

**Wildwood Park District
Regular Board Meeting
33325 N. Sears Boulevard, Wildwood, IL 60030
Monday, March 18th, 2024, | 7:00pm
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

AGENDA

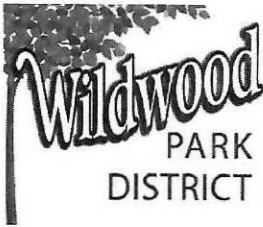
- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, March 18th, 2024**
- IV. Approval of Minutes**
 - A. Minutes of the Regular Board Meeting – Tuesday, February 20th, 2024**
- V. Matters from the Public**
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
- IX. Valley Lake Report**
 - i. 2024 Treatment Proposals
 - ii. Fish Stocking
- X. Staff Reports**
 - A. Recreation/Administration**
 - B. Maintenance**
 - C. Marketing/Promotions**
- XI. Unfinished Business**
 - A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA)**
 - B. Sunset Piers**
- XII. New Business**
 - A. Approval of 2024 AquaGuard Lifeguard Contract Willow Point Beach Camp/Swim Lessons**
 - B. Approval of 2024 Fox Locks Seasonal Boat Keys Production and Padlock Replacement Quote**
 - C. FY 2024-2025 Tentative Budget and Capital Projects List Review**
 - D. Commissioner Vacancy**
- XIII. Other Business**
- XIV. Matters from the Public**
- XV. Executive Session**
 - A. Appointee to fill Vacancy in Public Office 5 ILCS 120/2(c)(3)**
- XVI. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email info@wildwoodparkdistrict.com.

The Board of Park Commissioners welcome public comments during all meetings.

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Park District Manager
SUBJECT: Board Packet Attachments and Agenda Items
DATE: March 18th, 2024

Good afternoon, Commissioners,

Please find below a brief explanation on the following Board attachments that correlate with the agenda items for the Monday, March 18th, 2024, Regular Board Meeting:

GLCC Report:

- I. Attached you will find the February 7th, 2024 GLCC meeting minutes, the March 14th, 2024 meeting agenda, and their March 2024 financials, and the aquatic weed treatment proposal presented to GLCC from Tigris (formerly Black Lagoon). I will give a full recap of the March 14th GLCC meeting at Monday's meeting.

Valley Lake Report – Treatment Quotes:

- I. Attached you will find treatment proposals for Valley Lake from McCloud Aquatics Inc., Tigris (formerly Black Lagoon), and ILM.

NEW BUSINESS:

Approval of Fox Locks Quote 2024 Boat Keys and Padlocks

- I. Attached you will find the 2024 quote for seasonal boat key production and padlock replacement for the boat ramps at Sunset and Pebble for approval (is more than a 5% increase in price this year as a recurring yearly expense needing Board approval as per policy). This year, the price went up to \$2,303.75 vs. \$1,775.00 last year. This year, we requested two new high security padlocks as the ones we have been switching in and out and rekeying for some years are beyond their useful life and have become tougher to maintain. The pricing of production for the keys themselves went up as well.

Approval of 2024 AquaGuard Lifeguarding Contract:

- I. Attached you will find the 2024 proposal and pricing for AquaGuard to lifeguard and supervise Willow Point Beach for Swim Lessons and Camp throughout the summer (proposal being more than a 5% increase in price this year as a recurring yearly expense needing Board approval as per policy). This year, the price went up by \$458.00 from 2023 to 2024 (\$8,096.00 vs. \$7,638.00). As a comparison, there was a much bigger jump from 2022 to 2023 (\$7,638.00 vs. \$6,580.00).

FY 2024-2025 Tentative Budget and Capital Project List Review

- I. Attached you will find the Tentative Budget for FY 2024-2025 complete with corresponding notes. Also attached is the updated Capital Project list and timeline up for review and discussion.

Commissioner Vacancy:

- I. Attached you will find the advertisement and communication the Park District put out on our website, social media, and e-newsletter amongst other sources communicating to the community the current Board vacancy and process for applicants who would like to be considered for an appointment. We will discuss during Monday's meeting the applicants who have turned in their applications (deadline Monday, March 18th 4:00PM); and what the process is for contacting those applicants the Board desires to interview (Special Meeting(s)) between the March and April Regular Meetings. The appointment process would conclude with an applicant approved with the majority of the Board taking an official vote during the April Regular Meeting. Appointee would then take the Oath of Office at the May Regular Meeting.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Park District Manager

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
February 20th, 2024, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:02pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Frank Bruno, Dan Corrigan, Becky Jante, Matt Brueck.
Absent: None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Michael Dykes, Maintenance Supervisor
- III. Approval of Consent Agenda – Regular Board Meeting – Tuesday, February 20th, 2024**
President Jante entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Tuesday, February 20th, 2024 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. Approval of Minutes**
- A. Minutes of the Regular Board Meeting - Tuesday, January 16th, 2024**
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Tuesday, January 16th, 2024 with the edits of changing the wording of the location of Top Shelf Ice Arena from Vernon Hills to Gurnee Mills in the WSRA report as well as edit of removing Katherine Atkins “in attendance” during the Tuesday, January 16th, 2024 Closed Session (as she was not in attendance). So moved, Commissioner Corrigan. Seconded, Commissioner Bruno. All in favor, motion carries.
- B. Minutes of the Closed Session – Tuesday, January 16th, 2024**
President Jante entertained a motion to approve the Minutes of the Closed Session of Tuesday, January 16th, 2024 with the edit of removing Katherine Atkins as “in attendance” during the Closed Session (as she was not in attendance) as well as changing the time of the conclusion of Closed Session and return to Regular Session from 7:52pm to 7:55pm. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. Matters From the Public**
-No further matters from the Public.
- VI. Financial Report**
The Financial Report was read. Discussion. President Jante entertained a motion to accept the Financial Report. So moved, Commissioner Corrigan. Seconded, Commissioner Brueck. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.
- VII. WSRA:** Commissioner Nelson reminded the Board that the WSRA (Friends of the WSRA) Shining Star Fundraiser Event on March 8th 6:00pm-8:00pm at the Warren Township Senior Center has been

rescheduled to April 19th from 6:00pm-8:00pm. The next meeting will be March 11th, 2024 at 3:30pm. Park District Manager Magnini noted that he met with WSRA leadership and staff at their facility to discuss 2024 WSRA inclusion policies and to pick up new WSRA informational trifold for the WPD office.

VIII. GLCC

Park District Manager Magnini reported that he, Maintenance Supervisor Dykes, and President Jante attended the February 8th GLCC meeting. The agenda, financials, and the minutes from their September 2023 meeting were included in the Board Packet. Discussion. Based on a budget surplus from 2023, GLCC is looking into conducting a two-time aquatic weed treatment program in 2024 and will assess the lily pads in a similar way. The WPD GLCC web page has now officially launched with pertinent information about the GLCC.

It was nice to see a few new faces (Wildwood Residents) attending the meeting. The next meeting will be March 14th at 7:00pm.

IX. Valley Lake Report

I. Fish Stocking

Park District Manager Magnini had reached out to the IDNR to see if they could provide free fish stocking for Valley Lake in 2024. The Park District did receive IDNR's recommendation on supplemental fish stocking which was shared in the Board Packet along with Keystone Hatchery's 2024 Spring Fish Pricing. Discussion. The Board asked Park District Manager Magnini to follow up with the IDNR and Travis from Black Lagoon (their fisheries expert) to determine whether adding any additional Channel Catfish would be preferred over a 10-15 count of Triploid Grass Carp and how many panfish (bluegill, etc.) should be added. Discussion. Commissioner Corrigan noted that the Largemouth Bass population seemed to be doing well, and some more Bluegill wouldn't hurt; and Commissioner Nelson stated she would continue to discuss with resident fishermen around the lake their opinion. Accountant Katherine Atkins noted there was enough in the Valley Lake expenses budget line-item in the current fiscal year budget to cover spring fish stocking. Discussion.

President Jante entertained a motion to approve an up to amount of \$1,000.00 for fish stocking in Valley Lake for spring 2024 to include fish TBD and delivery costs. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion. Katherine Atkins and Park District Manager Magnini gave updates to the Board on ComEd quoting out monthly pricing for adding LED security lights at Sunset Park.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

D. IAPD/IPRA Soaring to New Heights Conference Report

The IAPD/IPRA Soaring to New Heights Conference Report was read. Discussion. Commissioner Nelson, Commissioner Bruno, and Park District Manager Magnini/Maintenance Supervisor Dykes recapped their experiences, classes attended, and overall takeaways from the 2024 IAPD/IPRA Soaring to New Heights Parks and Recreation State Conference.

XI. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Park District Manager Magnini stated once again that the major construction has been done and is complete. In the spring, additional native plantings will be added around the newly retrofitted plunge pool. President Jante has signed an Addendum to the original Intergovernmental Agreement (IGA) that modifies the grant funding deadline for the overall project (at the state level). Commissioner Nelson asked if Lake County Stormwater Management/Bleck Engineering had responded to our inquiry of why the plunge pool level was unnaturally higher than usual. Park District Manager Magnini stated that Bleck had responded and indicated they were aware of the situation and the lake was artificially elevated for the time as the engineers had placed a coil on the Valley North outflow structure which artificially inflates the level of the water temporarily.

B. Gages Lake Channel Piers Inquiry

Park District Manager Magnini stated that the Park District's attorneys with Ancel Glink have now responded to the Gages Lake Channel Piers Inquiry with their recommendations and sample ordinance if the Park District should decide to adopt an ordinance in respect to managing the length of piers in the Gages Lake Channel. Discussion. Commissioner Brueck disagreed with adopting any ordinance regulating or controlling the length of piers throughout the Gages Lake Channel area as it could not be applied fairly to residents throughout the lake, the Park District has no ability to enforce it, and is not something the Park District should be involved with. Discussion. The Board unanimously agreed that no further action will be taken on this matter and there will be no adoption or enforcement of any ordinance that regulates the length of piers throughout the Gages Lake Channel.

XII. New Business

A. Sunset Piers

Commissioner Jante discussed with the Board some proposals she was looking into for an upgraded temporary pier system at Sunset. Discussion was had and further quotes will be obtained and discussed.

XIII. Other Business

-Park District Manager Magnini reminded the Board to complete their required Statement of Economic Interests filing by May 1st. Reminder was also given to submit their mini biographies for the WPD website and communication purposes.

-Accountant Atkins stated to the Board that her Park District email account had been temporarily hacked and a sizable amount of emails with a fake invoice (with the attachment being blank) had been sent out to certain email contacts. Kathy asked the Board to make sure any suspicious messages are deleted. Park District Manager Magnini stated that he had taken the steps to reset Kathy's account, and our third-party IT company had been working on the issues and beefing up security further on Kathy's account to further prevent issues like this. The Board and Staff should continue to

be vigilant and scan their emails carefully on a day-to-day basis to avoid phishing and spam. The Park District does have an effective IT security system and cloud-based backups through our professional third-party IT/security provider.

-Commissioner Frank Bruno indicated to the Board that he is stepping down and submitting his resignation as Commissioner on the Wildwood Park District Board due to personal family matters. Frank thanked the entire Board, Staff, and Wildwood Residents for their support during his time on the Board and was pleased the direction the Park District has been heading during the time he was on the Board. Frank Bruno submitted his official signed letter of resignation to President Jante and Park District Manager Magnini. Frank's resignation became official as of 8:15pm Tuesday, February 20th, 2024.

XIV. Matters from the Public

No further matters from the Public.

XV. Closed Session

The Board did not move into Closed Session.

XVII. Adjournment

President Jante moved to adjourn the Regular Board Meeting of Tuesday, February 20th, 2024, at 8:18pm. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carried. Meeting adjourned.

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date

Date

3. Carp Derby
 - a. June 1, 2024
 - b. Coordinate with WPD, Lions Club and Greater Chicago Bass Club
4. Any other new business

GLCC Projects/Goals for 2024

- Weed Control Spring 2024 – May, 2024
- Carp Derby – June 1, 2024
- Shoreline Cleanup – June 2, 2024
- Adopt A Highway clean up spring/fall
- WPD Harvest Fest
- Fish stocking – Fall 2024
- Public Relations/Education – GLCC section on WPD Website/Facebook Page
-

Adjournment

Next meeting date – April 11, 2024 @ 7pm.

GLCC MEETING

February 8, 2024

ATTENDANCE:

NAME	TITLE
Rob Flood	President
Marianne Porreca	Treasurer
Rachael Klabunde	Secretary
Brandon Magnini	WPD Manager
Michael Dykes	WPD Maintenance Supervisor
Becky Jante	President, WPD Board of Commissioners

Attendees: Joe Losser, Doug Dietzen, Garry Grzelak, Skip and Sue Neiburger, Barb and Dave Kelly

- Meeting called to order at 7:05
- Pledge of Allegiance
- Introductions

SECRETARY REPORT:

- Passed out 9/7/23 meeting minutes – reviewed by attendees
- Motion for Approval of minutes by Joe Losser, seconded by Rob Flood and approved by all at 7:10pm

TREASURER REPORT:

- Balance:

Balance as of 9/23:	\$19,478.70
Expenses:	\$ 6,317.34
Income:	\$ 3,345.57
Balance as of 2/24:	\$16,506.93
- Motion to approve Treasurer's Report by Garry Grzelak, seconded by Joe Losser and approved at 7:15pm
- Block Party on The Water donation to GLCC from the Ice Golf Fundraiser Event in the amount of \$2,710
- Garry Grzelak donated back to the GLCC his \$95 winnings from the 25/25/50 raffle at the Ice Golf Fundraiser Event
- Brandon and Marianne to check status of check from the WPD for the Lily Pad treatment

OLD BUSINESS:

1. Weed Control on Gages Lake 2023 recap
 - a. Solitude Lake Management, formerly Clark, treated the lake on May 30
 - b. Agreed to treat a total 40 acres at 8 zones at a cost of \$496.00/acre
 - c. Target species were EWM and Curlyleaf Pondweed
 - d. Post treatment survey was not performed
 - e. Follow up with Solitude staff was not successful
 - f. Weeds came back with a vengeance
 - g. Solitude agreed with poor communication and control results - **treatment fee waived**
 - h. Lily Pads were treated by Black Lagoon on August 23 (4.04 acre @ \$376/acre)

2. Weed Control for 2024
 - a. Jennifer Biancalana from Tetris (formerly Black Lagoon) will present the weed control proposal at the March 14 meeting, as well as information about the company
 - b. Anticipate a two-treatment program (spring and mid-summer)
 - c. Additional treatment of Lily Pads if necessary
 - d. Treated last year with a systemic herbicide
 - i. Treatments are in zones – recommended for invasive plants
 - ii. Kills plant diversity in lake when treating whole lake – dissolves oxygen issues and creates algae blooms. Need good plant balance for the ecological health of the lake.
 - iii. Adaptive management of the lake – weed control changes from year to year

3. WPD Harvest Fest Recap
 - a. September 23, 2023
 - b. GLCC had information booth, aquatic plants, minnow races, information posters
 - c. Well received and made \$255 in minnow races and donations – thank you to the WPD for the booth location

4. Fall Fish Stocking
 - a. Keystone Fisheries delivered on 11/15/23
 - b. Northern Pike (100), Smallmouth Bass (250), Walleye (500)
 - c. Total cost \$4,386.50

5. Invasive species signs to post at boat ramps – approved at 9/7/23 meeting
 - a. Rob displayed final result – provides instructions on how to fight aquatic invaders on any body of water
 - b. Cost \$34.00 per sign at Sign-a-Rama in Grayslake
 - c. Post at all Gages Lake boat ramps

6. Any Other Old Business: None

NEW BUSINESS:

