

**Wildwood Park District
Regular Board Meeting
33325 N. Sears Boulevard, Wildwood, IL 60030
Tuesday, January 16th, 2024, | 7:00pm
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

AGENDA

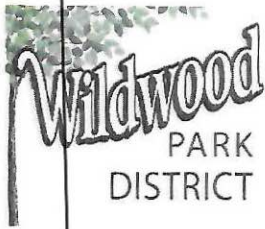
- I. **Call to Order - Pledge of Allegiance**
- II. **Roll Call**
- III. **Approval of Agenda – Regular Board Meeting – Tuesday, January 16th, 2024**
- IV. **Approval of Minutes**
 - A. **Minutes of the Regular Board Meeting – Monday, December 11th, 2023**
 - B. **Minutes of the Executive Session - Semi-Annual Review**
- V. **Matters from the Public**
- VI. **Financial Report**
- VII. **WSRA**
- VIII. **GLCC Report**
- IX. **Valley Lake Report**
- X. **Staff Reports**
 - A. **Recreation/Administration**
 - B. **Maintenance**
 - C. **Marketing/Promotions**
- XI. **Unfinished Business**
 - A. **Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA)**
 - B. **Gages Lake Channel Piers Inquiry**
- XII. **New Business**
 - A. **2024 Wildwood Park District Annual Fees Review**
 - B. **Tree Trimming Quotes**
- XIII. **Other Business**
- XIV. **Matters from the Public**
- XV. **Executive Session**
 - A. **Personnel 5 ILCS 120/2(c)(1)**
- XVI. **Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email info@wildwoodparkdistrict.com.

The Board of Park Commissioners welcome public comments during all meetings.

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Park District Manager
SUBJECT: Board Packet Attachments and Agenda Items
DATE: January 16th, 2023

Good afternoon, Commissioners,

Please find below a brief explanation on the following Board attachments that correlate with the agenda items for the Tuesday, January 16th, 2023, Regular Board Meeting:

New Business

A. 2024 Wildwood Park District Annual Fees Review

Attached you will find the proposed pavilion/room rental, boat key, and other pertinent fee schedules for 2024 for review and approval.

B. Tree Trimming Quotes

Attached are quotes from Bartlett Tree Service, Woody's Tree Service, and Clean-Cut Tree Service strictly for full removal and stump grinding of selected trees at Twin Lakes, Rule, and Valley South Parks. Bartlett Tree Service also quoted out safety tree pruning separately in those parks and others for consideration.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Park District Manager

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
December 11th, 2023, at 7:00pm**

Minutes

- I. **Call to Order:** The meeting was called to order at 7:02pm. The Pledge of Allegiance was recited.
- II. **Roll Call:**
Present: Commissioners Anna Nelson, Frank Bruno (via telephone call-in), Dan Corrigan, Becky Jante
Absent: Commissioners Matt Brueck (out for business)
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Michael Dykes, Maintenance Supervisor
- President Jante entertained a motion to allow Commissioner Bruno to participate in the Board Meeting via telephone call-in electronically due to his reported personal illness (ILCS OMA Section 7 A-D). So moved, Commissioner, Corrigan. Seconded, Commissioner Nelson. All in favor, motion carried.
- III. **Approval of Consent Agenda – Regular Board Meeting – Monday, December 11th, 2023**
President Jante entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Monday, December 11th, 2023 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. **Approval of Minutes**
- A. **Minutes of the Regular Board Meeting - Monday, November 20th, 2023**
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, November 20th, 2023. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carries.
- B. **Minutes of the Executive Session – Monday, November 20th, 2023**
President Jante entertained a motion to approve the Minutes of the Executive Session of Monday, November 20th, 2023. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. **Matters From the Public**
-No further matters from the Public.
- VI. **Financial Report**
The Financial Report was read. Discussion. President Jante entertained a motion to accept the Financial Report. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carries.

VII. WSRA: Commissioner Nelson reminded the Board of the upcoming WSRA (Friends of the WSRA) Shining Star Fundraiser Event on March 8th 6:00pm-8:00pm at the Warren Township Senior Center. The next meeting will be January 8th, 2024 at 3:30pm.

VIII. GLCC

Park District Manager Magnini reported that WPD has been in contact with Rob Flood and the GLCC in preparing joint winter Special Events as well as waiting on GLCC's feedback and guidance on their newly published web page on the WPD website. Next GLCC meeting may be held in January, date TBD.

