

**Wildwood Park District  
Regular Board Meeting  
33325 N. Sears Boulevard, Wildwood, IL 60030  
Monday, July 15<sup>th</sup> 2024, 7:00pm  
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes  
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.  
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

**AGENDA**

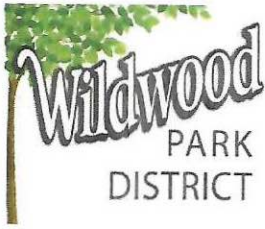
- I. **Call to Order - Pledge of Allegiance**
- II. **Roll Call**
- III. **Approval of Agenda – Regular Board Meeting – Monday, July 15<sup>th</sup>, 2024**
- IV. **Approval of Minutes**
  - A. **Minutes of the Regular Board Meeting – Monday, June 17<sup>th</sup>, 2024**
  - B. **Minutes of the Special Board Meeting – Wednesday, April 10<sup>th</sup>, 2024**
  - C. **Minutes of the Closed Session Special Board Meeting – Wednesday, April 10<sup>th</sup>, 2024**
  - D. **Minutes of the Closed Session - Semi-Annual Review**
- V. **Matters from the Public**
- VI. **Financial Report**
  - I. **Audit Report**
- VII. **WSRA**
- VIII. **GLCC Report**
  - I. **Lake Harvester Invoice**
- IX. **Valley Lake Report**
- X. **Staff Reports**
  - A. **Recreation/Administration**
  - B. **Maintenance**
  - C. **Marketing/Promotions**
  - D. **Park Safety**
- XI. **Unfinished Business**
  - A. **Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA)**
  - B. **Approval of Restorative Building Structure Work Rule Security Shed Rick Stochl**
- XII. **New Business**
  - A. **Approval of Bob Rohrs and Son Inc. Rule Park Drainage Work**
- XIII. **Other Business**
- XIV. **Matters from the Public**
- XV. **Closed Session**
  - A. **Personnel 5 ILCS 120/2(c)(1)**
- XVI. **Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email [info@wildwoodparkdistrict.com](mailto:info@wildwoodparkdistrict.com).

**The Board of Park Commissioners welcome public comments during all meetings.**

**Key rules governing participation**

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.



33325 N. Sears Blvd.  
Wildwood, IL 60030  
Phone: 847.223.7275  
Fax: 847.223.2820  
www.wildwoodparkdistrict.com

TO: Board of Commissioners  
CC: All Staff  
FROM: Brandon Magnini, Park District Manager  
SUBJECT: Board Packet Attachments and Agenda Items  
DATE: July 15<sup>th</sup>, 2024

Good afternoon, Commissioners,

Please find below a brief explanation on the following Board attachments that correlate with the agenda items for the Monday, July 15<sup>th</sup>, 2024, Regular Board Meeting:

**GLCC REPORT:** I have attached the invoice that the GLCC was billed for the aquatic weed harvester they contracted out to physically remove the weeds in Gages Lake. This will be up for discussion in what the Park District can/should contribute to this invoice that aligns with the previously signed GLCC/WPD Services Agreement.

**VALLEY LAKE REPORT:** I have attached the treatment/visit reports from TIGRIS from 6/18 for your review. The 7/2 treatment report we are still waiting on. Also included are VLMP Maj Kowalski's dissolved oxygen readings.

**Unfinished Business:**

**A. Approval of Restorative Building Structure Work Rule Security Shed Rick Stochl**

Attached you will find the formal quote from Rick Stochl for the Rule Security Shed wood replacement and stabilization. A quote was also sought from Wildwood Handyman (William Porter), but the job was declined upon site visit. The quote is over the up to \$2,000.00 that was approved by the Board at the June meeting. With the materials cost to the WPD for about \$400.00, this would put the entire project at around \$2,800.00. Please let me know if you would like me to seek additional quotes.

**New Business**

**A. Approval of Bob Rohrs and Son Inc. Rule Park Drainage Work**

Attached you will find the official estimate that was approved via emergency Board vote to repair the Rule Park drainage system to the lake that presented stagnant standing water and flooding in the park valley. Please formally vote to approve this expenditure at the Regular Meeting on 7/15.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

*Brandon Magnini*

Brandon Magnini, Park District Manager

**Wildwood Park District  
Regular Board Meeting  
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030  
June 17<sup>th</sup>, 2024, at 7:00pm**

**Minutes**

- I. **Call to Order:** The meeting was called to order at 7:00pm. The Pledge of Allegiance was recited.
- II. **Roll Call:**  
**Present:** Commissioners Anna Nelson, Dan Corrigan, Becky Jante, Doug Dietzen.  
**Absent:** Matt Brueck  
  
**Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant.
- III. **Approval of Agenda – Regular Board Meeting – Monday, June 17<sup>th</sup>, 2024**  
A. President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, June 17<sup>th</sup>, 2024 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. **Approval of Minutes**  
A. **Minutes of the Regular Board Meeting - Monday, May 20<sup>th</sup>, 2024**  
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, May 20<sup>th</sup>, 2024 as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carries.  
  