1. GLCC Information/Social Media Update
 - a. WPD has created a GLCC page linked to the WPD Website
 - b. Brandon reviewed contents of site
 - c. Page will be updated to show meeting dates and other important events
 - d. New email for questions – GagesLakeCC@gmail.com
 - e. Facebook page – like “Gages Lake Conservation Committee”

2. Invasive species signs received
 - a. Cost \$34.00 per sign
 - b. Post at all Gages Lake boat ramps

3. Adopt A Highway Spring Cleanup
 - a. Two times a year – spring and fall
 - b. Select date for spring at April meeting
 - c. Illinois Department of Transportation – GLCC cleans a section of Rte 45 between Deerpath and Washington Street

4. GLCC Board Elections
 - a. President, Vice President, Treasurer, Secretary – 1 year term
 - b. Nominations
 - c. Vote
 - d. Motion by Garry to keep the current board in place, seconded by Joe and all in favor at 7:50pm

5. Update GLCC Bylaws
 - a. Approved in 1998
 - b. Board will meet prior to the April meeting to review and make recommendations
 - c. Will review at the April meeting

6. Any other new business
 - a. Remove carp from lake – Rob will reach out to Andy at Illinois DNR
 - i. Rob will request Andy to speak at future meeting to educate group

GLCC PROJECTS & GOALS FOR 2024:

Goal	Status
Weed control Spring '24 (May/June)	Meeting with applicator in March
Carp Derby	TBD (possibly late May)
Shoreline clean-up	TBD at May meeting
Adopt-A-Highway clean up spring/fall	TBD at April meeting
WPD Harvest Fest	September 28, 2024
Fish stocking (Fall 2024)	October/November
Public relations/education – GLCC section on WPD Website	Ongoing

ADJOURNMENT:

Marianne made motion to adjourn, Joe seconded the motion and all in favor at 8:05pm

NEXT MEETING:

March 14, 2024 @ 7pm

Gages Lake Conservation Committee

1-Mar-24

Balance as of 2/24

Miscellaneous	\$15,345.43
Algae	\$1,158.00
Stamps	\$3.50
	<u>\$16,506.93</u>

Expenses:

State of Illinois	\$10.00
stamp	\$0.50

Total Expenses:	<u>\$10.50</u>
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Donations	\$95.00
Ice Golf donation	\$2,710.00
Wildwood Lily Pads	\$500.00

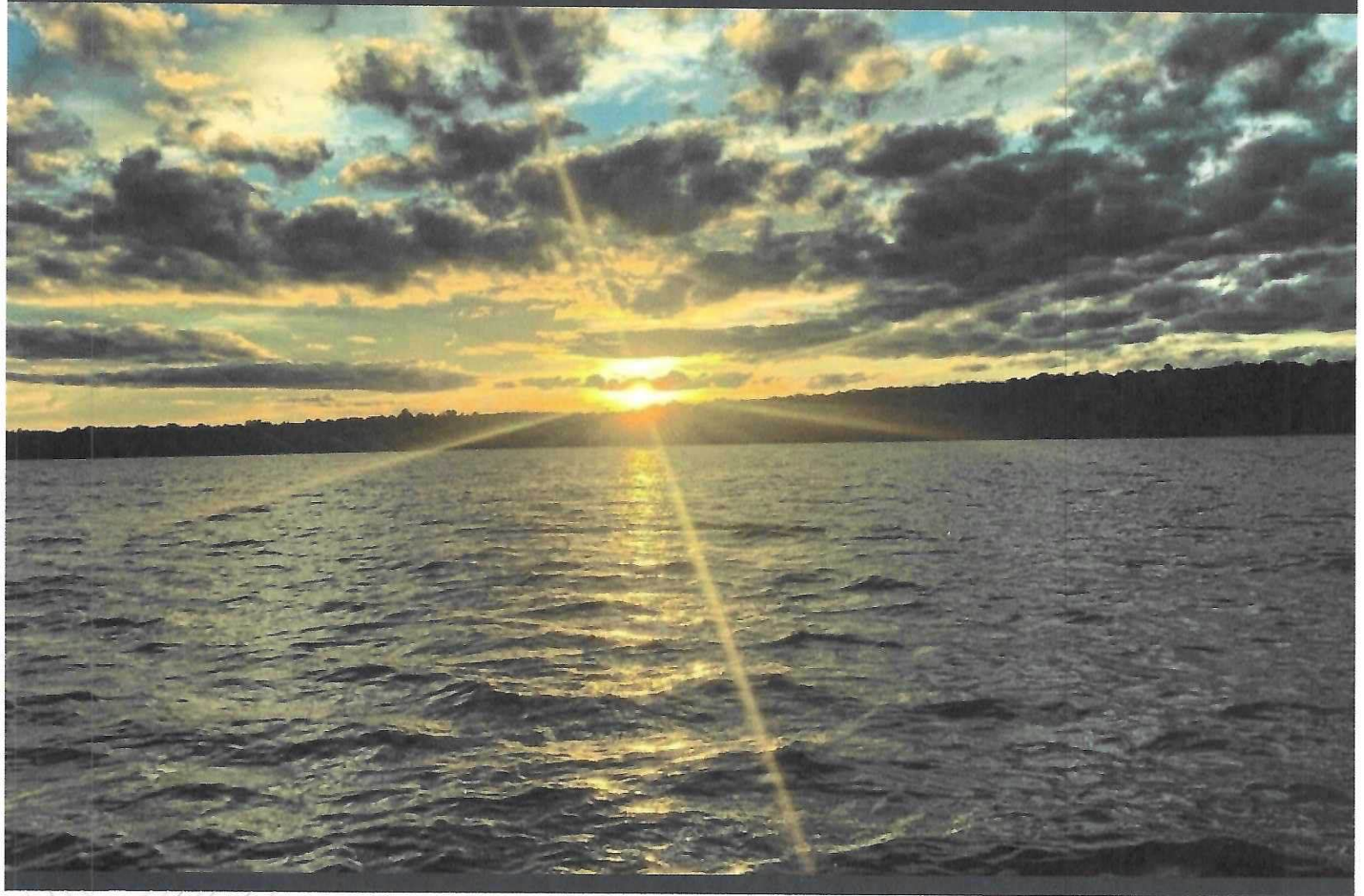
Total Income:	<u>\$3,305.00</u>
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Balance as of 3/24

Miscellaneous	\$18,640.43
Algae	\$1,158.00
Stamps	\$3.00
	<u>\$19,801.43</u>

FEBRUARY 27, 2024

Gages Lake Conservation Committee
Attn: Rob Flood
robkimflood@sbcglobal.net



2024 LAKE MANAGEMENT SERVICES PROPOSAL



TIGRIS
WHERE WATERS THRIVE.

Table of Contents

<u>Background Information</u>	3
<u>Scope of Work</u>	4
<u>Equipment to be Used</u>	7
<u>Deliverables</u>	8
<u>Company Overview</u>	9
<u>Estimated Project Costs</u>	10
<u>Service Agreement + Customer Information Page</u>	13





Background Information

Gages Lake is a 143 acre, glacial lake, located in Warren Township. Lake Management activities are overseen by the Gages Lake Conservation Committee (GLCC). Historical management focused on the control of Aquatic Invasive Species (AIS) including Eurasian Water milfoil (EWM) and Curly Leaf pondweed (CLP) as well as brittle naiad if found. Additional management focused on managing some lily pad growth where navigation was inhibited.

The GLCC requested our recommendations along with a lake management proposal for services in 2024.

The objective of this project will selectively minimize the spread and establishment of AIS while promoting an environment to support native plant growth.

Management activities are expected to be carried out in the spring and summer of 2024.

TIGRIS Aquatic Services, LLC (TIGRIS) is providing this proposal for the services requested.



SCOPE OF WORK

AIS Management with Aquatic Herbicides

Gages Lake, Warren Township, Lake County, Illinois

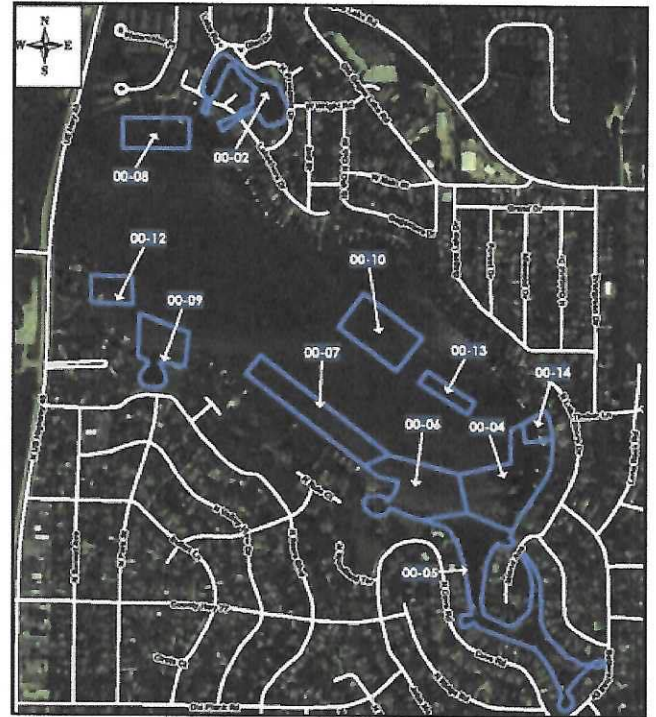
Work to be Performed

Eurasian Water Milfoil and/or Curlyleaf Pondweed Management

TIGRIS will perform survey work on Gages Lake utilizing BioBase technology, to identify locations and coverage of AIS plant beds to develop final control strategies. Notes on native plants and other findings will also be collected and reported on, including along shorelines. It is expected that final areas will be confirmed including size and average depth prior to application in the season.

A second survey will be performed after the initial herbicide application to evaluate efficacy of management activities should they be implemented as well as support planning and budget for the following year.

Accurate site data is critical in final dosing strategy to achieve successful outcomes in the control of the targeted vegetation. The preliminary map to the right outlines historical herbicide management areas; new data collected in 2024 is expected to be similar.



TIGRIS will schedule management activities following final approvals from IDNR when required. Our field crew will accurately and efficiently transmit spatial data (management area shapefiles, application tracks, etc.) between our team and GLCC representatives.

The project team will develop and implement a site-specific safety plan and be sure all project staff are trained in on-site conditions and all aspects of the project prior to the start of work.

Shapefiles will be uploaded to TIGRIS's application vessel(s) for guidance to and within final treatment areas (example map above). Our licensed applicators will perform herbicide applications and map where they are being made while simultaneously collecting submerged aquatic vegetation (SAV) data and water volumes at time of application. All data and maps will be provided to GLCC representatives following the completion of the project.

SCOPE OF WORK

Management with Aquatic Herbicides

Gages Lake, Warren Township, Lake County, Illinois

Work to be Performed

Nuisance Plant Management

Lily Pad Management

Services are scheduled to align with optimal environmental conditions to deliver the best control. The TIGRIS team of licensed aquatic pesticide applicators will work with GLCC representatives to monitor lily pad growth, outline desired management areas and strategy to manage lily pads. Upon approval from GLCC, TIGRIS will implement herbicide application. Aquatic pesticides selected and applied are registered with the USEPA and approved for aquatic use.

Application Schedule

An application schedule will be developed under the guidance of TIGRIS's Technical Team in cooperation with GLCC representatives. It is anticipated that the initial AIS application will occur in the spring of 2024 following the initial lakewide survey. It is important to note that this is a targeted timeframe which will be finalized after spring survey data has been collected and assessed. Survey work will identify when plants are actively growing and to trigger appropriate application timing. Survey results will be presented to GLCC representatives with management recommendations. Lake conditions and weather patterns will be monitored, especially as it relates to wind speed and direction with the goal of performing applications in optimal conditions for the most successful outcome.

Based on historical lake management data, we have outlined a preliminary timeline of management activities below:

- Spring Survey.....Completed in April/May 2024
- Initial herbicide application for AIS.....Late May/early June
- Follow up survey to monitor initial treatment results.....30+ days post treatment
- Lily Pad Management Application.....July or as needed
- Additional management for brittle naiad if needed.....July/Aug or as needed
- End of Summer BioBase Survey.....August/September

SCOPE OF WORK

Aquatic Vegetation Management with Aquatic Herbicides Gages Lake, Warren Township, Lake County, Illinois

Work to be Performed

Aquatic Herbicides + Algaecides

TIGRIS will provide the required aquatic herbicides and algaecides for the project, as well as accommodate storage, delivery, handling, loading, and proper container disposal. Site specific herbicide deliveries will be arranged to coincide with application schedule if needed. Should final dosing strategy require more product than initially anticipated, TIGRIS will have the ability to comply with additional needs through our product distributors. Upon delivery, products will remain on the truck and transferred directly to application vessel(s) to mitigate concerns of storing product at or near project sites. All containers will be properly triple rinsed within management site(s) and recycled or disposed of properly following the completion of the project.

Expectations

The aquatic pesticide applications provide short term control for the vegetation present when the application team is on site. These applications do not prevent the regrowth of existing vegetation, the new growth of additional vegetation, or the movement of floating vegetation into the application area.

Treatment Records

TIGRIS will provide detailed data and treatment records following the completion of the project in electronic format. Reporting will detail TIGRIS staff that performed aquatic herbicide applications and other field work, environmental conditions at the time of application, final management area map(s), dosing strategy, and include vegetation maps produced by the data collected at time of application.

EQUIPMENT TO BE USED

Aquatic Vegetation Management with Aquatic Herbicides Gages Lake, Warren Township, Lake County, Illinois



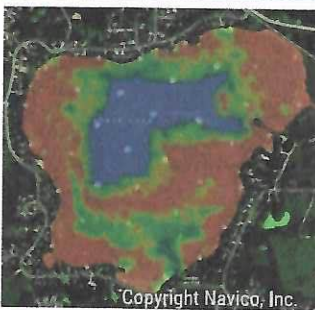
Premier Aquatic Pesticide Application Systems

TIGRIS deploys high quality, technologically equipped aquatic pesticide application vessels ranging in size and style depending on the project.

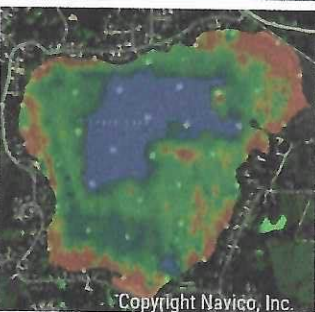
Liquid applications are made below the surface of the water to enable immediate contact time with the targeted vegetation at varying depths in the water column. Granular applications are made via inductor or spreader systems dependent upon strategy and goals of application.

Both liquid and granular application systems are calibrated regularly, and metered flow tracking systems are used to insure proper dosing strategy is achieved as precisely and consistently as possible.

PRE MANAGEMENT



POST MANAGEMENT



Mapping Technologies

TIGRIS couples mapping technology with our application systems to guide licensed applicators performing aquatic pesticide applications to and within targeted management areas to further enhance precision application.

Mapping data captured in real time during management activities produces GPS tracks, submerged aquatic vegetation (SAV) location and coverage, bathymetry and sediment data, and water temperature at the time of application.

The data is then uploaded to web based software for the production of treatment maps to be overlaid on management areas providing detailed information which exceeds regulatory compliance reporting as well as data that can be used for post management efficacy evaluation.

