Carlo Capalbo, IPRF Scholarship Committee Chair
capalbo@plfdparks.org
779-252-2703

Wildwood Park District
Maintenance Report
November 20th, 2023

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Routine maintenance and upkeep of equipment. Continued winter tune-ups of equipment and vehicles and winterization.
3. Clean Rule bathrooms, community rooms, and office spaces as needed - re-stock paper towels and soap.
4. Park, playground, building, pier, pavilion inspections - corrective actions as needed.
5. Continued leaf collection throughout the parks as needed.
6. Continue to use belt sanders to restore 12ft. long pavilion picnic benches.
7. Continuing picnic table restoration project. All picnic benches have been removed from Sunset Park (and a few from Willow Point Park) and disassembled at the Shop for sanding, staining, and painting for next season.
8. Progress continues to be made on SMC Stormwater Project. Restoration and retrofit of the Valley South plunge pool area is complete (save for the native plantings which will be planted as soon as the planting season begins). Grass around the plunge pool that was destroyed for the project is growing back nicely from the straw blankets. Valley North Park saw the Highway Department remove a brush line on the north east side of the park property to make way for ditching for the new storm pipe going in. Valley Lake North enhancements (replacement of outflow structure and building up the berm another 8"), as part of the project on schedule for late November/early December. Campanella and the Highway Department/Lake County Public works continue to be busy replacing water mains and storm sewers all over Wildwood as well as part of the SMC Valley Lake area project.
9. Assisted with setup and takedown of Neighborhood Bonfire and S'mores Night
10. Warren Township Highway Department borrowed (at no cost) their log splitter. Maintenance has split the majority of the logs sitting haphazardly outside the Shop/Garage into a nicely built firewood rack with a cover and river rock beneath for drainage. Will continue to use log splitter to cut up logs at Rule Park from previous tree work. With all the extra firewood, the WPD should have no issue using the wood on hand for quite a few special events and to heat the Rule House fireplace going forward.
11. Installed orange safety stakes around parking lots and walking paths for plowing in anticipation of the winter
12. Will be putting up no snowmobile signs and chains at the appropriate parks in anticipation for winter.
13. In anticipation of winter had another half-pallet of ice melt delivered.
14. Removed and winterized Valley Lake aerator pumps for the season.
15. Completed in-house repair of stabilizer bar on 2014 Gator.
16. Continued planning for 2024 projects and timelines.
17. Further organization and consolidation of equipment in garage.
18. Rectified maintenance security cameras error bug with Sonic Low Voltage.

Marketing Report November 2023

Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
 - Updated Home Page slider to include all November announcements, events, and programs; Tax Levy, November Board Meeting, Adult Yoga, GO Wildwood Walking Club, Bonfire & S'mores Night event, and Board Game Night event.
 - Updated special events and programs pages to remove past events/programs and add upcoming ones.
 - Updated 'About Us' page with new mission and vision statements, and newly adopted 5 core values.
 - Updated 'General Information' page:
 - Added new Mission and Vision statements, as well as the new 5 core values.
 - Added a slideshow of images and clickable button with link to download the form under the 'Tree and Bench Donation' section.
 - Updated 'Scholarship Program' section with new scholarship verbiage and date that the 2024 program will take effect. Also added clickable buttons with links to the new scholarship policy and guidelines, and application.
 - Added image to 'Dogs in the Park' section. Adding images helps to break up the copy and not seem so text heavy.
 - Updated 'Board of Commissioners page to include "year elected" and "term ends" dates in the commissioners staff directory.
 - Added Lake County Sheriff's Auxiliary Deputy Unit, Warren-Newport Public Library, and Warren Township Senior Center to our 'District Affiliates' page, including links to their websites.
 - Updated Capital Projects and Planning page:
 - New pictures of completed park projects per park as they occur, along with descriptions of the projects.
 - New page header image.
 - Revamped the Stormwater Infrastructure Improvements Project section to include info about what the project is and what it entails, news and announcements, and helpful resources and links.
- Metrics (last 30 days)- note: we are going to see a downward trend in metrics because we have entered our slow season with events and programs. We will see an upswing once we release our 2024 Winter Brochure which will drive residents/users to our website to browse our winter/spring offerings, programs, events, and to register.
 - Sessions: a session is the browsing session of a single user to our website
 - 784- down 62% from previous 30 days.
 - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
 - 1.653 – up 50% from previous 30 days
 - Average Session Duration: total duration of all sessions, in seconds
 - 47 seconds – up 56% from previous 30 days
 - Total Users: the number of distinct tracked users
 - 587- down 61% from previous 30 days
 - New vs Returning Visitors

