

**Wildwood Park District  
Regular Board Meeting  
33325 N. Sears Boulevard, Wildwood, IL 60030  
Monday, September 18<sup>th</sup>, 2023, | 7:00pm  
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

**AGENDA**

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, September 18<sup>th</sup>, 2023**
- IV. Approval of Minutes**
  - A. Minutes of the Regular Board Meeting – Monday, August 21<sup>st</sup>, 2023**
- V. Matters from the Public**
- VI. Financial Report**
  - A. Wildwood Park District SBOTL Check Signers Update and Approval**
- VII. WSRA**
- VIII. GLCC Report**
  - A. Keystone Hatcheries Gages Lake Fall Fish Stocking**
- IX. Valley Lake Report**
- X. Staff Reports**
  - A. Recreation/Administration**
  - B. Maintenance**
  - C. Marketing/Promotions**
  - D. Park Safety**
- XI. Unfinished Business**
  - A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA)**
  - B. Gages Lake Channel Piers Inquiry**
- XII. New Business**
  - A. Wildwood Park District Mission/Vision Statement and Core Values Update Approval**
  - B. Wildwood Park District Oak Room Rental Time Limits Approval**
  - C. Wildwood Park District Staff Appreciation Night**
  - D. Harvest Fest Beer Purchase President Jante**
  - E. Approval of Clean-Cut Tree Service Rule Park Damaged Tree Removal**
  - F. OMNIA Grasshopper Front Mount Powervac Model 15B Leaf Collection System Quote Review**
  - G. Proposed 2024 Regular Board Meeting Dates Calendar for Review**
- XIII. Other Business**
- XIV. Matters from the Public**
- XV. Executive Session**
  - A. Personnel 5 ILCS 120/2(c)(1)**
- XVI. Adjournment**

**Wildwood Park District  
Regular Board Meeting  
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030  
August 21<sup>st</sup>, 2023, at 7:00pm**

**Minutes**

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call:**  
**Present:** Commissioners Becky Jante, Anna Nelson, Frank Bruno, Dan Corrigan, Matt Brueck  
**Absent:** None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant,
- III. Approval of Consent Agenda – Regular Board Meeting – Monday, August 21<sup>st</sup>, 2023**  
Commissioner Jante entertained a motion to approve the Consent Agenda of the Regular Board Meeting of Monday, August 21<sup>st</sup>, 2023. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. Approval of Minutes**  
**A. Minutes of the Regular Board Meeting - Monday, July 17<sup>th</sup>, 2023**  
Commissioner Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, July 17<sup>th</sup>, 2023. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. Matters From the Public**  
-There were no matters from the Public
- VI. Financial Report**  
The Financial Report was read. Discussion. Park District Manager Magnini setup a meeting with State Bank of the Lakes to authorize Treasurer Corrigan to become a check signer on the SBOTL account. Commissioner Jante entertained a motion to accept the Financial Report. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.
- VII. WSRA**  
Commissioner Nelson stated the next WSRA Board Meeting will take place on September 11<sup>th</sup> at 3:30pm.
- VIII. GLCC**  
Park District Manager Magnini reported that the GLCC stated that the lily pads would be treated by Black Lagoon on Wednesday the 23<sup>rd</sup> of August. Discussion. There is a 120-day irrigation restriction within 200’ of the lily pad treatment area. The ILDNR delivered 1,400 channel catfish into Gages Lake as part of yearly free stocking.
- IX. Valley Lake Report**  
Park District Manager Magnini presented Maj Kowalski’s volunteer lake monitoring reports from July with water quality and dissolved oxygen levels. Black Lagoon lake treatment reports and

explanations from 7/27 and 8/10 were included in the Board Packet. Third round of Mukkbuster beneficial bacteria was added to the lake in-house in August. Commissioner Nelson asked what fish were beneficial for Valley Lake. Park District Manager Magnini stated he would reach out to Black Lagoon and speak to their fish expert on their suggestions for future fish stockings along with the ILDNR. Discussion. Commissioner Nelson stated Valley Lake was stocked with sunfish in 2011 for the snail management. Discussion. Commissioner Corrigan stated the size of some fish were down, but the fish population seems to be doing well overall.

**X. Staff Reports**

**A. Recreation/Administration**

The Recreation/Administration Report was read. Discussion.

**B. Maintenance**

The Maintenance Report was read. Discussion.

**C. Marketing/Promotions**

The Marketing/Promotions Report was read. Discussion.

**D. Park Safety**

The Park Safety Report was read. Discussion.

**XI. Unfinished Business**

**A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion**

President Jante entertained a motion to accept the final, signed intergovernmental agreement (IGA) between the Wildwood Park District and Lake County Stormwater Management Commission for the Wildwood Area/Valley Lake Stormwater Improvement Project as presented. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries. Commissioner Nelson reiterated that the Park District needs to receive the long-term maintenance plan for the work around Valley North and South once the project is finished; as well as reiterating the importance of having pictures taken and actively taking pictures of project progress for posterity.

**B. Gages Lake Channel Piers Inquiry**

Park District Manager Magnini circled back to the May meeting where a few residents inquired about the length of private piers off private property into the Gages Lake Channel; and what relationship the Park District has (if any) to enforcement. The Park District continues to await counsel review to get to the bottom of the issue. Discussion.

**XII. New Business**

**A. Review and Amendment to Wildwood Park District Park Ordinance Section D Item 8 (Harvest Fest)**

President Jante entertained a motion to authorize the temporary sale and consumption of alcohol (and temporary enforcement of Park Ordinance Section D Item 8) on Rule Park property within the confines of the Harvest Fest event of Saturday, September 23<sup>rd</sup> from 12pm-6pm in accordance with liquor control laws and permits of Lake County (permit number CB-074112-2023), and the State of Illinois. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan.



Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

**B. FY 2022-2023 Annual Audit Report Lauterbach & Amen Review**

President Jante entertained a motion to accept the FY 2022-2023 Annual Audit Report produced by Lauterbach & Amen for the Wildwood Park District as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Discussion. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

**C. Approval of Black Lagoon Valley Lake Prorated Treatment Contract**

President Jante entertained a motion to approve Black Lagoon's prorated treatment contract (4 treatment dates July-September) for Valley Lake as presented in the amount of \$3,616.00. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. Roll Call: Commissioner Bruno, aye, Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Brueck, aye, Commissioner Jante, aye. All in favor, motion carries.

**XIII. Other Business**

-Commissioner Nelson handed out a rough draft of proposed Regular Board Meeting dates for 2024 for the Board to ponder before a vote would take place potentially at the September Regular Meeting.

-Park District Manager Magnini gave a handout to the Board with proposed changes/updates to the Park District Mission/Vision Statement and 5 new core values (Family Centric, Equal Opportunity, Sustainability, Communication, and Transparency). Discussion. Board will offer suggestions and vote on finalized statements and core values at September Regular Meeting.

-Park District Manager Magnini suggested to the Board to consider setting a time frame/limit for the amount of hours that groups can rent the Oak Room for Room Rentals on weekends. Will bring as discussion point on September Regular Meeting Agenda.

**XIV. Matters from the Public**

- No further matters from the Public.

**XV. Executive Session**

-The Board did not move into Executive Session.

