

**Wildwood Park District
Regular Board Meeting
33325 N. Sears Boulevard, Wildwood, IL 60030
Monday, May 20th, 2024, | 7:15pm
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

AGENDA

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, May 20th, 2024**
- IV. Approval of Minutes**
 - A. Minutes of the Regular Board Meeting – Monday, April 15th, 2024**
 - B. Minutes of the Decennial Committee on Local Government Efficiency – Monday, April 15th, 2024**
- V. Matters from the Public**
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
 - A. *WPD/GLCC FY 2024-2025 Services Agreement Approval***
- IX. Valley Lake Report**
- X. Staff Reports**
 - A. Recreation/Administration**
 - B. Maintenance**
 - C. Marketing/Promotions**
 - D. Park Safety**
 - I. *Lake County Sheriff Office Police Presence Special Services Detail Update***
- XI. Unfinished Business**
 - A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA)**
- XII. New Business**
 - A. Swearing in of Appointed Commissioner/Oath of Office**
 - B. Nomination of Officers of the Board for FY 2024-2025**
 - C. Budget Reallocation**
 - D. FY 2024-2025 Budget and Appropriation Ordinance for Approval**
 - E. NuToys Playground Barriers Purchase Approval**
 - F. Outboard Motor Purchase Approval for WPD Jon Boat**
- XIII. Other Business**
- XIV. Matters from the Public**
- XV. Executive Session**
 - A. Personnel 5 ILCS 120/2(c)(1)**
- XVI. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email info@wildwoodparkdistrict.com.

The Board of Park Commissioners welcome public comments during all meetings.

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

**Wildwood Park District
FY 2024-2025 Budget and Appropriation Hearing**

**Rule House 33325 N. Sears Boulevard Wildwood, IL 60030 In-Person
Monday, May 20th, 2024,
7:00pm**

AGENDA

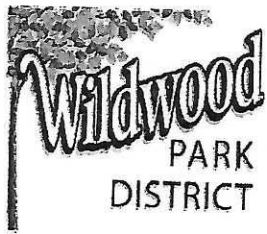
- I. **Call to Order - Pledge of Allegiance**
- II. **Roll Call**
- III. **Approval of Agenda – FY 2024-2025 Budget and Appropriation Ordinance Hearing – Monday, May 20th, 2024.**
- IV. **Matters from the Public**
(Anyone that would like to address the board may do so at this point in the meeting, or you may email your comments to bmagnini@wildwoodparkdistrict.com before 6:45pm the day of the meeting. All emails will be addressed during the Matters from the Public section of the meeting.
- V. **FY 2024-2025 Budget and Appropriation Hearing**
- VI. **Matters from the Public**
- VII. **Adjournment**

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33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820
www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Park District Manager
SUBJECT: Board Packet Attachments and Agenda Items
DATE: May 20th, 2024

Good afternoon, Commissioners,

Please find below a brief explanation on the following Board attachments that correlate with the agenda items for the Monday, May 20th, 2024, Regular Board Meeting:

WSRA:

Attached are email correspondences between myself and Warren Township regarding needed limits of general insurance liability coverage for each member of WSRA per the Articles of Agreement (attached) section on Indemnity. The WPD's Certificate of Annual coverage is also attached. Commissioner Nelson will discuss in further detail at Monday's meeting.

GLCC: Like last month, the proposed services agreement between WPD and GLCC for FY 2024-2025 is attached for consideration and review. Commissioner Jante and I will discuss the proposed amounts and any suggested changes to this agreement with the Board before either party signs.

Staff Reports – Park Safety:

Lake County Sherriff's Office Police Presence Special Services Detail Update

Attached you will find correspondence between myself and LCSO. We are expecting a finalized services agreement to be sent our way in the coming days to cover those previously discussed and agreed upon weekend dates late June-mid July for off-duty coverage at Sunset Park. Again, these shifts are voluntary and may not necessarily be filled.

Unfinished Business:

Valley Lake Stormwater Improvements DCEO/SMC IGA

Attached you will find correspondence between myself and LCSWM and Bleck Engineering regarding the plantings they are installing at the Valley South Plunge pool

as planned through the original engineering design. Commissioner Nelson and I met to discuss the plantings and observed the contractor installing the plants the week of 5/13. Per the email, the WPD can expect a maintenance plan for the plantings in the coming days from Bleck.

New Business

Nomination of Officers: I have included the sections of our Board Policy Manual regarding nomination of officers in this Board Packet for transparency sake.

NuToys Playground Barriers Purchase Approval:

I am seeking approval to purchase eight (8) 6' TuffTimber playground barriers with the galvanized stakes for \$2,808.65. There are 8 of these playground barriers (the black commercial plastic borders that hold the mulch in at the playgrounds) at Willow Point Park at both playgrounds that are damaged, cut, broken in multiple ways. This is a budgeted item in the FY 2024-2025 budget.

Outboard Motor Purchase Approval for WPD Jon Boat

I am seeking approval to purchase and discuss best options for an outboard motor for the WPD's Jon Boat. Our previous motor is no longer functional and was trashed; and we have not been able to use a motor for this boat for a couple of years now. Commissioner Brueck suggested a Mercury model 15" shaft with 5HP gas powered for our boat. This will help us place and remove hard to access buoys, complete maintenance inside the channel with lily pads and aquatic weeds/tree branches, and other lake uses. This is a budgeted item in the FY 2024-2025 budget.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Park District Manager

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
April 15th, 2024, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Dan Corrigan, Becky Jante, Matt Brueck.
Absent: None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant,
- III. Approval of Agenda – Regular Board Meeting – Monday, April 15th, 2024**
A. President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, April 15th, 2024 with the modification of moving item A “Rule House/Security Shed Sourcewell Roofing Replacement Project Scope” under “New Business” to after “Matters from the Public” item VI as presented so that the roofing contractor may give his presentation. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. Approval of Minutes**
A. **Minutes of the Regular Board Meeting - Monday, March 18th, 2024**
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, March 18th, 2024 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. Matters From the Public**
-No further Matters from the Public. Resident Doug Dietzen was present.
- VI. Financial Report**
The Financial Report was read. Discussion. President Jante entertained a motion to accept the Financial Report. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.
- VII. WSRA:** Commissioner Nelson noted that the next meeting originally scheduled for May 13th, 2024 at 3:30pm is rescheduled for Monday, May 20th due to a IAPD Legislative Conference in Springfield that WSRA will be attending. The April 19th Shining Stars fundraiser has been cancelled due to lack of registration. Discussion. WSRA and Warren Township looking to alternative options to fundraising and brainstorming for dealing with the donations for the fundraiser that had already been donated.
- VIII. GLCC**
Park District Manager Magnini reported that Maintenance Supervisor Dykes, and President Jante attended the April 11th GLCC meeting. Magnini was not present at that meeting. The agenda,

financials, minutes, and packet from their March meeting, were included in the WPD Board Packet. Discussion. The GLCC approved their updated bylaws and the WPD will post these updated bylaws on the GLCC WPD web page. They will be discussing bio-mapping and zones of treatment at the May meeting.

The next meeting will be May 9th at 7:00pm.

IX. Valley Lake Report

- Park District Manager Magnini noted that Valley Lake is looking relatively green with filamentous algae in the Spring so far this year partially due to the mild winter with little ice cover. Visibility of the green also is dependent on the angle of the sun. The aerators are currently running and have been for several weeks. Will keep monitoring until applicator can make it out for their first treatment when the water temperature is warm enough. Will purchase beneficial bacteria and distribute in the lake as soon as possible as well. Discussion.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

D. Park Safety

The Park Safety Report was read. Discussion.