DELIVERABLES

AIS Management, Lily Pad Applications and Brittle Naiad Management with Aquatic Herbicide

Gages Lake, Warren Township, Lake County, Illinois

TO BE PROVIDED BY TIGRIS

TIGRIS will support the GLCC in preparing and submitting all public notices, permit applications and other regulatory activities if needed/as required and make sure that all permits are in place prior to the start of the project. TIGRIS holds coverage under the National Pollution Discharge Elimination System (NPDES) General Permit in which the GLCC and project will be covered. TIGRIS will provide all labor, materials, equipment (including all support equipment for material handling and mobilization of application vessel(s), lake posting, technical advice, and insurance required to execute the project as described within this proposal. TIGRIS will conduct or be available for all public meetings if required. TIGRIS will provide support services to the GLCC for any other program related requirements. TIGRIS will notify the GLCC representatives at least 48 hours prior to applying herbicides, and provide a complete treatment record following the completion of the project.

TO BE PROVIDED BY THE GAGES LAKE CONSERVATION COMMITTEE

The GLCC will be responsible for providing necessary information to prepare and submit public notices and other permit requirements, if needed. The GLCC will provide final approvals on management sites including size and depth as well as project area shapefiles (via survey provider and/or with TIGRIS's support) and final project costs. The GLCC will provide a suitable boat ramp and accessibility to launch. The GLCC (or property owners via direction from the GLCC) will be responsible for removing and recycling or disposing of posted signs as appropriate, following the expiration of any water use restrictions.

TIGRIS

Company Overview



TIGRIS

WHERE WATERS THRIVE.

TIGRIS is a lake management company that is dedicated to creating waters that thrive and a company culture where people thrive.

As a platform company, TIGRIS brings together the industry's most talented and respected veterans in lake management, along with top-performing providers from across the nation. This unique combination allows us to offer a comprehensive and transformative approach to lake management. With the support and resources of a large national organization, we are able to provide our clients in Illinois the highest level of service and expertise. Our local office in Carol Stream ensures that we are readily available to address the unique needs and challenges of lakes in this region.

At TIGRIS, we understand the importance of maintaining the ecological balance of lakes while also enhancing their recreational and aesthetic value. Our team of experts utilizes innovative techniques and cutting-edge technologies to achieve these goals. We offer a wide range of services, including but not limited to: lake and pond management for invasive and nuisance vegetation, surveys and mapping, water quality management, nutrient mitigation and sedimentation evaluation.

We are committed to building long-term partnerships with our clients and communities, working collaboratively to develop customized lake management plans that meet their specific needs and goals. Our approach is rooted in science-based practices, and a deep respect for the natural environment.

TIGRIS is proud to be a leader in the lake management industry, bringing together the best minds and resources to create thriving waters. We invite you to join us on this journey and experience the TIGRIS difference.

For more information about our services and how we can help you, please visit our website tigrisusa.com or contact your local providers directly.

Together, let's create a future where our lakes thrive and our communities prosper.

PROTECT YOUR INVESTMENT WITH TIGRIS.

PROJECT COSTS

AIS Management, Lily Pad Applications and Brittle Naiad Management with Aquatic Herbicides

Gages Lake, Warren Township, Lake County, Illinois

HERBICIDE APPLICATION & SERVICES PRICING (PER ACRE)

Program Components: \$2,500.00 per year*

For all project preparation including two annual lake surveys, notices, signs, posting, mapping, consulting mobilization, reports and deliverables as described within this proposal. Herbicide applications will be billed separately and will require written approval from GLCC

Eurasian Water milfoil.....	\$405.00/surface acre
EWM & CLP in same management areas....	\$535.00/surface acre
Brittle Naiad.....	\$405.00/surface acre
Lily Pad control.....	\$330.00/surface acre
Surface Algae.....	\$266.00/surface acre
Additional Lake Wide Surveys.....	\$1,768.00 each

*Program Components fee of \$2,500 will be waived when GLCC approves 35 treatment acres or more in 2024.

Program pricing listed above includes spot-treatments targeting specific plant beds as approved by GLCC. Lake wide and long term management with Sonar AS or ProcellaCOR are additional management options not included in this proposal. Both Sonar and ProcellaCOR are available and recommended for GLCC consideration. After spring survey data is collected, preliminary pricing can be provided.

PRICING, TERMS AND CONDITIONS

Lake Management Services

Gages Lake, Warren Township, Lake County, Illinois

2024 LAKE MANAGEMENT SERVICES UNIT PRICING - GAGES LAKE

PROGRAM COMPONENTS	\$2,500.00*
EWM ONLY.....	\$405.00 per acre
EWM & CLP.....	\$535.00 per acre
BRITTLE NAIAD	\$405.00 per acre
LILY PAD MANAGEMENT	\$330.00 per acre
SURFACE ALGAE	\$266.00 per acre
ADD'L LAKE SURVEYS	\$1,768.00 each

SERVICE AGREEMENT

TERM AND TERMINATION: The term of the Agreement shall commence on the date when both parties have executed this Agreement and shall continue for a period ending on 12/31/2024 (the "Initial Term"). Notwithstanding anything set forth herein to the contrary, either party may terminate this Agreement upon 30 days written notice to the other party; provided that in the event the Customer terminates this Agreement, the Customer must provide payment to TIGRIS Aquatic Services, LLC for all services rendered prior to the effective date of termination.

PRICE INCREASE: TIGRIS Aquatic Services, LLC may petition Customer at any time for an additional rate adjustment on the basis of extraordinary and unusual changes in the cost of operations that could not be reasonably foreseen by a prudent operator. New areas to be covered will be pro-rated to the program cost at the rates in effect at the time and Customer will be notified for approval prior to project commencement.

PROPERTY DAMAGE/LIMITATION ON CLAIMS: Allegations of property damage resulting from the services rendered by TIGRIS Aquatic Services, LLC must be submitted in a written report with pictures included, filed directly with respective Account Manager within fifteen (15) days. TIGRIS Aquatic Services, LLC will review the report, determine a fair and equitable resolution, and respond within a timely manner. Customer agrees that any claims Customer has against TIGRIS Aquatic Services, LLC must be filed within one (1) year from the date of termination of this Agreement.

LIMITATION OF LIABILITY: Neither party will be liable to the other party for any special, indirect, consequential, or incidental damages of any kind, including, without limitation, any loss of profit, loss of use, or business interruption, based on any claim under this agreement, even if such party has been advised of the possibility of such damages. Customer hereby agrees to indemnify, defend and hold harmless the TIGRIS Aquatic Services, LLC from and against any and all liabilities, obligations, damages, penalties, fines, loss, awards, judgments, costs, and expenses (including, without limitation, reasonable attorneys' fees and costs), relating to any claim, action or proceeding initiated or threatened by a third party (collectively "Losses") incurred by or imposed upon TIGRIS Aquatic Services, LLC as a result of Customer's negligence or intentional misconduct. TIGRIS Aquatic Services, LLC hereby agrees to indemnify, defend and hold harmless the Customer from and against all Losses incurred by or imposed upon the Customer as a result of TIGRIS Aquatic Services, LLC's negligence or intentional misconduct provided however that TIGRIS Aquatic Services, LLC shall not be responsible for any Losses due in whole or in part to Customer's negligent acts or omissions.

INSURANCE: TIGRIS Aquatic Services, LLC shall carry Worker's Compensation and Employer Liability, Commercial General Liability, Professional Liability, and Property Damage Insurance which shall remain in full effect throughout this Agreement. Customer will be an insurance certificate holder and named as an additional insured. Certificates of insurance shall be delivered to Customer a minimum of two weeks prior to the initiation of the treatment program. If coverages confirmed by these certificates will expire prior to the termination of this Agreement, the certificates for renewals must be delivered not less than ten days prior to the expiration date.

ENTIRE AGREEMENT: This Agreement constitutes the complete understanding between the parties hereto and supersedes any prior understandings whether written or oral between the parties relating to the subject matter hereof.

SIGNING AND RETURNING this document authorizes TIGRIS Aquatic Services, LLC to perform the services stipulated within this agreement. By signing this document, I acknowledge I have the authority to authorize TIGRIS Aquatic Services, LLC to perform the services outlined in this agreement.

CUSTOMER NAME (PRINT): _____ **TITLE:** _____

CUSTOMER SIGNATURE: _____ **DATE:** _____

TIGRIS SIGNATURE:  _____ **DATE:** **2/28/2024**

**SERVICES AGREEMENT
BETWEEN THE WILDWOOD PARK DISTRICT AND
THE GAGES LAKE CONSERVATION COMMITTEE**

This agreement is made and entered into as of this day, January 16th, 2024 by and between the WILDWOOD PARK DISTRICT, Lake County, Illinois, a municipal corporation, (hereinafter referred to as “Park District”), and GAGES LAKE CONSERVATION COMMITTEE, a not-for-profit corporation, Lake County, Illinois (hereinafter referred to as “GLCC”) (collectively “Parties”) for GLCC to provide landscaping care and maintenance of the Park District’s property at Gages Lake.

NOW, THEREFORE, IN CONSIDERATION OF the mutual covenants and promises contained herein, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

Section 1. Description of Services.

1. GLCC is responsible for to chemically treating the aquatic weeds and lily pads in the water and on the bottom of the lake on the Park District’s property located at Gages Lake as needed.
2. GLCC may not plant anything in the water and on the bottom of the lake on the Park District’s property without the prior approval of the Park District’s Board of Park Commissioners. GLCC will work with the Park District to maintain plantings as needed.

Section 2. Location of Services.

The Park District owns real property on Gages Lake in Wildwood, Illinois. GLCC will be responsible for services at the sections of Gages Lake owned by the Park District.

Section 3. Term of Agreement.

This Agreement shall be in effect May 1, 2024 through April 30, 2025. This Agreement may be renewed for the following year upon the written agreement of both Parties. Notwithstanding anything in this Agreement to the contrary, either party may terminate this Agreement without cause upon ten (10) days written notice to the other party.

Section 4. Payment.

In exchange for the GLCC’s services described in Section 1, the Park District agrees to reimburse the GLCC in the amount of \$_____. Payment for services to Gages Lake Conservation Committee shall comply with the Local Government Prompt Payment Act.

Section 5. Insurance.

GLCC will require a certificate of insurance from any company/vendor that is used adding the Wildwood Park District as additional insured and will provide a copy of all of the certificates of insurance to the Park District. The certificate of insurance should reflect the following amounts: Commercial General Liability insurance with coverage for Bodily Injury: \$1,000,000.00 Per Person, \$1,000,000.00 Per Accident and for Property Damage: \$1,000,000.00 Per Occurrence, as well as, Umbrella Excess Liability in the amount of \$2,000,000.00 over Primary Insurance.

Nothing herein shall be construed to consider the insurance described herein as a limit of GLCC's liability to the Park District under this Agreement.

Section 6. Indemnification.

GLCC, its employees and contractors, shall indemnify and hold harmless the Park District and any of its officers, officials and employee or agents from any and all claim, demands, liability, loss, damages, fines, penalties, attorney's fees and litigations expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the acts of omissions of the GLCC or any of its officers, officials, employees, contractor, volunteers, or agents related to the services performed under this Agreement. The provisions of this Section shall survive the termination or expiration of this Agreement.

Section 7. Miscellaneous.

A. No Third-Party Beneficiary. This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

B. Relationship of the Parties. This Agreement does not represent either Party as the agent, employee, or representative of the other for any purpose whatsoever. Nothing herein contained shall be construed to imply a joint venture, partnership or principal-agent relationship between GLCC and the Park District. Neither Party is granted any express or implied right or authority by the other Party to assume or create any obligation or responsibility on behalf of or in the name of the other Party, or to bind the other Party in any manner whatsoever.

C. Assignment. GLCC may not assign the Agreement or transfer any rights or obligations under the Agreement without the Park District's prior written consent under an assignment addendum, such consent granted in the Park District sole discretion. Any assignment or transfer in violation of this Section 7.C is void.

D. Severability. In case any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this Agreement, and this Agreement shall be construed as if such provision(s) had never been contained herein, provided that such provision(s) shall be curtailed, limited or eliminated only to the extent necessary to remove the invalidity, illegality or unenforceability.

E. Waiver. No waiver by a Party of any breach by the other Party of any of the provisions of this Agreement shall be deemed a waiver of any preceding or succeeding breach of the same or

any other provisions hereof. No such waiver shall be effective unless in writing and then only to the extent expressly set forth in writing.

F. Excusable Delay. Neither Party will be in default of its obligations under the Agreement or liable to the other for any noncompliance arising from causes beyond the reasonable control of the Party, including, without limitation, fires, floods, natural disasters, communication failures and other equipment or telecommunication problems. Each Party will use reasonable efforts to resolve promptly any type of excusable delay. Neither party may rely on an excusable delay without first promptly giving notice thereof to the other party.

G. Notices. All notices between the Parties shall be in writing and shall be sent by a method providing for proof of delivery to the addresses described in this Section 7.G, until such time as a Party provides written notice of a change in contact or address. E-mail may not be used as a means of providing official notice under this Agreement.

To the Park District: Wildwood Park District
33325 N. Sears Boulevard
Wildwood, IL 60030

To the GLCC:

H. This Agreement contains the entire agreement between the parties and supersedes all prior or contemporaneous agreements, discussions or representations, oral or written with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

WILDWOOD PARK DISTRICT

GAGES LAKE CONSERVATION COMMITTEE

President, Board of Park Commissioners

 11/16/24

President, Gages Lake Conservation Committee



705 E. North St.
 Elburn, IL 60119
 P: 847-891-6260
 F: 630-448-1143
 Email: info@mcccloudaquatics.com

Estimate

38336
 2/5/2024

Billing

Valley Lake
 C/O Wildwood Park District
 33325 N Sears Blvd
 Wildwood, IL 60030

Service Location

33377 N. Greentree Road
 Grayslake, IL 60030

*****IMPORTANT*****

MUST CIRCLE APPROPRIATE ANSWERS - Is pond(s) water used for IRRIGATION? YES or NO

*****PLEASE CHOOSE ONE PAYMENT METHOD BELOW AND CIRCLE:*****

1. **5% ANNUAL PRE- PAYMENT DISCOUNT** (Valid on "STANDARD POND/LAKE "CONTRACTS" only. EXCLUDES equipment sales/repairs &/or application services. The 5% DISCOUNT will be REFLECTED on the INVOICE. Payment MUST BE RECEIVED by March 31st OF PROPOSED CONTRACT YEAR. NO EXCEPTIONS WILL BE GRANTED. Offer not valid with other "discounts" given.
2. **SINGLE PAYMENT** & will be invoiced on the 1st of April, upon receipt of signed contract and is due upon receipt.
3. **TWO PART PAYMENT** (Valid on vegetative pond contracts only, EXCLUDES EQUIPMENT & APPLICATION services). Invoiced on the 1st of April & June and is due upon receipt. (A 3% surcharge will be added to the contract amount for a two-part payment).
4. **CONTRACTS RECEIVED AFTER JULY 31ST, MUST BE PAID IN FULL, PRIOR TO START OF SERVICE.**

Qty	Item	Description	Amount	Total
	Standard Pond/Lake Contract	Treat for Algae/Chara and submerged weeds with inspections that focus on harmful algae blooms (HAB's) along with identification of invasive species not covered under contract.	7,185.00	7,185.00
2.00	Other	<p>Period of Control: Bi-weekly visits MID-APRIL THROUGH SEPTEMBER. Refer to Scope Of Service for additional details. \$895.00 per visit if additional visits are needed.</p> <p>Swimmers itch application utilizing copper sulfate. (per application) No guarantee of treatments due to the nature of the parasite. There are too many outside factors for reintroduction of the parasite that causes "swimmers itch". Treatment is recommended to be done late June early July. Treatment is not to exceed a maximum of 6 acres of water and the target area is the shoreline. Per the label from the manufacturer, no more than 2 treatments are allowed annually.</p> <p>Estimate is for the 2024 season.</p>	925.00	1,850.00

Our quotation is based on access of your lake/pond via our trailered boat and equipment, your current irrigation status, and reflects the entire cost of labor, equipment, chemical, insurance, state and local licensing, NPDES permit, and guarantee. (No guarantee for ponds with average depth less than 2 feet or no boat access).