**XVI. Adjournment**

Commissioner Brueck moved to adjourn the Regular Board Meeting of Monday, August 21<sup>st</sup>, 2023, at 8:11pm. Commissioner Bruno seconded the motion. All in favor, motion carried. Meeting adjourned.



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**Secretary**  
**Board of Park Commissioners**

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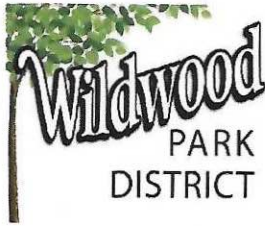
**President**  
**Board of Park Commissioners**

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**Date**

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**Date**



33325 N. Sears Blvd.  
Wildwood, IL 60030  
Phone: 847.223.7275  
Fax: 847.223.2820  
[www.wildwoodparkdistrict.com](http://www.wildwoodparkdistrict.com)

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TO: Board of Commissioners  
CC: All Staff  
FROM: Brandon Magnini, Park District Manager  
SUBJECT: Board Packet Attachments and Agenda Items  
DATE: September 18<sup>th</sup>, 2023

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Good afternoon, Commissioners,

Please find below brief explanations on the following Board attachments that correlate with the agenda items for the Monday, September 18<sup>th</sup>, 2023, Regular Board Meeting:

**GLCC Report:** Please find attached notes from GLCC's last meeting on 9/7/2023 and their agenda/financials. Also attached is the estimate for fish stocking from Keystone Hatcheries that the GLCC approved at their meeting. As with prior years, the Park District signed off on the order for tax exemption purposes and will directly pay the estimate to Keystone Hatcheries. GLCC will reimburse the Park District the full amount of the stocking. I ask the Board for official approval of the \$4,386.50 stocking estimate.

**Valley Lake Report:** Please find attached Maj Kowalski's volunteer lake monitoring report for Valley Lake from August. I have also attached Black Lagoon's treatment reports from 8/10 and 8/29.

**NEW BUSINESS: Wildwood Park District Mission/Vision Statement and Core Values Update Approval**

As discussed in Other Business at the August meeting, I have attached the proposed updates to the Park District's Mission and Vision Statement as well as 5 new core values to be put on our website and instilled into our staff and operations. Please share any thoughts you have on these from the last month, and I would seek approval on the acceptance of these statements barring any further suggestions.

**Harvest Fest Beer Purchase President Jante**

For this year's event to save money, easier logistics, and to have the right amount of beer, President Jante as part of the Harvest Fest Committee will be purchasing beer for the event with her own funds – to be later reimbursed by the Park District after the event. I have attached our beer banner for the event which illustrates which beer choices will be purchased and available and the price we are charging for each beer. I am seeking Board approval and understanding that this is being done and we will have an updated number for the Board when the beverages are purchased.

**Approval of Clean-Cut Tree Service Rule Park Damaged Tree Removal:**

Attached is quote from Clean Cut Tree Service to remove a heavily damaged and rotted tree that fell over and around the Van Erden Garden in the north west corner of Rule Park. In the interest of cleaning up the area for Harvest Fest and patron safety, I have scheduled the service for Friday, September 15<sup>th</sup>. I seek Board approval of this expense as presented.

**OMNIA Grasshopper Front Mount Powervac Model 15B Leaf Collection System Quote Review**

Attached is a quote from Grasshopper (through OMNIA government purchasing contract) for a desired second leaf collection system to add to our new Grasshopper zero-turn mower that we purchased over the winter. Our older Grasshopper (which already has a leaf collection system) has been the sole way of collecting and depositing leaves each Fall. We would like to increase efficiency and save labor by running two leaf collection systems at a time. I am seeking Board approval to move forward on this purchase so that we may obtain the equipment and get it installed for the peak of the fall cleanup season.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

*Brandon Magnini*

Brandon Magnini, Park District Manager



**GLCC Meeting Outline  
September 7, 2023**

**Meeting Call To Order** Rob Flood, Pres.

**Pledge of Allegiance**

**Secretary's Report** Vacant

- a. Michelle Perna has moved.
- b. Rachael Klabunde has volunteered to be the new secretary

**Treasurers Report** Marianne Porreca

**Old Business**

1. Weed Control on Gages Lake
  - a. Solitude Lake Management treated on May 30.
  - b. Agreed to treat a total 40 acres at 8 zones at a cost of \$496.00/acre.
  - c. Target species were EWM and Curlyleaf Pondweed.
  - d. Biobase plant mapping on May 16. EWM and Curlyleaf Pondweed dominant sp.
  - e. Post treatment survey was not performed.
  - f. Follow up with Solitude staff was not successful.
2. Shoreline Cleanup May 27 recap.
3. Carp Removal Project
  - a. Partnered with IDNR to remove invasive carp on 6/2
  - b. 404 carp were captured and removed.
4. Carp Derby June 10 recap.
5. Catfish Stocking
  - a. IDNR stocked 1392 8"-10" Channel Catfish at no charge on 8/2
6. Idlewild Centennial Celebration August 19 recap.
7. Any Other Old Business.

**New Business**

1. Lilly Pad Treatment
  - a. Met with Jennifer Biancalana now with Black Lagoon on 7/20
  - b. Agreed to treat 4.04 acres at \$376/acre
  - c. Treatment date was 8/23
2. GLCC logo
  - a. Maggie W. with WPD designed the logo's
  - b. Approve a logo

3. Invasive species signs to post at boat ramps.
  - a. Cost \$34.00 per sign
  - b. Post at all Gages Lake boat ramps.
  
4. Adopt A Highway Fall Cleanup
  - a. Select a Wednesday in September.
  
5. Fall Fish Stocking
  - a. Same order as last year.
  - b. Northern Pike (100), Smallmouth Bass (250), Walleye (500)
  - c. Total cost \$4386.50
  - d. Stocking usually in late October
  
6. WPD Harvest Fest
  - a. September 23 at 12pm
  - b. Information Table
  - c. Fish Races
  - d. Volunteers to set up at 10am
  
7. Any other new business

**GLCC Projects/Goals for 2023**

- Weed Control Spring 2023 – May/June, 2023 ✓
- Carp Derby – June 10, 2023 ✓
- Shoreline Cleanup May 27, 2023 ✓
- Adopt A Highway clean up spring ✓ / fall
- WPD Harvest Fest - Sept. 23, 2023
- Idlewild Gages Lake Centennial August 19, 2023 ✓
- Fish stocking – Fall 2023
- Public Relations/Education – WPD Newsletter
- 

**Adjournment**

Next meeting date – TBD

Gages Lake Conservation Committee

Balance as of 3/23		Balance as of 9/23	
Miscellaneous	\$14,467.70	Miscellaneous	\$18,316.70
Algae	\$1,158.00	Algae	\$1,158.00
Stamps	<u>\$5.00</u>	Stamps	<u>\$4.00</u>
	\$15,630.70		\$19,478.70
<b>Expenses:</b>			
Rob Flood ILMA	\$145.00		
stamp	\$1.00		
Todd Shara carp prizes	\$83.00		
<b>Total Expenses:</b>	<u>\$229.00</u>		
Donations	\$375.00		
Dady & Decker	\$1,000.00		
Idlewild	\$543.00		
Allen Farms	\$302.00		
kayak event	\$1,857.00		
<b>Total Income:</b>	<u>\$4,077.00</u>		





