

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
October 16th, 2023, at 7:00pm**

Minutes

I. Call to Order: The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.

II. Roll Call:

Present: Commissioners Anna Nelson, Frank Bruno, Dan Corrigan, Matt Brueck, Becky Jante

Absent: None

Park District Staff Present: Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Michael Dykes, Maintenance Lead

III. Approval of Consent Agenda – Regular Board Meeting – Monday, October 16th, 2023

Commissioner Jante entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Monday, October 16th, 2023 as presented. So moved, Commissioner Bruno. Seconded, Commissioner Corrigan. All in favor, motion carries.

IV. Approval of Minutes

A. Minutes of the Regular Board Meeting - Monday, September 18th, 2023

Commissioner Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, September 18th, 2023. So moved, Commissioner Bruno. Seconded, Commissioner Brueck. All in favor, motion carries.

V. Matters From the Public

-No further matters from the Public.

VI. Eagle Project Boy Scout Troop 671 Cove Park Paver Steps

-Troop 671 Eagle Scout candidate Zack Moore was in attendance with his family. Zack presented to the Board a detailed proposal for a discreet and shoreline appropriate set of paver access steps (and miniature butterfly attracting plantings), leading into the shallow water to allow for local neighbors to access the water safely with a kayak. This proposal had gone through several local residential feedback initiatives to gauge their interest and support and/or opposition. Ultimately, this solution was found to be agreeable to all parties. Zack will be bringing this proposal to be signed off by Troop 671 with an estimated project timeline of late fall 2023 or early spring 2024. Commissioner Jante entertained a motion to approve the Eagle Scout Cove Park paver access steps project led by Zack Moore as presented for a cost of up to \$1,000.00. So moved, Commissioner Corrigan. Seconded, Commissioner Brueck. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

The Board thanked Zack and his family for their time and effort into this initiative.

VII. Financial Report

The Financial Report was read. Discussion. Commissioner Jante entertained a motion to accept the Financial Report. So moved, Commissioner Brueck. Seconded, Commissioner Bruno. Roll Call:

Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

VIII. WSRA

Commissioner Nelson stated the next meeting will be November 13th. Trunk or Treat is slated for October 22nd at the Warren Township Center parking lot.

IX. GLCC

Park District Manager Magnini reported that the WPD is working on a GLCC page on the WPD website, and adding their information on initiatives and long-term plans available to let the residents know. GLCC sold 255 tickets of minnow racing at Harvest Fest on September 23rd.

X. Valley Lake Report

Park District Manager Magnini presented Maj Kowalski's volunteer lake monitoring reports from September with water quality and dissolved oxygen levels. Black Lagoon lake treatment report from their 9/20 Copper Sulfate treatment was included in the Board Packet. Aerator pumps will be turned off at the beginning of November.

XI. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

I. Harvest Fest Report: Park District Manager Magnini presented the post-event Harvest Fest Report. Discussion included a general summary of the event, areas of strengths and improvements, tickets and inventory sold, financials, and post-event surveys answers received from vendors/sponsors/and attendees. Per the financials, the Park District made a profit of \$2,319.40 on the event (compared to about a \$4,000.00 loss from 2022 Harvest Fest).

II. Summer Programs Report – Review was tabled until the November Regular Meeting

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

XII. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Park District Manager Magnini mentioned that construction work continues on Valley Lake South Plunge Pool along with storm drain work around the surrounding streets. Valley Lake South Plunge Pool is finishing up with the rest of the rip rap installed and grass seed laid down to restore the disturbed earth. Magnini will be following up with the project leaders to determine the timeline for the Valley North part of the project (replacement of outflow drain and building up of berm wall).

B. Gages Lake Channel Piers Inquiry

Park District Manager Magnini circled back to this item as the Park District continues to await counsel review to get to the bottom of the issue. Will remain on agenda until counsel provides final guidance.

C. Wildwood Park District Mission/Vision Statement and Core Values Update Approval
The revised Mission/Vision statement and Core Values was presented to the Board with the update on the recreation program scholarship policy and an additional line on ADA parks planning. Commissioner Jante entertained a motion to approve the updated Wildwood Park District Mission/Vision statements; and to adopt the Core Values as presented with the changes to the recreation program scholarship statement under "Equal Opportunity". So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.

