

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
April 15th, 2024, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Dan Corrigan, Becky Jante, Matt Brueck.
Absent: None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant,
- III. Approval of Agenda – Regular Board Meeting – Monday, April 15th, 2024**
A. President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, April 15th, 2024 with the modification of moving item A “Rule House/Security Shed Sourcewell Roofing Replacement Project Scope” under “New Business” to after “Matters from the Public” item VI as presented so that the roofing contractor may give his presentation. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. Approval of Minutes**
A. **Minutes of the Regular Board Meeting - Monday, March 18th, 2024**
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, March 18th, 2024 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. Matters From the Public**
-No further Matters from the Public. Resident Doug Dietzen was present.
- VI. Financial Report**
The Financial Report was read. Discussion. President Jante entertained a motion to accept the Financial Report. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.
- VII. WSRA:** Commissioner Nelson noted that the next meeting originally scheduled for May 13th, 2024 at 3:30pm is rescheduled for Monday, May 20th due to a IAPD Legislative Conference in Springfield that WSRA will be attending. The April 19th Shining Stars fundraiser has been cancelled due to lack of registration. Discussion. WSRA and Warren Township looking to alternative options to fundraising and brainstorming for dealing with the donations for the fundraiser that had already been donated.
- VIII. GLCC**
Park District Manager Magnini reported that Maintenance Supervisor Dykes, and President Jante attended the April 11th GLCC meeting. Magnini was not present at that meeting. The agenda,

financials, minutes, and packet from their March meeting, were included in the WPD Board Packet. Discussion. The GLCC approved their updated bylaws and the WPD will post these updated bylaws on the GLCC WPD web page. They will be discussing bio-mapping and zones of treatment at the May meeting.

The next meeting will be May 9th at 7:00pm.

IX. Valley Lake Report

- Park District Manager Magnini noted that Valley Lake is looking relatively green with filamentous algae in the Spring so far this year partially due to the mild winter with little ice cover. Visibility of the green also is dependent on the angle of the sun. The aerators are currently running and have been for several weeks. Will keep monitoring until applicator can make it out for their first treatment when the water temperature is warm enough. Will purchase beneficial bacteria and distribute in the lake as soon as possible as well. Discussion.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

D. Park Safety

The Park Safety Report was read. Discussion.

I. Lake County Sherriff Office Police Presence Special Services Detail Discussion

Discussion was had about securing off-duty police officers for select weekends in late June-mid July to target high park usage times and have a presence. Discussion was had regarding the best ways to dissuade issues on 4th of July in the parks. Per the LCSO, the Sherriff's cannot help us and commit to having officers stationed in the parks on the 4th of July itself. Discussion was had to send several proposed overnight/late night shifts to LCSO so they may post the voluntary off-duty details shifts to officers that might be interested in signing up with what works for their schedule the best. The man-hour minimums are 2 hours and \$90 per man hour. There is no guarantee of officer coverage since the advertised shifts are voluntary on LCSO's end. Park District Manager Magnini will sign the Special Detail Agreement when it is sent to him from LCSO.

Discussion was had regarding using the LCSO Auxiliary Units for park patrol at night. Per the Auxiliary Unit and Illinois law, Auxiliary Units are not allowed to patrol or act in the same manner as armed and trained highway patrol officers and Sherriff's deputies.

XI. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Nothing additional to report. Still awaiting maintenance plan documents for forthcoming native plantings around plunge pool.

B. Sunset Piers

Commissioner Jante presented several proposals from McHenry Piers and H & M Outdoors for new temporary piers at Sunset Park. Discussion. President Jante entertained a motion to approve the three (3) 40' FLOE sectional docks with legs straight out that includes 30" vertical dock bumpers and aluminum dock cleats as presented for a total of \$24,720.00 with McHenry Piers, Inc. Estimate #5003. Seasonal install and removal will be \$840 per season at \$1,680.00 per year with price certainty not to exceed beyond the \$75 or 5% per section install increase each year. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries.

C. Commissioner Vacancy

Park District Manager Magnini had previously included in the Board Packet the public notice of seeking applicants for appointment that went out to the community notifying of a Commissioner Vacancy after former Commissioner Bruno submitted his resignation at the February meeting. Included in the notice was the Appointed Commissioner application and questionnaire. The notice went out on February 26th on Facebook, Instagram, NextDoor, the WPD E-Newsletter, the WPD website in several locations, the outdoor bulletin notice board at the office, and was noted in the summer brochure that was already in the midst of production. At least one additional reminder of the vacancy was posted on social media during the application period. The application period officially ended at 4:00pm on Monday, March 18th.

During that application period, the Park District received one total application for the appointed position from Doug Dietzen. The Board set a date of April 10th, 2024 at 7:30pm for an official interview to speak with Doug in a Closed Session Special Meeting of the Board per 5 ILCS 120/2 (C) (3). Doug was interviewed by the Board for his candidacy during the Closed Session of this Special Meeting.

President Jante entertained a motion to appoint Wildwood Resident Doug Dietzen to fill the current Wildwood Park District Board of Commissioners office/seat vacancy through the appointment period of May 20th, 2024 - April 2nd, 2025 (until the 2025 Consolidated Election) taking the Oath of Office on May 20th, 2024. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. All in favor, motion carries.

D. FY 2024-2025 Tentative Budget

No further discussion. Budget will be formally voted upon and accepted at the May 20th Regular Board Meeting at 7:15pm after having been posted publicly for at least 30 days and after the Budget and Appropriation Hearing of Monday, May 20th, 2024 at 7:00pm.

XII. New Business

A. Rule House/Security Shed Sourcewell Roofing Replacement Project Scope

Tim McCracken of Leopardo Construction, Inc. was present. Tim presented to the Board Leopardo's proposals for the replacement of the flat roof section repair/upgrade work for Rule House Community Center, Rule Park Security Shed full roof replacement, and Maintenance Shop full roof replacement with gutter/downspout install. A 2-year workmanship warranty is included and guaranteed. Leopardo is a general contractor and typically works with municipalities. The proposals presented to the Board and present in the board packet were secured through Sourcewell, a joint government purchasing organization that helps municipalities secure capital contracts for services and equipment at lower market rates that have already gone through and secured through the sealed bid process. The proof of successful award of bid to Leopardo was included in the Board Packet (which is also available online on the WPD website). Discussion. To expedite the process to avoid delays for summer programs/camps and office operations, it was desired to begin this process as soon as possible once approved.

President Jante entertained a motion to approve the roofing proposal from Leopardo for the replacement of the Maintenance Shop roof in the amount of \$9,857.24, the full tear off and replacement of the Rule Park Security Shed roof for \$3,578.24, and the Rule House flat roof replacement and repair for \$25,860.63 as presented for a grand total of \$39,296.11. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries

B. Willow Point Park Memorial Tree Donations Approval

President Jante entertained a motion to approve the J & E Nursery Memorial Tree Proposal for the Wildwood Park District to purchase Maggie Woznick's memorial tree donations for Willow Point Park in the amount of \$1,015.00 as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye. All in favor, motion carries

Other Business

- No other Business.

XIV. Matters from the Public

No further matters from the Public.

XV. Closed Session

The Board did not move into Closed Session.

XVII. Adjournment

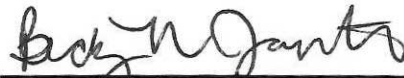
President Jante moved to adjourn the Regular Board Meeting of Monday, April 15th, 2024, at 8:24pm.
So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carried.
Meeting adjourned.



Secretary
Board of Park Commissioners

5/20/2024

Date



President
Board of Park Commissioners

5/20/24

Date