Keystone Hatcheries LLC  
 11409 Keystone Road  
 Richmond, Illinois 60071  
 p 815.678.2537 f 815.678.2437  
 info@keystonehatcheries.com  
 keystonehatcheries.com

# Estimate

Date	Estimate #
7/31/2023	24523

Name / Address
Wildwood Park District 33325 Sears Blvd Wildwood, IL 60030

Ship To
Gages Lake Use this address for GPS: 33401 North Sears Blvd Gages Lake, IL

Terms	Permit Type/Exp.	Contact Person	Cell #	Text Yes/No
Net 30				

Item #	Quantity	Description	Unit Price	Total
CANCEL		10% Cancellation Fee if this order is Cancelled after September 1st. Order may not be cancelled once delivery is scheduled.	0.00	0.00T
FISH-ORDER		TO ORDER: Either sign & date estimate and send back with deposit check OR send email approval and call in with credit card for deposit. YOU DO NOT HAVE AN ORDER UNTIL you approve order and pay the deposit. Deposit waived with PO  If you complete order as outlined above within a week of receiving quote, the fish will be ready approximately October/November. We will notify you as outlined below.	0.00	0.00T
NRP912	100	Northern Pike 9-12" **Estimated size, subs may be needed**	28.00	2,800.00T
SMB46	250	Smallmouth Bass 4-6" **Limited - sub other sizes or more pike/walleye if N/A**	11.25	2,812.50T
WLY57	250	Walleye 5-7" **Estimated size, subs may be needed**(min order 10 ea)	4.60	1,150.00T
WLY68	250	Walleye, 6-8" **Estimated size, subs may be needed**	7.25	1,812.50T
DISCOUNT		50% off fish with \$3K+ order	-4,287.50	-4,287.50
DEL		Delivery fee. **Conditional Rate..See below for details**	99.00	99.00
TERMS-FISH-DEL		Estimate is based on volume pricing and a change in quantity may change unit price. Fish sizes quoted are estimates, and actual sizes may vary. We will contact you with updated cost quote and options if there is a substantial size difference. Fish quantities are estimated based on weights and could be slightly more or less than what is listed. Delivery rate stated above requires customer to receive delivery on the date offered and assumes delivery to the Name/Address listed above in lieu of a "Ship to" address. A change in the delivery address may result in a change of the delivery fee. Notice of delivery date is provided at least 2 days in advance, but we cannot provide an estimated time of arrival until the day before delivery. We cannot guarantee delivery on a specific date or time unless customer pays Special Delivery Rates. If you do not accept delivery on the date or time first offered, a higher rate for special delivery may be assessed. See attached Stocking Instruction sheet for pond access requirements. Keystone Hatcheries strives to provide superior quality fish in good health. However, we cannot and do not warrant the suitability or survival of any fish. If you experience any difficulty with your purchase, contact us immediately. No claim will be considered if more than a week after the stocking date. Keystone Hatcheries shall not be liable for any loss, damage, injury, or claim suffered by customer unless such loss, damage,		0.00

OFFICE USE ONLY			<b>Subtotal</b>	
PO or Order OK	Deposit	E/C	<b>Sales Tax (0.0%)</b>	
Order Entered	Order Revised		<b>Total</b>	



Keystone Hatcheries LLC  
 11409 Keystone Road  
 Richmond, Illinois 60071  
 p 815.678.2537 f 815.678.2437  
 info@keystonehatcheries.com  
 keystonehatcheries.com

# Estimate

Date	Estimate #
7/31/2023	24523

Name / Address
Wildwood Park District 33325 Sears Blvd Wildwood, IL 60030

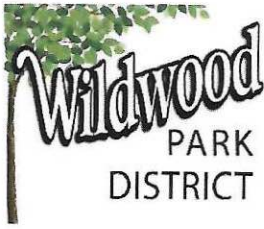
Ship To
Gages Lake Use this address for GPS: 33401 North Sears Blvd Gages Lake, IL

Terms	Permit Type/Exp.	Contact Person	Cell #	Text Yes/No
Net 30				

Item #	Quantity	Description	Unit Price	Total
		<p>injury, or claim is the direct result of a negligent or willful act of Keystone Hatcheries. In such case, damages shall be limited to the purchase price paid by customer to Keystone Hatcheries for the product. Once loaded on our truck for delivery, fish may not be returned or exchanged for any reason and customer shall be responsible for the entire purchase price for such fish. All orders require a non-refundable deposit, in the amount specified. Any order reduced or cancelled after it is received by Keystone Hatcheries will result in forfeiture of this deposit. To place your order and to signify your acceptance of the terms set forth herein, please sign below and return this signed form, along with your deposit, legal name and full address, to the address listed above. Orders submitted more than 30 days after the date listed above or without the required deposit and information may not be processed. This estimate does not constitute a binding contract until signed and returned with required deposit and accepted by Keystone Hatcheries. Fish prices are subject to change because of their market based nature, but customer has the right to change order if prices do increase after acceptance of estimate. In the event of any law, order or requirement of government, act of God, or any other event beyond our reasonable control that makes delivery of the ordered product impossible, in our sole discretion, Keystone Hatcheries shall be released from any obligation contained herein and any deposit paid by Customer shall be refunded.</p> <p>Sign Here to Accept Estimate _____</p> <p>Date Signed _____</p> <p>Contact person and cell # for delivery scheduling _____</p>		

OFFICE USE ONLY			<b>Subtotal</b>	\$4,386.50
PO or Order OK	Deposit	E/C	<b>Sales Tax (0.0%)</b>	\$0.00
Order Entered	Order Revised		<b>Total</b>	\$4,386.50





33325 N. Sears Blvd.  
Wildwood, IL 60030  
Phone: 847.223.7275  
Fax: 847.223.2820  
[www.wildwoodparkdistrict.com](http://www.wildwoodparkdistrict.com)

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## GLCC Meeting Notes 9.7.2023

I attended the GLCC meeting on 9.7.2023 and compiled a series of notes to report on to the Board that are not evident in the attached GLCC meeting outline. In lieu of official minutes from the GLCC (which they were still working on), I have organized the notes below.

**Lily Pad Treatment:** Black Lagoon treated on 8/23. Per Black Lagoon, treatment takes about 3 weeks to take hold of roots (rhizomes) of lily pads to slowly disintegrate them. Per Rob Flood, if lily pads still do not seem to have scaled back by week of 9/11/2023 – he will reach out to Black Lagoon to have them treat again. He also planned on reaching out to Black Lagoon to see when WPD can start pulling out of the water dead lily pads when the treatment is done settling in.

Residents have concerns with the amount of lily pads, sought reduction of chemicals used for the lilies, and a desire for a stronger management strategy. GLCC suggested WPD using our new cutting tool in our boat to consistently remove lilies especially as the season goes on especially into next year so we can stay ahead of them growing. Black Lagoon treatment that took place is designed to reduce large amounts of lilies coming back year after year.

Some residents asked if Gages Lake was ever dredged. GLCC was certain it had not been done given the cost, permitting, and logistics involved.

