

**Wildwood Park District  
Regular Board Meeting  
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030  
March 22<sup>nd</sup>, 2023, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call:**  
**Present:** Commissioners Becky Jante, Frank Bruno, Dan Corrigan, Anna Nelson. Commissioner Brueck called in via audio as he was on a business trip.  
**Absent:** None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant.
- III. Approval of Consent Agenda – Regular Board Meeting – Wednesday, March 22<sup>nd</sup>, 2023**  
Commissioner Jante entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Wednesday, March 22<sup>nd</sup>, 2023, with the addition of Approval of Woody’s Tree Service for Rule Park Tree Work over Neighbor’s Property Line under “New Business”. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carries.  
Commissioner Jante entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Wednesday, March 22<sup>nd</sup>, 2023. So moved, Commissioner Nelson, Seconded, Commissioner Bruno. All in favor, motion carried.
- IV. Approval of Minutes**  
**A. Minutes of the Regular Board Meeting - Tuesday, February 21<sup>st</sup>, 2023**  
Commissioner Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Tuesday, February 21<sup>st</sup>, 2023. So moved, Commissioner Bruno. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. Matters From the Public**  
-No Public Comment
- VI. Financial Report**  
The Financial Report was read. Discussion. Commissioner Jante entertained a motion to accept the Financial Report. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.
- VII. WSRA**  
Commissioner Nelson stated the latest WSRA Board Meeting was on March 13<sup>th</sup>. Discussion. Commissioner Nelson stated that Suzanne Simpson stepped down from her position effective May 15<sup>th</sup>. A farewell letter was sent through the Township newsletter. Discussion. Anna discussed the various successes of the WSRA athletic programs in Special Olympics events. Anna discussed the Shining Star Fundraiser again with the Board. Discussion. WSRA Board Meeting will next take place May 8<sup>th</sup> at 3:30pm. WSRA Board decided to change the WSRA Board Meeting time to 3:30pm for future meetings as to not clash with Warren Township Board Meetings.

## VIII. GLCC

-Park District Manager Magnini and President Jante attended the GLCC Meeting in March. Attached to the Board Packets were the GLCC treasurer's report, agenda, packet about the Illinois Lake Management Association Conference in Lake County this year, and updated information about Solitude Lake Management which is Clarke Environmental's new parent company. GLCC approved Clarke's 2023 proposal for Gages Lake aquatic plant treatment. Discussion. GLCC is considering a late-summer treatment "touchup". The Carp Derby will be June 10<sup>th</sup>. Other topics included Harvestfest, Adopt a Highway on 4/19, and fish stocking recap from Fall of '22. A total of 500 Walleye, 289 Smallmouth Bass, and 100 Northern Pike were stocked in November. Discussion was had about language in the treatment agreement between the Park District and the GLCC. Discussion to be had between Clarke and the GLCC. Discussion was had regarding the Illinois Lake Management Association Newsletter that sends members pertinent information about lake management tools every year for a one-time a year fee of \$50.00 for the Park District to subscribe to. Discussion. The Board was in approval of the \$50 fee.

## IX. Valley Lake Report

-No additional information to report.

## X. Staff Reports

### A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

### B. Maintenance

The Maintenance Report was read. Discussion.

### C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

## XI. Unfinished Business

### A. Oak Tree Wilt Discussion

Park District Manager Magnini shared his findings with the Board. He had contacted several heads of parks and forestry departments around the Lake County and northern Illinois area and the consensus was that Oak Wilt was a non-issue. Wet springs and poor drainage/mulching may however lead to issues with Oak Trees such as root rot unless our Maintenance Team keeps up with maintaining drainage and mulching on a consistent basis. Discussion. After hearing from two arborists in the previous months and further feedback from trusted local sources, the Board decided to remove this item from the Agenda going forward unless the need arises again.

### B. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Park District Manager Magnini shared with the Board a brief update on the projects. Per Lake County Stormwater Management, they will go out to bid in April, Notice of Award in May/June of 2023, and construction to begin June/July 2023. The expenditure deadline from the DCEO is September 30<sup>th</sup>, 2023, per the agreement between DCEO/Stormwater Management. As the project timeline is behind, Stormwater Management is requesting a 6-month extension for the project (and expenditures) to finish the project no later than April 20, 2024, to still be eligible for grant fund reimbursement for the project. The Park District portion of the project is still projected for late August to minimize impact to recreational programs and recreational use of Valley Lake during peak Summer season.

The Park District is still waiting on the final draft of the engineering plans to be finalized as well as the final draft of the intergovernmental agreement (IGA) to sign with Lake County DOT. Discussion.

**C. Capital Improvements Budget Discussion**

Discussion. Discussion was had on creating a web page on the Park District website to showcase park projects and upcoming capital projects and long-term plans. Discussion.

**XII. New Business**

**A. Approval of Lighthouse Dock and Lift Spring Sunset Pier Service**

Commissioner Jante entertained a motion to approve the Lighthouse Dock and Lift Spring Sunset Pier Service as presented \$2,750.00. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante aye. All in favor, motion carries.

**B. Approval of Signarama Quote for Parks Informational Signage Project**

Commissioner Jante entertained a motion to approve the Signarama Quote for Parks Informational Signage Redesign Proposal as presented for \$3,339.05. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante aye. All in favor, motion carries.