I. Lake County Sherriff Office Police Presence Special Services Detail Discussion

Discussion was had about securing off-duty police officers for select weekends in late June-mid July to target high park usage times and have a presence. Discussion was had regarding the best ways to dissuade issues on 4th of July in the parks. Per the LCSO, the Sherriff's cannot help us and commit to having officers stationed in the parks on the 4th of July itself. Discussion was had to send several proposed overnight/late night shifts to LCSO so they may post the voluntary off-duty details shifts to officers that might be interested in signing up with what works for their schedule the best. The man-hour minimums are 2 hours and \$90 per man hour. There is no guarantee of officer coverage since the advertised shifts are voluntary on LCSO's end. Park District Manager Magnini will sign the Special Detail Agreement when it is sent to him from LCSO.

Discussion was had regarding using the LCSO Auxiliary Units for park patrol at night. Per the Auxiliary Unit and Illinois law, Auxiliary Units are not allowed to patrol or act in the same manner as armed and trained highway patrol officers and Sherriff's deputies.

XI. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Nothing additional to report. Still awaiting maintenance plan documents for forthcoming native plantings around plunge pool.

B. Sunset Piers

Commissioner Jante presented several proposals from McHenry Piers and H & M Outdoors for new temporary piers at Sunset Park. Discussion. President Jante entertained a motion to approve the three (3) 40' FLOE sectional docks with legs straight out that includes 30" vertical dock bumpers and aluminum dock cleats as presented for a total of \$24,720.00 with McHenry Piers, Inc. Estimate #5003. Seasonal install and removal will be \$840 per season at \$1,680.00 per year with price certainty not to exceed beyond the \$75 or 5% per section install increase each year. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.

C. Commissioner Vacancy

Park District Manager Magnini had previously included in the Board Packet the public notice of seeking applicants for appointment that went out to the community notifying of a Commissioner Vacancy after former Commissioner Bruno submitted his resignation at the February meeting. Included in the notice was the Appointed Commissioner application and questionnaire. The notice went out on February 26th on Facebook, Instagram, NextDoor, the WPD E-Newsletter, the WPD website in several locations, the outdoor bulletin notice board at the office, and was noted in the summer brochure that was already in the midst of production. At least one additional reminder of the vacancy was posted on social media during the application period. The application period officially ended at 4:00pm on Monday, March 18th.

During that application period, the Park District received one total application for the appointed position from Doug Dietzen. The Board set a date of April 10th, 2024 at 7:30pm for an official interview to speak with Doug in a Closed Session Special Meeting of the Board per 5 ILCS 120/2 (C) (3). Doug was interviewed by the Board for his candidacy during the Closed Session of this Special Meeting.

President Jante entertained a motion to appoint Wildwood Resident Doug Dietzen to fill the current Wildwood Park District Board of Commissioners office/seat vacancy through the appointment period of May 20th, 2024 - April 2nd, 2025 (until the 2025 Consolidated Election) taking the Oath of Office on May 20th, 2024. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carries.

D. FY 2024-2025 Tentative Budget

No further discussion. Budget will be formally voted upon and accepted at the May 20th Regular Board Meeting at 7:15pm after having been posted publicly for at least 30 days and after the Budget and Appropriation Hearing of Monday, May 20th, 2024 at 7:00pm.

XII. New Business

A. Rule House/Security Shed Sourcewell Roofing Replacement Project Scope

Tim McCracken of Leopardo Construction, Inc. was present. Tim presented to the Board Leopardo's proposals for the replacement of the flat roof section repair/upgrade work for Rule House Community Center, Rule Park Security Shed full roof replacement, and Maintenance Shop full roof replacement with gutter/downspout install. A 2-year workmanship warranty is included and guaranteed. Leopardo is a general contractor and typically works with municipalities. The proposals presented to the Board and present in the board packet were secured through Sourcewell, a joint government purchasing organization that helps municipalities secure capital contracts for services and equipment at lower market rates that have already gone through and secured through the sealed bid process. The proof of successful award of bid to Leopardo was included in the Board Packet (which is also available online on the WPD website). Discussion. To expedite the process to avoid delays for summer programs/camps and office operations, it was desired to begin this process as soon as possible once approved.

President Jante entertained a motion to approve the roofing proposal from Leopardo for the replacement of the Maintenance Shop roof in the amount of \$9,857.24, the full tear off and replacement of the Rule Park Security Shed roof for \$3,578.24, and the Rule House flat roof replacement and repair for \$25,860.63 as presented for a grand total of \$39,296.11. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries

B. Willow Point Park Memorial Tree Donations Approval

President Jante entertained a motion to approve the J & E Nursery Memorial Tree Proposal for the Wildwood Park District to purchase Maggie Woznick's memorial tree donations for Willow Point Park in the amount of \$1,015.00 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries

Other Business

- No other Business.

XIV. Matters from the Public

No further matters from the Public.

XV. Closed Session

The Board did not move into Closed Session.

XVII. Adjournment

President Jante moved to adjourn the Regular Board Meeting of Monday, April 15th, 2024, at 8:24pm. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carried. Meeting adjourned.

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date

Date

Wildwood Park District
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
Monday, April 15th, 2024, at 6:00pm

Minutes

- I. Call to Order:** The meeting was called to order at 6:00pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Matt Brueck, Anna Nelson, Becky Jante, Dan Corrigan. Resident Committee Member Laura Rudow, Park District Manager Brandon Magnini.
Absent: Resident Committee Member Mike Semmerling.
- III. Approval of Agenda – Decennial Committee on Local Government Efficiency (50ILCS 70/1) – Monday, April 15th 2024.**
President Jante entertained a motion to approve the Agenda of the Decennial Committee on Local Government Efficiency of Monday, April 15th, 2024 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carries.
- IV. Approval of Minutes – Decennial Committee on Local Government Efficiency (50ILCS 70/1) – Tuesday, February 20th, 2024.**
President Jante entertained a motion to approve the Minutes of the Decennial Committee on Local Government Efficiency of Tuesday, February 20th, 2024 as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Brueck. All in favor, motion carries.
- V. Matters From the Public**
-No Matters from the Public.
- VI. Wildwood Park District Decennial Committee on Local Government Efficiency Presentation**

Park District Manager Brandon Magnini presented PowerPoint presentation slides (hard copies were also handed out to the Committee and posted on the Park District website prior to the meeting). Park District Manager Magnini noted that this was the last of the three (minimum) required Local Government Efficiency Meetings per the statute. Park District Manager Magnini covered a range of topics including: areas for increased efficiency and accountability. The presentation began with a recap of the purpose of the Committee and the Wildwood Park District's mission/vision. The following slide again illustrated the transparency of the Wildwood Park District and where key forms, and information can be found online and in the office. The following slides consisted of some areas in which the Park District has already improved in this respect and with efficiency since the February Committee Meeting. These measures include: letters to Sunset Park residents laying out plans and notice for the LED security lights, Old Plank Park/Willow Point Park playground replacement/upgrade needs assessment survey and work with the Gagewood Lions Club, revamped Board of Park Commissioners web page, update to GLCC page and their bylaws along with publishing their meeting minutes/financials/agendas.

Discussion was also had on the Park District continuing to work with ComEd Energy Efficiency Program. Successfully had ComEd install 3 LED security lights at Sunset Park at no labor cost to the Park District on existing ComEd pole with a modest \$27.00 a month street light fee for these lights which are already computed into FY budget.