**Invasive species signs:** In coordination with WPD, GLCC selected invasive species signs to order from Signarama on their dime to place at the boat ramps (and on the other side of the lake for those neighborhoods). We will have the new GLCC logo and WPD logo on the signs. Signs will remind boaters to clean off their vessels after leaving the water.

**Cove Park shoreline reeds and brush:** Spoke with GLCC and they stated that WPD could trim up and cut down shoreline reeds/brush blocking sightlines around Cove Park shoreline within reason. Cove Park already has built in rip rap shoreline protection and stabilization.

### **GLCC Marketing/Information Sharing/Online Presence:**

Park District Manager Magnini shared his thoughts on a stronger need for GLCC's information to be available online in more places and for more Residents to be aware of what the GLCC does for the community. He will be implementing GLCC meeting dates (when they are scheduled), projects, and news in the WPD e-newsletter, WPD Facebook page, and website. WPD will be building a GLCC dedicated page on the WPD website to share meeting agendas/minutes, projects, and long-term lake management goals.





Black Lagoon Pond Mgmt, LLC  
 468 Randy Road  
 Carol Stream, IL 60188  
[www.blacklagoon.us](http://www.blacklagoon.us)

**Field Operations Inspection Sheet - Service**

**Customer Name:**  
 Valley Lake

**Date of Service:**  
 8/10/2023

**Tech Name:**  
 TG

**Start Time:**  
 9:10 AM

**End Time:**  
 10:01

**Site 1**

**Site 2**

**Wind:** WNW 7  
**Depth:** 3

**Wind:**  
**Depth:**

**Air Temp / Water Temp:** 74 / 24.8  
**DO:** 5.4

**Air Temp / Water Temp:** /  
**DO:**

**Percipitation:** NA  
**Irrigation:** NA

**Percipitation:**  
**Irrigation:**

**Ph:** 8  
**Alkalinity:** 210

**Ph:**  
**Alkalinity:**

**Product Used:** K-Ten  
**Amount Used:** 5 gal

**Product Used:**  
**Amount Used:**

Preventative/  
 routine maint  
 for Algae /  
 Phosphorus  
 1/2 Fida  
 1/2 Tank.  
 32 SWM  
 14 SW  
 1/2 Leaflet



Black Lagoon Pond Mgmt, LLC  
 468 Randy Road  
 Carol Stream, IL 60188  
[www.blacklagoon.us](http://www.blacklagoon.us)

**Field Operations Inspection Sheet - Service**

**Customer Name:**  
 Valley Lake

**Date of Service:**  
 8/29/23

**Tech Name:**  
 TG

**Start Time:**  
 9:00 AM

**End Time:**  
 10:00 AM

<b>Wind:</b>	<b>Depth:</b>
WSW 12	3

<b>Air Temp:</b>	<b>Percipitation:</b>
75°	N/A

**Site 1**

**Site 2**

<b>DO:</b>	<b>Irrigation:</b>
5.5	N/A

<b>DO:</b>	<b>Irrigation:</b>

<b>Ph / Water Temp:</b>	<b>Alkalinity:</b>
7.5 24.5°C	150

<b>Ph / Water Temp:</b>	<b>Alkalinity:</b>

Plants/Algae:	Amount Used:
EWM	5%
Fila	2%
Planktonic	1%

Plants/Algae:	Amount Used:

Product Used:	Amount Used:
xTR	5gal

Product Used:	Amount Used:



## VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Lake Date (mm/dd/yy): 08-12-23  
 County: Lake Lake Code: RGZM Telephone: 224-321-6159  
 Please list First and Last names of ALL individuals that assisted with this monitoring trip.

Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible		Secchi Hidden by Plants?	Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?		
			on Bottom?			1	2	3	4			Y	N	
1	14:20	23	Y	(N)	Y	(N)	(0)	1	2	3	4	13	9.0	(Y) N
2	14:41	24	Y	(N)	Y	(N)	(0)	1	2	3	4	13	7.0	(Y) N
3	14:55	22	Y	(N)	Y	(N)	(0)	1	2	3	4	13	7.0	(Y) N
	:		Y	N	Y	N	0	1	2	3	4		.	Y N
	:		Y	N	Y	N	0	1	2	3	4		.	Y N
	:		Y	N	Y	N	0	1	2	3	4		.	Y N
	:		Y	N	Y	N	0	1	2	3	4		.	Y N

<b>General Weather Conditions</b>			<b>Cloud Cover (check one)</b>			<b>Waves (check one)</b>		
Wind Direction (out of): <u>N</u>			<input checked="" type="checkbox"/> Sunny			Overcast <input type="checkbox"/> Calm/Ripple <input type="checkbox"/> Small <input checked="" type="checkbox"/>		
Amount of Rain (last 48 hrs.): _____ inches			<input type="checkbox"/> Partly Cloudy/Partly Sunny			Hazy <input type="checkbox"/> Moderate <input type="checkbox"/> White Caps <input type="checkbox"/>		

<b>Lake Level is:</b>		<b>Volunteer Hours</b> (to nearest 1/2 hour)		<b>Aquatic Plant Coverage (check only one)</b>	
<input type="checkbox"/> "Normal" or Full Pool		include preparation, monitoring & paperwork time Number of Volunteers: <u>1</u> Number of Hours per Volunteer: <u>1.5</u> Total Volunteer Hours = <u>1.5</u>		Percentage of the <u>entire</u> lake area containing surface and submerged aquatic plants.	
<input type="checkbox"/> Above normal by _____ inches				<input type="checkbox"/> Less than 5%	
<input checked="" type="checkbox"/> Below normal by <u>3</u> inches				<input checked="" type="checkbox"/> 5 to 25%	
Gage Reading: _____ (if applicable) (gage units)				<input type="checkbox"/> 26 to 50%	
				<input type="checkbox"/> 51 to 70%	
				<input type="checkbox"/> Greater than 70%	

<b>Additional Observations</b> (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.)		<b>Lake/Watershed Management</b> (list techniques ongoing or applied since last monitoring; include dates & details when possible)	

<b>Harmful Algal Bloom Watch</b>					<b>Aquatic Exotics: (check all suspected exotics)</b>									
Is a cyanobacteria (blue-green algae) bloom present? Y <u>(N)</u>					<input type="checkbox"/> Eurasian Watermilfoil					<input type="checkbox"/> Zebra Mussel				
If Yes: a) have a Bloom Report form & photos been submitted to IEPA? Y N					<input checked="" type="checkbox"/> Curlyleaf Pondweed					<input type="checkbox"/> Quagga Mussel				
OR b) has the bloom been reported using the bloomWatch app? Y N					<input type="checkbox"/> Hydrilla					<input type="checkbox"/> Common Carp				
<b>Water Quality and Chlorophyll Sampling</b> (s = surface, b = bottom)					<input type="checkbox"/> Brazilian Elodea					<input type="checkbox"/> Grass Carp				
(check applicable boxes)					<input type="checkbox"/> Water Hyacinth					<input type="checkbox"/> Asian Carp				
1 L HDPE bottle (TSS/VSS)					<input type="checkbox"/> Water Lettuce					<input type="checkbox"/> Round Goby				
250 mL HDPE bottle (Alkalinity, Chloride)					<input checked="" type="checkbox"/> Purple Loosestrife					<input type="checkbox"/> Rusty Crayfish				
500 mL HDPE bottle w/Acid (Nutrients)					<input type="checkbox"/> Flowering Rush					<input type="checkbox"/> Red Swamp Crayfish				
Chlorophyll sample collection depth (ft.) =					<input type="checkbox"/> Phragmites					<input type="checkbox"/> Starry Stonewort				
Chlorophyll sample volume filtered (mL) =					<input type="checkbox"/> List Others:									

