

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
March 18th, 2024, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Dan Corrigan, Becky Jante, Matt Brueck.
Absent: None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Michael Dykes, Maintenance Supervisor
- III. Approval of Agenda – Regular Board Meeting – Monday, March 18th, 2024**
President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, March 18th, 2024 as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carries.
- IV. Approval of Minutes**
A. Minutes of the Regular Board Meeting - Tuesday, February 20th, 2024
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Tuesday, February 20th, 2024 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. Matters From the Public**
-No further Matters from the Public.
- VI. Financial Report**
The Financial Report was read. Discussion. Commissioner Nelson made a note that the two uncashed checks that Commissioner Jante returned to the Park District for her per diem (to attend the IPRA/IAPD Soaring to New Heights Conference in January) that the Park District voided upon return were not reflected on the February financial report to the Board. Commissioner Jante was not able to attend this year's Conference and returned her unused per diem checks back to Park District Manager Magnini to void. Kathy Atkins noted this return of the checks and void was not reflected in this particular February financial report through Quickbooks as the checks were never deposited/processed. Kathy Atkins explored the Quickbooks software further and noted that a different journal entry should have been made to make the voided checks appear on the report. Specifically, checks #4741 and #4744 were voided and returned to the Park District by Commissioner Jante. The Park District was also able to recoup a \$235.00 refund for the regular Conference registration fee for Commissioner Jante upon her notification that she could no longer attend. President Jante entertained a motion to accept the Financial Report with the changes of the voided checks #4741 and #4744 for her Conference per diem fees noted into the record. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.

VII. WSRA: Commissioner Nelson reminded the Board that the WSRA (Friends of the WSRA) Shining Star Fundraiser Event at the Warren Township Senior Center has been rescheduled to April 19th (due to WSRA Special Olympics Basketball schedule) from 6:00pm-8:00pm. The last WSRA Board Meeting took place on March 11th at 3:30pm. WSRA has signed the intergovernmental agreement (IGA) with the Warren Township's HR staff person to help out WSRA. Spring programs continue to fill up and seek expansion space for programming at member agencies like Grandwood Park Park District and Lindenhurst Park District. The next meeting will be May 13th, 2024 at 3:30pm and budget will be discussed.

VIII. GLCC

Park District Manager Magnini reported that he, Maintenance Supervisor Dykes, and President Jante attended the March 14th GLCC meeting. The agenda, financials, minutes from their February meeting, and Tigris lake treatment proposal and pricing were included in the WPD Board Packet. Discussion. GLCC approved Tigris's Gages Lake Management program as it was presented at their March 14th meeting. Discussion.

Discussion was had on the Park District signing off on the GLCC/WPD services agreement for FY 2024-2025. Agreement will be tabled and not signed until GLCC has a better idea of what treatment will cost this year once bio mapping is done by Tigris and the amount of acres/treatment zones are finalized (should be finalized by May GLCC meeting). Discussion.

The next meeting will be April 11th at 7:00pm.

IX. Valley Lake Report

- Park District Manager Magnini noted that Valley Lake is looking greener early in the Spring so far this year partially due to the mild winter with little ice cover. The aerators are not currently running but can get going as soon as possible.

I. 2024 Treatment Proposals

Park District Manager Magnini presented three treatment proposals for Valley Lake in 2024. The companies were ILM (\$12,440.00), Tigris at \$9,875.00 (formerly Black Lagoon), and McCloud Aquatics, Inc. (\$9,035.00) Discussion. Tigris and McCloud indicated on their proposal that the two preventative swimmers itch treatments were additional treatments on top of the 8 treatments that are built into the base proposal (making their proposal 10 total treatments). Commissioner Jante noted that is the Board was to go with Tigris that she would want the applicator to come out as soon as possible to look at the lake to ensure they would be ready to treat properly for the season. Commissioner Corrigan asked if Tigris (formerly Black Lagoon) would have the same problems the Park District had with Solitude like last year since there was some turnover in key staffing from Clarke → Solitude → Black Lagoon(which is the same company rebranded as Tigris). Park District Manager Magnini indicated that we have a strong working relationship with the applicator, and she has always looked out for the Park District and is a great communicator. Discussion. President Jante entertained a motion to approve the Tigris proposal for Valley Lake treatment in the amount of \$9,875.00 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.