Estimate is only valid for 30 days from the date of quote. We reserve the right to revoke (or null) the proposal if not accepted within 30 days.

See attached for Scope of Service & Terms and Conditions. EPA registered.

Sales Tax (8.0%) \$0.00

Total \$9,035.00

Sales Rep
LK

Signature/Date _____

Subject: RE: Valley Lake Estimate - McCloud Aquatics
Date: Monday, March 4, 2024 at 8:54:08 AM Central Standard Time
From: Dimitri Pagonis <dpagonis@mcccloudaquatics.com>
To: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Attachments: image001.jpg

Hi Brandon,

Sorry, the mid-April through September is just our standard language on estimates.

If we started May 6th and come bi-weekly through September, that would be 11 visits. I wouldn't recommend starting any later than May 6th. I would also not recommend skipping any visits within that time period as the condition of the lake can change quickly.

Even with less visits our price would basically stay the same. We find with less visits we typically use more product during those visits.

Thank you.

Best Regards,
Dimitri Pagonis
Business Development Manager
McCloud Aquatics
705 E. North St.
Elburn, IL 60119
847-489-2479 - Cell
847-891-6260 - Office

Aquatic weed management programs designed to aid residential and commercial property owners in achieving healthy aquatic environments.

From: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Sent: Friday, March 1, 2024 11:44 AM
To: Dimitri Pagonis <dpagonis@mcccloudaquatics.com>
Subject: Re: Valley Lake Estimate - McCloud Aquatics

Good morning, Dimitri,

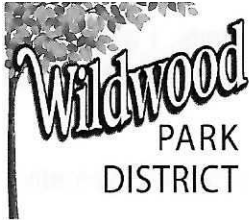
We are getting closer to voting as a Board to choose our lake treatment provider for 2024 in Mid-March. To make sure I have uniformity across all quotes, could you please amend the proposal you sent me to make sure the treatment covers eight (8) regular treatments in addition to two (2) preventative swimmer's itch applications to cover the months of May through September. The proposal you sent me in early February has it for mid-April through September (and I do see the additional cost per treatment for any treatment beyond the scope of what is agreed upon in the proposal).

In other words, I am just trying to see if the price you provided me on the proposal from earlier in February would change with the eight (8) bi-weekly treatments and two (2) preventative swimmer's itch applications now covering the months of May through September and not starting mid-April.

Thank you,
Brandon Magnini

Brandon Magnini
Park District Manager
Wildwood Park District
33325 N. Sears Boulevard Wildwood, IL 60030

847.223.7275



From: Dimitri Pagonis < >
Date: Monday, February 5, 2024 at 12:58 PM
To: Brandon Magnini < >
Cc: Liz Kusper < >
Subject: Valley Lake Estimate - McCloud Aquatics

Good afternoon Brandon,

Nice talking with you earlier. Please see the attached estimate for services at Valley Lake. Standard services include bi-weekly visits from mid-April through September targeting algae and submerged invasive weed growth. I included the cost per visit in the event added services are needed. Two treatments for swimmer's itch pricing is also included.

Please let me know if you should have any questions. We appreciate the opportunity to quote services!

Best regards,
Dimitri Pagonis
McCloud Aquatics
847-489-2479 - Cell
847-891-6260

- Weed & Algae Programs
- Cattail/Phragmite Control & Removal
- Nutrient Management Programs
- Dredging & Shoreline Repairs
- Water Quality Testing
- Aeration Sales & Services
- Mosquito Control
- Fish Stocking & Habitat

DECEMBER 22, 2023

Valley Lake
c/o Wildwood Park District
Attn: Brandon Magnini
bmagnini@wildwoodparkdistrict.com



LAKE MANAGEMENT + SWIMMERS' ITCH MANAGEMENT PROPOSAL

SCOPE OF WORK

Annual Lake Management Services

Valley Lake

Lake Management Services:

The TIGRIS team of licensed aquatic pesticide applicators will inspect Valley Lake a total of eight (8) visits from May through September. Program will include an additional two (2) visits to Valley Lake to apply copper sulfate crystals around perimeter of the lake, in areas less than 6' deep, to control schistosome infected snails.

Standard Services Include:

- Monitoring of Water Quality Parameters (water temperature, dissolved oxygen, pH, and alkalinity).
- HAB (Harmful Algal Bloom) Monitoring.
- Determine proper management strategy based on identified vegetation.
- Application of USEPA registered products labeled for aquatic use to control nuisance vegetation.
- Inspection Reports
- Additional management strategy recommendations.
- If applicable, monitor fountain and aeration systems on site.

Certain conditions may affect your management strategy such as low dissolved oxygen, poor water quality, poor weather conditions, and equipment accessibility.

ANNUAL LAKE MANAGEMENT SERVICE PRICING: \$9,875.00

Lake Management Service Enhancements

Baseline Testing:

Analytical laboratory testing for quantification of water quality parameters, enumeration and site-specific prescription services for improved control of algae and management of water quality. Laboratory report will be provided to Wildwood Park District.

- Water Quality: \$665.00 per sample per event. 2-3 samples recommended**
- Sediment: \$990.00 per sample per event. 2-3 samples recommended**

Nutrient Mitigation and HAB Prevention/Remediation:

With data collected through laboratory analysis of water quality and sediment, a nutrient mitigation program can be developed to address excess phosphorous in the water and sediment and improve overall water quality and clarity. Phosphorus is a leading cause of particularly challenging algae. Adding this product will bind excess phosphorous making it less available for the continuous production of algae.

- EutroSORB F: \$TBD**
- EutroSORB G: \$TBD**
- EutroSORB WC: \$TBD**

LAKE MANAGEMENT SERVICE ENHANCEMENTS PRICING: \$ _____

TOTAL LAKE MANAGEMENT SERVICES PRICING: \$9,875.00

PRICING, TERMS AND CONDITIONS

Lake Management + Swimmers' Itch Mgmt. Services Valley Lake

PRICING FOR ANNUAL LAKE MANAGEMENT SERVICES:

\$9,875.00

TERM AND TERMINATION: THIS AGREEMENT HAS AN AUTOMATIC RENEWAL CLAUSE. The term of the Agreement shall commence on the date when both parties have executed this Agreement and shall continue for a period ending on 12/31/2024 (the "Initial Term"). Unless either party hereto provides the other party with written notice at least ninety (90) days prior to the end of the Initial Term or any subsequent renewal term, this Agreement shall automatically renew for subsequent additional terms, with each subsequent term having a duration equal to the Initial Term. Notwithstanding anything set forth herein to the contrary, either party may terminate this Agreement upon 30 days written notice to the other party; provided that in the event the Customer terminates this Agreement, the Customer must provide payment to TIGRIS Aquatic Services, LLC for all services rendered prior to the effective date of termination.

PRICE INCREASE: The first day of the month following the initial term (a "Price Increase Date"), the prices listed above can be increased by a percentage which shall not exceed the greater of the percentage increase of the consumer price index during the year which immediately precedes the Price Increase Date or five percent (5%). Within thirty (30) days of the Price Increase Date, TIGRIS Aquatic Services, LLC shall publish and deliver to the Customer revised pricing for the current renewal term. TIGRIS Aquatic Services, LLC may petition Customer at any time for an additional rate adjustment on the basis of extraordinary and unusual changes in the cost of operations that could not be reasonably foreseen by a prudent operator. New areas to be covered will be pro-rated to the program cost at the rates in effect at the time.

PROPERTY DAMAGE/LIMITATION ON CLAIMS: Allegations of property damage resulting from the services rendered by TIGRIS Aquatic Services, LLC must be submitted in a written report with pictures included, filed directly with respective Account Manager within fifteen (15) days. TIGRIS Aquatic Services, LLC will review the report, determine a fair and equitable resolution, and respond within a timely manner. Customer agrees that any claims Customer has against TIGRIS Aquatic Services, LLC must be filed within one (1) year from the date of termination of this Agreement.

LIMITATION OF LIABILITY: Neither party will be liable to the other party for any special, indirect, consequential, or incidental damages of any kind, including, without limitation, any loss of profit, loss of use, or business interruption, based on any claim under this agreement, even if such party has been advised of the possibility of such damages. Customer hereby agrees to indemnify, defend and hold harmless the TIGRIS Aquatic Services, LLC from and against any and all liabilities, obligations, damages, penalties, fines, loss, awards, judgments, costs, and expenses (including, without limitation, reasonable attorneys' fees and costs), relating to any claim, action or proceeding initiated or threatened by a third party (collectively "Losses") incurred by or imposed upon TIGRIS Aquatic Services, LLC as a result of Customer's negligence or intentional misconduct. TIGRIS Aquatic Services, LLC hereby agrees to indemnify, defend and hold harmless the Customer from and against all Losses incurred by or imposed upon the Customer as a result of TIGRIS Aquatic Services, LLC's negligence or intentional misconduct provided however that TIGRIS Aquatic Services, LLC shall not be responsible for any Losses due in whole or in part to Customer's negligent acts or omissions.

INSURANCE: TIGRIS Aquatic Services, LLC shall carry Worker's Compensation and Employer Liability, Commercial General Liability, Professional Liability, and Property Damage Insurance which shall remain in full effect throughout this Agreement. Customer will be an insurance certificate holder and named as an additional insured. Certificates of insurance shall be delivered to Customer a minimum of two weeks prior to the initiation of the treatment program. If coverages confirmed by these certificates will expire prior to the termination of this Agreement, the certificates for renewals must be delivered not less than ten days prior to the expiration date.

GOVERNING LAW/VENUE: This Agreement shall be construed in accordance with and shall be governed by and enforced under the laws of the State of Illinois, United States of America, without regard to its conflict of laws principles. All cases or controversies arising out of or related to this Agreement shall be filed exclusively with any court within the County of Kane, Illinois, United States of America, with respect to any state court action, and within the City of Chicago, Illinois, United States of America, with respect to any federal court action; provided, however, that each Party shall have the right to file documents in other courts to enforce a judgment obtained in the Illinois courts. Each Party hereto consents to the jurisdiction of the Illinois courts and waives any argument that the Illinois courts are not convenient.

ENTIRE AGREEMENT: This Agreement constitutes the complete understanding between the parties hereto and supersedes any prior understandings whether written or oral between the parties relating to the subject matter hereof.

SIGNING AND RETURNING this document authorizes TIGRIS Aquatic Services, LLC to perform the services stipulated within this agreement. By signing this document, I acknowledge I have the authority to authorize TIGRIS Aquatic Services, LLC to perform the services outlined in this agreement.

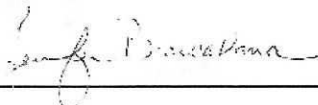
CUSTOMER NAME (PRINT):

TITLE:

CUSTOMER SIGNATURE:

DATE:

TIGRIS SIGNATURE:



DATE: 12/22/2023



468 Randy Road
Carol Stream, IL 60188

INFORMATION PAGE

BILLING ADDRESS

Invoices Made To: _____

Property Management Company (if applicable): _____

Accounts Payable Contact: _____

Address: _____

Phone Number: _____

E-Mail: _____

SITE CONTACT + ADDRESS (IF DIFFERENT FROM ABOVE)

Contact Name: _____

Address: _____

Phone Number: _____

E-Mail: _____

ALTERNATE CONTACT

Contact Name: _____

Address: _____

Phone Number: _____

E-Mail: _____





Proposal
#P8557
3/11/2024

ILM
110 Le Baron St
Waukegan IL 60085

PH: 847.244.6662
Info@ilmenvironments.com

Bill To
Wildwood Park District
33325 N. Sears Boulevard
Wildwood IL 60030
United States

Contract Start Date: May 2024
Contract End Date: September 2024
Submitted To: Wildwood Park District : Brandon Magnini
SITE:Valley Lake
Project: 2024 Valley Lake Management
Environment Manager: Debra Budyak

Item	Visits	Price Per Visit	Amount
Algae Control Price includes 8 visits (May - September) for diagnostic monitoring, minor trash removal, and applications of industry-standard products to treat algae. Also includes two (2) visits to apply copper sulfate around perimeter of the lake, in areas less than 6' deep, to control schistosome infected snails.	8	\$1,190.00	\$9,520.00
Water Quality Testing Test water quality parameters, including dissolved oxygen profile, pH, secchi depth, temperature profile, alkalinity, conductivity, phosphorus, nitrogen and chloride. A report will be provided with results and recommendations.	1	\$1,900.00	\$1,900.00
Algae Control (as needed) Price for additional/as needed visits for diagnostic monitoring and applications of industry-standard products to treat algae.	1	\$1,020.00	\$1,020.00
Subtotal			\$12,440.00
Discount Item			
Total			\$12,440.00

By: _____ Date _____

Debra Budyak

Accepted: _____ Date Accepted _____

By signing I agree to ILM's standard terms and conditions

Scope of Work and Time Limit. The Proposal issued by Integrated Lakes Management ("ILM") is valid for a period of 30 days from the date of the Proposal. The entire scope of work is identified in the Proposal constitutes the "Project" as that term is used in these Terms and Conditions. Client may not modify the Proposal by removing or adding items of work to the Proposal unless agreed to in writing by ILM. Upon signature by the Client the Proposal shall constitute a contract between Client and ILM (the "Contract"). If ILM does not receive Client's signed Proposal within 30 days of its date ILM reserves the right to withdraw the Proposal without notice to Client. If ILM withdraws the Proposal ILM may issue to Client a new proposal which may differ from the original Proposal with respect to estimated costs, schedule for completion, and overall scope of work. Work is performed in order of proposals accepted, unless negotiated otherwise.

Time and Materials Proposals. Services which are billed at "Time and Materials" (as specified in the Proposal) will be charged in accordance with agreed upon hourly labor rates and materials costs specified in the Proposal. In addition to charges for time spent and material consumed in conducting fieldwork at the Project site, Time and Materials charges will include time spent traveling to and from Project site and time and materials spent on report preparation by professional, technical, or clerical staff. To the extent that a Time and Materials proposal includes estimated costs, the estimates are for budgeting purposes only and the Proposal shall not be considered to provide a fixed lump-sum cost for the time and materials specified in the Proposal. If during the performance of work ILM determines that an estimated cost will be exceeded ILM shall have the right (but not the obligation) to cease work on the Project until a revised estimated cost has been presented to and approved by the Client.

Permits & Ancillary Costs. Unless the Proposal specifically states otherwise, Client shall be responsible for arranging for, securing, and paying for any and all permits, fees, licenses, governmental approvals, inspections, bonds, testing, traffic control, detours, pavement/concrete restorations required in connection with the work specified in the Proposal.

Fuel & Materials Surcharges. In the event of a significant increase in the cost of fuel or materials to be utilized by ILM to complete the Project after the date of the Proposal ILM shall have the right to add a reasonable surcharge to the amount due from Client under this Contract to defray the increased fuel and materials expenses it incurs in conducting the work specified in the Proposal. Such materials may include, but shall not be limited to fuel, chemicals, and other supplies/products.

Warranty. ILM hereby warrants, represents, and undertakes that the work specified in the Proposal shall be conducted and performed in a good and workmanlike manner and in accordance with the description thereof contained in the Proposal and in compliance with all applicable laws, ordinances, and regulations. ILM, at its sole cost and expense, will correct all defects in such work and shall make all necessary repairs, replacements, and corrections thereto, of which notice is given by Client prior to the expiration of one year from the date of completion of such work. Unless specifically specified otherwise in the Proposal, the foregoing is ILM's sole warranty and all other warranties, implied or

expressed, are excluded. Client's exclusive remedy shall be for correction of defects as specified in the foregoing warranty and in no event shall Client be entitled to consequential damages regardless of whether the claim is based on warranty, contract and tort or otherwise. Should Client or a third party modify the work conducted by ILM as specified in the Proposal, the foregoing warranty shall be null and void.