The Park District continues to seek out and utilize OMNIA/Sourcewell government joint purchasing programs for future capital equipment/facility needs if appropriate/needed to save dollars on those purchases. Currently exploring through Sourcewell, the approved vendor to complete needed roof repairs to Rule House/Security Shed/Maintenance Shop at a previously bid out price that is set at the jointly contracted rate (below open market rate).

The full Local Government Efficiency Meeting PowerPoint presentation can be found on the Wildwood Park District website under "About Us" – "Board of Commissioners" scrolling down to the Board Meeting calendar table and clicking "Presentation Slides" in the row for "April 15th, 2024 Local Government Efficiency Committee Meeting". Information was also shared that the LAPD Fact Sheet and frequent FAQ's on what the duties of the Decennial Local Government Efficiency Committee were available in hard copy at this meeting and also in the main office and online.

VII. Resident Attendee Survey

-No Residents or guests were present. No Resident email questions were submitted.

VIII. Matters from the Public

-No further Matters from the Public

XVI. Adjournment

President Jante moved to adjourn the Decennial Committee on Local Government Efficiency Meeting of Monday, April 15th, 2024. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carried. Meeting adjourned at 6:13pm

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date

Date

Subject: RE: Wildwood Park District Certificate of Coverage (Insurance) for Wildwood Park District WSRA
Date: Wednesday, April 24, 2024 at 2:05:30 PM Central Daylight Time
From: Elmer Fallos <elmerf@warrentownship.net>
To: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Attachments: image001.jpg

Hello Brandon,

It has just been brought to my attention that the insured amount must be 10, 000,000.00. The old standard was 2,000,000.00.

Thank you,
Elmer

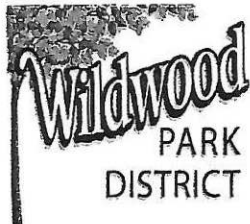
From: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Sent: Wednesday, April 24, 2024 2:00 PM
To: Elmer Fallos <elmerf@warrentownship.net>
Cc: Anna Nelson <anelson@wildwoodparkdistrict.com>
Subject: Wildwood Park District Certificate of Coverage (Insurance) for Wildwood Park District WSRA

Good afternoon, Elmer,

Please find attached the Wildwood Park District's Certificate of Liability Coverage for 2024 as requested.

Sincerely,
Brandon Magnini

Brandon Magnini
Park District Manager
Wildwood Park District
33325 N. Sears Boulevard Wildwood, IL 60030
bmagnini@wildwoodparkdistrict.com
847.223.7275



CERTIFICATE OF COVERAGE

Name and Address of Agency

Park District Risk Management Agency
 2033 Burlington Avenue
 Lisle, Illinois 60532-1646
 630.769.0332

Name and Address of Member

Wildwood Park District
 33325 N. Sears Boulevard
 Wildwood, IL 60030

SCOPE OF COVERAGE

The Park District Risk Management Agency (PDRMA) is an intergovernmental self-insurance and risk management pool established under the constitution and the statutes of the State of Illinois to provide coverage for its members against certain claims and losses. Each member of PDRMA is entitled to the scope and amounts of coverage set forth below. In addition, PDRMA may extend the same scope of coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, and amendments that are applicable to the members.

The above named entity is a member in good standing of the Park District Risk Management Agency. The scope of coverage provided by the agency may, however, be revised at any time by the actions of PDRMA's governing body. As of the date this certificate is issued, the information set out below accurately reflects the scope of coverage established for the current coverage year. **This document may not be used to extend Additional Insured status to the certificate holder or any other individual/organization/entity.**

Scope of Coverage	Coverage Document	Coverage Dates	Limits Each Occurrence	
General Liability * Commercial general liability * Occurrence * Liquor liability	L010124	1/1/2024-12/31/2024	Bodily Injury and Property Damage combined	\$2,000,000
			Personal Injury	\$2,000,000
Automobile Liability * Any auto	L010124	1/1/2024-12/31/2024	Bodily Injury and Property Damage combined	\$2,000,000
Workers' Compensation	WC010124	1/1/2024-12/31/2024		Statutory
Employer's Liability	WC010124	1/1/2024-12/31/2024		\$2,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

Certificate Holder

Warren Township Center

 17801 W. Washington Street
 Gurnee, IL, 60031
 847244-1101



Authorized Representative

Date Issued: 4/24/2024

The Member shall be invoiced for sign language interpreters in the same manner as they are for companions. Members recognize that some sign language interpreters have two (2) hour minimum requirements and mileage reimbursement requirements. These shall be paid by the Member agency that receives the registration revenue.

Invoices from WSRA to a Member shall include the name, the companion/interpreter, the hours worked for the pay period, the rate of pay and withholding, total due, the participant and his/her address, and the program name.

B. Insurance

WSRA maintains comprehensive general liability insurance, which covers all employees, summer supervisory employees, companions, and sign language interpreters employed by WSRA. WSRA shall maintain vehicle liability insurance for claims arising from personal injury, death, property damage, or destruction resulting from the operation of Warren Township's buses for the use and benefit of WSRA, but excluding claims resulting from the negligent maintenance and repair of such buses. Liability claims are reported by WSRA to its insurer, the Park District Risk Management Agency. Upon request, relevant claim information will be provided to the Member at which the injury or damage occurred. In the event WSRA and a Member agency are made parties to any lawsuit, the insurance carriers for the Members will determine defense and liability in accordance with the then-existing law.

WSRA additionally maintains workers' compensation insurance for all WSRA employees, including full and part-time staff, summer supervisory employees, companions, and sign language interpreters. In the event of an injury to an employee, and upon request, relevant claim information shall be provided to the Member agency where the injury occurred.

C. Indemnity

Each Member agrees to indemnify and defend every other Member with respect to any and all claims and liabilities for bodily injury to or death of one or more persons and/or property damage that may arise as a result of the acts or omissions of the indemnifying Member or its agents or employees in performing this Agreement or in any way related to WSRA. Each Member shall provide to every other Member a certificate of insurance or proof of self-insurance coverage, in an amount of not less than the combined single limit of ten million dollars (\$10,000,000) as evidence of its ability to meet the obligation established in this paragraph.

ARTICLE XIII
Amendment

The Agreement may be amended by the adoption of a resolution that approves a proposed amendment by a two-thirds ($\frac{2}{3}$) vote of the boards of the Members.

The Directors represent that this Amendment has been approved by the appropriate vote of their respective Boards and have affixed their signatures hereto.

IN WITNESS WHEREOF, each member has caused this Agreement to be executed on the date stated by its chief executive officer and attested to by its clerk or secretary pursuant to a proper resolution.

WARREN TOWNSHIP

By: _____

Suzanne D. Simpson
Township Supervisor

GURNEE PARK DISTRICT

By: _____

Susie Kuruvilla, CPA, CPRP
Executive Director

WILDWOOD PARK DISTRICT

By: _____

Anna Nelson
Commissioner (Treasurer)

GRANDWOOD PARK DISTRICT

By: _____

Nancy Carlson
Commissioner (President)

LINDENHURST PARK DISTRICT

By: _____

David Mohr Jr., CPRP
Executive Director

**SERVICES AGREEMENT
BETWEEN THE WILDWOOD PARK DISTRICT AND
THE GAGES LAKE CONSERVATION COMMITTEE**

This agreement is made and entered into as of this day, May 1st, 2024 by and between the WILDWOOD PARK DISTRICT, Lake County, Illinois, a municipal corporation, (hereinafter referred to as "Park District"), and GAGES LAKE CONSERVATION COMMITTEE, a not-for-profit corporation, Lake County, Illinois (hereinafter referred to as "GLCC") (collectively "Parties") for GLCC to provide landscaping care and maintenance of the Park District's property at Gages Lake.