Date Cooler Mailed: _____		<input type="checkbox"/> RFLAs (lab sheets) are inside cooler	
Datasheet entered online? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			



## Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name <b>Valley</b>	County Name <b>Volunteer</b>	Lake Name(s): <b>Marian Kowalski</b>
Program: <b>Volunteer Lakes</b>		Date: <u>08/12/2023</u> <small>(mm:dd:yyyy)</small>
Barometer Reading: <u>729</u> mm Hg		Meter Brand/Model or IEPA Case/Meter #: <u>29</u>

Station Code: <b>RGZM-1</b>	Station Code: <b>RGZM-2</b>	Station Code: <b>RGZM-3</b>
Time: <u>14:20</u>	Time: <u>14:47</u>	Time: <u>14:55</u>

Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp
0	11.4	28.6	0	12.9	27.6	0	13.0	28.3
1	11.5	28.2	1	12.6	27.6	1	13.1	28.4
3	8.9	26.5	3	11.0	27.0	3	11.6	27.4
5	6.7	25.9	5	6.0	25.9	5	6.5	26.2
7	2.6	25.4	7	0.6	25.5	7	5.0	25.7
9.85	0.2	24.9	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
17	.	.	17	.	.	17	.	.
19	.	.	19	.	.	19	.	.
21	.	.	21	.	.	21	.	.
23	.	.	23	.	.	23	.	.
25	.	.	25	.	.	25	.	.
27	.	.	27	.	.	27	.	.
29	.	.	29	.	.	29	.	.
31	.	.	31	.	.	31	.	.
33	.	.	33	.	.	33	.	.
35	.	.	35	.	.	35	.	.
37	.	.	37	.	.	37	.	.
39	.	.	39	.	.	39	.	.
41	.	.	41	.	.	41	.	.
43	.	.	43	.	.	43	.	.
45	.	.	45	.	.	45	.	.
47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.

## VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Date (mm/dd/yy): 08-27-23  
 County: Lake Lake Code: RGZM Telephone: 224-321-6159  
 Please list First and Last names of ALL individuals that assisted with this monitoring trip.  
 Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible on Bottom?	Secchi Hidden by Plants?	Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?
1	11:28	24	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	13	9.0 <input checked="" type="radio"/> Y N
2	11:44	24	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	13	7.0 <input checked="" type="radio"/> Y N
3	11:56	21	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	13	6.5 <input checked="" type="radio"/> Y N
	:		Y N	Y N	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	.	Y N
	:		Y N	Y N	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	.	Y N
	:		Y N	Y N	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	.	Y N
	:		Y N	Y N	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	.	Y N

**General Weather Conditions**      **Cloud Cover (check one)**      **Waves (check one)**  
 Wind Direction (out of): N       Sunny      Overcast       Calm/Ripple       Small   
 Amount of Rain (last 48 hrs.): 0 inches       Partly Cloudy/Partly Sunny      Hazy       Moderate       White Caps

**Lake Level is:**      **Volunteer Hours**      **Aquatic Plant Coverage (check only one)**  
 "Normal" or Full Pool      (to nearest 1/2 hour)      Percentage of the  Less than 5%  
 Above normal by \_\_\_\_\_ inches      include preparation, monitoring & paperwork time      **entire lake area**       5 to 25%  
 Below normal by 1 inches      Number of Volunteers 1      containing surface and       26 to 50%  
 Gage Reading: \_\_\_\_\_      Number of Hours per Volunteer 1.5      submerged aquatic       51 to 70%  
(if applicable)      Total Volunteer Hours = 1.5      plants.       Greater than 70%

**Additional Observations** (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.)  
**Lake/Watershed Management** (list techniques ongoing or applied since last monitoring; include dates & details when possible)

**Harmful Algal Bloom Watch**      **Aquatic Exotics:** (check all suspected exotics)  
 Is a cyanobacteria (blue-green algae) bloom present?      Y  N  
 If Yes: a) have a Bloom Report form & photos been submitted to IEPA?      Y N       Eurasian Watermilfoil      Zebra Mussel   
 OR b) has the bloom been reported using the bloomWatch app?      Y N       Curlyleaf Pondweed      Quagga Mussel   
 Hydrilla      Common Carp   
 Brazilian Elodea      Grass Carp   
 Water Hyacinth      Asian Carp   
 Water Lettuce      Round Goby   
 Purple Loosestrife      Rusty Crayfish   
 Flowering Rush      Red Swamp Crayfish   
 Phragmites      Starry Stonewort   
 List Others:

**Water Quality and Chlorophyll Sampling** (s = surface, b = bottom)

(check applicable boxes)	1s	1b	2s	3s				
1 L HDPE bottle (TSS/VSS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
250 mL HDPE bottle (Alkalinity, Chloride)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
500 mL HDPE bottle w/Acid (Nutrients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chlorophyll sample collection depth (ft.) =		n/a						
Chlorophyll sample volume filtered (mL) =		n/a						

Date Cooler Mailed: \_\_\_\_\_       RFLAs (lab sheets) are inside cooler  
 Datasheet entered online? Yes  No



## Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name <b>Valley</b>			County Name <b>Lake</b>			Volunteer Name(s): <b>Marian Kowalski</b>		
Program: <b>Volunteer Lakes</b>			Date: <b>08/27/2023</b> <small>(mm:dd:yyyy)</small>			Meter Brand/Model or IEPA Case/Meter #: <b>29</b>		
Barometer Reading: <b>734</b> mm Hg			Station Code: <b>RGZM-1</b>			Station Code: <b>RGZM-2</b>		
Time: <b>11:28</b>			Time: <b>11:44</b>			Time: <b>11:56</b>		
Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp
0	6.2	25.6	0	7.4	26.1	0	9.3	26.2
1	6.3	25.9	1	7.6	26.2	1	9.5	26.3
3	3.0	25.5	3	5.4	25.7	3	7.7	26.1
5	3.2	25.3	5	5.5	25.3	5	4.9	25.3
7	3.0	25.1	7.65	4.2	25.1	7.6	3.4	25.1
9.85	2.4	25.1	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
17	.	.	17	.	.	17	.	.
19	.	.	19	.	.	19	.	.
21	.	.	21	.	.	21	.	.
23	.	.	23	.	.	23	.	.
25	.	.	25	.	.	25	.	.
27	.	.	27	.	.	27	.	.
29	.	.	29	.	.	29	.	.
31	.	.	31	.	.	31	.	.
33	.	.	33	.	.	33	.	.
35	.	.	35	.	.	35	.	.
37	.	.	37	.	.	37	.	.
39	.	.	39	.	.	39	.	.
41	.	.	41	.	.	41	.	.
43	.	.	43	.	.	43	.	.
45	.	.	45	.	.	45	.	.
47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.

