

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
February 21st, 2023, at 7:00pm**

Minutes

- I. **Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. **Roll Call:**
Present: Commissioners Matt Brueck, Frank Bruno, Dan Corrigan, Anna Nelson. Commissioner Jante called in via audio as she was on a business trip. Commissioner Brueck presided over the meeting as acting President (in his role as Vice President) in lieu of Commissioner Jante physically being present.
Absent: None

Park District Staff Present: Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Maintenance Supervisor, Michael Dykes.
- III. **Approval of Consent Agenda – Regular Board Meeting – Tuesday, February 21st, 2023**
Commissioner Brueck entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Tuesday, February 21st, 2023, with moving item A under “Unfinished Business” Oak Tree Wilt Presentation to after “Approval of Consent Agenda”. So moved, Commissioner Bruno. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. **Approval of Minutes**
 - A. **Minutes of the Regular Board Meeting - Tuesday, January 17th, 2023**
Commissioner Brueck entertained a motion to approve the Minutes of the Regular Board Meeting of Tuesday, January 17th, 2023. So moved, Commissioner Corrigan. Seconded, Commissioner Bruno. All in favor, motion carries.
- V. **Matters From the Public**
-No Public Comment
- VI. **Financial Report**
The Financial Report was read. Discussion. Commissioner Brueck entertained a motion to accept the Financial Report. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.
- VII. **WSRA**
Commissioner Nelson stated the latest WSRA Board Meeting took place on January 23rd. At that meeting, the Lindenhurst Park District was officially signed on as a member agency of WSRA. The final signed agreement copy for the Park District has been delivered to the office. Commissioner Nelson again informed the Board of WSRA’s Shining Star Event to fundraise for scholarships for individuals with special needs and programming to take place on March 24th. The next official WSRA Board Meeting will be March 13th, 2023. The Commissioners confirmed that they did not require the WSRA Minutes and WSRA Board Packet to be included in the WPD Board Packets. If any Commissioner would like to review the WSRA Board Packets, they may do so with Park District Manager Magnini in the office.

VIII. GLCC

-Snow Much Fun event was cancelled for 1/21. Rob Flood of the GLCC had been assisting the Park District with fishing rules signage redesign for the parks informational signage replacement project.

IX. Valley Lake Report

-No additional information to report.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion. The 2023 Grasshopper that was purchased was delivered but returned immediately for maintenance to fix some minor equipment issues. Payment will be made to the manufacturer but will hold off payment to the assembler until issues are rectified. Commissioner Corrigan thanked the Maintenance Team for having a sharp eye to notice the issues with the Grasshopper. Commissioner Brueck asked if this was the first year that the Maintenance Team had snowplowed all of the paved walking paths in the parks system. Maintenance Supervisor Dykes confirmed. Commissioner Bruno asked when Bartlett Tree Experts were expected to finish the winter safety pruning. Park District Manager Magnini indicated they were scheduled to start this week.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion. Commissioner Nelson asked Park District Manager Magnini if the Judson Brown Band could be booked for Harvestfest. Park District Manager Magnini indicated he would look into it.

XI. Unfinished Business

A. Oak Tree Wilt Discussion

Alex Nevarez with Balanced Environments Inc. briefly presented their verbal findings on Oak Wilt affecting Oak trees in the area. Alex explained that younger Red Oak trees can survive Oak Wilt, however the Red Oaks are more susceptible. White Oaks mainly get affected by blight on their leaves. Alex stated that with Balanced Environments, treatment for each Oak tree is estimated at \$300.00. A ½ hole would be drilled into each tree to inject fungicide and Park District could tackle one-two parks per season on a rotational schedule. Alex suggests waiting until Spring to assess your Oak trees and see how they leaf out before taking any action or reviewing. Balanced Environments could also take samples from trees suspected of Oak Wilt and send to a lab for a fee of \$55.00 per test with a 15-18-day test turnaround time. Suggested in-house mitigation efforts include improving drainage around the older oaks and mulching as needed. Affected areas were presumed to be in southeastern Wisconsin, Lake Forest, Libertyville, Lindenhurst, and Old Mill Creek per Alex. Park District Manager Magnini to follow up with parks departments around the area to confirm and gather further information. Discussion. The Board thanked Alex Nevarez for presenting. Commissioner Brueck asked the District to just keep an eye on the issue and follow up to confirm if other areas are being affected while attempting to bring in a third arborist company to discuss their findings.

B. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Park District Manager Magnini had no further updated information to give. The Park District is still waiting on the final draft of the engineering plans to be finalized as well as the final draft of the intergovernmental agreement (IGA) to sign and will be sharing with the public when ready.

XII. New Business

A. ComEd Energy Efficiency Program Offering/Proposal Through LEAD Electrical and Lighting

Park District Manager Magnini presented to the Board two ComEd Energy Efficiency Program assessments conducted by LEAD Electric for the facilities at Rule Park (including the Rule Park drive street lights), and the Twin Lakes Maintenance/Scout buildings. These assessments were executed at the request of the Park District to determine the cost of full LED light replacement of all existing District lighting inside our facilities and the Rule Park drive street lights. Park District Manager Magnini stated Maintenance Supervisor Dykes and him met LEAD Electric and the ComEd program at IPRA Conference in January after attending an educational session. Discussion. Per the applications, the Park District would be able to achieve full LED light replacement on all existing light fixtures for a grand total of \$269.00 (after several thousand dollars of incentives that were applied to the balance from the ComEd program covering the labor and material). The LED's are projected to have a useful life of at least 5 years which will completely eliminate constant replacement of lesser light bulbs from our Maintenance Team and increase utility bill savings on electric. ComEd will have the right to audit our LED lights in the years following installation to ensure the Park District is complying with the terms of the program by having not replaced any LED's that weren't replaced by ComEd. Signing off on the program application does not guarantee acceptance of the program on ComEd's end; but submitting the signed application from the Park District will begin the review process for possible program approval. Commissioner Corrigan asked Park District Manager Magnini to circle back and ask what the warranty situation looks like if an LED bulb dies before the 5-year useful life period and who replaces that bulb (without violating the program terms). Commissioner Brueck entertained a motion to approve the ComEd Energy Efficiency LED light replacement program applications contracted through LEAD Electric as presented not to exceed \$500.00. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.

XIII. Other Business

- Capital Planning Budget was discussed. Discussion. Shoreline Erosion/shoreline rock stabilization install at Pebble Beach Park was highlighted as a top priority for the upcoming fiscal year starting in May 2023 (if not sooner). Discussion. Commissioner Brueck asked that a steel seawall be added to the Capital Planning Budget to be installed between the Boat Ramp at Pebble Beach Park and the outflow drains to minimize silt buildup on the concrete Boat Ramp. Discussion. Other items of discussion included seeking out inspections for the Rule House Roof, possible drain tile and river rock install at west end of Pebble Beach Park for better drainage, replacement of the smaller fishing pier in the cove at Pebble Beach Park, and new carpet and laminate flooring in the lobby/office suite at Rule House. Discussion. Commissioner Brueck asked the Board to email Park District Manager Magnini their top 5 capital projects they would like to see done and further classification and prioritization will take place.

XIV. Matters from the Public

- No further matters from the Public.

XV. Executive Session

-The Board did not move into Executive Session.

XVI. Adjournment

Commissioner Corrigan moved to adjourn the Regular Board Meeting of Tuesday, February 21st, 2023, at 8:25pm. Commissioner Bruno seconded the motion. All in favor, motion carried. Meeting adjourned.



Secretary
Board of Park Commissioners

3/22/2023

Date



President
Board of Park Commissioners

3/22/23

Date