NOW, THEREFORE, IN CONSIDERATION OF the mutual covenants and promises contained herein, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

Section 1. Description of Services.

1. GLCC is responsible for to chemically treating the aquatic weeds and lily pads in the water and on the bottom of the lake on the Park District's property located at Gages Lake as needed.
2. GLCC may not plant anything in the water and on the bottom of the lake on the Park District's property without the prior approval of the Park District's Board of Park Commissioners. GLCC will work with the Park District to maintain plantings as needed.

Section 2. Location of Services.

The Park District owns real property on Gages Lake in Wildwood, Illinois. GLCC will be responsible for services at the sections of Gages Lake owned by the Park District.

Section 3. Term of Agreement.

This Agreement shall be in effect May 1, 2024 through April 30, 2025. This Agreement may be renewed for the following year upon the written agreement of both Parties. Notwithstanding anything in this Agreement to the contrary, either party may terminate this Agreement without cause upon ten (10) days written notice to the other party.

Section 4. Payment.

In exchange for the GLCC's services described in Section 1, the Park District agrees to reimburse the GLCC in the amount of \$_____. Payment for services to Gages Lake Conservation Committee shall comply with the Local Government Prompt Payment Act.

Section 5. Insurance.

GLCC will require a certificate of insurance from any company/vendor that is used adding the Wildwood Park District as additional insured and will provide a copy of all of the certificates of insurance to the Park District. The certificate of insurance should reflect the following amounts: Commercial General Liability insurance with coverage for Bodily Injury: \$1,000,000.00 Per Person, \$1,000,000.00 Per Accident and for Property Damage: \$1,000,000.00 Per Occurrence, as well as, Umbrella Excess Liability in the amount of \$2,000,000.00 over Primary Insurance.

Nothing herein shall be construed to consider the insurance described herein as a limit of GLCC's liability to the Park District under this Agreement.

Section 6. Indemnification.

GLCC, its employees and contractors, shall indemnify and hold harmless the Park District and any of its officers, officials and employee or agents from any and all claim, demands, liability, loss, damages, fines, penalties, attorney's fees and litigations expenses (collectively "Loss") arising out of injury to, including the death of, persons and/or damage to property, to the extent caused by the acts of omissions of the GLCC or any of its officers, officials, employees, contractor, volunteers, or agents related to the services performed under this Agreement. The provisions of this Section shall survive the termination or expiration of this Agreement.

Section 7. Miscellaneous.

A. No Third-Party Beneficiary. This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

B. Relationship of the Parties. This Agreement does not represent either Party as the agent, employee, or representative of the other for any purpose whatsoever. Nothing herein contained shall be construed to imply a joint venture, partnership or principal-agent relationship between GLCC and the Park District. Neither Party is granted any express or implied right or authority by the other Party to assume or create any obligation or responsibility on behalf of or in the name of the other Party, or to bind the other Party in any manner whatsoever.

C. Assignment. GLCC may not assign the Agreement or transfer any rights or obligations under the Agreement without the Park District's prior written consent under an assignment addendum, such consent granted in the Park District sole discretion. Any assignment or transfer in violation of this Section 7.C is void.

D. Severability. In case any one or more of the provisions contained herein shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions of this Agreement, and this Agreement shall be construed as if such provision(s) had never been contained herein, provided that such provision(s) shall be curtailed, limited or eliminated only to the extent necessary to remove the invalidity, illegality or unenforceability.

E. Waiver. No waiver by a Party of any breach by the other Party of any of the provisions of this Agreement shall be deemed a waiver of any preceding or succeeding breach of the same or

any other provisions hereof. No such waiver shall be effective unless in writing and then only to the extent expressly set forth in writing.

F. Excusable Delay. Neither Party will be in default of its obligations under the Agreement or liable to the other for any noncompliance arising from causes beyond the reasonable control of the Party, including, without limitation, fires, floods, natural disasters, communication failures and other equipment or telecommunication problems. Each Party will use reasonable efforts to resolve promptly any type of excusable delay. Neither party may rely on an excusable delay without first promptly giving notice thereof to the other party.

G. Notices. All notices between the Parties shall be in writing and shall be sent by a method providing for proof of delivery to the addresses described in this Section 7.G, until such time as a Party provides written notice of a change in contact or address. E-mail may not be used as a means of providing official notice under this Agreement.

To the Park District: Wildwood Park District
33325 N. Sears Boulevard
Wildwood, IL 60030

To the GLCC:

H. This Agreement contains the entire agreement between the parties and supersedes all prior or contemporaneous agreements, discussions or representations, oral or written with respect to the subject matter hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

WILDWOOD PARK DISTRICT

GAGES LAKE CONSERVATION COMMITTEE

President, Board of Park Commissioners

President, Gages Lake Conservation Committee

Wildwood Park District
Recreation/Administration Report
May 20th, 2024

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, meeting with Treasurer Corrigan for bi-weekly financials, and assisting Kathy with various administrative tasks and reports.
2. A litany of HR duties and paperwork with new hires and seasonal staff.
3. Assisting office with program registrations, camper paperwork and parent questions, room rentals, parking stickers, and other administrative work as needed.
4. 65 Boat Keys sold with 9 extra decals.
5. 23 pavilion rentals booked/sold thus far.
6. Continued to take lead on special projects including Pebble Beach Park shoreline stabilization permit process and Sunset LED security cameras. ComEd is scheduled to return on 5/9 in redirect one of the lights and add hoods/shrouds to the lights to limit light pollution and decrease the intensity of the light across the lake.
7. Website management and board duties.
8. Continued requests for room rentals into May/June.
9. Working with plaque company to order memorial plaques for new donated trees at Willow Point Park (Maggie Woznick's family donated).
10. Overseeing Park Safety operations through Park Safety Coordinator Rob Cambrany.
11. All Staff CPR training to take place on Tuesday, May 14th 6-9pm. Will be certifying and re-certifying a mix of Camp/Swim Staff, Park Safety Staff, Maintenance Staff, and Admin Staff this year. Coordinating online learning modules for class attendees.
12. Finalized hiring camp staff to support current enrollment numbers.
13. WPD is still seeking hired instructors for Tot Soccer and Intro to T-Ball. Offering program discount/waiver of fees to enrolled parents to see if they are willing to volunteer coach the programs.
14. Swim Lessons have 87 total registrations thus far (some of those are repeat participants across different swim sessions).
15. All Camps (including Tot Camp/Camp Rules/Before & After/Jr. Counselor) collectively have a total of 158 registrations. Keep in mind many of these registrations are for the same kids/family across different camp sessions/offerings.
16. New Adult Bingo Night at Willow Point Pavilion has 9 registered.
17. Intro to T-Ball has 14 registered.
18. Tot Soccer has 13 registered.
19. New free Parents Walking Club (Maggie's great idea) has 6 enrolled. Parents will meet at certain parks, walk the neighborhood streets, and finish each walk at the original park. Will occur weekly mid-June through early August.
20. Adult Yoga has 9 enrolled per session respectively.
21. Finalizing last camp field trip details.
22. Valley Lake was stocked by Keystone Hatcheries on April 24th. 100 Bluegill, 100 Red-Eared Sunfish, and 15 Triploid Grass Carp were stocked.
23. Staff Safety Committee Meeting on 5/1. Discussed current building inspections and roof proposals at Rule House, playground safety improvements, PDRMA mowing safety plan that Staff have developed, 2024 PDRMA Loss Control Review, and Park Safety topics.
24. Continuing to work with Maintenance Lead Dykes on a daily basis for current and future project planning and execution.
25. Secured contract with Gurnee Donuts for apple cider donuts that WPD can sell at Harvest Fest