**Wildwood Park District**  
**Recreation/Administration Report**  
**September 18<sup>th</sup>, 2023**

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, and assisting Kathy with various financial tasks.
2. Continuing to work with Kathy on working through permitting process for shoreline stabilization at Pebble and meeting with shoreline consultants.
3. Shared on District marketing channels/website Valley Lake Stormwater Improvements updates such as Valley South being temporarily closed due to construction beginning on 9/5/2023.
4. Continuing to meet weekly with SMC staff, Warren Township Highway Department, and other stakeholders to move along Valley Lake Stormwater project. Construction began on 9/5/2023 on Valley South part of the project with material being staged and the plunge pool retrofit imminent. Thank you again to Amy Sarver for cutting down/grinding a massive dead Oak tree near the plunge pool for WPD.
5. Spoke with a few residents about engineering plans and the current status of Valley Lake Stormwater Improvements Project.
6. Spoke along with President Jante at Valley Lake Wildwood Stormwater Improvements Project groundbreaking ceremony along with other Lake County and State figures on 8/9 at Valley South.
7. Will be attending along with President Jante weekly SMC Valley Lake project check in meetings at the Warren Township Highway Department on Thursday mornings throughout duration of project construction.
8. Website management and board duties.
9. Continuing to await counsel update on Gages Lake Channel piers inquiry.
10. Continue to meet weekly with Harvest Fest Committee as event inches closer.
11. Completed permitting process for Harvest Fest (event, tent, liquor).
12. Harvest Fest tasks as needed.
13. Hosting Harvest Fest volunteer/safety orientation meeting on 9/19 at Rule House.
14. Fall Preschool has 6 enrolled for the 3's class and 9 enrolled for the Pre-K Class. We will continue to push every week for additional sign ups as our marketing has helped us bring in several new participants since August.
15. Paddle the Lake did not run due to low enrollment.
16. Willow Pavilion Rentals: 27
17. Sunset Pavilion Rentals: 18
18. Have sold 32 non-resident parking day passes for \$370 total thus far.
19. August 16<sup>th</sup> will saw the rescheduled (from June) Mr. Myers Caribbean steel drum music at Willow Point Park and August 29<sup>th</sup> had Logan Ramey: A Tribute to the King Elvis concert at Willow Point as well. Mr. Myers band was again a hit and Logan Ramey Elvis Concert was a massive hit amongst the residents with our largest crowd to date! It was encouraging to see people begging the Park District to bring Logan back next summer.
20. Fall adult Zumba session began September 6<sup>th</sup> with 7 enrolled.
21. Fall adult Yoga continues to fill up every session.
22. New programming for adults this fall includes a co-ed Kickball League that will meet at Willow Point/Twin Lakes backstops and a dog obedience class taught by Katie Delafont owner of Noble K-9 Dog Training. Katie is a Wildwood Resident. The dog obedience class has 4 enrolled and has met the minimum participants to run starting on 9/20 at Rule Park.
23. Glow in the Dark Scavenger Hunt event set for 9/29 already has several families enrolled. We are excited to kick off this brand-new event in a couple of weeks!



**Wildwood Park District**  
**Recreation/Administration Report**  
**September 18<sup>th</sup>, 2023**

24. Touch a Truck event at Rule House set for 10/7.
25. Supporting Park Safety Team in their operations.
26. Will be taking online IMRF training per requirement.
27. Working with PDRMA on upcoming Slip, Trip, and Fall analysis of Park District buildings for safety and yearly safety goal completion as agreed to with PDRMA safety representative.
28. Held Staff monthly Safety Committee meeting.
29. Met at State Bank of the Lakes with check signers to authorize Treasurer Corrigan to become a check signer on the Park District SBTOL account.
30. Attended Staff Appreciation night hosted by President Jante on 9/8.
31. Attended GLCC meeting on 9/7 and communicated with Residents and GLCC in respect to lily pads and the lily pad treatment. Communicated to GLCC and Residents that the Park District will be promoting the GLCC and their projects more including a new dedicated page on the WPD website, in our e-newsletter, on social media, etc.

**Wildwood Park District**  
**Maintenance Report**  
**September 18<sup>th</sup>, 2023**

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Routine maintenance and upkeep of equipment.
3. Daily raking of beaches and disposal of seaweed at beaches/boat launches.
4. Clean Rule bathrooms, community rooms, and office spaces as needed - re-stock paper towels and soap.
5. Power washed exterior and windows of Rule House, gutters buildup, entrance decks, garbage cans, and sidewalks in anticipation of Harvest Fest and general housekeeping.
6. In anticipation of Harvest Fest, conducting a full park-wide trim/shape-up of brush, flowers, trees, and landscape beds at Rule Park.
7. Cut out more defined landscape bed around Cottage building at Rule and adding mulch that we had in stock.
8. Trimmed about 5' of leaves and branches off large tree overhanging Valley South Park swing set.
9. Park, playground, building, pier, pavilion inspections - corrective actions as needed.
10. Completed restoration of small sections of rubber poured in play surface on Rule tot playground.
11. Mowing and edging throughout the parks on a set schedule.
12. Black Lagoon returned to treat Valley Lake on 8/29. Black Lagoon will return for their final treatment of the season on 9/14. It will be a copper sulfate treatment to address some snails that have been popping up on one side of the lake.
13. Sunset Park Pavilion posts have been painted a glossy white thereby fully completing the pavilion restoration project at Sunset.
14. Willow Point Pavilion has finished being power washed and the posts painted a glossy white. The concrete slab took longer than expected to power wash – but not surprising given the age and lack of previous maintenance. Team has currently broken off and leveled old cracked and chipped concrete bases around poles and has the materials to restore and reset new concrete around the bases and reinforce with rebar which is taking place this week.
15. Rust-Oleum black spray paint has been purchased to restore the paint finishing on select park grills around the parks. Mike did a test run and restored one side of a grill at Sunset using a wire brush to remove rust and painting over. The remainder of the grill restoration project will resume after Harvest Fest week.
16. Short split-rail fence on Twin Lakes Boulevard near the Maintenance driveway entrance was reset, straightened, stabilized, and pieces replaced with older reused posts/rails as a temporary measure. Getting pricing on updated split rails and posts to replace with similar to new fence at Old Plank Park.
17. Four bike racks areas in the WPD parks system have been dug out, weed prevention and landscape fabric laid, and river rock surfacing set on top to increase aesthetics and define the bike rack areas. This was done at the racks at Pebble, Rule, and Willow Point. Sunset bike rack already had a rock surfacing in place.

**Wildwood Park District**

**Maintenance Report**

**September 18<sup>th</sup>, 2023**

18. Brandon met with Scout from Troop 671 at Cove Park to discuss planned small paver stairs step-down project and brainstorm. Steps will help Residents and kayakers walk directly from land into the water versus walking over rocky rip rap. Scout will be seeking approval of plans from Troop 671 and WPD before moving forward.
19. Troop 671 has offered the donation of one of their small, covered trailers to WPD since they are seeking to purchase a new one.
20. Completed Rule Park parking lot island landscape bed project and mulching.
21. Properly mounted fire extinguisher to wall inside Scout Garage.
22. Had Gurnee Fire Protection District out to maintenance buildings to conduct a fire safety inspection. We passed with flying colors.
23. Bartlett Tree Service came out to take a sample dead Oak tree at Valley South before Highway Department removed it for Stormwater Project. The assumption is root rot with two-line chestnut borer.
24. Harvest Fest setup tasks as assigned. Staking up Harvest Fest banners around parks.