IX. Valley Lake Report

Nothing additional to report.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

XI. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Park District Manager Magnini stated that the overall project was virtually done save any springtime landscaping restoration work from the Highway Department, any work/paving on the roads that the Highway Department would do, and the forthcoming planting of additional native plants around the newly retrofitted Valley Lake South inflow structure/plunge pool. Porous parkways around Greentree and Mill roads had been completed as well as the restoration of the posts/cables and straw grass seed cover at Valley North and South Parks.

B. Gages Lake Channel Piers Inquiry

Park District Manager Magnini circled back to this item as the Park District continues to await counsel review to get to the bottom of the issue. Will remain on agenda until counsel provides final guidance.

C. Per Diem/Hotel Accommodations Approval IPRA/IAPD Soaring to New Heights Conference

Discussion. President Jante entertained a motion to approve the \$650.00 each for each Commissioner attending the IPRA/IAPD Soaring to New Heights Conference. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye. All in favor, motion carries.

XII. New Business

- There was no New Business discussed.

XIII. Other Business

Park District Manager Magnini discussed with the Board prospective dates for the first of the three required Decennial Committee on Local Government Efficiency Meetings. The Board tentatively set the date of Monday, January 22nd, 2024 at 7:00pm as the date pending the availability of Resident Efficiency Committee Members Mike Semmerling and Laura Rudow.

Park District Manager Magnini also stated that Solitude Lake Management contacted the WPD and will not be pursuing any longer any invoice payments past June 2023 when the WPD ended the contractual relationship with them after their work on Valley Lake in the early summer.

Park District Manager Magnini stated he began looking at winter tree pruning/removal proposals in the parks starting with Bartlett Tree Service.

XIV. Matters from the Public

No further matters from the Public.

XV. Executive Session

The Board did not move into Executive Session.

XVI. Adjournment

President Jante moved to adjourn the Regular Board Meeting of Monday, December 11th, 2023, at 7:26pm. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carried. Meeting adjourned.

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date

Date

**WILDWOOD PARK DISTRICT
SEMI-ANNUAL
EXECUTIVE SESSION MINUTE REVIEW**

Unreleased Executive Session Minutes are reviewed every six months. Commissioners wanting to release a set of Minutes may motion to release, second the motion and a roll call vote taken.

If a vote to release is passed, the Minutes will be released for public access.

Minutes to Review

- **Monday, November 20th, 2023**
- **Monday, October 16th, 2023**
- **Monday, August 15th, 2022**
- **Monday, December 13th, 2021**
- **Monday, June 21st, 2021**
- **Monday, December 14th, 2020**
- **Monday, November 16th, 2020**

Wildwood Park District
Recreation/Administration Report
January 16th, 2023

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, meeting with Treasurer Corrigan for bi-weekly financials, and assisting Kathy with various administrative tasks and reports.
2. Assisted with restoration of park posts and cables/chains after stormwater work being done at Valley Lake North Park as part of Stormwater Project.
3. Took pictures of completed Stormwater Project work at Valley North and South Parks for WPD records.
4. Website management and board duties.
5. Continuing to await counsel update on Gages Lake Channel piers inquiry.
6. Worked with counsel to address chalk painting of Boulder Park boulder and response.
7. Continued requests for room rentals throughout December and into the New Year.
8. Cookies and Milk with Santa co-op event with Grandwood Park District took place on December 8th. We had 47 enrolled between WPD and GPPD collectively. It was a good event, and much fun was had.
9. Working on booking summer bands with Maggie.
10. Secured Logan Ramey (Tribute to Elvis) for National Night Out on August 6th.
11. GOOROOS secured for June 13th Thursday Summer concert at Sunset.
12. Bourbon Country secured for July 11th Thursday Summer concert at Rule.
13. Continue to work on draft of Decennial Local Government Efficiency Committee template for use at upcoming Efficiency Committee meetings on January 22nd.
14. Planning for Ice Jug Curling and Snow Much Fun events in January (will reschedule if necessary).
15. Continue looking into options for upgraded temporary pier system at Sunset.
16. Staff Safety Committee Meeting on 1/10.
17. Developed 2024 WPD Master Calendar and distributed.
18. Working on place to advertise and replace the Monday/Tuesday Guest Services Representative position in the Front Office.
19. Continuing to work with Maggie on year-end Community Needs/Satisfaction Survey for our Residents. Survey will be available to public December 15th- January 31st. Survey results will be more quantitative data (along with short-response answers). Data will be used to put together a Community Needs Assessment which will be published on our site in 2024.
20. Managing Resident and Non-Resident Winter/Spring program registration on January 1st and 8th respectively.