Wildwood Park District
Recreation/Administration Report
May 20th, 2024

26. Secured 4 commercial hand-washing stations (serves two people at a time) with 225 washes per station for Harvest Fest through Service Sanitation.
27. Secured two face painters for Harvest Fest (same artist as last year).
28. Secured mobile "claw" toy machine vendor booth for Harvest Fest.
29. Tentatively secured Cornerstone Presbyterian Church on Sears Boulevard to use as general parking for visitors at Harvest Fest. We will still use Willow Point Park for overflow parking as well.
30. Secured Harvest Fest event sponsorships from State Farm, Jesse Oaks, Ace Hardware thus far.
31. Attended GLCC meeting on May 9th.
32. Fully executed apparel order for all staff. Apparel was delivered and disseminated to all.
33. Continuing to work on playground replacements/upgrades specifically at Old Plank Park. Presented preliminary ideas and project estimates at the Gagewood Lions Club Meeting on 4/22. Subsequently met with Harold Flood at Old Plank to discuss the playground upgrades/needs in greater detail. I reached out to area rep for Landscape Structures playground manufacturer to pay us a visit to survey the site at Old Plank and tell us what is possible and feasible to remove and install new. Continuing to follow up and work directly with Lions Club on updated project estimates, design, and timelines while looking into other cooperative purchasing options and possible grants.

Wildwood Park District

Maintenance Report

May 20th, 2024

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Secured mutt mitts from new supplier who will give us more quantity at a slightly lower price per box. Total of 3200 mutt mitts were delivered plus the ones we had on inventory from last year.
3. Routine maintenance and upkeep of equipment.
4. Oil change and tire rotation completed for Ford F250 at Waukegan Tire.
5. J & E Nursery planted Maggie Woznick's donated trees at Willow Point Park. Gator bags added on trees for watering.
6. McHenry Piers installed the new piers at Sunset Park on 5/14. New piers have bumpers, cleats, and are the FLOE 40' brand. 3 new temporary piers in total.
7. Clean Rule bathrooms, community rooms, floors, and office spaces as needed - re-stock paper towels and soap.
8. Leopardo completed roof repairs and upgrades at Rule House Community Center and Security Shed. Scheduled to complete roof work at Maintenance Shop the week of 5/20/2024.
9. Installed skylight covers at Rule House to keep the lobby cool.
10. Spray painted glossy black Willow Point Park volleyball net anchor poles and added reflective tape. Volleyball net is now tied onto the poles.
11. With free mulch received from the Highway Department, edged out and mulched all landscaping areas and flower beds around Rule Park, Willow Point Park, Sunset Park.
12. Edged out, trimmed up, and mulched all park entrance sign bushes at all parks.
13. Completed return, refurbishing/repainting of all park grills including the large ones next to each pavilion.
14. Completed power washing of ALL playgrounds, surfacing, and swing sets in the parks system the second week of May.
15. Installed new split-rail fence at Twin Lakes Park off of Twin Lakes Blvd.
16. Completed new concrete anchors for buoys (spray painted orange). All large standing buoys that needed replacement have had their replacements delivered and labels applied. All round ball buoys had previously been repainted red with reflective tape added. Buoys will go out week of 5/20/2024.
17. Looking into outboard motor purchase for WPD Jon Boat for buoys and lily pad management.
18. Two previously purchased 911 cell phone beach boxes will go out to Willow Point and Pebble week of 5/20/2024. Sunset and Valley South beaches already have these from last year.
19. Re-priming and re-painting the Sunset Park boat platform located on the seawall at the boat ramp. Have relocated the garbage cans away from the Sunset Boat Ramp in anticipation of starting the crushed gravel accessible pathway project around Memorial Day.
20. Planning to fill in with concrete open spots and holes in the Sunset seawall prior to Memorial Day Weekend.
21. Added additional river rock and gravel to Sunset Park bike rack and tamped down.
22. Assisted with Park Appreciation Day on 5/4/2024 at Rule Park. Helped volunteers remove brush from the park into the street which was then removed by the Highway

Wildwood Park District

Maintenance Report

May 20th, 2024

Department. Volunteers cleaned up and weeded/edged the butterfly garden, and continued removing buckthorn, small trees, branches, and brush from Rule Park shoreline off of Gages Lake. Each year we do this, more of the lake can be seen clearly from the park.

23. Applied first round of beneficial bacteria (Mukkbuster) to Valley South beach/swim area and around shoreline at Valley North.
24. TIGRIS visited Valley Lake on 4/30 for their first visit and did not need to treat given their professional assessment of the water quality which was in good shape at the time of visit. Will expect their bi-weekly visits from here on out per the terms of the contract.
25. Contractor (from the Stormwater Management Project) came out on 5/13 to rototill and plant native plants around the plunge pool at Valley South per the terms of the engineering plans. Corresponded with Bleck Engineering and expect them to give the WPD the maintenance plan for this area in the coming days.
26. Park, playground, building inspections - corrective actions as needed.
27. Re-installed chain climber component at Willow Point Park large playground that had been sealed off/damaged for over a year. Play piece fully functional now.
28. Replaced 3 of the 5 damaged "pommel" climber steps at Willow Point Park large playground with replacement parts. Play piece fully functional now.
29. Continued planning for 2024 projects and timelines.
30. Finalizing staffing to fill our afternoon 3pm-7pm/ 4pm-7:30pm shift with another part-time hire.
31. Continue to log for 2024 Work Order System, Inspections, and maintenance logs.
32. Attended April 23rd PDRMA Mowing Safety Class at Crystal Lake Park District (Marc McCall, Brandon Magnini, Michael Dykes). Class was a mixture of classroom learning, hands on mower training and driving, and a test. Training standards taken from this class will be added to our existing mowing plan and safety trainings for new hires.

Marketing Report May 2024

Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
 - Uploaded all May events and programs to homepage slider.
 - Posted and updated Part-Time Maintenance, Boat Ramp Monitor, Park Safety Staff, Camp Counselor, Swim Instructor, T-Ball, Tot Soccer positions on home slider and under “employment opportunities”.
 - Added “Summer Registration Now Open” homepage slider.
 - Added Dog Obedience Class and Adult Yoga to homepage slider.
 - Added Summer Office Hours to homepage slider and Contact Us page.
 - Added May Park District Board Meeting date to homepage slider.
 - Added WNPL Twin Lakes Park bookmobile visit to homepage slider and calendar.
 - Added GLCC May meeting to homepage slider, GLCC page, and calendar.
 - Uploaded GLCC April meeting minutes to GLCC page and new GLCC bylaws.
 - Adjusted and removed previous April Special Events.
 - Updated Special Event page with upcoming summer events.
 - Updated all programming pages with upcoming summer programming and camps.
 - Updated Capital Projects and Planning Page with updated pictures and project updates around the parks.
 - Added under “Latest News” Sunset Security Lights update, availability of viewing of the Tentative FY 2024-2025 Budget and Appropriation Ordinance, and request for survey for Old Plank/Willow Point Park playground replacements initiatives.
 - Updates 2024 Harvest Fest landing page including current vendors, parking information, schedule of events, etc.
- Metrics (last 30 days)
 - Sessions: a session is the browsing session of a single user to our website
 - 1929- up 23% from previous 30 days.
 - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
 - 3,286 – down 5% from previous 30 days
 - Average Session Duration: total duration of all sessions, in seconds
 - 1m 8 seconds – up 31% from previous 30 days
 - Total Users: the number of distinct tracked users
 - 1,454- up 31% from previous 30 days
 - 1,364 New Users up 31% from previous 30 days
 - New vs Returning Visitors
 - New- 94%, Returning- 6%
 - Device Breakdown
 - Desktop- 43%, Tablet- 2%, Mobile- 55%
 - Top Referrals: the top websites that send your website traffic, known as referral traffic.
 - 1. Facebook
 - 2. Facebook
 - 3. Facebook
 - 4. Facebook
 - 5. Tockify.com