## Marketing Report September 2023

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### Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
  - Updated Home Page slider to include digital Fall Brochure/Registration, all September special events and programs, Stormwater Infrastructure Improvements Project information, Valley South closure due to Stormwater Project construction, etc.
  - Continue to update 2023 Harvest Fest landing page as needed.
  - Finalized and launched new Staff Directory Page with staff contact information and headshots included. Will be adding staff bios to page. Would love to have the Commissioners provide their bios to add to the Board of Commissioners page.
- Metrics (last 30 days)
  - Sessions: a session is the browsing session of a single user to our website
    - 1,812- down 1% from previous 30 days
  - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
    - 3,529 – down 6% from previous 30 days
  - Average Session Duration: total duration of all sessions, in seconds
    - 39 seconds – down 8% from previous 30 days
  - Total Users: the number of distinct tracked users
    - 1,325- up 7% from previous 30 days
  - New vs Returning Visitors
    - New- 94%, Returning- 6%
  - Device Breakdown
    - Desktop- 28%, Tablet- 3%, Mobile- 69%
  - Top Referrals: the top websites that send your website traffic, known as referral traffic.
    - 1. Facebook
    - 2. Facebook
    - 3. Facebook
    - 4. Facebook
    - 5. visitLakeCounty.org
  - Top Pages
    - 1. Home
    - 2. Parks and Facilities
    - 3. Parks & Facilities
    - 4. Program Brochure
    - 5. Calendar
    - 6. Adult and Senior Programs
    - 7. Pavilion & Room Rentals
    - 8. Wildwood Park District
    - 9. Registration
    - 10. Summer Concert Series

### Social Media



- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posts- posting multiple times a week to drive program registration, event attendance, engagement, follows, and to remain visible in people’s newsfeeds. Also, information sharing and raising public awareness regarding Park District initiatives.
- Updates/Posts
  - Post about WPD maintenance team completing power washing and painting of pavilions.
  - Post about WPD maintenance team completing bike rack river rock restoration.
  - Live post from children’s swim lessons to promote our program and water safety.
  - Continued to promote preschool program and openings. Shared pictures from first day of 2023 preschool.
  - Post promoting 8/16 Summer Concert.
  - Post promoting 8/29 Summer Concert along with live post at Concert.
  - Post sharing Labor Day closure of Park District
  - Various posts hyping up Harvest Fest, dunk tank schedule for Harvest Fest, and Event Map.
  - Created event pages for Fall 2023 Programs.
  - PSA about Lily Pad treatment and GLCC information.
  - Posted about seeking a new cooking teacher to run a cooking class for winter.
- Analytics
  - Facebook
    - Total page followers: 1,752- up 28 followers in last 30 days
    - Total page visits: 1,599- down 6% in the last 30 days
    - Post Reach- The number of people who saw any of our posts at least once.
      - 6,000- up 6% last 90 days prior
    - Post Engagement- reactions, comments & shares
      - 1,200 down 10% last 90 days prior
    - Audience: 25% men, 75% women
  - Instagram
    - Accounts Reached: 109- down 10.7% in last 30 days.
    - Accounts engaged: 18- down 43% in last 30 days.
    - Total followers: 222- up 1.3% in last 30 days

**E-Newsletter Subscribers/Email**

- We are up to 562 people/emails in our database. 490 of those are subscribers to our monthly e-newsletter emails.
- Average Open Rate (% of people who open the emails we send) for September e-newsletter is 51% (down 11% from August e-newsletter).
- Average Click Rate (% of people who open our emails AND click on a link) for September e-newsletter is 11.7% (up 3.5% from August e-newsletter).
- September e-newsletter included:
  - News & Announcements
    - Harvest Fest
    - A Word from the Park District Manager (fall version)
    - Sponsorship Opportunities
    - Staff Reports

- 2023 Fall and Preschool registration
- Gardens of Wildwood Showcase
- Save the Dates for September events, programs, and important dates.
- Email highlights
- All upcoming September events and programs details.

#### **Harvest Fest**

- Completing artwork and prepping event banners, sponsor banners, directional yard signs, and informational signage for Harvest Fest with Signarama.
- Completing sponsor recognition preparation and work.
- Working on myriad of Harvest Fest tasks along with Committee to successfully execute the event.

**Wildwood Park District**

**Park Safety Report**

**September 18<sup>th</sup>, 2023**

1. Jarod is now focusing on working the weekends for Park Safety shifts now that we are past Labor Day. He will continue to work weekends with his final shift at Harvest Fest.
2. Boat Ramp Monitors finished their seasonal shifts and ended on Labor Day.
3. Unknown individual(s) burnt down Little Free Library at Sunset Park on 9/10 in the early morning/overnight hours. Lake County Sheriffs were called by Residents and took a police report. The Park District encouraged Residents with footage or information from the incident to share with the LCSO and/or WPD. The Gagewood Lions Club (who originally built the libraries) are already nearly complete replacing the burnt one.
4. Stemming from this incident (and from previous suggestions/feedback from Residents near Sunset Park); WPD will do our due diligence to have several consultants come out and determine security camera and lighting possibilities for Sunset.
5. Assisting recreation staff with setup and takedown of Summer Concerts and certain Special Events. Assisting with parking control for aforementioned events.
6. Park Safety will assist with parking and general security at Harvest Fest.
7. Resident parking stickers continue to be steady in the office and our Park Safety Staff continue to hand out resident parking stickers in the parks albeit much slower with less activity going on in the parks.
8. Park Safety Staff continue to rake and dispose of seaweed at the Boat Ramps as needed.
9. A current, updated list of Boat Key owners has been provided weekly to Safety Staff to check keys against ID's and decal #'s.
10. 136 Boat Keys have been sold this year with 25 extra decals sold.



## Wildwood Park District Mission and Vision Statements

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### What is a Mission Statement?

A mission statement is a simple statement about the goals, values, and objectives of an organization. This brief description helps customers, employees, and leadership understand the organization's top priorities.

### What is a Vision Statement?

A vision statement is aspirational and expresses your organization's plan or "vision" for the future and potential impact on the world. They often serve as a guide for an organization's future goals and explain why customers and employees should stick around for the long haul.

### Current Wildwood Park District Mission Statement

The Wildwood Park District conserves and protects natural resources and provides leisure opportunities for our community.

### Current Wildwood Park District Vision Statement

The Wildwood Park District works to enhance the lives of its residents through excellent recreational programming, services and facilities, while conserving natural resources and improving the parks and lakes.

### Why Update Our Current Mission and Vision Statements?

As an organization grows, it may reach its early goals, and they'll change. So, it's important to revise mission and vision statements as needed to reflect the organization's new culture as it achieves its goals and develops new targets.

### Proposed New Mission Statement

The Wildwood Park District serves our community by providing enriching and affordable recreational programs, events, and facilities that promote community building, and health and wellness. The Wildwood Park District also protects our natural resources, parks, and lakes through conservation and preservation initiatives. The safety of our residents, visitors, employees, parks, and facilities is our top priority, and the Wildwood Park District minimizes risks through our Park Safety Staff, comprehensive safety efforts, and partnerships with local law enforcement agencies.