Wildwood Park District

Maintenance Report

January 16th, 2023

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Routine maintenance and upkeep of equipment.
3. Clean Rule bathrooms, community rooms, floors, and office spaces as needed - re-stock paper towels and soap.
4. Removed chalk-based paint from Boulder Park boulder after symbols were drawn on it over New Year's weekend.
5. Rebuilt and rehung preschool bulletin boards needing stronger wall support.
6. Continued working on picnic bench restorations in Shop.
7. Park, playground, building inspections - corrective actions as needed.
8. Continued planning for 2024 projects and timelines.
9. Built documents and logs for 2024 Work Order System, Inspections, and maintenance logs.
10. Completed refinishing and painting of park grills.
11. Ordered replacement grill head for Pebble Beach Park (previous grill had large hole rusted through bottom).
12. Further organization and consolidation of equipment in garage.
13. Ordered buoy label replacements and standing buoys that needed full replacement.
14. Received additional quote for split-rail fence replacement posts and rails for fence adjacent to Maintenance Facility entrance on Twin Lakes Blvd.
15. Snow plowing parking lots, walking paths, and ice melt on public paths and building entrances as needed.
16. Tree pruning/removal quotes for winter work as needed.

Marketing Report January 2024

Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
 - Uploaded all January events and programs to homepage slider.
 - Updated Board of Commissioners page with roles and responsibilities, primary functions, and 2024 board meeting schedule.
 - Created a 'Park Rules & Information' page that includes:
 - Slideshow of images with new park pictures.
 - Park Rules & Regulations that align with our new park rules and regulations signs.
 - Button that links to the full park ordinance book.
 - 'If You See Something Say Something' section.
 - Maintenance Request Form.
 - Revamped Pavilion & Room Rentals page to include:
 - Slideshow of images with new room and pavilion pictures.
 - Explore room rental spaces and fees.
 - FAQ section.
 - Booking option with downloadable rental application.
- Metrics (last 30 days)
 - Sessions: a session is the browsing session of a single user to our website
 - 779- up 35% from previous 30 days.
 - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
 - 1,591 – up 15% from previous 30 days
 - Average Session Duration: total duration of all sessions, in seconds
 - 48 seconds – up 7% from previous 30 days
 - Total Users: the number of distinct tracked users
 - 596- up 45% from previous 30 days
 - New vs Returning Visitors
 - New- 96%, Returning- 4%
 - Device Breakdown
 - Desktop- 52%, Tablet- 2%, Mobile- 46%
 - Top Referrals: the top websites that send your website traffic, known as referral traffic.
 - 1. Facebook
 - 2. LinkedIn
 - 3. NextDoor
 - Top Pages
 - 1. Home
 - 2. Special Events
 - 3. Program Brochure
 - 4. Registration
 - 5. Calendar
 - 6. Board of Commissioners
 - 7. Parks & Facilities
 - 8. Adult & Senior Programs

- 9. Employment Opportunities
- 10. Youth Programs

Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posts- posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds. Also, information sharing and raising public awareness regarding Park District initiatives and projects.
- Analytics
 - Facebook
 - Total page followers: 1,826- up 3 followers in last 30 days
 - Total page visits: 497- down 42.2% in the last 30 days
 - Post Reach- The number of people who saw any of our posts at least once.
 - 2,246- up 1% last 28 days prior
 - Post Engagement- reactions, comments & shares
 - 651 up 65% last 28 days prior
 - Audience: 25% men, 75% women
 - Instagram
 - Accounts Reached: 100- up 8.6% in the last 30 days.
 - Accounts engaged: 6- up 50% in last 30 days.
 - Total followers: 242- up 4 in last 30 days

Monthly E-Newsletter

- We are up to 584 people/emails in our database (+10 from last month). 512 of those are subscribers to our monthly e-newsletter emails.
 - Since creating an e-newsletter subscribe landing page, we have had 143 new people subscribe to our e-newsletter.
- Average Open Rate (% of people who open the emails we send) is 54% (current industry average is 24%).
- Average Click Rate (% of people who open our emails AND click on a link) is 9%.
- January e-newsletter included:
 - News & Announcements
 - Winter/Spring event and program registration now open.
 - Community Needs Assessment survey.
 - 2023-2024 Preschool spots still available
 - Sponsorship Opportunities
 - Staff Reports
 - Winter Lights Display.
 - Save the Dates for January and February events, programs, and important dates.
 - Email highlights
 - All upcoming January events and programs details.

