

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
October 17th, 2022, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Matt Brueck, Becky Jante, Frank Bruno, Dan Corrigan, Anna Nelson
Absent: None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Michael Dykes, Maintenance Supervisor
- III. Approval of Consent Agenda – Regular Board Meeting – Monday, October 17th, 2022**
Commissioner Jante entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Monday, October 17th, 2022. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carries.
- IV. Approval of Minutes**
A. Minutes of the Regular Board Meeting - Monday, September 19th, 2022
Commissioner Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, September 19th, 2022. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carries.
- V. Matters From the Public**
-No Public Comment
- VI. Financial Report**
The Financial Report was read. Discussion. Commissioner Jante entertained a motion to approve the Financial Report. So moved, Commissioner Nelson. Seconded, Commissioner Bruno. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.
- VII. WSRA**
Trunk or Treat Event will take place on 10/23 1-3pm at Warren Township Center parking lot. Agreement for Lindenhurst Park District's inclusion as member agency of WSRA still being worked through attorneys before it is ready to be presented and signed by member Districts. Discussion. Next scheduled WSRA Board Meeting is November 14th.
- VIII. GLCC**
The GLCC completed their Adopt A Highway Cleanup on September 28th.
- IX. Valley Lake Report**
Maj Kowalski's Volunteer Lake Monitoring Reports were included in the Board Packet. Discussion.

X. Staff Reports

A. Recreation/Administration – 2022 Harvestfest Report

The Recreation/Administration Report was read. Discussion. The 2022 Harvestfest Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

XI. New Business

A. Approval of Oak Tree Removal Woody's Tree Service Rule and Pebble Beach Parks

Commissioner Jante entertained a motion to approve Woody's Tree Service Invoice for the two Oak tree removals at Rule and Pebble Beach Parks for a total of \$3,500.00. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.

B. 2022 Tentative Tax Levy

Commissioner Brueck moved for a 0% Tentative Tax Levy Increase. Seconded, Commissioner Corrigan. Discussion. Commissioner Nelson stated that the current CPI was at 8.2%. The CPI increase for 5% (capped by law at 5%) would be \$22,546.00. The increase for 4% is \$14,037.08. The increase for 3% is \$13,527.82. Commissioner Nelson noted current rising costs for supplies, fuel costs, maintenance equipment, minimum wage floor increases for seasonal staff, etc. Roll Call: Commissioner Bruno, nay, Commissioner Brueck, aye, Commissioner Jante, nay, Commissioner Corrigan, nay, Commissioner Nelson, nay. Motion does not pass. Discussion. Commissioner Jante entertained a motion to approve the Tentative Tax Levy for Tax Year 2022 at 5% CPI. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, nay, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. Motion carries.

At 5% CPI - requested for the Tax Levy - will require a Truth in Taxation Hearing to take place on Monday, November 21st, 2022, at Rule House at 7:00pm before the Regular Board Meeting takes place at 7:15pm. Said notice will be posted by law at least 20 days prior to the hearing in the Daily Herald and Tentative Tax Levy and Hearing Notice will be available on the Wildwood Park District website as well as the outdoor display board at Rule House. Tax Levy will be officially voted upon and adopted during the Regular Board Meeting of Monday, November 21st, 2022, at Rule House at 7:15pm after having been made available for public viewing for at least 20 days and the Truth in Taxation Hearing having taken place.

C. Wildwood Park District Board of Commissioners 2023 Regular Meeting Dates for Review

Per the proposed calendar of Regular Meeting Dates Commissioner Nelson emailed to the Board, Commissioner Jante entertained a motion to approve the Regular Board Meeting Dates of the Wildwood Park District Board of Commissioners for 2023 as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Bruno. All in favor, motion carries. Calendar will be published in the newspaper and online.

D. Wildwood Park District Full-Time Staff PDRMA Health Insurance Plan Selection 2023

Commissioner Jante entertained a motion to approve the PDRMA HMO RX1 Healthcare Plan for a total of \$8,904, Vision allowance of \$400, and Dental (with Ortho) plan for \$501.00 for the 2023 Calendar Year for Park District Manager Brandon Magnini. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.

XII. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

The Intergovernmental Agreement is still being finalized before the respective municipal bodies can sign. No additional information at this time. Lake County Stormwater Management continues to work on permitting. Estimated timeline from Lake County Stormwater Management for full project completion is end of Summer 2023.

B. FY 2021-2022 Annual Audit Report Lauterbach and Amen Review

Commissioner Jante entertained a motion to approve the FY 2021-2022 Annual Audit Report of the Wildwood Park District from Lauterbach and Amen as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.

C. Pebble Beach Park ADA Path and Drainage Improvements Bid(s) Review

Kathy Atkins explained to the Board that she still only has one received bid for the project from Nabar Sealcoating at a proposed cost of \$11,000.00 after having reached out and communicated/advertised the bid project and requirements to six companies over the period of a few months. Discussion. The Board explained that typically three quotes are desired for comparison before moving forward on a project (reflected in District's policy manual). Given the Park District's positive history (Willow Point walking path), with Nabar Sealcoating, the Board was comfortable going with Nabar's bid should Kathy not receive an additional bid – so that the project can be completed in 2022 before the winter and complete a project that has ADA implications and safety/accessibility concerns. Commissioner Brueck stated he was comfortable with Nabar (if a new comparable and lower cost bid does not come in), given their history and the fact the District showed a true and concerted effort to advertise, follow up with, and promote the bidding on the project over a period of a few months and beyond the bid timeline. Commissioner Jante entertained a motion to approve the Pebble Beach Park Path and Drainage ADA project of up to and no more than \$15,000.00 (should any materials cost have risen since the original bid period ended). So moved, Commissioner Nelson. Seconded, Commissioner Bruno. Roll Call: Commissioner Bruno, aye, Commissioner Brueck, aye, Commissioner Jante, aye, Commissioner Corrigan, aye, Commissioner Nelson, aye. All in favor, motion carries.

XIII. Other Business

- Park District Manager Magnini stated that the District will be selling the 2002 Chevy Maintenance Dump Trunk to part-time maintenance staff person Jesus Alvarado for a total of \$2,500.00. Discussion. Commissioner Nelson requested this item be placed on the November agenda for official vote/approval. Commissioner Brueck asked that Oak Wilt be placed on the November agenda to discuss the issues that our facing our Oak Trees and strategies to mitigate said issues.

XIV. Matters from the Public

- No further matters from the Public.

XV. Executive Session

The Board did not move into Executive Session.

XVI. Adjournment

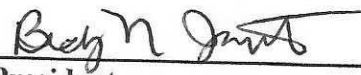
Commissioner Brueck moved to adjourn the Regular Board Meeting of Monday, October 17th, 2022, at 8:33pm. Commissioner Corrigan seconded the motion. All in favor, motion carried. Meeting adjourned.



Secretary
Board of Park Commissioners

Date

11-21-2022



President
Board of Park Commissioners

Date

11-21-22