- New- 95%, Returning- 5%
- Device Breakdown
 - Desktop- 44%, Tablet- 2%, Mobile- 54%
- Top Referrals: the top websites that send your website traffic, known as referral traffic.
 - All referrals are from Facebook.
- Top Pages
 - 1. Home
 - 2. Calendar
 - 3. Special Events
 - 4. Pavilion & Room Rentals
 - 5. Program Brochure
 - 6. Parks & Facilities
 - 7. Board of Commissioners
 - 8. Parks & Rentals
 - 9. Employment Opportunities
 - 10. Capital Projects & Planning

Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posts- posting multiple times a week to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds. Also, information sharing and raising public awareness regarding Park District initiatives and projects.
- Updates/Posts
 - Shared Amy Sarver/WTHD's post where she posted pictures of the Harvest Fest sponsor appreciation gift and thank you letter we gave them and included words of thanks and excitement for participating next year.
 - Promoted the Neighborhood Bonfire & S'mores Night event.
 - Promoted GO Wildwood Walking Club upcoming meet up/walk.
 - Thank you post and picture of everyone who joined us for our Neighborhood Bonfire & S'Mores event.
 - Promoted upcoming Board Game Night event.
- Analytics
 - Facebook
 - Total page followers: 1,821- up 12 followers in last 30 days
 - Total page visits: 753- down 63.7% in the last 30 days
 - Post Reach- The number of people who saw any of our posts at least once.
 - 8,900- up 71.7% last 90 days prior
 - Post Engagement- reactions, comments & shares
 - 1,600 up 44.2% last 90 days prior
 - Audience: 25% men, 75% women
 - Instagram
 - Accounts Reached: 47- down 54.4% in the last 30 days.
 - Accounts engaged: 3- down 81.3% in last 30 days.
 - Total followers: 237- up 2.5% in last 30 days

E-Newsletter Subscribers/Email

- We are up to 569 people/emails in our database. 497 of those are subscribers to our monthly e-newsletter emails.
 - Since creating an e-newsletter subscribe landing page, we have had 127 new people subscribe to our e-newsletter.
- Average Open Rate (% of people who open the emails we send) is 57% (up 27% from October e-newsletter).
- Average Click Rate (% of people who open our emails AND click on a link) is 9.9% (up 34% from October e-newsletter).
- November e-newsletter included:
 - News & Announcements
 - 2023-2024 Preschool spots still available
 - Notice of Tax Levy
 - Sponsorship Opportunities
 - Staff Reports
 - Save the Dates for November events, programs, and important dates.
 - Email highlights
 - All upcoming November events and programs details.

Events

- Harvest Fest
 - Held post-event Harvest Fest committee meeting to discuss event financials/final numbers, survey responses, and brainstorm ideas for next year.
 - Put together and dropped off sponsor thank you's (WPD branded fleece blanket, framed sponsor appreciation certificate, and planning committee thank you letter).
 - Following up with new individuals who expressed interest in joining the 2024 Harvest Fest planning committee.
- 2024 Events
 - Maggie booking live music entertainment for 2024 summer concerts and NNO events.

Community Partnerships and District Affiliates:

- Maggie established a relationship with Warren Senior Center to offer and advertise active adult/senior programs that the residents of WPD can enjoy with a cooperative program at the Senior Center with their facility and program offerings. This partnership will be showcased in our upcoming 2024 Winter/Spring brochure, as well as on our WPD website.
- Maggie created a Kids Culinary Class coop program that will be held at GPPD. Worked with Leslie at GPPD to determine class dates, age range, and supply/inventory list and needs. Maggie secured a volunteer instructor and held meetings with instructor to determine weekly recipes/class content, min/max, and determine supply list and needs. Maggie and Brandon worked together to determine final pricing, food allergy disclosure, and other internal details needed to finalize and advertise class in upcoming Winter/Spring brochure.
- Maggie reaching out to Grayslake Historical Society to partner with them for new WPD history event.