D. Wildwood Park District Staff Appreciation Night

President Jante discussed with the Board that she hosted a Wildwood Park District Staff Appreciation night at her home on September 8th, 2023. Staff and their spouses were invited, and Commissioner Brueck was also in attendance. President Jante reiterated how she felt it was important for Staff to get together for camaraderie and to show everyone the parks around the entire lake so that all Staff could get a different perspective on the District's community layout, and parks from the lake. A detailed receipt (food for the staff appreciation night) for \$113.40 was presented to the Park District for reimbursement to Commissioner Jante. In attendance at Staff Appreciation night were the following Staff and their significant others: Park District Manager Brandon Magnini, Commissioner Becky Jante and her husband Larry Jante, Commissioner Matt Brueck, Maintenance Staff Enrique Camacho and his wife Ruby, Marketing and Events Coordinator Maggie Woznick and her husband Steve, Preschool Teacher Kathy Zawadzki and her husband Adrian along with her son and granddaughter, Wildwood Park District Accountant Kathy Atkins and her husband Dana, Maintenance Staff Erik Ainscough, and Maintenance Supervisor Michael Dykes. President Jante entertained a motion to reimburse Commissioner Becky Jante \$113.40 for hosting a Wildwood Park District Staff Appreciation Night at her home on Friday, September 8th, 2023. So moved, Commissioner Bruno. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

E. Harvest Fest Beer Purchase President Jante

As part of the expense of providing alcohol at Harvest Fest, Antioch Liquors was the distributor paid out to provide the selection of beers that were discussed and approved at the September 2023 Regular Meeting. President Jante had also purchased a select amount of beer for the event to cover some of the beer that Antioch Liquor could not provide within those parameters. Antioch Liquors will continue to be the sole main distributor/provider for Harvest Fest going forward.

XIII. New Business

A. Wildwood Park District Revised Program Scholarship/Financial Aid Policies

Discussion. Park District Manager presented to the Board an updated policy and application/procedure for approving recreation program scholarships/financial aid for Wildwood Residents for specific recreation programs limited to summer camps, swim lessons, and preschool. No contracted program could ever be eligible for aid or scholarship. President Jante entertained a motion to approve the revised Wildwood Park District recreation program scholarship policy as presented and to set aside a budgeted amount of \$1,000.00 per FY (beginning FY 2024-2025) to fulfill those needs. \$500.00 limit per family per FY. Scholarship approved programs will only be permitted for Summer Camp, Swim, and Preschool programming. So moved, Commissioner Bruno. Seconded, Commissioner Brueck. Roll Call: Commissioner Bruno, aye, Commissioner

Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

B. Open Enrollment Plan Selection PDRMA Health Insurance for Park District Manager Magnini

Discussion. President Jante entertained a motion to approve the 2024 PDRMA health plan selection for Park District Manager Magnini as presented in the amounts of \$799.29 per month for HMO Rx1 plan, \$42.60 per month for Dental w/Ortho, \$400 yearly vision allowance at \$13.38 per month, and Basic Life Insurance Life Option VII 1.5 x annual salary up to \$50,000.00 for \$3.25 per month. So moved, Commissioner Brueck.

Seconded, Commissioner Bruno. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

C. Tentative Tax Levy

Commissioner Brueck moved to approve a 0% Tax Levy increase for the upcoming Tax Year. No second was made. Accountant Katherine Atkins noted that the Board had approved a 5% Tax Levy for Tax Year 2022. All District funds are subject to PTELL (property tax extension law limit), with the exception of Special Recreation. If at a 0% Tax Levy increase for the upcoming Tax Year; 4% would be levied across all funds save the Special Recreation Fund (subject to state statute and not PTELL and out of the District's control). This levy proposal would bring in nearly the identical amount that was levied from Tax Year 2022. A 0% Levy Increase (considering Special Recreation) would come out to 4.39% levy percentage being asked for from the County. Discussion. Kathy presented to the Board their personal tax bills with their Equalized Assessed Value for comparison sake (EAV). CPI is at 6.5%, and the Park District is capped at 5% on PTELL per statute (which if levying 5% would require a Truth in Taxation Hearing like was done last year). Discussion. Commissioner Nelson stated that she wanted clarity on what number was put on the tentative tax levy document based on these formulas.