B. **Minutes of the Budget and Appropriation Hearing – Monday, May 20<sup>th</sup>, 2024**  
President Jante entertained a motion to approve the Minutes of the Budget and Appropriation Hearing of Monday, May 20<sup>th</sup>, 2024 as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. All in favor, motion carries.
- V. **Matters From the Public**  
-No matters from the Public.
- VI. **Financial Report**  
The Financial Report was read. Further discussion on the rainy day fund label in the Illinois Funds savings. President Jante entertained a motion to remove the label “rainy day savings” from the financial report as currently laid out in the Fund Balance Policy. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.  
President Jante entertained a motion to accept the Financial Report as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. Roll Call: Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.

**VII. WSRA:** Commissioner Nelson noted that the WSRA Board Meeting was on Monday May 29<sup>th</sup> at 3:30pm. Commissioner Nelson noted that their FY budget was approved at this meeting. The next meeting will be July 22<sup>nd</sup>.

**VIII. GLCC**

Park District Manager Magnini reported that Commissioner Jante attended the June 13<sup>th</sup> GLCC meeting. The agenda/financials from their June meeting and minutes from the May meeting were included in the WPD Board Packet. Discussion. Discussion was had on the re-treatment of all zones at the June meeting. GLCC is working with TIGRIS again to re-treat the lake on Friday June 21<sup>st</sup> at no additional charge since the first treatment did not work as well as intended. They will be using diquat this time with expected results in 7-10 days. The GLCC also rented a lake harvester to physically remove the stagnant weeds on the surface of the water around the lake between treatments. The next meeting is TBD.

**IX. Valley Lake Report**

Park District Manager Magnini included the TIGRIS treatment reports from 4/30, 5/21 and 6/4 in the Board Packet. TIGRIS will be out on 6/18 with a copper sulfate treatment that targets snails and conditions that could cause swimmers itch. Treatment also contains algaeicide. They will also be out to treat on 7/2. Some resident feedback had been shared about the state of the beach at Valley South. Further efforts have been made to clear out the weeds around where the beach meets the water, and 7.5 tons of beach sand are being added to the beach for weed control and usability. The Maintenance Team had previously widened the beach footprint area prior to Memorial Day.

**X. Staff Reports**

**A. Recreation/Administration**

The Recreation/Administration Report was read. Discussion.

**B. Maintenance**

The Maintenance Report was read. Discussion. The Board had some questions on resident feedback with the new piers at Sunset. Park District Manager Magnini noted that the Maintenance Shop roof replacement was complete, and we are waiting on the gutters/downspouts install there.

**C. Marketing/Promotions**

The Marketing/Promotions Report was read. Discussion.

**D. Park Safety**

The Park Safety Report was read. Discussion. Updates were given on the removal of the third security light at Sunset, plans for 4<sup>th</sup> of July Park Safety coverage, and communication with Lake County Sherriff's Office.

**XI. Unfinished Business**

**A. Valley Lake Stormwater Improvements DCEO/SMC Intergovernmental Agreement (IGA) Review and Discussion**

WPD is still awaiting maintenance plan documents from LCSO and Bleck Engineering for how to best maintain the native plantings.

**B. NuToys Playground Barriers Purchase Approval**

Park District Manager Magnini came back to the Board with the correct material, playground manufacturer, and (cheaper) quote for the 6' eight TuffTimbers playground mulch barriers to replace at Willow Point Park playgrounds after presenting the incorrect quote at the May meeting. Previous Board vote in May approved purchase of barriers up to \$2,808.00. Final price for the correct barriers is \$1,177.07.

**XII. New Business**

**A. Dissolution of Decennial Committee on Local Government Efficiency**

President Jante entertained a motion to dissolve the Decennial Committee on Local Government Efficiency effective June 17<sup>th</sup>, 2024 having met the minimum required meeting amount (3) per statute with all minutes approved. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.