- Top Pages
 - 1. Home
 - 2. Registration
 - 3. Parks and Facilities
 - 4. Summer Camps
 - 5. Program Brochure
 - 6. Employment Opportunities
 - 7. Pavilion and Room Rentals
 - 8. Special Events
 - 9. Calendar
 - 10. Parking, Boating, and Safety

Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posts- posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds. Also, information sharing and raising public awareness regarding Park District initiatives and projects.
- Created Facebook event pages for all summer events.
- Posted reminders about Park Appreciation Day.
- Created Facebook event pages for summer concerts.
- Posted information and pictures from Valley Lake fish stocking.
- Posted park improvements including fixes at Willow Point Playground, power washing all playgrounds, upgraded park grills, and new split-rail fence at Twin Lakes.
- Posted reminders about signing up for Dog Obedience class.
- Posted updates about Rule Park/House closures and information regarding roofing work at Rule Park.
- Posted sneak preview of new Sunset temporary piers and ADA walking path and timeline.
- Posted pictures of completed installed Sunset Piers on 5/14 along with full descriptions of the piers and their features.
- Posted thank you's for our preschool teachers during teacher appreciation week.
- Posted updates for Harvest Fest vendors for submitting applications based on the prescribed timelines.
- Posted need for new books in the Little Free Libraries (Lions Club request).
- Reminder residents and non-residents about program registration beginning.
- Analytics
 - Facebook
 - Total page followers: 1,865- down 35 followers in last 30 days
 - Total page visits: 757- down 38% in the last 30 days
 - Post Reach- The number of people who saw any of our posts at least once.
 - 5,683.
 - Post Engagement- reactions, comments & shares
 - 1868, up 1,278 engagements from last 28 days prior
 - Audience: 25% men, 75% women

- Instagram
 - Accounts Reached: 100- down 10.7% in the last 30 days.
 - Accounts engaged: 21- up 110% in last 30 days.
 - Total followers: 255- up 2% in last 30 days

Monthly E-Newsletter

- We are up to 600 people/emails in our database (2 additional from last month). 524 (+1) of those are subscribers to our monthly e-newsletter emails.
 - Since creating an e-newsletter subscribe landing page, we have had 163 (+1 from last month) new people subscribe to our e-newsletter.
- Average Open Rate (% of people who open the emails we send) is 43% (current industry average is 24%).
- Average Click Rate (% of people who open our emails AND click on a link) is 4.7%. A bit higher from April
- May E-newsletter included:
 - News & Announcements
 - May 9th GLCC Meeting
 - May 20th Regular Board Meeting
 - Changing boat ramp locks May 1st
 - Sneak peek of Sunset piers and ADA path
 - Save the date for Harvest Fest
 - Pushed programming such as adult yoga, dog obedience, and adult book club
 - Reminder of Summer Program Registration
 - Job postings for Camp Counselors, Swim Staff, T-Ball instructors, Tot Soccer instructors, Park Safety Staff, Boat Ramp Monitors, and PT Maintenance Staff.
 - 2024-2025 Preschool spots available
 - 5/4 Park Appreciation Day
 - WNPL Bookmobile dates at Twin Lakes
 - Rule Park closure for roof work
 - Summer Office Hours PSA
 - Sponsorship Opportunities
 - Staff Reports
 - A few key May/June dates and programs.
 - Save the Dates for May and June events, programs, and important dates.
 - Email highlights
 - All upcoming May and June events and programs details.

Community Needs Assessment Report:

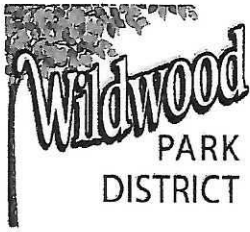
Continue to work on final presentation for our findings in the Community Needs Assessment Report which will be presented to the Board and the public.

Wildwood Park District

Park Safety Report

May 20th, 2024

1. 65 Boat Keys have been sold so far with 9 extra decals sold.
2. New padlocks implemented at Sunset and Pebble boat launches May 1st.
3. Installed updated GLCC/WPD Invasive Aquatic Species advisory signs at the two boat launches.
4. Practiced implementation of new standardized patrol routes and methods.
5. Prepared 2024 staff paperwork, staff manuals, and was oriented to WPD office equipment and office procedures.
6. Continue to ensure all park safety staff(officers, boat ramp monitor, coordinator) are CPR/AED certified. CPR training to take place on Tuesday, May 14th.
7. Received and tuned up walkie talkies for Park Safety staff for events.
8. Completed installation of amber light bar on top of Security Mule for visibility, distinction, and safety.
9. Purchased bullhorn for crowd considerations and making announcements.
10. Road tests for new hires on Kawasaki Mule.
11. Began regular patrol routes and schedule effective May 6th. Will fill in the weekdays as much as possible but focus remains on weekends until we get closer to Memorial Day Weekend. Staffing and days scheduled will continue to ramp up especially when schools get out.
12. Corresponded with Lake County Sheriff's Department Highway Patrol for a Special Services Agreement for off-duty patrol at Sunset Park for the weekends of 6/21-6/22, 6/28-6/29, 7/5-7/6, and 7/12-7/13. Filling of shifts depends on officer availability and interest. Waiting on official contract to be sent to us to sign off on. We also gave LCSO several options and asked them what type of shift would be best for them. We gave them flexibility to schedule these off-duty weekend opportunities at the hours that would work best for them.
13. Began issuing resident stickers in the parks and informing residents they need to visit the office to get their stickers. Giving a grace period of one week (week of May 6th).
14. Began working on parks/grounds inspections and reporting unsafe conditions and requests for work orders.
15. Schedule has been sent out for May. Working on finalizing schedule for Memorial Day Weekend and beyond.



From: Park Safety <parksecurity@wildwoodparkdistrict.com>

Date: Tuesday, April 23, 2024 at 5:34 PM

To: "KKaiser@lakecountyil.gov" <KKaiser@lakecountyil.gov>, Brandon Magnini <bmagnini@wildwoodparkdistrict.com>

Subject: Wildwood 2024 Inquiry for Special Patrol Detail

Hello Lieutenant Kaiser,

My name is Roberto Cambrany and I am the Park Safety Coordinator for the Wildwood Park District directly south of Gages Lake. The reason we are contacting you is to try to gain information about a possible special detail for the Wildwood area. In the past we have worked with the Lake County Sheriff's Office and hope to do so again. We understand you are very busy and know you cannot dedicate unavailable or unnecessary resources anywhere at any time. Still, the reason we are reaching out is to seek additional information of what options are available to us and perhaps come to a special agreement that can benefit and work for both parties, such as in the past.

Due to the Wildwood Park District being located within unincorporated Lake County, we have certain concerns in regards to security and police presence. In the past we've dealt with vandalism, large unruly crowds, and fake weapons being displayed. As previously stated we have worked with the Lake County Sheriff's Office before and believe it was a beneficial partnership which resulted in safer parks and a sense of safety with our residents.