II. Fish Stocking

Park District Manager Magnini had reached out to the IDNR and Travis Grana with Tigris (fisheries expert) again and confirmed that channel catfish nor largemouth bass would not be good for the lake at this time to stock. Both sources recommended the stocking of 15 count of Triploid Grass Carp and about 100 bluegill 4"- 6". Discussion. Commissioner Nelson stated again that stocking red ear sunfish spawning size would be ideal as well based on conversations with residents. Discussion.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion. Commissioner Corrigan noted that on item 17 "CO2 detectors" should be changed to "CO" in respect to Carbon Monoxide detectors.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

D. IAPD/IPRA Soaring to New Heights Conference Report

The IAPD/IPRA Soaring to New Heights Conference Report was read. Discussion. Commissioner Nelson, Commissioner Bruno, and Park District Manager Magnini/Maintenance Supervisor Dykes recapped their experiences, classes attended, and overall takeaways from the 2024 IAPD/IPRA Soaring to New Heights Parks and Recreation State Conference.

XI. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Nothing additional to report.

B. Sunset Piers

Commissioner Jante spoke with representatives from McHenry Piers about possibilities for a roll-in temporary pier system as well as a temporary pier system that is professionally installed by a barge for an upgraded system than the current temporary piers that are installed each season. Discussion. Item will continue to be tabled as we await quotes and more information.

XII. New Business

A. Approval of 2024 AquaGuard Lifeguard Contract Willow Point Beach Camp/Swim Lessons:

President Jante entertained a motion to approve the 2024 AquaGuard lifeguard proposal in the amount of \$8,096.00 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.

B. Approval of 2024 Fox Locks Seasonal Boat Keys Production and Padlocks Replacement Quote

President Jante entertained a motion to approve the 2024 Fox Locks seasonal boat keys production and boat ramp padlock replacements in the amount of \$2,303.75 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries

C. FY 2024-2025 Tentative Budget and Capital Projects List Review

Discussion. The Board gave tentative approval for the budget as presented to be posted to the public for inspection and review. Kathy Atkins and Park District Manager Magnini will post the prepared Budget and Appropriations Ordinance Document for public viewing on the District's website and outdoor display Board for at least 30 days; in addition to publishing in the Daily Herald said notice and notice of public hearing for the tentative Budget and Appropriation Ordinance - which will be officially voted on at the May 20th, 2024 Regular Meeting.

D. Commissioner Vacancy

Park District Manager Magnini included in the Board Packet the public notice of seeking applicants for appointment that went out to the community notifying of a Commissioner Vacancy after former Commissioner Bruno submitted his resignation at the February meeting. Included in the notice was the Appointed Commissioner application and questionnaire. The notice went out on February 26th on Facebook, Instagram, NextDoor, the WPD E-Newsletter, the WPD website in several locations, the outdoor bulletin notice board at the office, and was noted in the summer brochure that was already in the midst of production. At least one additional reminder of the vacancy was posted on social media during the application period. The application period officially ended at 4:00pm on Monday, March 18th.

During that application period, the Park District received one total application for the appointed position from Doug Dietzen. The Board set a date of April 10th, 2024 at 7:30pm for an official interview to speak with Doug in a Closed Session Special Meeting of the Board per 5 ILCS 120/2 (C) (3). Park District Manager Magnini would confirm this date with Doug and get back to the Board. If the Board approves of the interview and would like to move forward with the candidate after conducting the interview, an official majority Board vote would need to take place affirming the applicant in the appointed role during the Regular Open Meeting of Monday, April 15th, 2024. If affirmed, the appointed applicant would take the Oath of Office and begin official duties at the May 20th, 2024 Regular Meeting.

XIII. Other Business

-Park District Manager Magnini updated the Board on the status of the ComEd Sunset Security LED light project. ComEd will be officially installing the lights on 3/20/2024.

-Commissioner Jante noted that the Park District will be looking to work with Stone Fire Grill of C'mon Inn for serving food at Harvest Fest (as a complement in addition to the Gagewood Lions Club), and several other District events/concerts this summer. Agreement could potentially have the

District taking a percentage revenue cut from all Stone Fire Grill sales at each event. More information will be forthcoming.

XIV. Matters from the Public

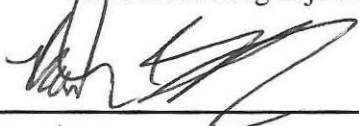
No further matters from the Public.

XV. Closed Session

The Board did not move into Closed Session.

XVII. Adjournment

President Jante moved to adjourn the Regular Board Meeting of Tuesday, February 20th, 2024, at 8:38pm. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carried. Meeting adjourned.



Secretary
Board of Park Commissioners

7-15-2024
Date



President
Board of Park Commissioners

4-15-24
Date