Discussion was had regarding ongoing inflation. Commissioner Jante stated that many of the things the Park District has done with improvements and newer equipment has stemmed mostly from cutting costs in other areas; but also realizing the need to keep up with inflation cover continual rising costs such as materials, wages across the board. Discussion. Commissioner Corrigan stated that a 0% percent Tax Levy increase may potentially have a ripple effect of minimizing programming and certain services while understanding Commissioner Brueck's position of concern over taxes. Commissioner Corrigan further stated that he believed the Park District does a nice job of cutting costs, not being wasteful with funds, and meeting the needs of Wildwood Residents.

Commissioner Brueck amended his motion and moved to approve a 4.39743% Tax Levy, roughly equivalent to what the Park District levied for in Tax Year 2022, providing no substantial tax increase to Residents based on fluctuations with Equalized Assessed Value (EAV). Commissioner Nelson seconded the motion. Roll Call: Commissioner Bruno, nay, Commissioner Corrigan nay, Commissioner Jante nay, Commissioner Nelson, aye, Matt Brueck, aye. Motion does not pass.

Commissioner Corrigan made a motion for a 4.5% Tax Levy Increase on funds subject to PTELL (not withstanding Special Recreation extension which comes out to 4.854 total % representing a modest increase from Tax Year 2022). Seconded, Commissioner Bruno. Roll Call: Commissioner Bruno, aye, Matt Brueck, nay, Commissioner Nelson, aye, Commissioner Corrigan, aye, Becky Jante, aye. Motion passes.

Truth in Taxation Hearing will not be required for Tax Year 2023 as it falls under the 5% levy threshold (which was required last year).

D. IPRA/IAPD Soaring to New Heights Conference Registration

Discussion. Agenda item was tabled to the November Regular Board meeting to allow the Board to check their schedules and consider their interest level in attending.

President Jante entertained a motion to designate Park District Manager Magnini to serve as delegate from the Wildwood Park District to the Annual Business Meeting of the Illinois Association of Park Districts to be held on Saturday, January 27th, 2024 at 3:30pm. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carried.

XIV. Other Business

-No Other Business

XIV. Matters from the Public

- No further matters from the Public.

XV. Executive Session

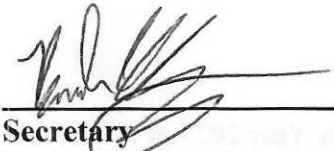
President Jante entertained a motion that pursuant to Section 5ILCS 120/2 of the Open Meetings Act, the Board will enter closed session to discuss personnel as mandated by Section 2.06 5 ILCS 120/2 c1. The Board will now enter into closed session, where no action will be taken. Those present during the executive session will include all Commissioners, Park District Manager Magnini, and Accountant Kathy Atkins. So moved, Commissioner Corrigan. Seconded, Commissioner Bruno. All in favor, motion carried. The time is 9:07pm.

President Jante entertained a motion to return to the open session of the Regular Board Meeting of the Wildwood Park District. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carried. The time is 9:18pm.

XV. XVI. President Jante entertained a motion to approve the Staff bonuses discussed in the Executive Session. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

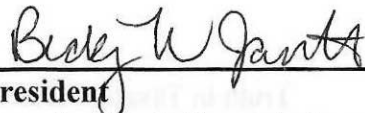
XVI. XVII. Adjournment

Commissioner Brueck moved to adjourn the Regular Board Meeting of Monday, October 16th, 2023, at 9:19pm. Commissioner Corrigan seconded the motion. All in favor, motion carried. Meeting adjourned.



Secretary
Board of Park Commissioners

11/20/2023
Date



President
Board of Park Commissioners

11-20-23
Date