2024 Winter/Spring Program Brochure

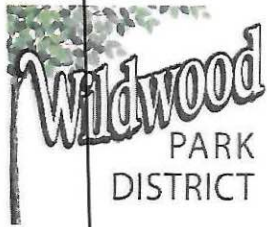
- Hard copy brochure was mailed out and in residents hands by 12/18.
- Registration for residents opened on 1/1 and non-resident registration opened on 1/8.

Community Needs Assessment

- Community Needs Assessment survey went live on December 15th and will be open until January 31st.
- Currently have 80 survey responses with a goal of 100.
- Survey has been marketed on Facebook, Instagram, NextDoor, in our e-newsletter, on our website, and hard copies will be available at the office as well.
- Once the survey is closed, we will put together a Community Needs Assessment Findings Report which will be shared internally with staff to serve as a guide for continuous improvement and growth, as well as shared externally with Wildwood residents.

Summer Planning

- Have been booking bands for Summer Concert Series
 - June 13: GOOROOS (same band we had at 2023 National Night Out event)
 - June 27: TBD
 - July 11: Bourbon Country
 - July 25: TBD
 - August 8: TBD
 - August 22: TBD
- Booked Logan Ramey- A Tribute to the King for 2024 National Night Out event.

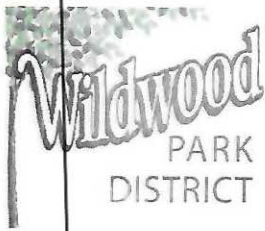


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Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

ANNUAL FEES 2024

Boat Launch Key:	\$100 Resident \$75 Senior (65+) and Active/Retired Military with Valid ID
Extra Boat Decal:	\$10 (After One Boat)
Boat Launch:	\$100 (On/Off once for LakeShore Dr. Homes n/a WPD Tax Boundaries)
Guest of Resident Boat:	\$50 per day (Resident Must Have Boat Launch key)
Resident Parking Decal:	Free (Purchased in Office) \$5 (Purchased Online) Good for 2 Years (2023-2024) *Need at all Parks but Rule Park
Daily Resident Guest Parking:	Up to 2 Per Day for Free \$5 Per Additional Pass
Daily Non-Resident Parking:	\$10 Per Vehicle Per Day (Per Park)
Resident Pavilion Rental:	\$50 Per Date and \$50 Refundable Deposit for Sunset Park \$75 Per Date and \$75 Refundable Deposit for Willow Point Park Willow 10 Parking Passes Included -\$2 Per Additional Pass (up to 10) Sunset 5 Parking Passes Included - \$2 Per Additional Pass (up to 3)
Non-Resident Program Fees:	25% Additional Over Resident Rate
Copies:	.15 Per Copy
Room Rentals:	Oak Room - \$35 Per Hour and \$50 Refundable Deposit Maple Room - \$25 Per Hour and \$50 Refundable Deposit



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Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Park District Manager
SUBJECT: Tree Trimming and Removal Proposals
DATE: January 16th, 2023

Good afternoon, Commissioners,

You will find the in the following pages proposals from Bartlett Tree Service, Woody's Tree Service, and Clean-Cut Tree Service. Bartlett came out to the parks in December to assess both safety pruning and tree removal. Bartlett's attached proposals (broken down per park) address both pruning and full tree removal/stump grinding. I have highlighted the areas where Bartlett recommended full removal and stump grinding and the pricing. In total, Bartlett would be charging \$11,896.00 just for tree removal/stump grinding. They would be charging a total \$9,280.00 if the WPD wants to consider Bartlett just for safety pruning of existing trees and no removal. If that is desired, the proposals for just the safety pruning from Bartlett are also attached.

For tree removal/stump grinding comparison, Woody's Tree Service will remove, and stump grind the same trees at the same parks for a total of \$6,000.00 (\$7,000.00 if WPD wants to have them remove ALL the fallen trunks/logs piled up on at the edge of Twin Lakes Park property line off of Fairfield Road).

Clean Cut will charge \$4,400.00 for the same work.

My recommendation is that the WPD goes with Clean Cut for \$4,400.00 for the necessary tree removals/stump grinding in the parks; as well as the hauling off of large fallen tree trunks and logs at Twin Lakes Park where noted.

I also recommend that Bartlett Tree Service is contracted for \$9,280.00 for the safety pruning and stabilization of the trees where noted in their proposal.