GLCC:

- Maggie is in the final stages of building a Gages Lake Conservation Committee page on our WPD website. Page includes:

- GLCC's new logo
- About Us
- Mission/Purpose
- Gages Lake Care and Maintenance Initiatives
- 2023 Projects
- Events
- We are still in the process of working with Rob Flood to gather the following information for the GLCC page
 - Contact information
 - Board structure/org chart
 - Meeting dates
 - Info for where people can make a donation

Brochure

- 2024 Winter/Spring Brochure is currently in the internal review process. Final file is due to the printer by 11/27. Residents will receive brochure in the mail no later than 12/18 so they have two weeks to browse brochure and register for programs/events.

TENTATIVE
WILDWOOD PARK DISTRICT
TAX LEVY ORDINANCE NO: 2023-11-01
Annual Levy Ordinance for the Tax Year 2023

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS (“Board”) of the WILDWOOD PARK DISTRICT (“the District”), LAKE COUNTY, ILLINOIS as follows:

Whereas, the Board of Park Commissioners established an estimate of levy, in compliance with section 18-60 of the Property Tax Code, at its meeting on November 20, 2023; and

Whereas, the estimate of levy determined that the proposed aggregate levy represents a 4.85% increase over the 2022 extension of the corporate or special purpose taxes that were levied or abated.

Be it Ordained by the Board of Park Commissioners of the Wildwood Park District, Lake County, Illinois, as follows:

Section 1. The sum of Five Hundred Fifty Thousand Six Hundred Forty dollars (\$550,640.00), or so much as may be authorized by law, is hereby assessed, and levied, for the anticipated objects and purposes specified, against all taxable property within the limits of the Wildwood Park District as the same is levied, are exclusive of the amounts previously levied for the payment of bonded indebtedness and interest thereon.

General Corporate Fund (70 ILCS 1205/5-1; 5-3 and Public Act 97-974)	\$326,580.00
Recreation Fund (70 ILCS 1205/5-2; 5-3a and Public Act 97-974)	\$146,750.00
Special Recreation Fund (70 ILCS 1205/5-8)	\$51,800.00
Liability Insurance Fund (745 ILCS 10/9-107)	\$14,110.00
Audit Fund (50 ILCS 310/9)	\$5,700.00
Paving & Lighting Fund	<u>\$5,700.00</u>
TOTAL TAXES LEVIED FOR ALL FUNDS	\$550,640.00

Section 2. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning May 1, 2023, and ending April 30, 2024, nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

Section 3. The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit or any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the district.

TENTATIVE

Section 4. That forthwith upon the passage of this ordinance, the Secretary of this Board is directed to file in the office of the County Clerk of Lake County, Illinois, a copy of this ordinance properly certified by said Secretary as to its enactment accompanied by the certificate of the presiding officer as to compliance with the Truth-In-Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with applicable law.

Section 5. This ordinance shall be in full force and effect from and after its adoption as required by law.

Adopted this 20th day of November 2023 pursuant to a roll call vote as follows:

Ayes:

Nays:

Abstentions:

Absent and Not Voting:

President
Board of Commissioners

Attest:

Secretary
Board of Commissioners

SEAL:

Wildwood Park District
33325 N Sears Blvd
Grayslake, IL 60030

LEGAL NOTICE
WILDWOOD PARK DISTRICT
Notice of Posting of Tentative Tax Levy for
Public Inspection

Notice is hereby given by the Board of Commissioners of the Wildwood Park District that a Tentative Tax Levy for the Wildwood Park District, Lake County, Illinois for the year of 2023 is available for public inspection outside the administrative office of the Wildwood Park District, 3325 N. Sears Blvd., Wildwood, Illinois 60030, every day, Monday through Sunday, during park hours on the outside bulletin board and on our website at www.wildwoodparkdistrict.com under "Forms and Financials" and "Latest News". Said Tentative Ordinance, notice having been made by publication in the Daily Herald, being the newspaper published within this District; will be posted for at least 20 days prior to the public, November 20th, 2023, Regular Board Meeting at 7:00pm, (located at Rule House, 33325 N. Sears Blvd., Wildwood, Illinois 60030) in which said ordinance will be voted upon. For further information, please email the Park District Manager, Brandon Magnini at bmagnini@wildwoodparkdistrict.com or call 847.223.7275.