Client Cooperation. Client shall furnish information or services required of Client as necessary for ILM to conduct the work specified in the Proposal with reasonable promptness. Client shall also furnish any other information or services under the Client's control and relevant to ILM's performance of the work specified in the Proposal with reasonable promptness after receiving the ILM's written request for such information or services.

Promotional Use. ILM has the right to photograph and/or videotape the Property and may use such photographs for documentation and promotion without compensation to Client.

Insurance. Certificates of insurance are available upon request. If Client requests additional insurance coverages beyond ILM's standard coverages Client shall be responsible for the additional costs of such additional coverages if available.

Right of Entry and Property Ownership. By accepting this Proposal Client represents that they own the property upon which the work specified in the Proposal will be conducted (the "Property") or that they have permission to grant access to the Property and contract for such work on behalf of the owner of the Property. Further, by accepting this proposal Client shall have been deemed to have furnished right-of access to the Property (including both land and water) for ILM staff and its suppliers and contractors to perform fieldwork and investigations necessary to conduct the work specified in the Proposal.

Underground Utilities & Damages by Third Parties. Private utilities or equipment not located by 811 Utility Marking System or a similar utility indemnifying service such as the JULIE One call system are to be located and marked by Client and ILM shall not be responsible for damages to, or the repair or replacement of, any unmarked private utilities, electrical radiant heat, sewer, or water lines, equipment or the like. Further, ILM shall not be responsible for any damages to the Property caused by third parties (e.g., other contractors, the Client's invitees, vandalism, etc.)

Unknown Conditions. If previous unknown conditions are discovered upon commencement of the work specified in the Proposal ILM reserves the right to cancel or renegotiate this Contract. If ILM elects to cancel the Contract, it will restore the job site as needed and Client shall pay ILM for any time and materials expended prior to the cancellation.

Limitation of Professional Liability and Waiver of Subrogation. Client agrees that ILM's liability to Client for damages or injuries resulting from ILM's conduct or the conduct of ILM's subcontractors, suppliers, or agents in connection with the Project shall be limited to the amount of coverage provided by ILM's insurance provider or the insurance providers of ILM's subcontractors, suppliers, or

agents. Client and ILM waive all rights of subrogation against each other and any of their subcontractors, suppliers, agents and employees, each of the other for damages caused by fire or other causes of loss to the extent covered by property insurance or other insurance applicable to the work specified in the Proposal.

Damages and Non-Target Areas. ILM will make every effort to minimize any damage to areas surrounding the area where the work specified in the Proposal will be conducted ("Non-Target Areas"). Prescribed burning or herbicide applications to tall vegetation or hard to reach areas increase the possibility of damage to Non-Target Areas. Client accepts the inherent risk of damages to Non-Target Areas and ILM shall not be responsible for damages to Non-Target Areas. Further, ILM shall not be obligated to remediate damages to Non-Target Areas unless ILM has specifically agreed to do so in the Proposal. ILM will remediate any damage caused to Non-Target Areas due to ILM's negligence or improper execution of services at no cost to the Client. Client is responsible for the removal and replacement of personal property, improvements, fixtures, appliances, or other obstacles in the area where the work specified in the Proposal will be conducted unless otherwise specified in the Proposal. ILM shall not be responsible for any damages incurred to landscaping or personal property located on the Property of any type due to dust, excavation, seepage, or flooding.

Billing and Invoice. Payment for the work specified in the Proposal shall be due to ILM from Client upon completion of the work specified in the Proposal. If the Project requires ILM to incur significant upfront costs for materials ILM reserves the right to require Client to prepay those costs prior to commencement of its work on the Project.

Past Due Account Fees. Client shall be obligated to pay ILM a 1.5% per month service charge on all amounts past due under the Contract by more than 30 days. ILM may also pursue measures to suspend work and services to Client under the Contract until accounts are brought current. Client shall reimburse ILM for all costs and expenses, including court costs and reasonable attorney fees, incurred by ILM in enforcing the Contract and collecting any amounts due thereunder. ILM will look only to Client for payment due under the Contract and if Client intends for other entities to share ILM's charges it is Client's responsibility to recoup such costs from such other entities. Any work not completed by others (e.g., contractors not under the control of ILM) shall not delay the payment of amounts due under this Contract.

Lien Notice. As required by local state lien laws, ILM hereby notifies Client that as a furnisher of labor and/or materials for improvement on the Property ILM has lien rights against the Property if not paid.

Termination. Either party may terminate the Contract for cause only, upon not less than ten (10) days written notice if the other party fails to substantially perform in accordance with the terms of this Contract through no fault of the terminating party, provided that the terminating party has provided the non-terminating party with written notice of the non-performance and non-terminating party has failed to cure the non-performance within ten (10) days of receipt of the

notice. If Client terminates the Contract Client agrees to compensate ILM for all work performed by ILM, and materials utilized by ILM prior to the date of termination and to compensate ILM for mobilization fees, labor, material costs, and clerical time incurred thereafter.

Interpretation and Enforcement. This Contract shall not be modified except by written agreement signed by both Client and ILM. Duties and obligations imposed under this Contract and rights and remedies available hereunder shall be in addition to and not a limitation of duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by ILM shall constitute a waiver of a right afforded under this Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach hereunder. In the event ILM institutes an action or proceeding against Client relating to the enforcement of this Contract, any provision hereof, or any default hereunder, Client shall pay ILM's attorneys' fees and other costs incurred in that action or proceeding, in addition to any other relief to which ILM may be entitled. This Contract constitutes the entire agreement between the parties with respect to the subject matter hereof, and any modification or change will not be effective unless in writing signed by the parties. No party to this Contract shall assign it without the written consent of the other party. This Contract shall be binding upon the Client and ILM, their heirs, successors, and assignees. This Contract shall be governed by Illinois law. The venue for resolution of any dispute arising under this Contract shall be Lake County Illinois.

Arbitration of Disputes. All claims, disputes, and other matters in question between ILM and Client arising out of, or relating to, this Contract shall be decided by arbitration, in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, unless the parties mutually agree otherwise. Such agreement to arbitrate, and any other agreement to arbitrate with an additional person or persons duly consented to by the parties to this Contract, shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered on it in accordance with applicable law in any court having jurisdiction thereof. Demand for arbitration shall be made in writing and served on the other party with copies sent to the American Arbitration Association.

Force Majeure. ILM shall not be considered to be in default or breach of this Contract, and shall be excused from performance or liability for damages incurred by Client, if and to the extent ILM shall be delayed in or prevented from performing or carrying out any of the provisions of this Contract due to any act, omission, or circumstance by or in consequence of any act of God, labor disturbance, vandalism, sabotage, failure of suppliers of materials, act of the public enemy, war, invasion, insurrection, riot, terrorism, civil disorders, strikes, rebellions, revolutions, fire, storm, flood, ice, earthquake, explosion, epidemic, pandemic, virus, disease, breakage or accident to machinery or equipment or any other cause or causes beyond ILM's reasonable control, including any curtailment, order, regulation, or restriction imposed by governmental, military or lawfully established civilian authorities.

Subject: Request for 2024 lake treatment proposal Wildwood Park District (Valley Lake)
Date: Friday, March 1, 2024 at 12:06:03 PM Central Standard Time
From: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
To: dbudyak@ilmenvironments.com <dbudyak@ilmenvironments.com>
CC: info@ilmenvironments.com <info@ilmenvironments.com>
Attachments: image001.jpg

Good afternoon,

The Wildwood Park District is seeking an estimated proposal for lake treatment for Valley Lake (33290 N. Mill Road Grayslake, IL 60030) for 2024. Specifically, we are looking for the following:

Inspect Valley Lake a total of eight (8) visits from May through September. Program to include an additional two (2) visits to Valley Lake to apply copper sulfate crystals around perimeter of the lake, in areas less than 6' deep, to control schistosome infected snails. Also, estimated cost for any additional treatments beyond the agreed upon scope of visits (ex: treatment April if desired).

Standard Services to Include:

- *Monitoring of Water Quality Parameters (water temperature, dissolved oxygen, pH, and alkalinity).*
- *HAB (Harmful Algal Bloom) Monitoring.*
- *Determine proper management strategy based on identified vegetation.*
- *Application of USEPA registered products labeled for aquatic use to control nuisance vegetation.*
- *Inspection Reports*
- *Additional management strategy recommendations.*
- *If applicable, monitor fountain and aeration systems on site.*
- *Analytical laboratory testing (water quality and sediment baseline) for quantification of water quality parameters, enumeration, and site-specific prescription services for improved control of algae and management of water quality. Laboratory report will be provided to Wildwood Park District.*

If able to provide a proposal, I would please ask that the proposal be submitted no later than Wednesday, March 13th, 2024, back to this email address.

Thank you for your consideration,
Brandon Magnini

Brandon Magnini
Park District Manager
Wildwood Park District
33325 N. Sears Boulevard Wildwood, IL 60030

847.223.7275

Wildwood Park District
Recreation/Administration Report
March 18th, 2024

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, meeting with Treasurer Corrigan for bi-weekly financials, and assisting Kathy with various administrative tasks and reports. Watched unemployment filing webinar with Kathy on 3/11 and assisted her with new IMRF reporting portal process.
2. Finished work on tentative budget prep for FY 24-25.
3. Assisting office with program registrations, room rentals, parking stickers, and other administrative work as needed.
4. Successfully took current lead on special projects including Pebble Beach Park shoreline stabilization permit process and Sunset LED security cameras. Submitted shoreline stabilization permit to Lake County (currently in 10-day review after fees have been paid) and Township roadway permit for the project has been signed off by Amy Sarver. Resubmitted application to Army Core of Engineers (since they told us to resubmit all documents as their project manager left the organization and WPD was not informed). Currently assigned a new project manager through ACOE. ComEd is able to install (at no labor cost to WPD) three (3) LED floodlights at Sunset on existing ComEd light pole to illuminate park/parking lot. ComEd has already put the work order in to begin (waiting on one part to come in). Lights would be charged to P/L fund at roughly \$27.00 per month; and has been added to our existing lighting electric account through ComEd.
5. Training new Guest Services Representative Meghan Ainscough.
6. Website management and board duties. Executing communications and plan for current Board Vacancy and appointee application procedure.
7. Corresponded with residents and finalized response in respect to May 2023 Gages Lake Channel piers inquiry
8. Continued requests for room rentals into March/April.
9. Working on booking final summer bands with Marketing and Special Events Coordinator Woznick.
10. Held second of three required Committee Meetings on Decennial Local Government Efficiency on 2/20. Commissioners Jante, Brueck, and Nelson were present along with Resident Committee members Mike Semmerling and Laura Rudow. Resident (and WPD employee) Michael Dykes was present. Presentation slides for the second meeting are on the Park District website for review.
11. Follow up and work on presentation slides/minutes after the second Decennial Local Government Efficiency Committee meeting from February 20th for the 3rd and final meeting on March 18th.
12. Continuing to work on Summer 2024 program/event planning and brochure production with Maggie and Office Administrator Melissa Roman.
13. Posted Park Safety Coordinator job online and conducted an interview the week of 3/11.
14. Continuing planning of Egg Hunt event for 3/23.
15. Beginning to work on paperwork for WSRA camper inclusion requests for 2024.
16. Completing setup of new Park Safety Coordinator cell phone so that it is fully geared up and prepared for the season.
17. Continue working with President Jante to look into options for upgraded year-round pier system at Sunset.
18. Presenting quote to Board for vote of approval of 2024 lifeguard proposal for camps/swim.

Wildwood Park District
Recreation/Administration Report

March 18th, 2024

19. Presenting quote to Board for vote of approval of 2024 boat keys/padlocks which go on sale April 1.
20. Reached out for third Valley Lake treatment company quote.
21. Spoke with Travis from Black Lagoon about fish stocking options for Valley Lake in 2024.
22. Staff Safety Committee Meeting on 3/6. Discussed current building inspections and roof inspection at Rule House and PDRMA mowing safety plan that Staff have developed.
23. Continuing to work with Boy Scouts to continue improving the safety of their garage that the Park District owns at Twin Lakes.
24. Working with PDRMA Risk Management Consultant to plan for 2024 goals and joint safety initiatives for Loss Control Program. Met with rep on 3/11
25. Continuing to work with Maintenance Lead Dykes to plan for maintenance projects in the short term (before FY end); and budgeting for potential projects to take place after new FY begins/budget adopted.
26. Secured owl/raptor demonstration for the main stage from 12-12:30pm at Harvest Fest.
27. Secured Magic of Gary Kantor for the main stage at 3pm at Harvest Fest.
28. Attended GLCC meeting on March 14th.
29. Working on gathering apparel/uniform order for staff for 2024.

Wildwood Park District

Maintenance Report

March 18th, 2024

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Routine maintenance and upkeep of equipment.
3. Clean Rule bathrooms, community rooms, floors, and office spaces as needed - re-stock paper towels and soap.
4. Deep cleaned Rule House floors, windows, countertops, tables, bathrooms while preschool was absent 2/16-2/20.
5. Completed replacement of worn wooden sitting benches at Cove and Lake Shore Drive parks with refurbished and repainted wood and spray-painted black each sitting bench and picnic table legs at Boulder, Cove, and Lake Shore Drive Parks.
6. Park, playground, building inspections - corrective actions as needed.
7. Continued planning for 2024 projects and timelines.
8. Planning for maintenance staff hours and workflow, assignments, and opened up additional part-time maintenance position online for applications.
9. Continue to log for 2024 Work Order System, Inspections, and maintenance logs.
10. Further organization and consolidation of equipment in garage.
11. Restorative buoy work continues. Team will be filling Dollar Store plastic bowls with concrete we have on-hand along with eye bolts to secure buoys on chains to the lake bottom. Will spray paint these "anchors" orange for high visibility in the water closer to shore and to safely leave in the water (closest to shore) in the offseason for ease of setup in the spring. This stems from the majority of our cinderblock anchors for the buoys having deteriorated and broken over the years.
12. Purchased border timbers and pricing out gravel for upcoming Sunset Park accessible walkway near boat launch (to be done before Memorial Day).
13. Park District Manager Magnini working on preliminary quotes for 2024 Valley Lake treatment companies.
14. Beckman Brothers HVAC conducted A/C inspection at Rule House which passed with flying colors. Beckman re-wrapped insulation on exterior line from the unit and added PVC pipe extension to condensation drain pipe in attic so now it terminates correctly into the gutters and not the roof shingles.
15. Park District Manager met on Zoom with PDRMA Safety Rep on 3/12 and discussed new WPD mowing safety plan and procedures, safety accomplishments from the past year, and 2024 safety goals and trainings.
16. Roof Inspection took place at Rule Park. Waiting on first estimate back.
17. Installing smoke detectors in Maintenance Facilities and CO2 detector in Maintenance Shop per Gurnee Fire District recommendations. Existing smoke detectors and CO2 detector in Rule House are in good shape. Bought two additional CO2 detectors to space out coverage area inside Rule House.
18. Signed up three Staff for April 23rd PDRMA Mowing Safety Class at Crystal Lake Park District.
19. Signed up two Staff for April 2nd PDRMA building inspections training webinar.
20. Continued updating new park informational signage (from 2023 order) as schedule allows; and worn warning signage/sticker replacement on facility doors as needed.
21. Raked up seaweed choking up Sunset Boat Launch.