### Proposed New Vision Statement

The Wildwood Park District is committed to continuous improvement and aspires to exceed the needs of our community through a collaborative, innovative, and sustainable approach. We strive to maintain and preserve the beauty and functionality of our parks, lakes and shorelines, amenities, and facilities for current and future generations to enjoy.

### Proposed New Core Values

- **Family-Centric:** Our top priority is to welcome children and families into our parks, programs, and events and provide a fun, safe, and family-friendly environment for all to enjoy.
- **Equal Opportunity:** Our goal is to provide excellent recreation opportunities for the entire community. We ensure that every individual is treated fairly and has the opportunity to participate in Wildwood Park District offerings. Therefore, we provide financial assistance through our Scholarship Program to residents who are interested in participating in a program but are unable to due to financial difficulties.
- **Sustainability:** We use our capital to renew and maintain infrastructure of current facilities and park equipment, and for the conservation and preservation of our natural resources, parks, and lakes. The Wildwood Park District utilizes our in-house maintenance team for most on-going improvements and upkeep of parks and facilities but will outsource and/or collaborate with district affiliates and outside organizations when needed.
- **Communication:** We are committed to staying connected with our community. We do this through raising public awareness of Park District programs, events, and initiatives. Additionally, we prioritize internal communication best practices to ensure effective information sharing and collaboration between Park District employees and their departments.
- **Transparency:** Transparency with our community is something the Wildwood Park District is passionate about. We comply with mandated transparency laws and ensure Park District matters, information, and initiatives are well communicated and readily available, with an emphasis on accountability, openness, ethics, and fiscal responsibility.





# BEER TENT

**\$5 PER DRINK- CASH/CARD ONLY**



**THANK YOU TO OUR LOCAL SPONSORS**



Steve Ostrowski, Agent  
847-223-1133  
steveostrowski.com

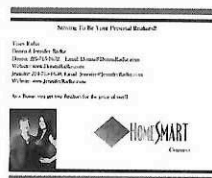


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 P: 847.265.0000 · F: 847.265.0005  
[sales@cctreeservice.com](mailto:sales@cctreeservice.com)  
<http://www.cctreeservice.com>

Contact: Wilwood Park District - Brandon Magnini  
 Phone: 847-223-7275  
 Email or Fax: [bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com)  
 Address: Rule Park - 33325 N Sears Blvd, Grayslake IL 60030

1) Northwest corner of park- Storm damaged Shagbark Hickory- Remove and grind out stump. Wood and brush will be hauled off site. Stump chips will remain on site back filled into the hole.	\$1,200.00

Total: \$1,200.00

Special Tools/Instructions: Power Drop Aerial Lift Loader Small Grinder Large Grinder Other – \_\_\_\_\_  
 Directions to Jobsite: \_\_\_\_\_

WE PROPOSE to furnish materials, equipment, and labor in accordance with above specifications, for the sum of:  
**\$1,200.00 (One Thousand Two Hundred Dollars and 00/100)**. All service is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the estimate. Wood chips are FREE and will be left upon request. Stump mulch is to remain unless otherwise stated. Minor lawn damage may occur for which Clean Cut is not responsible. Clean Cut is not responsible for damage to private utilities that are not marked by J.U.L.I.E. All local required permits are the responsibility of the homeowner.

**PAYMENT IS DUE UPON COMPLETION.**

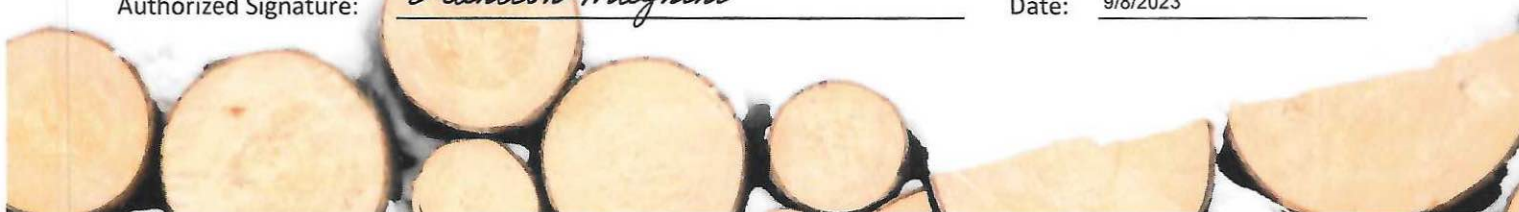
Authorized Signature: John Schiemann Date: September 6, 2023  
 Certified Arborist (IL5248-A)

**Acceptance of Proposal:**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 3% finance charge may be assessed monthly if not paid within 10 days. Billing discrepancies must be resolved within the 10 days to avoid finance charges together with expenses incidental to collection, including attorney's fees.

**PAYMENT IS DUE UPON COMPLETION.**

Authorized Signature: Brandon Magnini Date: 9/8/2023



Grasshopper QuikQuote  
 #27620N00417



Vendor  
**Mordge Mfg. Inc.**  
 105 Old Highway 81 S.  
 P.O. Box 810  
 Moundridge, KS 67107

Contact  
**Brent Dobson**  
 bdobson@grasshoppermower.com

Quoted by  
**Highway C Service**  
 13325 Wilmet Rd  
 Kenosha, WI 53142  
 P: (262) 857-2225

Contact  
**Paul Nielsen**  
 Sales  
 E: paulnielsen@highwayc.com C: 262-880-7984

Quoted for  
**Wildwood Park District**  
 33325 N Sears Blvd  
 Wildwood  
 E: [tdobson@wildwoodparkdist.org](mailto:tdobson@wildwoodparkdist.org)  
 P: 847-775-9104

**OMNIA**  
 PARTNERS  
 (U.S. Communities)

Contract ID: #22-6640  
 Contract Period:  
 05/15/2022-05/14/2025  
 Quoted Sep 1, 2023

	List	Contract
<b>503548</b> -Model 15B Mount Kit for 700 & 900 Series	\$225.00	\$191.25
<b>503190</b> -Model 15B Hopper - without mount	\$2085.00	\$1772.25
<b>503173</b> -Vac Drive 361 - w/ Med. Lift blades - fits 3461 & 3661 decks	\$1365.00	\$1160.25

List Total: \$3,675.00

Contract: \$3,123.75

Additional Pricing  
 Adjustments

- + Freight \$175.00
- + Set-Up \$120.00

Grand Total: \$3,418.75

Make PO to: Mordge Mfg. Inc.

Fax PO to:

Email PO to:

[bdobson@grasshoppermower.com](mailto:bdobson@grasshoppermower.com)

PO # \_\_\_\_\_

Approved by \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Wildwood Park District

Board Meeting dates for 2024

Meeting times start at 7:00 pm / 3<sup>rd</sup> Monday of the Month

January 16, 2024 – Tuesday ( due to Monday Holiday)

February 20, 2024 – Tuesday (due to Monday Holiday)

March 18, 2024

April 15, 2024

May 20, 2024

June 17, 2024

July 15, 2024

August 19, 2024

September 16, 2024

October 21, 2024

November 18, 2024

December 9, 2024 – second Monday (Early due to Christmas)

IAPD conference Date January 25-27, 2024