**B. Approval of Mason Beach Sand Order for Valley South/Sunset Beaches**

President Jante entertained a motion to approve 15 tons of mason beach sand and delivery for Valley Lake South and Sunset Beach as presented in estimate #0070453 from Lester's Material in the amount of \$1,105.00. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.

**C. Wildwood Resident(s) Tree Donation Requests:**

Park District Manager Magnini presented two tree donation requests (one for Sunset and one for Valley South/Valley North). Discussion was had about contacting both interested parties to tentatively schedule the work for the fall. The Board requested an arborist come out to determine the best location for these trees at both parks and get a quote(s). Item tabled to next meeting.

**D. Boat Key Sales Date Discussion for 2025**

Discussion was had about changing the date that resident boat keys get sold. Currently they go on sale April 1<sup>st</sup> every year for the new key (with the locks being changed May 1<sup>st</sup>). The Board discussed and believed it would make more sense and be cleaner to have the new key change out and go on sale at the beginning of each calendar year (January-January). Park District Staff will now be starting the new boat key sales every year on January 1<sup>st</sup> instead of April 1<sup>st</sup>.

**E. Approval of Engineered Wood Fiber Blown-In Playground Mulch and Service**

President Jante entertained a motion to approve the purchase, delivery, and install of the blown-in playground mulch through Triple H Mulch and Firewood LLC for a total of \$2,800.00 as presented in quote #204. So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.

**F. Approval of Valley North Park Shoreline Tree Removal Estimates**

President Jante entertained a motion to approve the tree removal services through Clean Cut as presented in the amount of \$2,100.00. So moved, Commissioner Nelson. Seconded, Commissioner Dietzen. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries.

**G. Approval of Restorative Building Structure Work Rule Security Shed Rick Stochl**  
Discussion was had on the rotted wood and stabilization needed at the base of the Rule Park Security Shed to the concrete slab. Rick Stochl Carpentry was communicated with to give a quote for the work (the labor) while the Park District would provide the supplies at an estimated \$400.00. President Jante entertained a motion to approve up to \$2,000.00 for the Security Shed work including materials and labor. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Nelson, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Dietzen, aye. All in favor, motion carries. The quote is still pending. Additional quotes will be sought. Further discussion tabled for the July Regular Meeting.

**Other Business**

- No Other Business.

**XIV. Matters from the Public**

No further matters from the Public.

**XV. Closed Session**

The Board did not move into Closed Session.

**XVII. Adjournment**

President Jante moved to adjourn the Regular Board Meeting of Monday, June 17<sup>th</sup>, 2024, at 8:00pm. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carried. Meeting adjourned.

\_\_\_\_\_  
**Secretary**  
**Board of Park Commissioners**

\_\_\_\_\_  
**President**  
**Board of Park Commissioners**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

**Wildwood Park District  
Special Board Meeting  
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030  
April 10<sup>th</sup>, 2024, at 7:30pm**

**Minutes**

**I. Call to Order:** The meeting was called to order at 7:30pm. The Pledge of Allegiance was recited.

**II. Roll Call:**

**Present:** Commissioners Anna Nelson, Dan Corrigan, Becky Jante, Matt Brueck

**Park District Staff Present:** Brandon Magnini, Park Dist. Manager.

**III. Matters From the Public**

-Resident Doug Dietzen was present.

**IV. Closed Session**

**A. Appointee to fill Vacancy in Public Office 5 ILCS 120/2 ( C ) ( 3 )**

President Jante entertained a motion to enter into Closed Session to discuss Appointee to fill Vacancy in Public Office 5 ILCS 120/2 ( C ) ( 3 ) at 7:30pm. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carried.

President Jante entertained a motion to return to Open Session at 8:12pm. So moved, Commissioner Corrigan. Seconded, Commissioner Brueck. All in favor, motion carries.

**V. Adjournment:** President Jante entertained a motion to adjourn the Special Board Meeting of April 10<sup>th</sup>, 2024 at 8:12pm. So moved, Commissioner Brueck. Seconded, Commissioner Corrigan. All in favor, motion carries.

The Special Meeting concluded at 8:12pm.

\_\_\_\_\_  
**Secretary  
Board of Commissioners**

\_\_\_\_\_  
**President  
Board of Commissioners**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**



**WILDWOOD PARK DISTRICT  
SEMI-ANNUAL  
CLOSED SESSION MINUTE REVIEW**

Unreleased Closed Session Minutes are reviewed every six months. Commissioners wanting to release a set of Minutes may motion to release, second the motion and a roll call vote taken.