Marketing Report March 2024

Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
 - Uploaded all March events and programs to homepage slider.
 - Posted update and information/application link for Commissioner Vacancy on home page slider, Board of Commissioners page, and latest news.
 - Posted Part-Time Maintenance and Park Safety Coordinator position on home slider and under “employment opportunities”.
 - Worked on launch of eventual Advertising Opportunities page for brochure/event sponsors.
 - Posted notice of March Local Government Efficiency meeting notices/information as well as previous February meeting information.
 - Adjusted and removed previous February Special Events.
 - Updated Special Event page with upcoming summer events.
- Metrics (last 30 days)
 - Sessions: a session is the browsing session of a single user to our website
 - 1604- up 36% from previous 30 days.
 - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
 - 2,708 – up 15% from previous 30 days
 - Average Session Duration: total duration of all sessions, in seconds
 - 35 seconds – down 15% from previous 30 days
 - Total Users: the number of distinct tracked users
 - 1,558- down 25% from previous 30 days
 - 1,500 New Users total
 - New vs Returning Visitors
 - New- 97%, Returning- 3%
 - Device Breakdown
 - Desktop- 69%, Tablet- 2%, Mobile- 29%
 - Top Referrals: the top websites that send your website traffic, known as referral traffic.
 - 1. Facebook
 - 2. Facebook
 - 3. Facebook
 - 4.bringfido.com
 - 5. Facebook
 - Top Pages
 - 1. Home
 - 2. Wildwood Park District
 - 3. Calendar
 - 4. Board of Commissioners and Board Meetings
 - 5. Program Brochure
 - 6. Employment Opportunities
 - 7. Pavilion and Room Rentals
 - 8. Parks and Facilities
 - 9. Wildwood Park District
 - 10. Wildwood Park District

Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posts- posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people’s newsfeeds. Also, information sharing and raising public awareness regarding Park District initiatives and projects.
- Posted information regarding Board Vacancy and appointee application process on Facebook, Instagram, NextDoor.
- Posted information encouraging local business program brochure sponsorships and the associated offerings.
- Posted post project pictures of restored sitting benches at Cove and Lake Shore Drive Parks with a message that newly refurbished park grills and picnic tables (that were completed by maintenance in-house) will be brought back out to Sunset, Willow, and Pebble in the early spring.
- Posted pictures and information highlighting preschool and their interactive “health and dentistry” teaching unit.
- Posted need for volunteer instructors for new summer offerings like book club and basket weaving.
- Posted reminders for Local Government Efficiency Meetings.
- Posted pictures of cooking co-op class with Grandwood Park District.
- Posted reminder of March 14th GLCC meeting.
- Posted job opening for Part-Time Maintenance and Park Safety Coordinator.
- Analytics
 - Facebook
 - Total page followers: 1,837- up 5 additional followers in last 30 days
 - Total page visits: 574- down 23.8% in the last 30 days
 - Post Reach- The number of people who saw any of our posts at least once.
 - 3,100- down 51.5% last 90 days prior
 - Post Engagement- reactions, comments & shares
 - 600, down 45% last 28 days prior
 - Audience: 24.3% men, 75.7% women
 - Instagram
 - Accounts Reached: 96- up 4.3% in the last 30 days.
 - Accounts engaged: 9- up 28.6% in last 30 days.
 - Total followers: 242- up 0% in last 30 days

Monthly E-Newsletter

- We are up to 589 people/emails in our database (-1 from last month). 516 (+2) of those are subscribers to our monthly e-newsletter`emails.
 - Since creating an e-newsletter subscribe landing page, we have had 152 (+2) new people subscribe to our e-newsletter.
- Average Open Rate (% of people who open the emails we send) is 56% (current industry average is 24%).
- Average Click Rate (% of people who open our emails AND click on a link) is 3.0%. A bit lower from February.
- March e-newsletter included:
 - News & Announcements

- Notice of Commissioner Vacancy and Appointee Application
 - March (3/18) Local Government Efficiency Meeting reminder
 - March 14th GLCC Meeting
 - March 18th Regular Board Meeting
 - 2024 Summer Brochure sneak peek
 - 2023-2024 Preschool spots still available
 - 3/23 Egg/Dog Egg Hunt
 - 4/27 Park Appreciation Day
 - Sponsorship Opportunities
 - Staff Reports
- Save the Dates for March events, programs, and important dates. March Egg Hunt save the date.
- Email highlights
- All upcoming March events and programs details.

2024 Summer Program Brochure

- Finalizing compiling information for Summer brochure.
- Working with Park District Manager and Office Administrator to ensure brochure information matches registration information internally.
- Working on graphics and design of Summer brochure.
- Working on outreach to previously interested instructors to run a summer adult and kids cooking class.
- Working on outreach to select program providers for their availability to run programs that may be in our Summer 2024 Brochure.
- Looking into cost of what 100 additional postal deliveries of brochure would look like for local businesses along Rt. 120 and Rt. 45 adjacent directly to and in Wildwood.

Summer Planning

- Have been booking bands for Summer Concert Series
 - June 13: TBD. GOOROOS had to reschedule to another date.
 - June 27: Judson Brown Band
 - July 11: Bourbon Country
 - July 25: Todd Donnelly (Mr. Meyers Band)
 - August 8: Michael Charles
 - August 22: Always Young
- Booked Logan Ramey- A Tribute to the King for 2024 National Night Out event. Looking to book food truck.
- Blues Soiree – TBD, possibly rescheduled GOOROOS. Looking into other options along with food truck.
- Tropical Chill Ice Cream Truck set to attend ALL Summer 2024 Special Events.
- Working with Warren Newport Public Library to come out again to select 2024 Summer Special Events with crafts and bookmobile.

Harvest Fest

- Harvest Fest Committee Meeting on 3/13.
- Completed and disseminated Harvest Fest Committee Meeting Notes
- Completed 2024 Harvest Fest Sponsorship Packet and Donation Request Letter and distributed to Committee
- Working on 2024 Harvest Fest website page
- Working on initial outreach for Harvest Fest entertainment and music.



February 29, 2024

Wildwood Park District
33325 N. Sears Blvd.
Grayslake, IL. 60030

Dear Brandon,

Enclosed is the Lifeguard proposal for the 2024 swim season.

Please note there is a minimum wage increase in 2024, we also had a major pay increase in 2023 to keep up with signing bonuses, pay rates at Park District, Clubs, retail stores, and fast food restaurants. An increase was needed to attract and retain employees. The increase in pay with bonus worked pretty well this past summer.

We look forward to working with you and out at Wildwood Park District.

Thank you for your time. I look forward to having the opportunity to manage your beach this year and in years to come. If you have any questions or concerns, please feel free to give me a call.

Sincerely,

Christopher J. Strzalka
President



This agreement is made this 29th day of February 2024 by Wildwood Park District (hereinafter referred to as Client) and Aqua-Guard Management, Inc. (hereinafter referred to as Aqua-Guard).

WHEREAS, The Client desires that Aqua-Guard provide staffing at the beach facilities on premises and Aqua-Guard wishes to accept such responsibility upon the terms, provisions, and conditions hereinafter contained.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the Client and Aqua-Guard as follows:

PART I: OBLIGATIONS AND RESPONSIBILITIES OF the Client

1. The Client shall furnish to Aqua-Guard, without charge the use thereof, such beach facilities, furniture and equipment, and supplies as they currently exist. The space the Client, to be provided for, shall consist of the beach facilities and furniture etc. as currently exists.
2. The Client, at its own expense, shall maintain the beach facilities supplied hereunder for Aqua-Guard's use. The Client at its expense also shall make any necessary repairs to the beach facilities in a timely fashion and from time to time shall replace worn, lost or inoperable equipment. Aqua-Guard shall notify the Client of any required repairs or replacements of furniture and equipment of which Aqua-Guard has knowledge.
3. The Client shall furnish, without charge to Aqua-Guard for the use thereof, 911 telephone services, pest control, trash and garbage disposal, and any other reasonable service of a similar nature customary for the performance of this agreement. In addition, the Client shall supply at its expense the following items: beach cleaning supplies.
4. The beach facilities furnished by the Client for the performance of this agreement shall comply with all applicable zoning, building, sanitation, and safety and health laws, ordinances, rules and regulations, including the Occupational Safety and Health Act of 1990 (OSHA), the Illinois statutes and regulations governing occupational health and safety, other applicable Illinois Status and Regulations and all applicable municipal ordinances. The Client, at its expense, shall make any repairs, alterations, modifications and replacements necessary to comply with any applicable statute, regulation or ordinance.
5. The Client shall furnish proper safety equipment within as required by the State of Illinois statute or regulation or municipal ordinance. In addition, the Client will provide a First Aid Kit, seal-ez, rescue tube, hand powered suction device (optional), a back board, kickboards (optional), Attendant raised chair (or equivalent to maintain a safe Beach), Covid-19 signage, touch free thermometer, disinfection sprayer and hand sanitizer.

PART II: OBLIGATIONS AND RESPONSIBILITIES OF AQUA-GUARD

6. Aqua-Guard agrees to perform the services required hereunder in a diligent manner and in accordance with the highest standards for health and safety at the facilities during the hours of operation described in Paragraph 7.



7. The services to be provided by Aqua-Guard under this agreement shall include:

(A) Staffing of the beach facility from Tuesday June 4th, 2024 through and including Friday August 2nd, 2024, with a minimum of one Aqua-Guard staff member on site during the following hours:

12 Noon to 2 pm Tues./Thurs.	- June 4, 2024, to August 1, 2024
10 A.M. to 12 Noon Mon./Tues./Wed./Thurs./Fri.	- June 24, 2024, to August 2, 2024

Staff arrive 15 minutes before shift.
Off July 4th, 2024

A refund/deduction will be given if the Lifeguard is called off due to the weather. The refund/deduction of \$33.50 an hour. The refund/deduction would be deducted from the payment due, or a check would be sent if no payment is due.

The Aqua-Guard staff will be qualified and experienced individuals, and shall hold a current StarGuard, Jeff Ellis & Associates, Red Cross, YMCA, any or all of the aforementioned Attendant certifications, CPR certification, and First Aid certification. In addition, some may hold additional certifications which may include Water Safety Instructor and Emergency Medical Training.

(B) Supervision of the Aqua-Guard personnel. Supervision will be provided by an additional staff member experienced in managing and supervising staff. He/She shall visit the site periodically and will be the contact person to ensure that this agreement is fully implemented in a quality, efficient and professional manner.

8. Aqua-Guard shall provide staff uniforms with appropriate identification, which shall be worn by all staff on duty at all times.

9. Aqua-Guard shall be responsible for the payment of all compensation, including wages, salaries, employment taxes and benefits, with respect to its staff.

10. Aqua-Guard shall take reasonable and proper care of the beach facilities furnished by the Client and at the termination of this agreement shall return same in good condition, subject to normal wear and tear. Aqua-Guard shall not be responsible of any loss of or damage to the beach facilities or injury to any person (a) occurring outside the hours of operation described in Paragraph 7 above, except in the event the loss or damage is due to the negligence of Aqua-Guard's employee(s) or (b) caused by the deliberate act or the negligence of a beach patron.

Aqua-Guard has no responsibility to inspect, repair or maintain the beach facilities or Premises or to assess or provide recommendations regarding the safety of the beach facilities or Premises.

The Client shall have sole and exclusive responsibility to maintain, repair, and inspect the beach facilities and Premises furnished by The Client for the performance of this agreement. The Client shall have sole responsibility to maintain, repair, inspect, assess, clean, disinfect, and sanitize the beach facilities and Premises due to COVID-19, any other virus, any bacteria or fungus, or any other public safety concern including, but not limited to, whether to open, close, or limit use of the beach facilities and Premises, creating and implementing social distancing protocols, and taking any other actions relating to public safety. The Client shall comply with all applicable zoning, building, sanitation, and safety and health laws, ordinances, rules and regulations, including the Occupational Safety and Health Act of 1990

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(OSHA), the Illinois statutes and regulations governing occupational health and safety, other applicable Illinois Status and Regulations and all applicable municipal ordinances. The Client, at its expense, shall make any repairs, alterations, modifications, and replacements necessary to comply with any applicable statute, regulation, or ordinance.

The Client shall defend, indemnify and hold Aqua-Guard harmless with respect to any claims, actions, damages, liability, expenses and judgments in connection with the loss of life, bodily injury or damage to property arising out of the ownership, possession, inspection, use, maintenance, assessment, cleaning, disinfection, and/or sanitization of the beach facilities and/or Premises, and/or that otherwise do not arise out of Aqua-Guard's performance of its services listed in the agreement.

11. Aqua-Guard shall maintain insurance against the following risks to the extent stated:

(a) Comprehensive of commercial general liability insurance coverage with respect to Aqua-Guard operation of the facilities. Such coverage shall have a combined single limit of \$1,000,000 per occurrence.

The coverage required herein may be provided under an existing liability insurance policy or policies previously obtained by Aqua-Guard in connection with its other operations.

(b) Aqua-Guard shall maintain worker's compensation coverage in the statutory amount for all of its employees staffing the facilities.

12. Aqua-Guard shall comply with all reasonable regulations established by the Client with respect to safety, sanitation, maintenance of the premises, and the operations of the facility.

13. Aqua-Guard represents that it is an Equal Opportunity Employer and shall adhere to all provisions of Executive Order 11246 as amended by the President of the United States on Equal Employment Opportunity and the rules and regulations pursuant thereto.

14. Aqua-Guard represents that at all times shall comply with all terms, provisions, regulations and rulings relative to the Immigration Reform and Control Act of 1986 (IRCA).

PART III. COMPENSATION TO AQUA-GUARD

15.	Year 2024		
	Contract Price	\$8,096.00	
	Payment I	\$2,024.00	July 1, 2024
	Payment II	\$2,024.00	July 15, 2024
	Payment III	\$2,024.00	August 1, 2024
	Payment IV	\$2,024.00	August 15, 2024

A signed letter of intent, or this document, with deposit, shall secure Aqua-Guard management service for 2024 season.

If payment is not received within 15 days of date due, all Aqua-Guard staff will be removed from the beach and not returned until the entire balance due is received.

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Any amounts not paid on the date due shall bear interest at eighteen (18%) percent per annum, compounded bi-monthly, beginning on the first day after the due date.

PART IV. TERM OF AGREEMENT

16. This agreement shall commence upon execution and terminate on August 2, 2024.

PART V. MISCELLANEOUS PROVISIONS

17. During the term of this agreement, including all renewals, Aqua-Guard shall be the exclusive entity conducting supervision and management of its employees.

18. Aqua-Guard shall act as an independent contractor of the Client in the performance of this agreement, and shall retain complete control over its agents, employees and servants. Aqua-Guard is not to be considered an agent or employee of the Client for any purpose, and the employees of Aqua-Guard are not entitled to any of the benefits that the Client provides for its own employees.

19. Nothing contained herein shall prohibit Aqua-Guard from contracting with other associations or entities to provide similar beach and pool management (and physical fitness) programs at other locations during the period this agreement is in effect.

20. Except in the event of negligence on the part of Aqua-Guard, Aqua-Guard shall not be liable for any claims for loss of life, bodily injury, or damage to property arising from any incidents occurring at the beach facilities at times when Aqua-Guard is not engaged in the performance of this agreement. The Client shall hold Aqua-Guard harmless and indemnified with respect to any claims, actions, damages, liability, expense and judgments in connection with the loss of life, bodily injury or damage to property occurring at times when Aqua-Guard is not engaged in the performance of this agreement.

21. During the term of this agreement and for one (1) year after its termination, neither party shall hire nor contract with, directly or indirectly, any person who is, or who during the term hereof was employed in any capacity by the other in any manner connected with the operation of the beach facilities described herein.