We aim to focus on weekends, in specific, June 28th - 29th, as well as all weekends in July, excluding the day of July 4th, understandably. If possible we'd request a special detail from 10:00/11:00PM - 3:00AM roughly, depending on the time of the season. We understand you are busy and have your dedicated functions to focus on, and we are simply seeking information on what deal can be reached, and whether or not some officers are interested in available overtime!

Please let us know of your desired conditions, such as hours minimums, pay rate, and any limitations you may have.

Our Park District Manager Brandon Magnini, who has contacted you in the past, will also be in this email thread. Thank you for your time and consideration, we look forward to hearing back from you.

Roberto Cambrany
Park Safety Coordinator
Wildwood Park District

Subject: RE: Wildwood 2024 Inquiry for Special Patrol Detail
Date: Wednesday, May 8, 2024 at 1:49:57 PM Central Daylight Time
From: Kaiser, Keith E. <KKaiser@lakecountyl.gov>
To: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Attachments: image002.png, image003.jpg

Received. I will work on this and probably get it out to you next week.

Thanks,



Keith Kaiser | Lieutenant
 Lake County Sheriff's Office
 25 S. Martin Luther King Jr. Ave.
 Waukegan, IL 60085
 847.377.4244
www.lakecountyl.gov/sheriff

From: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Sent: Monday, May 6, 2024 2:33 PM
To: Park Safety <parksecurity@wildwoodparkdistrict.com>; Kaiser, Keith E. <KKaiser@lakecountyl.gov>
Subject: Re: Wildwood 2024 Inquiry for Special Patrol Detail

WARNING - EXTERNAL EMAIL

If unknown sender, do not click links/attachments. Never give out your user ID or password.

Good afternoon, Keith,

We are following up on the inquiry for the special services detail for Sunset Park.

If we could at least just get the weekends of June 21st-22nd, June 28th-29th, July 5th-6th, July 12th-July 13th on an agreement for off-duty officers to voluntarily sign up for; feel free to schedule those opportunities during 10:00/11:00PM - 3:00AM or 8:00pm-12:00pm time slots (or whenever is best for everyone's typical schedule). I will sign off on that and send it back to you. Again, it is understood these are strictly voluntary and may or may not get filled.

Sincerely,
 Brandon Magnini

Brandon Magnini
 Park District Manager
 Wildwood Park District
 33325 N. Sears Boulevard Wildwood, IL 60030
bmagnini@wildwoodparkdistrict.com
 847.223.7275

Subject: RE: Valley Lake South Plunge Pool Native Plantings List and Maintenance Plan Wildwood Area Stormwater Improvement Project

Date: Monday, May 6, 2024 at 4:15:47 PM Central Daylight Time

From: pbleck <pbleck@bleckeng.com>

To: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>, 'Huaracha, Ernesto' <EHuaracha@lakecountyil.gov>

CC: Anna Nelson <anelson@wildwoodparkdistrict.com>, Becky Jante <bjante@wildwoodparkdistrict.com>, 'Joy Corona' <jcorona@bleckeng.com>, pmaddox@bleckeng.com <pmaddox@bleckeng.com>

Attachments: image004.jpg, image007.jpg, image008.png, image012.jpg

Good Afternoon Brandon,

The contractor will be sowing the wetland seed mixtures and planting the emergent wetland plugs in the attached zones, more than likely this week or next.

The number of plugs required for the emergent zone is 96, the plugs come in batches of 50 per species. We selected two (2) species (*Iris virginica*. Var.shrevei and *Sparganium eurycarpum*).



Joy will be sending you the maintenance plan either today or tomorrow.

Patrick J. Bleck, Pres., PE, CFM, DECI



Bleck Engineering Company, Inc.
1375 North Western Avenue
Lake Forest, IL 60045

T 847.295.5200
F 847.295.7081
M 847.343.9955
www.bleckeng.com

From: Brandon Magnini [mailto:bmagnini@wildwoodparkdistrict.com]
Sent: Monday, May 06, 2024 1:47 PM
To: Huaracha, Ernesto <EHuaracha@lakecountyil.gov>
Cc: Anna Nelson <anelson@wildwoodparkdistrict.com>; Becky Jante <bjante@wildwoodparkdistrict.com>; pbleck <pbleck@bleckeng.com>; 'Joy Corona' <jcorona@bleckeng.com>; pmaddox@bleckeng.com
Subject: Valley Lake South Plunge Pool Native Plantings List and Maintenance Plan Wildwood Area Stormwater Improvement Project

Good afternoon Ernesto,

I hope all is well with you!

Now that we are in the spring, I wanted to follow up on the native plantings that are set to be planted around the Valley South plunge pool (per the engineering plans).

- I) Per the attached list, are all listed species scheduled to be planted and/or have the seeds been planted last fall? I did see some colorful marking flags around the area on-site.
- II) During the pre-project meetings the Wildwood Park District requested some sort of maintenance plan/instructions for properly maintaining these native plantings by our Staff. We just do not want to repeat having an overgrown area around the plunge pool that isn't properly maintained while not harming the various native species. Can these please be sent to us at your earliest convenience?

Sincerely,
Brandon Magnini

Brandon Magnini
Park District Manager
Wildwood Park District
33325 N. Sears Boulevard Wildwood, IL 60030
bmagnini@wildwoodparkdistrict.com
847.223.7275

4.07 Hire an Attorney

The attorney shall oversee all legal matters and the prosecution and defense of all litigation of the Board. The attorney may draft and/or review all ordinances, resolutions and other instruments required by the Board and shall give opinions on all questions referred to him/her by the entire Board, and/or the president and shall attend meetings as requested by the Board.

4.08 Hire an Auditor

The auditor shall conduct the annual audit of the District and present the results of the audit and recommendations to the Board.

4.09 Resolutions

The Board of Commissioners may create a resolution, which is used to articulate a position of the Board of Commissioners on a particular issue to respond to request for formal authority or decision.

4.10 Ordinances

The Board of Commissioners may create an ordinance, which is used to designate the enactment of the Board of Commissioners as a legislative body. An ordinance is the equivalent of a municipal statute, passed by the Board of Commissioners and governs matters not already covered by any other local, state or federal law.

OFFICERS OF THE BOARD

The officers of the Board shall be President, Vice President, Secretary and Treasurer (Code, Section 4-8). The Board shall elect a President and Vice President from their members at the annual meeting of the Board. The terms of office shall be one year, or until their successors are elected, and shall become effective immediately following their election at the annual meeting held in May each year. (Code 70 ILCS 1205/4-8).

5.01 President: The President shall be executive officer of the Board. The duties of the President shall include, but not be limited to, presiding at all meetings when present, to sign all documents authorized by the Board, to see that all ordinances of the Board are enforced and that all orders of the Board are faithfully executed and to exercise general supervision of all officers and employees and over the business and property of the District, subject to the direction of the Board. (Code, 70 ILCS 1205/4-9).

5.02 Vice President: In the absence of the President, or in the event of his/her refusal or inability to act, shall be vested with the powers to perform the duties of the President. The Vice President shall in addition oversee the Maintenance Supervisor.