Sincerely,

Brandon Magnini

Brandon Magnini
Park District Manager

Woody's Tree Service, Inc.

P.O. Box 91
Libertyville, IL 60048

847-362-5545

CONTRACT

Today's Date: 1/10/2024

Customer Phone: 224-723-2795

Customer Billing Address
Wildwood Park Services 33325 N Sears Blvd Grayslake, IL 60030

Customer Physical Address
33325 N Sears Blvd Grayslake, IL 60030

Quantity	Description	Amount
	Tree Services Provided	6,000.00
	1). Rule Park 33325 N. Sears Boulevard: Quantity of (1) dead Bur Oak 10-15" (remove & grind stumps \$475.00	
	2) Valley South Park 33290 N Mill Road: Quantity of (1) uprooted and leaning dead tree leaving stump as close to grade as possible (remove tree, flush cut stump \$275.00)	
	3) Twin Lakes Park 17900 W. Fairfield Road: Quantity of (1) storm-damaged Elm 20-35" and stump grinding. Quantity of 1 large standing dead ash, 1 mid-sized standing dead ash, and 1 large fallen ash by split rail fence along the south border E of the walking path near the large turf area. 1 leaning dead ash near the walking path by split rail fence.	
	Please see the terms & conditions on the website	

WE APPRECIATE YOUR BUSINESS!	Total
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Woody's Tree Service proposes to furnish all materials and perform all labor necessary to complete the outlined work. All of the above work to be completed in a substantial and workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost of material or labor will become an extra charge over the sum mentioned in this contract. In the event of breach of this contract by failure to pay for services provided, the contractor shall be entitled to recover all attorney fees and costs of court as part of the consequence of said breach.

I accept terms and authorize work _____

Date Signed: _____

Please sign and scan back to: woodys@woodystree.biz

or fax back to: 847-573-1797

Woody's Tree Service, Inc.

P.O. Box 91
Libertyville, IL 60048

847-362-5545

CONTRACT

Today's Date: 1/10/2024

Customer Phone: 224-723-2795

Customer Billing Address
Wildwood Park Services 33325 N Sears Blvd Grayslake, IL 60030

Customer Physical Address
33325 N Sears Blvd Grayslake, IL 60030

Quantity	Description	Amount
	(1-Large removal by Mill & Twin Lakes, grind stump, haul wood,, On the south property line - Remove 1-leasing tree going over the neighbo'rs property line, flush cut stump, haul wood, Remove storm damage trees on ground, flush cut stump & other dead trees \$5250.00 Remove extra debris on the ground \$1000.00	
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> **Please see the terms & conditions on the website** </div>		

WE APPRECIATE YOUR BUSINESS!	Total \$6,000.00
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Woody's Tree Service proposes to furnish all materials and perform all labor necessary to complete the outlined work. All of the above work to be completed in a substantial and workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost of material or labor will become an extra charge over the sum mentioned in this contract. In the event of breach of this contract by failure to pay for services provided, the contractor shall be entitled to recover all attorney fees and costs of court as part of the consequence of said breach.

I accept terms and authorize work _____

Date Signed: _____

Please sign and scan back to: woodys@woodystree.biz
or fax back to: 847-573-1797 Page 2

Clean Cut TREE CARE

31064 N. IL Route 83 □ Grayslake, IL 60030
 P: 847.265.0000 □ F: 847.265.0005
sales@cctreeservice.com
<http://www.cctreeservice.com>

Contact: Wildwood Park District
 Phone: 847-223-7275 Brandon Magnini
 Email or Fax: bmagnini@wildwoodparkdistrict.com
 Address: **Rule Park, Valley South Park and Twin Lakes park**

1) Rule Park - 33325 N Sears Blvd Remove one (1) Bur Oak to grade and grind stump.	\$800.00
2) Valley South Park - 33290 N Mill Rd Remove one (1) dead leaning tree to low stump and haul away.	\$400.00
3) Twin Lakes Park - 17900 W Fairfield Rd Remove one (1) American Elm to ground level and haul away. Grind out stump. Stump chips remain backfilled into hole. Remove two (2) dead Ash and one (1) leaning Ash along south fence line.	\$3,200.00
Wood and brush hauled off site.	

Total: \$4,400.00

Special Tools/Instructions: Power Drop Aerial Lift Loader Small Grinder Large Grinder Other – _____
 Directions to Jobsite: _____

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:

\$4,400.00 (One Thousand Two Hundred Eighty Dollars and 00/100). All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

PAYMENT IS DUE UPON COMPLETION.