Published in Daily Herald October 27, 2023 (4607235)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Lake County Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Lake County DAILY HERALD**. That said **Lake County DAILY HERALD** is a secular newspaper, published in Libertyville, Lake County, State of Illinois, and has been in general circulation daily throughout Lake County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Lake County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5.

That a notice of which the annexed printed slip is a true copy, was published 10/27/2023

in said **Lake County DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY *Daula Baltz*
Designee of the Publisher of the Daily Herald

Control # 4607235



Subject: USACE#LRC-2023-00315
Date: Sunday, October 29, 2023 at 12:11:42 PM Central Daylight Time
From: Wildwood Park District Accounting <accounting@wildwoodparkdistrict.com>
To: Kaelyn.M.Quinlan@usace.army.mil <Kaelyn.M.Quinlan@usace.army.mil>
CC: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>, Wildwood Park District Accounting <accounting@wildwoodparkdistrict.com>, Becky Jante <bjante@wildwoodparkdistrict.com>
Attachments: image001.png, image002.png, Pebble Beach Shoreline Stabilization Project Drawing.pdf

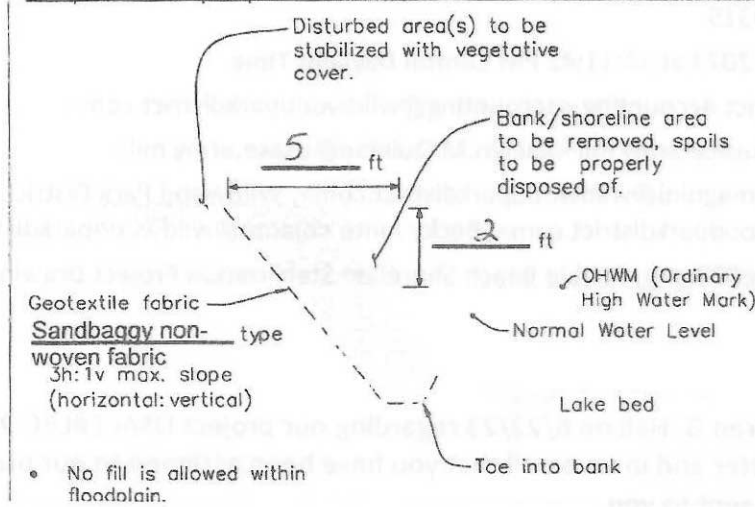
Hello Ms. Quinlan,

We received a letter issued by Soren G. Hall on 6/22/23 regarding our project USACE#LRC-2023-00315. We were informed in both the letter and in an email that you have been assigned to our project and all additional information was to be sent to you.

In response to the letter:

1. *Revise the description of the proposed activity to include the quantity of riprap.*
Provide shoreline protection without altering or excavating existing shoreline grades. Approximately 425 linear feet/157 cubic yards installed following the height of the shoreline. Boulder sizes will range from 18"-24" at the toe to 8"-18" above the toe, backed with Sandbaggy non-woven fabric. In areas not receiving riprap (lagoon area), as well as some areas behind riprap, native aquatic plants will be planted to help stabilize the shoreline. NO outcroppings will be created, but we plan for one location (marked on plans) to have flat stone placed on the grass above the riprap to keep the newly planted native plants from encroaching the area, allowing for access to the water's edge for fishing.
2. *Revise the sketch(es) necessary to convey the proposed activity including:*
 - a. *Specify the location(s) of proposed shoreline stabilization. Mark the portions of the property frontage to be stabilized and indicate the locations and extent of the outcroppings;*
Please see detailed drawing attached to this email for this information.
 - b. *Provide plan view and cross-section drawing(s) of existing versus proposed conditions, including riprap and outcroppings.*
Newly installed riprap will follow the height of the shoreline. We will randomly install additional front boulders for a natural aesthetic appearance. Areas of existing riprap are noted on the attached drawing. The areas receiving new riprap currently have little to no smaller sized stones scattered about. Where riprap is currently located, the size and quantity present are like what we are proposing.