- 5.03 **Secretary:** The Secretary shall keep the corporate seal and all books and records pertaining to their office, shall attest and affix the corporate seal to all instruments requiring such action when authorized by ordinance or vote of the Board. The Secretary shall give notice of and attend all meetings of the Board and keep a full and true record of the Board proceedings, including all ordinances passed, supervising elections and referenda within the District, and performing such other duties as usually pertain to his/her office, as are required by law, or as may be delegated to him/her by the Board.
- 5.04 **Treasurer:** The Treasurer shall be the chief financial officer and shall report to the Board all receipts and disbursements and submit such financial statements and detailed information as may be required by the Board. The Treasurer will be one of the bank signers to sign all payable checks as needed. The Treasurer shall advise the Board on financial policies, practices and investments. The Treasurer shall have the power and responsibility to invest the Park District's funds in a manner consistent with the Investment Policy adopted by the Board of Commissioners and the Illinois Public Funds Investment Act (30 ILCS 235/1, et seq.)

APPOINTED PERSONNEL

The Board shall appoint an Auditor and Attorney and prescribe their duties and establish the term of appointment. The Secretary and Treasurer need not be Board members, in which case the Board may fix their compensation (Code, 70 ILCS 1205/4-8). The Board may also retain consultants and other independent contractors, from time to time, as may be required or deemed desirable, defining and prescribing their respective duties and services and compensation.

- 6.01 **Auditor:** The Auditor shall conduct the annual audit of the District and present the results of the audit and recommendations to the Board.
- 6.02 **Attorney:** The Attorney shall advise the Board concerning all legal matters and shall be responsible for the prosecution and defense of all litigation in which the District is interested. The duties of the Attorney shall include, but not be limited to, drafting and/or reviewing any ordinances, resolutions and agreements and other instruments required by the Board; giving opinions on all questions referred to him/her by the Board; and performing such other legal duties as are required by the Board.



Box 7075
 Westchester, IL 60154
 708-579-9055
 708-579-0109 (fax)
 1-800-526-6197

ORDER FORM/PROPOSAL

Please verify the Bill To and Ship To address information when ordering.

May 3, 2024

BILL TO:

Wildwood Park District
 33325 N. Sears Blvd.
 Wildwood, IL 60030

SHIP TO:

To Be Provided

CALL 24 HOURS PRIOR TO DELIVERY: Brandon Magnini 847-223-7275

CUSTOMER PURCHASE ORDER #:

<u>QTY.</u>	<u>NO.</u>	<u>DESCRIPTION</u>	<u>EACH</u>	<u>TOTAL</u>
Option 1				
8	131263	6' TuffTimber, Black	\$ 278.00	\$ 2,224.00
9	100626	Galvanized Stake (30")	17.85	160.65
Subtotal				\$ 2,384.65
Shipping Cost				424.00
Total Delivered Price				\$ 2,808.65
Option 2				
12	119214A	TuffTimbers™ 4' Length, Black Only	\$ 67.00	\$ 804.00
13	100626	Galvanized Stake (30")	17.85	232.05
Subtotal				\$ 1,036.05
Shipping Cost				424.00
Total Delivered Price				\$ 1,460.05

Above prices are in effect for 45 days.

Please include a copy of your Sales Tax Exemption Certificate with Order Placement. Sales Tax will be
 Above prices include shipping but not installation.

NOTE: Receiving Party is responsible for removing product from truck to ground upon delivery. Please keep this in mind when providing the Ship To Address, Contact Name and Phone Number. Liftgate and/or Inside delivery are available upon request at additional cost.

TERMS: Our terms are net 30 from date of shipment to tax supported institutions or those who have an account with us. 1-1/2% per month interest will be charged on past due accounts.	
Signature	Title
Signature Printed	Date

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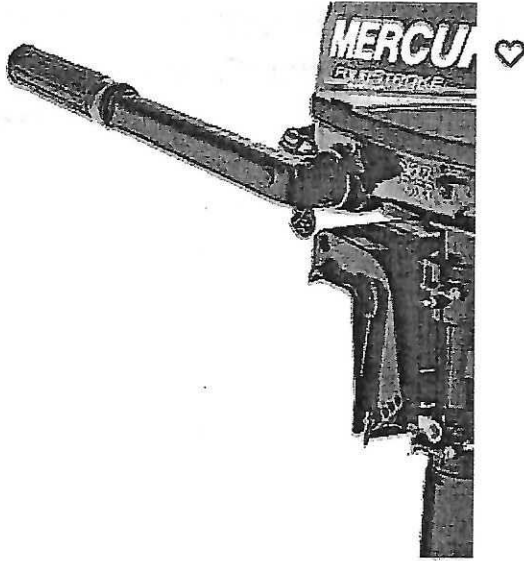
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Item #: 366556

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Shipping
Delivery time calculated in checkout

Mercury
4-Stroke
Outboard

Availability: In Stock

This item is excluded from all discounts and promotions.

1 +

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Shipping Restrictions

Return Policy

Features

This Mercury Outboard is the perfect choice when trolling for fish or just out for fun. This 4-stroke outboard is inherently ultra-quiet and smoke-free with smooth idling. The clean-running 4-stroke engine has a CARB

- Perfect choice when trolling for fish or just out for fun
- Clean-running 4-stroke engine with CARB three-star, ultra-low emissions rating

three-star, ultra-low emissions rating. The decompression system and electronic CD ignition design ensure an easy, reliable start. One-stage over-rev protection and low oil pressure warning system provide extra peace of mind. Propeller included.

- Forward, neutral, and reverse with a 180° turning radius
- Built-in decompression combined with a hotter spark for easier pull starts
- Exclusive through-prop exhaust for significant noise reduction

- Large displacement and OHV design provide optimal output
- 4-point mounting system greatly reduces overall engine vibration
- Seamless shifting and steering for enhanced maneuverability
- Forward, neutral, and reverse with a 180° turning radius
- Automatic reverse lock for added safety and improved control
- Twist grip throttle for easy access and operation
- Compact 1-liter integral tank frees up additional space in your boat
- External fuel shutoff keeps the carburetor dry for safer storage
- Designed with capacitor discharge (CD) ignition for a quicker charge
- Built-in decompression combined with a hotter spark makes pull starts a breeze
- Tilt-Lock System locks motor in place when removing from water
- Shallow-Water Drive System tilts motor for shallow water operation
- Auto Reverse Lock prevents motor popping when shifted to reverse
- Exclusive through-prop exhaust for significant noise reduction
- Shear pin is easy to maintain and provides drive protection
- 3-blade aluminum prop with rubber hub for less slippage
- Lightweight design and built-in handles for painless transportation
- Oil drain plug for quick, hassle-free oil changes

Specifications

Fuel System: Carbureted

Engine Type: 4-Stroke OHV

Cylinders: 1-cyl.

Horsepower: 5

Engine Displacement: 123 cc

Bore and Stroke: 2.32" x 1.77"

Full Throttle RPM Range: 4,500 - 5,500

Starting System: Recoil

Cooling System: Water Cooled

Ignition System: Digital CDI

Exhaust System: Through Prop

Fuel: Unleaded 87 Octane

Fuel Tank Capacity: 0.3 gal.

Recommended Oil: 10W-30

Engine Oil Capacity: 0.47 US qt.

Steering: Tiller

Gear Ratio: 2.15:1

Gear Shift: F-N-R

Propeller: 3-Blade Aluminum

Shaft: 15"

Weight: 57 lbs.


Specs

Cylinders	1	Engine Type	4-Stroke
Gear Ratio	2.15:1	Gearing	F-N-R
Horsepower	5	Ignition System	Digital CDI
Shaft Length	15.00 in	Start	Recoil
Weight (lbs.)	57.00 lbs	Unit Weight	70.00 lb
Brand	Mercury	MFG Part No.	1FX5201KK



WARNING: Cancer and Reproductive Harm For more information, go to www.P65Warnings.ca.gov/product.

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