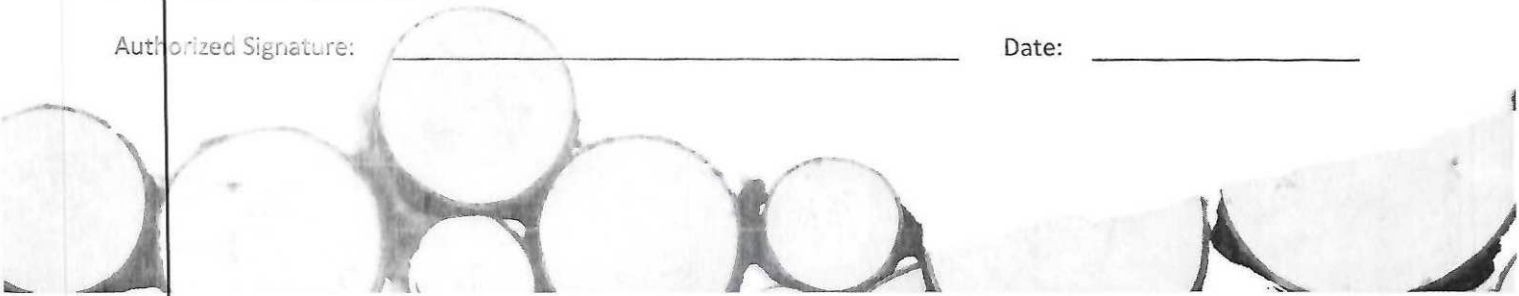
Authorized Signature: John Schiemann Date: January 11, 2024
 Certified Arborist (IL5248-A)

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

PAYMENT IS DUE UPON COMPLETION.

Authorized Signature: _____ Date: _____





BARTLETT TREE EXPERTS

SCIENTIFIC TREE CARE SINCE 1907

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

Wildwood Park District

Attn: Kathy Atkins

33325 North Sears Blvd

Wildwood, IL 60030

E-Mail Address: bmagnini@wildwoodparkdistrict.com

E-Mail Address: info@wildwoodparkdistrict.com

Business: 847.223.7275

Bartlett Tree Experts

Max Zilz - Representative

1960 Old Willow Rd.

Northbrook, IL 60062

Fax Number: 847 559 9423

Business: 847 559 9424

E-Mail Address: mzilz@bartlett.com

Mobile Phone: 847 833 3573

Proposal For Tree Care Services

TWIN LAKES PARK, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Removal

Remove the storm damaged 1 (20 - 35") Elm w/decay at the base located at the overhanging N Mill Rd. Leave stump as close to grade as possible. Remove resulting debris.

Amount: \$3,032.00

Stump Grinding

Grind the 1 (20 - 35") Elm w/decay at the base stump located at the overhanging N Mill Rd to approximately 4 to 6 inches below existing grade. Rake all mulch back into resulting hole.

Amount: \$360.00

Removal

Remove the dead all trees located at the As described in arborist notes below. Leave stump as close to grade as possible. Remove resulting debris.

Arborist Notes:

1 leaning dead ash near the walking path by split rail fence.

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

1 large standing dead ash, 1 mid-sized standing dead ash, and 1 large fallen ash by split rail fence along the south border E of the walking path near the large turf area.

Also haul away the logs in the area of the fallen ash, and prune the dead branches from 1 red oak that is overhanging the spit rail fence S of the walking path.

We can bring the lift truck and Giant onto the turf from the end of the driveway NW of the trees, and stage the logs for the loader along that driveway.

Amount: \$6,672.00

Total Amount: \$10,064.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 12/11/2023 and should be completed by 3/31/2024.

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$10,064.00

NOTICE OF RIGHT TO CANCEL:

You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: bmagnini@wildwoodparkdistrict.com
E-Mail Address: info@wildwoodparkdistrict.com
Business: 847.223.7275

Fax Number: 847 559 9423
Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Proposal For Tree Care Services

RULE PARK, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Supplemental Support

Install 1 supplemental support cable in 1 Walnut located at the behind office near playground area to limit branch movement to reduce the risk of branch failure.

Supports require periodic inspection for evidence of fatigue and to verify functionality. Please contact your Bartlett Arborist to schedule the inspection each year.

Arborist Notes:

- Priced to be done with the pruning of this tree

Amount: \$320.00

Removal

Remove the dead 1 (10 - 15") Bur Oak located at the West of walking path near the bitternut hickory. Leave stump as close to grade

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

as possible. Remove resulting debris.