Proposed Riprap Shoreline – Cross-section view



Please contact me directly with any questions or requests.

Regards,

Kathy Atkins
Accountant/Project Coordinator
Wildwood Park District
33325 N. Sears Boulevard Wildwood, IL 60030
accounting@wildwoodparkdistrict.com
Office: 847.223.7275
Cell: 224.723.3031



**Pebble Beach Park
Shoreline Stabilization Project
Cost Estimate**

Stabilization will consist of granite boulders placed on top of Sandbaggy Geotextile fabric anchored by 18"-24" boulders as the toe with 8" to 18" boulders filling in above toe.

Approximately 425 Liner Feet of new riprap will be installed along with native plants to stabilize the shoreline.

Riprap 5 feet wide by 2 feet deep for 2,125 square feet of rock. Each ton is approx 23.5 sq ft so we need about 90 tons.

Materials, Equipment, Labor needed:

Materials: Pricing from Lesters

	Tons	Price/Ton	Delivery	Total	
Granite Boulders 18" to 24"	50	\$ 175.00	\$ 320.00	\$ 9,070.00	each ton covers ~22 sq ft
Granite Boulders 8" to 18"	50	\$ 170.00	\$ 320.00	\$ 8,820.00	each ton covers ~ 25 sq ft Ave 23.5 sq ft per ton

Lester's Materials charges \$80 delivery for a Six Wheeler which holds 12.5 tons of limestone
Plan calculations for NEW riprap area is 2,125 sq ft. Delivery of 100 tons equates to roughly 2,350 sq ft. Extra can be added to existing riprap areas and scatter in clusters around the lagoon for aesthetics.

Sandbaggy Non Woven 8 oz Geotextile Landscape Fabric from Amazon

	# Rolls	Price/Roll	Delivery	Total
5 ft x 300 ft Roll	2	\$ 396.00	\$ -	\$ 792.00

(Price reduced to \$396/roll if 5 or more rolls purchased) Product was researched as the best, most durable of its type for this application.
Durable for 50 years unless exposed to sunlight.

Sandbaggy 6" Landscape Staples

	# Boxes	Price/Box	Delivery	Total
Box of 500	1	\$ 97.00	0 \$	\$ 97.00

Equipment Rental

	Weeks	Price/Week	Delivery	Total
Back Hoe	1	\$ 1,500.00	\$ 200.00	\$ 1,700.00
Skid Steer	1	\$ 1,500.00	\$ 200.00	\$ 1,700.00

In House Labor

	# Man Hours	Rate/Hour	# Employees	Total
Back Hoe Operator	24	\$ 60.00	1	\$ 1,440.00
Skid Steer Operator	30	\$ 40.00	1	\$ 1,200.00
Maintenance Staff*includes planting time	50	\$ 25.00	2	\$ 2,500.00

Permit Cost

LC Seawall Permit \$38, but if this is considered an area of disturbance then >1,000 sq. ft. \$1,138	\$	1,138.00
--	----	----------

Plantings

	Bloom Period	Quantity	Cost Each	Extended Cost
Hibiscus Laevis/Hibiscus Militaris 38 Plug Flat 5' Height	July-Sept	1	\$ 125.40	\$ 125.40
Carex Atherodes (Hairy-leaved lake Sedge) 38 Plug Flat 3' Height	grass	3	\$ 125.40	\$ 376.20
Chairmaker's Bulrush 38 Plug Flat 2'-4' Height	June-Aug	2	\$ 125.40	\$ 250.80
Southern Blug Flag Iris 50 Plug Flat 3' Height	May-July	3	\$ 145.00	\$ 435.00
American Water-Willow 50 Plug Flat 2'-3' Height	July-Sept	4	\$ 195.00	\$ 780.00

Sub-Total	\$	30,424.40
Vairance - 20%	\$	6,084.88

Estimated Project Cost	\$	36,509.28
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