22. Beach facilities may be closed (or may not open) due to inclement weather, hurricane, tornado, or storm warnings, and cold temperatures. Aqua-Guard will have the authority to close the beach(s) because of inclement weather or if the air temperature falls below 62 degrees. The Client's decision concerning opening the beach shall be made by 9:30 A.M. and shall be communicated to the Aqua-Guard supervisor; otherwise, the supervisor shall use his/her best judgment. This beach may be closed at the discretion of the Aqua-Guard employee on duty. Aqua-Guard shall use its best efforts to open or reopen the beach if a change in weather shall so permit.

23. All of the terms and provisions of this agreement shall be binding upon and insure to the benefit of and be enforceable by the parties hereto and their respective successors and assigns.



24. Notices or communications to be given under this agreement shall be sent by United States registered mail, postage prepaid with return receipt requested. Those to Aqua-Guard shall be addressed to Aqua-Guard Management, Inc. P.O. Box 1325, Palatine, IL. 60078-1325. Those to The Client shall be mailed to: Wildwood Park District, 33325 N. Sears Blvd., Grayslake, IL. 60030.

25. Neither Aqua-Guard nor the Client shall be liable for the failure to perform their respective obligations under this agreement when such failure is caused by fire, explosion, water, act of God, civil disturbance, sabotage, weather and energy related closings, governmental rules or regulations, or similar causes beyond the reasonable control of such party, nor for real or personal property destroyed or damaged due to such cause. Further, Aqua-Guard's inability to perform its duties hereunder by reason of the closing of the beach due to the conditions, or the violation of any law, regulation or ordinance by the Client shall in no way reduce the compensation owned to Aqua-Guard hereunder.

26. The terms, provisions, covenants and conditions herein contained constitute the entire agreement between Aqua-Guard and the Client and may not be altered, modified or amended except by a subsequent writing signed by both parties.

27. Either party may, for any reason, terminate the agreement by providing a written notice and a thirty (30) day grace period to the other party.

28. In the event any term, covenant or condition herein contained shall be held to be invalid by any court competent jurisdiction, such validity shall not affect any other term, covenant or condition herein contained, provided that such validity does not materially prejudice either the Client or Aqua-Guard in their respective rights and obligations contained in the remaining terms, covenants or conditions hereof.

29. A waiver of any failure under the agreement shall neither be construed as nor constitute a waiver of any subsequent failure. This agreement supersedes all prior negotiations, proposals, representations or agreements. Any headings are used solely for convenience and shall not be considered in the interpretation of this agreement.

30. Aqua-Guard shall not assign this agreement or its rights hereunder without the written consent of the Client.


31. This agreement may be executed in several counterparts, each of which shall be deemed an original.

32. This agreement shall be construed in accordance with, and its performance shall be governed by the laws in effect in the State of Illinois.

IN WITNESS WHERE OF, the parties hereto have executed this agreement as of the day and year first above written.

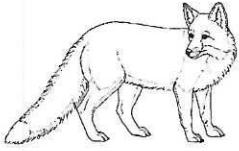
AQUA-GUARD MANAGEMENT, INC.

Wildwood Park District

BY: 
Christopher J. Strzalka
President
February 29, 2024

BY: _____

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Fox Locks Inc.
 6615 Grand Ave.
 Gurnee, IL. 60031
 Brian@Foxlocksinc.com

Estimate

DATE	ESTIMATE #
2/15/2024	1332

BILL TO	Job Site
Wildwood Park District 33325 N. Sears Grayslake, IL. 60030	Boat Launch Keys

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Kenuard Key	High Security Key	175	9.00	1,575.00
High Security Rekey	Repin High Security Lock	2	45.00	90.00
Stamp Key	Stamp Numbers & Letters	417	0.75	312.75
Delivery	Parts Shipping	1	40.00	40.00
Padlock Weather Guard	Weather Resistant Padlock	2	68.00	136.00
Kenaurd KIK	Highsecurity Key in Knob	2	75.00	150.00

All work is complete!

Subtotal	2,303.75
8% Tax	0.00
Total	2,303.75
Balance Due	2,303.75

Wildwood Park District Accounting

From: Wildwood Park District Accounting
Sent: Wednesday, March 13, 2024 2:54 PM
To: Becky Jante; Matt Brueck; Brueck, Matthew; Dan Corrigan; Anna Nelson
Cc: Brandon Magnini; Wildwood Park District Accounting
Subject: Draft Budget for Review
Attachments: Draft Tentative Budget to Board for Review.pdf

Hello Commissioners,

The Draft Tentative Budget is attached for your review. By statute, the budget must be made available to the public for review for at least 30 days prior to voting to approve the budget ordinance. With the timing of the meetings, the budget in tentative form will need to be posted for review by April 20th with a vote to accept a budget ordinance at the May 20th regular board meeting.

The chart below includes items which are maintenance items as well as those which meet the criteria of capital improvements. They can be found in the account line noted at the far right of the chart.

Wildwood Park District
 Capital Improvements & Maintenance Items
 Last Updated: 3/9/2024
Fiscal Year: 5/1/24 - 4/30/25

GRAY = INCLUDED IN FY2025 BUDGET

Capital Improvements	Rating (A/B/C)	Estimated Quote in \$	Year To Be Completed	Tentative Budget Account #
**Shore Erosion at Pebble (Large Rocks Like Willow Point)	A*	\$110,000	Priority #1 23/24	5600
Pebble Beach Large Boulders Between Boat Ramp and Outflow Drains	A	\$10,000+	Priority #1A 23/24	5600
Sunset Cameras \$3k plus cost of underground electric \$5k	A	\$8,000	2023/2024	710030
Valley Beneficial Bacterial Treatments (Ongoing) Brandon	A	\$2,000	2024/2025	550040
Rule Deck Stained (Mike/Marc)	A	\$2,000	2024/2025	550025
Patch Rule Parking Lot	B	\$6,000	2024/2025	800020
Eagle Scout Zach Moore Cove Steps Project (approved 10/16/23 Up To Amount)	A	\$1,000	2024/2025	550030
LED/Solar Outdoor Park Lighting (consult with ComEd/LEAD Electric)	B	Varies	2023/2024, 2024/2025	800010
New Roof on Security Shed and Possibly Rule House	A *	\$23,000	Waiting on Quote*	5600
Drain Tile and Flood Control at Pebble by Trailer Parking (Dry River Rock) Possible In-House	A	\$10,000	2023/2024	550030
Gagewood Lion's Club Options				
Old Plank/Willow Point Park Playground Equipment		\$70,000		6210
			* Brandon getting quote, \$ entered	
**In house estimate \$40,000.		\$232,000		

Should the district receive all revenue and expend all line items as presented in this budget, then barring any drastic spending in the remaining two months of FY2024, the district will remain in compliance with its fund balance policy at the end of fiscal year 2025.

To expedite the review process during the board meeting on Monday, please take some time to review the attached. A hard copy can be found in your mailboxes later today or tomorrow.

Regards,

Kathy Atkins
 Accountant

TENTATIVE BUDGET FY2024/2025 bm/ka

		PROPOSED	PRIOR BUDGET	12 Month Actual	Notes for FY2025 Budget
		2024/2025 Annual Budget	2023/2024	1/1/2023- 12/31/2023	
4100 · INCOME TO GENERAL FUND					KEY: Red highlighted text means information is incomplete. Blue text indicates PDM has completed review of line-item
410020	Real Estate Tax	326,580	310,000	312,139.10	1/24/24-input is levy amount
410030	Replacement Tax	2,500	2,000	3,570.76	
410040	Interest	22,000	10,000	27,620.96	anticipate less funds in savings & lower interest rates
410060	Donations	1,000	3,000	138.00	
410095	Parking (Daily, Decals)	600	600	538.58	BM
410120	Key Sales	12,500	14,500	12,168.91	BM
410125	Pavilion Rental Fees	2,900	2,300	2,845.90	Board approved \$10 additional fee for baggo rental.
410140	Tree & Bench Donations	1,000	2,500	-	Did not receive any income from this in 2023
410160	Miscellaneous Income	2,000	1,875	3,192.41	ka \$175 scout rent, \$1,500 PDRMA, \$300 other
TOTAL INCOME TO GENERAL		371,080	346,775	362,214.62	
4200 · INCOME TO RECREATION					
420020	Real Estate Tax	146,750	140,500	140,262.13	1/24/24-input is levy amount
420030	Sponsors (Brochure/Special Events)	1,600	1,750	1,401.79	
420080	Camp Fees	43,000	43,000	41,409.31	See spreadsheet BM
420090	Swim Lesson Fees	14,830	13,400	9,834.65	See spreadsheet BM
420100	Preschool Fees	23,440	19,100	16,672.23	See spreadsheet BM
420110	Program Fees	8,000	5,900	9,985.92	
420130	Special Events & Trips	300	200	427.33	
420130A	Special Events - Harvest Fest	7,550	5,700	7,392.52	
420130B	Special Events - Sponsors & Booth Rental - Hfest	3,550	3,250	3,999.98	
420140	Room Rental Fees	1,500	800	2,186.72	BM
420155	Cooperative Programs	1,250	700	24.51	DD dance 2025. Daddy/dtr dance w/GPPD, Cooking Classes, possible Mother/Son Event, Robothink Classes, programs with Warren Township, etc. <i>No Co-op programs held in 2023. Revenue for 2024 events >\$1700</i>
420160	Misc. Revenue	-	300	-	
TOTAL INCOME TO RECREATION		251,770	234,600	233,597.09	
4300 · INCOME TO LIABILITY					
430020	Real Estate Tax	14,110	13,500	13,475.33	1/24/24-input is levy amount
TOTAL INCOME TO LIABILITY		14,110	13,500	13,475.33	
4500 · INCOME TO PAVING AND LIGHTING					
450020	Paving and Lighting	5,700	5,450	5,441.27	1/24/24-input is levy amount
TOTAL INCOME TO PAVING AND LIGHTING		5,700	5,450	5,441.27	
4600 · INCOME TO AUDIT					
460020	Real Estate Tax	5,700	5,450	5,441.27	1/24/24-input is levy amount

TENTATIVE BUDGET FY2024/2025 bm/ka

	PROPOSED	PRIOR BUDGET	12 Month Actual	Notes for FY2025 Budget
	2024/2025 Annual Budget	2023/2024	1/1/2023- 12/31/2023	
TOTAL INCOME TO AUDIT	5,700	5,450	5,441.27	
4700 · INCOME TO SPECIAL REC				
470020 Real Estate Tax	51,800	49,600	47,743.00	1/24/24-input is levy amount
TOTAL INCOME TO SPECIAL REC	51,800	49,600	47,743.00	
TOTAL INCOME	700,160	655,375	667,912.58	
5000 · EXPENSES TO GENERAL				
5100 · WAGES/BENEFITS			-	
510010 Park District Manager	63,800	55,000	54,858.95	ka increase 16%
510030 Maintenance (Part-Time)	94,000	78,000	86,955.79	BM
510045 Health Insurance	10,700	9,800	9,611.64	CY24 \$856/mo, CY25 10% inc \$942/mo
510052 Employer Payroll Taxes	14,840	17,250	17,081.44	Formula on PR Budget Sheet
510060 IMRF	6,700	6,500	5,798.60	CY24 10%, CY25 11% Wages for PDM
510065 Public Safety	24,500	26,000	18,980.00	BM
TOTAL WAGES/BENEFITS	214,540	192,550	193,286.42	
5200 · OFFICE EXPENSES				
520010 Office Supplies	500	500	643.07	BM
520020 Office Equipment/Furniture	2,000	1,500	47.96	Replace 1 desk chairs. 2 others in RF. New laptop for Maintenance. BM
520030 Postage	250	250	196.90	BM
520035 Publish Notices/Ads	600	600	271.81	Keep at \$600. No Truth in Tax FY24. \$250 more to CY24-25 actual if needed.
520040 Professional Services - Legal	1,000	2,000	673.75	Audit opinion ltr in Audit fund. Acutal hasn't exceeded \$1k since 2020
520041 Professional Services - Accounting	21,000	21,000	16,452.50	
520045 Pre Employment Exam	1,000	1,000	195.50	keep at \$1k. Actual in 2022 was \$900. Includes Health & background checks ka
520050 Membership/Dues	700	700	534.71	IAPD \$550 plus Job Postings for GF positions. PDM expense remains in Rec Fund
520055 Mileage Travel Reimbursement	300	400	113.05	PDM Mileage reimbursement
520060 Training/Conferences/Meetings	1,200	625	1,005.22	PDM expense remains in Rec Fund. Actual is Dykes only to training & annual conference
520061 Bank & Credit Card Fees	250	250	176.86	\$90/yr Bill Pay, \$160 other stop pays \$40 ea etc.
520070 Printing	1,900	2,200	1,029.81	Boat Stickers \$315, Business cards (PDM) \$150, No non-resident parking passes needed (big supply). 2025-2026 Resident Parking Stickers \$1,000.00 (buy December 2024). Bank checks? No
520075 Staff & Volunteer Recognition/Appreciation	800	600	670.26	Small incentives/thanks for volunteers, occassoinal staff treats etc. , \$400 WTHD, \$250 Staff/others.(Increase \$200 for volunteers to plant at Pebble Beach etc. kla)

TENTATIVE BUDGET FY2024/2025 bm/ka

		PROPOSED	PRIOR BUDGET	12 Month Actual	Notes for FY2025 Budget
		2024/2025 Annual Budget	2023/2024	1/1/2023- 12/31/2023	
520085	Board Expenses	4,000	4,000	1,193.94	\$325x5 Conference Fee, \$200x5 per diem, \$350x5 Hotel fee, \$325 WWPD wear, \$300 misc training
520090	IT	1,350	1,300	868.11	Comcast @ Maintenance \$70/mo, \$510 extra to include set up new maintenance laptop ka
TOTAL OFFICE EXPENSES		36,850	36,925	24,073.45	
5300 · UTILITIES					
530020	Gas	2,825	3,700	2,451.61	15% increase over actual - Rule & Maintenance buildings
530036	Electric	4,800	4,800	3,757.00	Sears, Fairfield, Greentree, Rule Ct (Street Lights are in paving & lighting Fund) left same to cover possible newly installed electric cost
530040	Water	1,000	1,000	894.93	Fairfield & Rule
530050	Telephones	3,500	6,700	5,929.06	Eliminated Kings III beach phones in 2023. Switched to Comcast Xfinity for cell phones \$125/mo with cheaper plan and cost savings than previously had with Verizon. Office phones \$110/mo
530060	Alarm Systems	1,500	2,200	848.04	Shouldn't be anything different. Possible maintenance/upgrade on Scout Garage alarm panel if needed (not currently needed).
530070	Trash Removal	6,300	6,300	5,715.70	
530080	Portable Toilets	5,400	4,300	5,234.51	5 Standard units/sanitizer @\$120/month x 7 months w/wkly cleanout. ADA units in special Rec fund. Adding in another 400 to cover "emergency" cleaning calls during off/hours pavilion rentals. Service Sanitation Contract for 2024 is same pricing as 2023 contract. BM. in 2023 NO units charged to Harvest Fest as they were added to Rule, not special event for a cost savings of 66%!
TOTAL UTILITIES		25,325	29,000	24,830.85	
5400 · VEHICLES AND EQUIPMENT					
540010	Fuel	4,500	4,500	3,831.71	BM
540020	Vehicle Maintenance	3,000	4,500	406.32	General Maintenance/Repair Items, 2014 Gator Treaded Tires Replacement (4 tires)
540030	Equipment Maint./Repairs/Supplies	6,000	5,000	7,122.97	various tool sets/racks, various equipment repair. Commercial Miter Saw with Miter Box
TOTAL VEHICLES AND EQUIPMENT		13,500	14,000	11,361.00	
5500 · MAINTENANCE					
550011	Tree Removal/Maintenance	17,000	15,000	13,420.00	New trimming/removal, Oak maintenance. Mulching and top dressing material, new drainage for trees. TREEDIAPER commercial 24 pack - \$400.00,
550012	Lawn Treatment	—————	—3,600	—————	
550013	Garden Club Expenses	800	1,800	275.68	BM. Downsizing amount of projects in 2024. Focus on Willow shoreline plantings, Rule.
550014	Other Outside Services	1,200	2,000	827.16	Pest Control, Fire Extinguisher Inspection, AC/Furn cleaning/inspection plus misc.
550018	Park/Maint. Supplies	6,000	7,300	4,246.72	Trash/dog bags, paint for wood decks/pavilions, various equip rental, other supplies for general maintenance, OUTBOARD MOTOR \$800-\$1,000, paint for playgrounds and swingsets,