Amount: \$944.00

Stump Grinding

Grind the 1 (10 - 15") Bur Oak stump located at the West of walking path near the bitternut hickory to approximately 4 to 6 inches below existing grade. Rake all mulch back into resulting hole.

Amount: \$180.00

Natural Pruning

Species	Location
the following trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure
- Reduce weight of branch ends
- Reduce likelihood of storm damage

Specifications:

- Reduce and/or remove dead, live branches as needed, 1-10 inch diameter cut(s), as described in the arborist notes
 - Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- Prune the walnut behind the office to remove the dead branches, and reduce the weight of the longest branches.

Prune the Mulberry behind the storage house, near the walking path to remove the dead branches, and reduce weight of the longest limbs over the roof of the storage house.

Prune the honeylocust near the walnut on the west side of the picnic area to remove the large deadwood only.

Prune the 2 large walnuts near the apple orchard and picnic area to remove the large dead branches.

Prune the sugar maple and bur oak closest to the 2 walnuts to remove the large dead branches.

Prune the sugar maple left of the driveway entrance to remove the dead branches.

Prune the 2 white birches closest to the ball pit south of the parking area to remove 1 dead stem, and the dead branches in the other

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

Wildwood Park District
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Max Zilz - Representative
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Northbrook, IL 60062

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Mobile Phone: 847 833 3573

Proposal For Tree Care Services

VALLEY SOUTH, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Removal

Remove the dead 1 leaning tree located at the near edge of pond. Leave stump as close to grade as possible. Remove resulting debris.

Amount: \$708.00

Total Amount: \$708.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 11/11/2023 and should be completed by 3/31/2024.

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$708.00

NOTICE OF RIGHT TO CANCEL:

You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

ADDITIONAL TERMS AND CONDITIONS:

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OFFER:

Bartlett Tree Experts will perform the above referenced service in a safe, professional manner, in accordance with all laws, rules, regulations, and industry standards governing tree care.

Bartlett Representative Signature:

Max Zilz

Date:

12/6/2023

Printed Name:

Max Zilz



BARTLETT TREE EXPERTS

SCIENTIFIC TREE CARE SINCE 1907

Client: 9494040

Printed on: 1/11/2024

Created on: 12/6/2023

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030
E-Mail Address: bmagnini@wildwoodparkdistrict.com
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Business: 847.223.7275

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062
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Mobile Phone: 847 833 3573

Proposal For Tree Care Services

RULE PARK, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Supplemental Support

Install 1 supplemental support cable in 1 Walnut located at the behind office near playground area to limit branch movement to reduce the risk of branch failure.

Supports require periodic inspection for evidence of fatigue and to verify functionality. Please contact your Bartlett Arborist to schedule the inspection each year.

Arborist Notes:

- Priced to be done with the pruning of this tree

Amount: \$320.00

Natural Pruning

Species	Location
the following trees	As described in arborist notes below

Goals:

Client: 9494040

Printed on: 1/11/2024

Created on: 12/6/2023

- Reduce risk of branch failure
- Reduce weight of branch ends
- Reduce likelihood of storm damage

Specifications:

- Reduce and/or remove dead, live branches as needed, 1-10 inch diameter cut(s), as described in the arborist notes
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

- Prune the walnut behind the office to remove the dead branches, and reduce the weight of the longest branches.

Prune the Mulberry behind the storage house, near the walking path to remove the dead branches, and reduce weight of the longest limbs over the roof of the storage house.

Prune the honeylocust near the walnut on the west side of the picnic area to remove the large deadwood only.

Prune the 2 large walnuts near the apple orchard and picnic area to remove the large dead branches.

Prune the sugar maple and bur oak closest to the 2 walnuts to remove the large dead branches.

Prune the sugar maple left of the driveway entrance to remove the dead branches.

Prune the 2 white birches closest to the ball pit south of the parking area to remove 1 dead stern, and the dead branches in the other birch.

Amount: \$6,384.00

Total Amount: \$6,704.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 12/11/2023 and should be completed by 3/31/2024.