**C. Approval of 2023 Garden Club Projects and Budget**

Commissioner Corrigan moved to approve the 2023 Garden Club Projects and Budget as presented not to exceed \$1,800.00. Seconded, Commissioner Bruno. Discussion. Commissioner Nelson asked about the estimated costs for \$175.00 for the Wildwood welcome sign bed on Route 120 that the Park District does not own. Park District Manager Magnini informed Commissioner Nelson that the Park District would not be approved that section of the proposed Garden Club budget (\$175) as the Lions Club and Garden Club can fund/coordinate that particular project on their own without the Park District's involvement. Discussion. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante aye. All in favor, motion carries.

**D. Approval of 2023 AquaGuard Lifeguard Service Proposal**

Commissioner Jante entertained a motion to approve the AquaGuard 2023 Lifeguard Services Proposal for Summer Camps and Swim Lessons as presented for \$7,638.00. So moved, Commissioner Bruno. Seconded, Commissioner Nelson. Discussion. Commissioner Brueck asked if this contract price was typical on a year-to-year basis. Park District Manager Magnini explained the rising costs of employing lifeguards from a third-party company perspective with minimum wage as well as the risk/liability and overhead the lifeguard company takes on employing the guards and supervising the guards themselves. Discussion. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante aye. All in favor, motion carries.

**E. Valley Lake 2023 Treatment Company Proposals Review**

The Valley Lake Proposals from McCloud Aquatics, Wisconsin Lake and Pond Resource LLC, and Clarke/Solitude Lake Management. Discussion. Commissioner Corrigan asked Park District Manager Magnini about the preventative swimmer's itch treatment from Clarke that took place in Summer 2022. Discussion. Park District Manager Magnini stated that he will ensure that Clarke can target before the 4<sup>th</sup> of July/end of June for the first preventative swimmers itch treatment of the season in 2023. The McCloud proposal was reviewed and was similar to the Clarke proposal with 8 scheduled visits and up to 2 preventative swimmers itch treatment at near the same price point at \$8,970.00. The Clarke proposal contained the same information and

proposal points for a total of \$9,040.00. The third proposal from Wisconsin Lake and Pond was reviewed and discussed (coming in at a total of between \$13,000.00-\$15,250.00). Discussion. Commissioner Brueck again stated his trust for Clarke based on their service history with the Park District and working with the GLCC. Commissioner Corrigan asked Park District Manager Magnini about whether McCloud or Wisconsin Lake and Pond had online portals. It was stated both of those companies would send out emailed detailed reports before leaving the site. Commissioner Corrigan stated his approval of Clarke's testing, online portal, and state of the lake the last two years. Commissioner Nelson stated she would like to remain with Clarke at least until the Valley Lake Stormwater Projects are completed and then would prefer to entertain newer treatment companies. Discussion. Commissioner Corrigan stated that he would have no problem going with Clarke in 2023 as long as strong communication can be maintained with timeliness of treatments. Commissioner Jante entertained a motion to approve the Clarke Environmental/Solitude Lake Management Proposal as presented for \$9,040.00 for the treatment of Valley Lake in 2023. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante aye. All in favor, motion carries.

**F. Woody's Tree Service Tree Work Approval for Tree Near Neighbor's Property Rule Park**

Commissioner Jante entertained a motion to approve the Woody's Tree Service Tree Work Quote Approval for Tree with large deadwood branches overhanging neighbor's property at Rule Park as presented for no more than \$1,900.00. So moved, Commissioner Nelson. Seconded, Commissioner Bruno. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye, Commissioner Jante aye. All in favor, motion carries.

**G. Budget Reallocation**

Kathy Atkins asked for this item to be placed on the agenda as an ongoing agenda item until the FY22-23 ended April 30<sup>th</sup>. Discussion. Item will be kept on the agenda for the April meeting.

**H. FY 2023-2024 Preliminary Budget Review**

Discussion. The Board gave tentative approval for the Budget as presented to be posted to the public for inspection and review. Kathy Atkins and Park District Manager Magnini will post the Budget and Appropriation Ordinance Document for public viewing on the District's website and outdoor display board at Rule Park for at least 30 days in addition to publishing in the Daily Herald said notice and notice of public hearing for the tentative Budget and Appropriation Ordinance which will be voted on at the May 15<sup>th</sup>, 2023, Budget and Appropriation Hearing at Rule House at 7:00pm.

**XIII. Other Business**

The Board discussed which day-to-day yearly recurring contracts that the Park District Manager signed which needed to be brought to the Board for an official vote that had been normally handled by the Park District Manager day-to-day within his spending limit. Discussion. The Board asked the Park District Manager to continue to execute the contracts as normal and if they go over the spending limits that the Park District Manager is beholden to that those contracts should be presented to the Board if said contracts increase more than +/- 5% from year to year as an amendment to the Board Policy and Procedure Manual. Discussion.

**XIV. Matters from the Public**  
- No further matters from the Public.

**XV. Executive Session**  
-The Board did not move into Executive Session.

**XVI. Adjournment**  
Commissioner Corrigan moved to adjourn the Regular Board Meeting of Wednesday, March 22<sup>nd</sup>, 2023, at 8:40pm. Commissioner Brueck seconded the motion. All in favor, motion carried. Meeting adjourned.

  
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**Secretary**  
**Board of Park Commissioners**

4-18-2023  
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**Date**

  
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**President**  
**Board of Park Commissioners**

4-18-23  
\_\_\_\_\_  
**Date**