

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
May 20th, 2024, at 7:15pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:16pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Anna Nelson, Dan Corrigan, Becky Jante, Doug Dietzen.
Absent: Matt Brueck
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Michael Dykes Maintenance Lead.
- III. Approval of Agenda – Regular Board Meeting – Monday, May 20th, 2024**
A. President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, May 20th, 2024 as presented with moving item A under New Business “Swearing in of Commissioner Oath of Office” to after item III “Approval of Agenda”. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carries.
- IV. Approval of Minutes**
A. **Minutes of the Regular Board Meeting - Monday, April 15th, 2024**
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, April 15th, 2024 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
B. **Minutes of the Decennial Committee on Local Government Efficiency – Monday, April 15th, 2024**
President Jante entertained a motion to approve the Minutes of the Decennial Committee on Local Government Efficiency of Monday, April 15th, 2024 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries. Commissioner Nelson noted that the dissolution of the Decennial Committee on Local Government Efficiency needs to be an official agenda item on the June Regular Meeting Agenda to formally dissolve the Committee per statute.
- V. Matters From the Public**
-Resident and WPD Maintenance Lead Michael Dykes shared a letter from his granddaughter Aubrey detailing what she would like to see in a future Old Plank Park playground replacement/redesign that is currently going through the planning phase. Aubrey shared that she would like to see new swings, possibly a new Gaga Pit, and a play set that older kids can use. Residents Dan and Lisa Van Erden were in attendance.
- VI. Financial Report**
The Financial Report was read. Discussion. Commissioner Nelson had a clarifying question on the “Rainy Day Fund” label in the Park District’s savings through Illinois Funds. Discussion. President Jante entertained a motion to accept the Financial Report. So moved, Commissioner Corrigan.

Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries. Kathy Atkins discussed the upcoming financial audit being completed by Lauterbach & Amen for the FY end of 2023-2024. She also discussed Lauterbach & Amen's quote/engagement letter for the next three FY's to complete the WPD's financial audits. Discussion was had regarding Kathy shopping around for other audit firms that other Park Districts have used in the past that may be less costly to the WPD than Lauterbach & Amen without much success. Discussion. Lauterbach & Amen's quote came back at \$9,000.00 for FY ending 4/2025, \$9,450.00 for FY ending 4/2026, and \$9,900.00 for FY ending 4/2027. President Jante entertained a motion to accept the engagement letter from Lauterbach & Amen for FY 2025, 2026, 2027 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.

- VII. WSRA:** Commissioner Nelson noted that the next WSRA Board Meeting originally scheduled for May 13th is now rescheduled for Monday May 29th at 3:30pm. Commissioner Nelson noted that there was some discussion regarding each WSRA member agency's certificate of liability insurance coverage potentially needing to increase coverage amounts per the amended WSRA Articles of Agreement. Commissioner Nelson stated that further discussion with the WSRA Board will be had on this matter.

VIII. GLCC

Park District Manager Magnini reported that Maintenance Supervisor Dykes, and President Jante and he attended the May 9th GLCC meeting. The agenda, financials, minutes, and packet from their May meeting, were included in the WPD Board Packet. Discussion. Discussion was had on the bio-mapping and zones of treatment at the May meeting. GLCC will be treating 30.4 acres of Gages Lake to target the Eurasian Water Milfoil and Curlyleaf Pondweed through TIGRIS on Thursday, May 23rd. A public service announcement on the WPD's end was shared about this service and treatment map area through WPD marketing channels. The GLCC shared this as well. Signs will post at the boat ramps and GLCC volunteers will be handing out informational flyers to the lakefront homeowners. A weed harvester could be utilized weeks after treatment to pull the dead weeds from the lake to reduce the use of herbicides as much as possible.

The next meeting will be June 13th at 7:00pm.

- A. WPD/GLCC FY 2024-2025 Services Agreement Approval:** President Jante entertained a motion to approve the WPD/GLCC FY 2024-2025 Services Agreement in the amount of \$17,000.00 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.

IX. Valley Lake Report

Park District Manager Magnini noted that TIGRIS visited on 4/30 to observe but did not treat due to the lake being in good condition. TIGRIS will be coming on 5/21 to treat prior to the holiday weekend.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion. Commissioner Dietzen suggested updating the WPD website calendar page to include pavilion rentals and what is/what is not available to rent for that particular weekend before people call into the office.

B. Maintenance

The Maintenance Report was read. Discussion. Commissioner Dietzen asked why new Boat Key sales go on sale May 1st and not earlier. Commissioner Jante asked that the date that the 2025 Boat Keys go on sale next year be an agenda item for the June Regular Meeting.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

D. Park Safety

The Park Safety Report was read. Discussion. Commissioner Dietzen asked about the current policy regarding non-residents using the boat launches. Park District Manager Magnini stated that the only way this can be done is if a Wildwood Resident keyholder would have to pay \$50 per day and affix a special decal (only good for one day) onto the non-resident motorized boat; and the keyholder Resident must stay with the non-resident friend and their boat all day (including launching and taking the boat off the ramp). Dietzen asked if the Park District would consider offering a boat key/access to the neighborhoods across the lake for a higher fee than what residents pay for the boat key. Discussion. Commissioner Corrigan stated that the current policies that are in place are best to limit boat traffic access to the WPD launches and keep more exclusivity to Residents.