TENTATIVE BUDGET FY2024/2025 bm/ka

		PROPOSED	PRIOR BUDGET	12 Month Actual	Notes for FY2025 Budget
		2024/2025 Annual Budget	2023/2024	1/1/2023- 12/31/2023	
550025	Building Maintenance & Repair	19,000	40,000	7,470.78	See Capital:Rule/Cottage/Shed roof inspection (recommended full roof replacement of security shed in 2024, various repairs to Rule Roof in 2024-2025). Included this expense line:Various cleaning products, paint/maint, refinish deck@rule, systems maintenance etc @ district buildings. Work on back door at Oak Room (weather stripping). Clean Rule chimney (service). Scout garage exterior work and garage door maint. Crack in cottage. Utility inspections/cleaning included here.
550030	Park/Playground Maint. & Repair	26,000	26,000	9,553.72	Playground EWF Wood Chips and blow-in mulch service at limited playgrounds \$1,800.00 per Troy with Triple H Mulch includes EWF mulch, delivery, and blow in service at \$39 per yard @ 45 yards for Pebble, Sunset, and Willow Point (in 2022 we did 180 yards of EWF mulch, renting bobcat, and 2.5 weeks of staff wages and backbreaking work to deal with playground mulch spending near \$5,500 in material/rental + 2.5 weeks of staff wages. Beach Sand refresh at VLS & Sunset (15 total tons @ \$31.00 per ton and delivery is \$800. 7.5 tons per beach). Drain Tile near Pebble Trailer Parking \$8k. Dock In/Out \$5000, Cove Park kayak entry point (Maint/Scout project \$2,500) Various repairs and refurbishments of playground equipment including items: elephant snot for graffiti and marks, EWF plastic border barrier replacements (4-5 total Landscape Structures) other graffiti and cleaning/paint solutions (\$5,000). Various boards/lumber for benches/picnic tables/sign posts, etc (\$2,000.00). Various boards and borders for beach retaining walls (\$2,000). \$350 each for sandblasting and powdercoat repainting commercial restoration of brown metal sitting benches Midwest Customs (est \$1,400 in 2024-2025). River rock and timbers for various walking path/parking lot/recreation area border work (sitting benches/trash cans) \$2,000.00. Garbage can lid replacements as needed.
550040	Valley Lake Expense	16,000	16,000	11,397.26	Quotes Range between 10,000-13,000 for Lake Treatment. Beneficial Bacteria \$1800. Minor fish stocking (if not completed by end of FY 23-24) Inc \$1k fish restocking approved 2/20/24
550041	Lake Maintenance - General	1,500	1,600	1,367.49	Seaweed removal and LCHD Beach licenses 4x\$249 annually (2024 Rates)
550042	Twin Lakes Expenses	-	-	-	No expected expense for this lake
550043	Gages Lake Expenses	15,000	15,000	194.76	2024 Maint. Share to GLCC \$10k, aquatic weeds/lily pads?, \$100 carp derby. Replaced 2 buoys FY 23-24, use \$1,000.00 misc. for two additional buoy replacement in FY 24-25. \$4k-\$5k Fish restocking (to be reimbursed by GLCC).
550060	Signage	20,000	47,700	3,688.93	New Park informational signage previously purchased (along with new towing signs) in FY 23-24. New Park Wood Signs at \$4k each with planter? New Sign Board @ Twin Lakes \$12,000? Misc. security aluminum signage. Harvest Fest signage.
550135	Boat Ramp Expense	3,000	3,000	1,918.25	Keys \$2.3k, Misc. gate maintenance/ramp maintenance \$1k
550155	Uniforms	500	1,000	215.20	
550160	Shoreline Maintenance	10,000	110,000	-	See 5600 GF Reserves/Improvements:Pebble Beach Shoreline (permits, materials, labor). Includes boulders for Pebble Beach boat ramp protection as part of the overall Pebble Beach shoreline stabilization project
550165	Donated Tree & Benches Purchases	500	1,000	-	
TOTAL MAINTENANCE		136,500	291,000	54,575.95	
550175	General Fund Reallocation	-	-		
5600	GENERAL FUND RESERVES/IMPROVEMENTS				
5600	Pebble Beach Shoreline Maintenance/improvements	120,000	34,500	33,164.00	actual was Valley Lake Drainage IGA w/SMC
5600	New Roof on Rule & Shed	23,000	12,000	11,900.00	Actual was replacement of pier at Pebble Beach

TENTATIVE BUDGET FY2024/2025 bm/ka

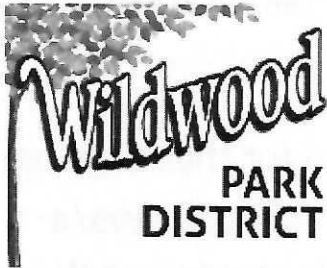
	PROPOSED 2024/2025 Annual Budget	PRIOR BUDGET 2023/2024	12 Month Actual 1/1/2023- 12/31/2023	Notes for FY2025 Budget
5600	-	10,000	51,884.58	Actual was new JD Gator w/accessories, JD salt spreader, Grasshopper mower, leaf collection system for Gator, gas power washer
TOTAL GENERAL FUND RESERVES/IMPROVEMENTS	143,000	56,500	96,948.58	
Land Acquisition	-	-		
Total 5000 · EXPENSES TO GENERAL	569,715	619,975	405,076.25	
6000 · RECREATION EXPENSES				
6100 · WAGES/BENEFITS				
610016 Education Reimbursement		380		PDM exp remains in RF
610020 Office Staff	57,210	55,700	51,682.22	BM
610025 Building Attendants	420	-	-	Internal Staff to assist PDM with weekend room rental supervision @ \$15.00 p/h per 4 hour rental total of 7-8 rentals per year. BM
610030 Preschool Staff	21,975	19,050	21,008.41	See preschool spreadsheet tab BM
610050 Instructors	5,100	5,100	4,912.65	Hired employees who teach classes
610060 Camp Staff	34,990	26,300	32,092.03	See camps spreadsheet tab BM.
610070 Swim Lesson Staff	5,500	6,200	3,753.88	See swim lesson spreadsheet tab BM.
610080 IMRF	3,454	-	-	Added to budget in event Marketing is IMRF position ka
610082 Employer Payroll Taxes	10,500	13,530	14,135.53	Formula on PR spreadsheet
610090 Contracted Staff - 1099 NEC Vendors	9,500	8,500	8,665.25	1099-NEC vendors used for programs/camps etc. inc.Zumba, Dog obedience, etc. Outside vendors contracted to instruct. AQUAGUARD \$8,096 for 2024 Contract
610095 Consulting Services	-	5,000	-	Not needed in FY 24/25. BM
TOTAL WAGES/BENEFITS	148,649	139,760	136,249.97	
6200 · PROGRAM EXPENSES				
620005 Office Supplies	2,500	2,000	2,441.50	QB software \$800/yr, general office supplies, breakroom supplies
620006 Office Equipment/Furniture	2,000	2,000	57.48	Replace 2 desk chairs, actual desk for front desk staff. 2 chairs in GF. BM. Replacement vaccuum cleaner if needed.
620010 IT	5,500	5,700	3,649.07	Minimum:AppRiver \$135/mo, Version2 \$60/mo plus \$180/yr, Creative Cloud \$60/mo, Weblinx \$650/yr, Zoom \$150/yr, Doteasy \$15/yr=3905 plus \$1595 extra
620015 Internet	1,200	1,600	1,188.04	\$95/mo Comcast internet @Rule
620017 Payroll Processing	2,200	1,700	1,681.35	\$550 annual PR fee, DDA rate increase to \$6/EE/mo, YE forms, Labor Law Posters, vendor DDA
620020 Training/Conferences/Meetings	1,800	1,700	1,955.22	IAPD/IPRA Conference, CPR, PDRMA for PDM. Actual includes \$950 PDM attend pro development school
620025 Membership	600	800	444.00	IPRA \$275-Magnini, Amazon Prime yearly membership, \$50 ILMA
620026 Mileage Reimbursement	50	100	28.69	PDM mileage in GF. RF Staff only

TENTATIVE BUDGET FY2024/2025 bm/ka

		PROPOSED	PRIOR BUDGET	12 Month Actual	Notes for FY2025 Budget
		2024/2025 Annual Budget	2023/2024	1/1/2023- 12/31/2023	
620027	Staff Apparel	400	400	217.20	Melissa wants size small polo. Get one for Meghan too. Camp/Swim staff and extras BM
620028	Pre Employment Exam & Job Postings	200	600	50.00	BM
620029	Background Checks (FT & PT)	300	650	148.00	Background check for new staff/volunteers at \$18.5 per screening
620030	Program Supplies/Equipment	1,300	1,000	836.24	BM
620040	Preschool Materials/Supplies	800	800	783.45	BM
620050	Camp Supplies	2,900	3,000	2,354.15	BM. Add Jr. Counselor T-Shirts
620060	Swim Lesson Supplies	250	250	-	BM
620080	Printing	15,000	20,000	9,093.00	BM
620081	Postage - Brochure	6,900	7,800	5,272.41	BM
620085	Safety Award/Staff & Vol. Apprec.	300	500	113.40	BM
620090	Promotions & Marketing & Advertising	1,700	2,000	1,582.35	signs, give aways, Advertisements/notices
620095	Special Events	3,500	3,500	3,421.43	See breakdown on tabs
620095A	Special Events-Concerts	3,200	5,000	3,649.50	See breakdown on tabs
620095B	Special Events-Harvest Fest	11,850	12,500	9,592.58	BM
620105	Program Scholarship	1,000	-	-	Approved by board 10/16/23 effective May 1, 2024
620110	Building Supplies	600	600	417.14	BM
TOTAL PROGRAM EXPENSES		66,050	74,200	48,976.20	
66910	Recreation Fund Reallocation	-	-	-	
6210	RECREATION RESERVES/IMPROVEMENTS				
6210	Recreation Fund Capital Improvements	70,000	5,000	3,501.96	Old Plank/Willow Park Playground Equipment
6210					
TOTAL RECREATION FUND RESERVES/IMPROVEMENTS		70,000	14,000		
TOTAL RECREATION EXPENSES		284,699	227,960	188,728.13	
7000 · LIABILITY EXPENSES					
710010	Insurance Premium	12,000	12,000	8,688.96	
710030	Safety Improvements	18,000	18,000	-	Safety Lighting/Cameras

TENTATIVE BUDGET FY2024/2025 bm/ka

		PROPOSED	PRIOR BUDGET	12 Month Actual	Notes for FY2025 Budget
		2024/2025 Annual Budget	2023/2024	1/1/2023- 12/31/2023	
710040	Safety Expenses	4,000	3,000	4,121.64	Actual: AED battery/pad replacements, Safety Shoes per policy, gloves, Small under desk size flammable cabinet for Boy Scout and Maint flammable/aerosols overflow (\$1,000-\$1,200)
TOTAL LIABILITY EXPENSES		34,000	33,000	12,810.60	
8000 · PAVING AND LIGHTING EXPENSES					
800010	Lighting	1,400	1,000	373.90	Electric for street lights @ Sears&Park Ave, Add'l remote lighting, **Solar Lighting at various Parks 10@ ~\$1k each Fund can't support, moved to Safety Improvements. ComEd Security Floodlights at Sunset, Willow, Pebble @27.39 p/mo = \$986.04
800020	Paving	6,000	6,000	-	Patch Rule Parking Lot
TOTAL PAVING AND LIGHTING EXPENSES		7,400	7,000	373.90	
8500 · AUDIT EXPENSES					
850010	Annual Audit	4,875	4,750	4,750.00	Final year of 3 year engagement w/Lauterbach & Amen.
850023	Legal Opinion for Audit	200	-	112.50	
850025	Staff Audit Time	1,500	1,500	1,051.25	
850035	Audit Fund Reallocation	-	-	-	
TOTAL AUDIT EXPENSES		6,575	6,250	5,913.75	
9000 · SPECIAL RECREATION EXPENSES					
900010	WSRA Support	39,150	37,500	35,823.47	
900020	Inclusion Services	-	3,780	-	
900030	ADA Projects	5,000	5,000	-	
900040	ADA Expenses	2,500	2,500	2,046.65	
TOTAL SPECIAL RECREATION EXPENSES		46,650	48,780	37,870.12	
TOTAL EXPENSE ALL FUNDS		949,039	942,965	650,772.75	
Net Income (Profit/Loss)		(248,879)	(287,590)	17,139.83	0.00



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Commissioner Vacancy Public Notice

Wildwood Park District is Seeking Applicants for Board Vacancy

Wildwood Park District is accepting applications from Wildwood residents who are interested in serving on the Board as an appointee to fill one vacancy for a term that is anticipated to be seated by May 2024, (with the appointment period to expire in April 2025 during the next regular election for the office). Once the period of appointment is completed, a candidate will be elected through the April 2025 Consolidated Election to fill the remainder of the vacancy for this unexpired term (2 years).

All individuals who are registered voters and are residents of the Wildwood Park District for at least one year are eligible to hold the office of Park Commissioner of the Wildwood Park District. A person who is in arrears in the payment of a tax or other indebtedness due to the Park District or who has been

convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony is not eligible to serve as Park Commissioner.

Park Commissioners are not compensated for their services to the District per Illinois Park District Code (70 ILCS 1205/4-1). The Board of Park Commissioners holds its regular meetings at 7:00PM on the third Monday of each month, and special meetings as necessary.

In addition, two full six (6) year Park Commissioner terms in addition to one unexpired partial two (2) year term will be up for election during the April 2025 Consolidated Election. Petition packets for candidate circulation and information for interested candidates for these positions will become available in early Fall 2024. Interested individuals should follow the Wildwood Park District **Facebook**, **Instagram**, and **NextDoor** pages, as well as the Board of Commissioners page on the Wildwood Park District website, and subscribe to the **Wildwood Park District E-Newsletters** for communication regarding the April 2025 Consolidated Election, procedures, and petition packet availability.

Applications are due no later than 4:00pm on Monday, March 18th, 2024.

TO APPLY:

- I. Click here: **Application** to download and fill out the PDF fillable online application.
- II. Pick up a hard copy at Guest Services located at Rule House Community Center (33325 N.

Sears Boulevard Wildwood, IL 60030).

Email: bmagnini@wildwoodparkdistrict.com or

Mail or deliver to:

Wildwood Park District

Attn: Brandon Magnini, Park District Manager

33325 N. Sears Boulevard

Wildwood, IL 60030

For more information regarding the Park Commissioner vacancy, please contact Brandon Magnini at 847.223.7275 or bmagnini@wildwoodparkdistrict.com

For additional information and to keep abreast of future election information and timelines for the circulation of candidate petition packets for the April 2025 Consolidated Election, Board Meetings, and Commissioners, please visit the Park District's Board of Commissioners page:
<https://www.wildwoodparkdistrict.com/about-us/board/>



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