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: bmagnini@wildwoodparkdistrict.com
E-Mail Address: info@wildwoodparkdistrict.com
Business: 847.223.7275

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Business: 847 559 9424
E-Mail Address: mzilz@bartlett.com
Mobile Phone: 847 833 3573

Proposal For Tree Care Services

PEBBLE BEACH PARK, 33399 N Sears Blvd, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
all trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure
- Provide appropriate distance of clearance over swingset

Specifications:

- Reduce and/or remove dead, live branches as needed, 1-10 inch diameter cut(s), as described in the arborist notes
- Remove all debris
- Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

Arborist Notes:

- Prune 1 bur oak to remove a few small to mid-sized lowest limbs growing over the swingset.

Amount: \$448.00

Total Amount: \$448.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

Upon acceptance of this proposal, this work can be scheduled to take place during the week/weeks of 12/11/2023 and should be completed by 3/31/2024.

SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$448.00

NOTICE OF RIGHT TO CANCEL:

You, the client, may cancel this transaction, without penalty or obligation, at any time prior to midnight of the third business day after the date of the acceptance of this proposal. To cancel your acceptance of this proposal within this time, you may notify Bartlett Tree Experts, in writing of your intent to do so, referencing the work location and project.

ADDITIONAL TERMS AND CONDITIONS:

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Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

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Fax Number: 847 559 9423

E-Mail Address: info@wildwoodparkdistrict.com

Business: 847 559 9424

Business: 847.223.7275

E-Mail Address: mzilz@bartlett.com

Mobile Phone: 847 833 3573

Proposal For Tree Care Services

WILLOW POINT PARK TRAIL, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Tree List	Location
All trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure

Specifications:

- Reduce and/or remove dead, live branches as needed, 1-10 inch diameter cut(s), as described in the arborist notes
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

- Prune 1 oak near the NE corner of the park to remove one badly hollowed limb near the top of the canopy.

Prune the siberian elm that overhangs a park bench in the NE part of the park, to remove the dead branches.

Amount: \$1,120.00

Total Amount: \$1,120.00

SCHEDULE OF WORK PROPOSED:

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SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$1,120.00

NOTICE OF RIGHT TO CANCEL:

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Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

Wildwood Park District
Attn: Kathy Atkins
33325 North Sears Blvd
Wildwood, IL 60030

Bartlett Tree Experts
Max Zilz - Representative
1960 Old Willow Rd.
Northbrook, IL 60062

E-Mail Address: bmagnini@wildwoodparkdistrict.com

Fax Number: 847 559 9423

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E-Mail Address: mzilz@bartlett.com

Mobile Phone: 847 833 3573

Proposal For Tree Care Services

SUNSET BEACH, WILDWOOD, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Notes	Location
all trees	As described in arborist notes below

Goals:

- Reduce risk of branch failure

Specifications:

- Remove 1 decayed branch, 8-14 inch diameter cut(s), growing toward Pavilion and grill
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

- Remove 1 large decayed limb, from the red oak, that is growing toward the pavilion and grill.

Amount: \$560.00

Total Amount: \$560.00

SCHEDULE OF WORK PROPOSED:

Once accepted and scheduled, Bartlett Tree Experts will coordinate all job planning and scheduling; equipment requirements, and work crew staffing and direction pertaining to safe, professional execution of the service or services offered.

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SCHEDULE OF PAYMENT:

Bartlett Tree Experts offers to perform the work specifications at the work location listed above at the following rates:

Owner agrees to pay a total price of: \$560.00

NOTICE OF RIGHT TO CANCEL:

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Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

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Proposal For Tree Care Services

W Old Plank and N Indian Ln, Wildwood, IL 60030

NOTICE TO CLIENT:

Bartlett Tree Experts has entered this property for the specific purpose of writing this proposal, pursuant to the owner's request. Bartlett Tree Experts makes no warranties and accepts no responsibility regarding the potential risks involving any trees on this property. Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions related to your trees and shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work:

Natural Pruning

Species	Location
2 Silver Maples, <i>Acer saccharinum</i>	by entry

Goals:

- Reduce risk of branch failure

Specifications:

- Reduce and/or remove dead, live branches as needed, 0.5-10 inch diameter cut(s), as described in the arborist notes
- Remove all debris
- * Arborist may use discretion with certain pruning cuts to accomplish the client's stated pruning goals

Arborist Notes:

Client: 9494040

Printed on: 12/6/2023

Created on: 12/6/2023

- Prune the silver maples by the entrance to remove the dead branches, and reduce weight on some of the long overextending branches, especially over the road.

Amount: \$896.00

Total Amount: \$896.00

SCHEDULE OF WORK PROPOSED:

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SCHEDULE OF PAYMENT:

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Owner agrees to pay a total price of: \$896.00

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