I. *Lake County Sherriff Office Police Presence Special Services Detail Update*

Park District Manager Magnini updated the Board that he was still waiting on the LCSO to formally send over the Special Services Detail Agreement for the Sunset Park off-duty volunteer detail. Discussion was had on strategies for July 4th park safety.

XI. Unfinished Business

A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion

Lake County Stormwater Management had their subcontractor come out and lay down the native plantings and seeding around the plunge pool at Valley South as part of the project plans. Still awaiting maintenance plan documents from LCSO and Bleck Engineering for how to best maintain the native plantings once they have grown in.

XII. New Business

A. Swearing in of Commissioner/Oath of Office

Appointed Commissioner Doug Dietzen took his Oath of Office in front of the Board during the meeting. Park District Manager Magnini witnessed the Oath; and Dietzen and Magnini signed off on the Oath document. Dietzen's information will be updated with the Lake County Clerk's Office as well as the IAPD.

B. Nomination of Officers of the Board for FY 2024-2025

President Jante entertained a motion to appoint for FY 2024-2025 at the Annual Meeting of the Wildwood Park District Board of Commissioners Becky Jante as President of the Board, Matt Brueck as Vice President, Dan Corrigan as Treasurer, Anna Nelson as WSRA delegate, Brandon Magnini as GLCC delegate.

So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carries.

President Jante entertained a motion to appoint Park District Manager Brandon Magnini as Wildwood Park District's ADA Officer, FOIA Officer, OMA Officer, Safe-T Act Officer, Board Secretary, and alternate delegate to WSRA.

So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carries.

President Jante entertained a motion to nominate Lauterbach and Amen as the Park District's annual audit firm for FY 2024-2025.

So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. All in favor, motion carries.

President Jante entertained a motion to retain Ancel Glink as the Wildwood Park District's Corporate Counsel for FY 2024-2025.

So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. All in favor, motion carries.

C. Budget Reallocation

Item was removed from Agenda. Budget Reallocation is not necessary.

D. FY 2024-2025 Budget and Appropriation Ordinance for Approval

President Jante entertained a motion to approve the Budget and Appropriations Ordinance #24-05-01 for FY 2024-2025 as presented (after having been made public for viewing for at least 30 days, published in the newspaper by statute, and completed a Budget and Appropriations Hearing); with the one change of adding \$25,000.00 of Expense to Recreation Fund Improvements and adding \$25,000.00 as a Miscellaneous Revenue in the Recreation Fund. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.

E. NuToys Playground Barriers Purchase Approval

Park District Manager Magnini presented a quote for replacement playground barriers for the two Willow Point Park playgrounds. 8 existing barriers have good sized cracks in them and should be removed and replaced. Commissioner Dietzen questioned the price difference between the 6' TuffTimber pieces at \$278.00 each (total of \$2,808.65 for 8 of them) versus the 4' TuffTimber pieces at \$67 each (total of \$1,460.05 for 12 pieces). Discussion was had regarding the fact that the pieces need to be 6' long to fit the other pieces on site and not remove and redesign the entire play area border. Park District Manager Magnini said he would go back to the drawing board and inquire about the price difference, ensure the material was correct, and follow up with the Board. President Jante entertained a motion to approve the purchase of the eight 6' TuffTimbers Playground Barriers with nine 30" galvanized stakes to replace the cracked playground barriers at Willow Point Park as presented in an amount up to \$2,808.65 (pending Park District

Manager Magnini verifying reasoning for price difference/ensuring the material and attachments will tie in with the current barriers onsite). So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.

Item will remain on Agenda for the June Regular Meeting.

F. Outboard Motor Purchase Approval for WPD Jon Boat

Park District Manager Magnini discussed the need for a replacement outboard motor for the WPD Jon boat so that Maintenance Staff can place/remove buoys and address lily pads/shoreline cleanups in a more efficient and safer way. Discussion. President Jante entertained a motion to approve the purchase of an Outboard Motor for the WPD Jon Boat to not exceed \$2,000.00. So moved, Commissioner Nelson. Seconded, Commissioner Dietzen. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.

Other Business

- No Other Business.

XIV. Matters from the Public

No further matters from the Public.

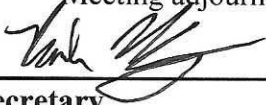
XV. Closed Session

The Board did not move into Closed Session.

XVII. Adjournment

President Jante moved to adjourn the Regular Board Meeting of Monday, May 20th, 2024, at 9:07pm. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carried.

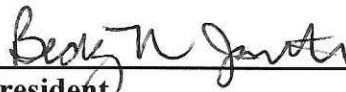
Meeting adjourned.



Secretary
Board of Park Commissioners

Date

6-17-24



President
Board of Park Commissioners

Date

6-17-24