If a vote to release is passed, the Minutes will be released for public access.

**Minutes to Review**

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- **Wednesday, April 10<sup>th</sup>, 2024**
  
- **Tuesday, January 16<sup>th</sup>, 2024**
  
- **Monday, November 20<sup>th</sup>, 2023**
- **Monday, October 16<sup>th</sup>, 2023**
  
- **Monday, August 15<sup>th</sup>, 2022**
  
- **Monday, December 13<sup>th</sup>, 2021**
  
- **Monday, December 14<sup>th</sup>, 2020**

# INVOICE

**Clearwater Plant Harvesters**  
5062 Rockrose Court #56  
Roscoe, IL 61073

info@clearwaterharvesters.com  
+1 (815) 378-8698



## Rob Flood

**Bill to**  
Rob Flood  
Gages Lake Conservation Committee

**Ship to**  
Rob Flood  
Gages Lake Conservation Committee

### Invoice details

Invoice no.: 0582  
Terms: Due on receipt  
Invoice date: 06/21/2024  
Due date: 06/21/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Weed Harvesting		34.75	\$200.00	\$6,950.00
2.		Weed Disposal		1	\$90.00	\$90.00
<b>Total</b>						<b>\$7,040.00</b>

Send Payment to:  
Clearwater Plant Harvesters  
5062 Rockrose Court, #56  
Roscoe, IL 61073



**TIGRIS**  
WHERE WATERS THRIVE.

**TIGRIS Aquatic Services LLC**  
468 Randy Road  
Carol Stream, Illinois 60188  
Tel: 224-500-7295

<b>CUSTOMER</b> Valley Lake (Wildwood Park District) 33290 N. Mill Road Grayslake, Illinois 60030 Contact: Brandon Magnini Phone: 8472237275	<b>WORK ORDER: 27930427</b> <b>Lake/Pond/Wetland/Terrestrial Treatment Service</b> Technician: Travis Grana License #: Date of Service: 6/18/24 Start Time: 11:30 End Time: 12:40
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<b>Wind (MPH &amp; Direction)</b> 15 SW	<b>Air Temp (°F)</b> 85
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<b>Site Valley Lake (Wildwood Park District) Lake 1</b>						
<b>Water Body Name:</b>						
<b>DO (mg/l)</b>	<b>Secchi Depth (Feet)</b>	<b>Irrigation (Site Used for)</b>	<b>pH (SU)</b>	<b>Water Temp (°F)</b>	<b>Alkalinity (mg/l)</b>	<b>Hardness (mg/l)</b>
5.5	0.00	No	7.00	80.00	100.00	0.00
<b>Plants/Algae/Species</b>		<b>Percent Coverage</b>	<b>Product Used</b>		<b>EPA #</b>	
swimmers itch		0.00	Copper Sulfate Fine 30		46923-4	
<b>Comments:</b> Treated for swimmers itch, will help with algae as well						
<b>IMAGES</b>						

*Thank you for your business!*



**TIGRIS**  
WHERE WATERS THRIVE.

## VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Lake Date (mm/dd/yy): 05-12-24  
 County: Lake Lake Code: RG2M Telephone: 224-321-6459  
 Please list First and Last names of ALL individuals that assisted with this monitoring trip.

Volunteer Name(s): Maaron Kocinski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible on Bottom?	Secchi Hidden by Plants?	Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?
1	13:55	82	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="radio"/> 0	1	2	3	4	13	8.5 Y <input checked="" type="radio"/> N
2	14:05	69	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="radio"/> 0	1	2	3	4	13	7.0 Y <input checked="" type="radio"/> N
3	14:13	58	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="radio"/> 0	1	2	3	4	13	6.5 Y <input checked="" type="radio"/> N
	:		Y N	Y N	0	1	2	3	4	.	Y N
	:		Y N	Y N	0	1	2	3	4	.	Y N
	:		Y N	Y N	0	1	2	3	4	.	Y N
	:		Y N	Y N	0	1	2	3	4	.	Y N

**General Weather Conditions** Wind Direction (out of): S  
 Amount of Rain (last 48 hrs.): \_\_\_\_\_ inches  
**Cloud Cover (check one)**  Sunny  Overcast  Partly Cloudy/Partly Sunny  Hazy  
**Waves (check one)**  Calm/Ripple  Small  Moderate  White Caps

**Lake Level is:**  "Normal" or Full Pool  Above normal by \_\_\_\_\_ inches  Below normal by \_\_\_\_\_ inches  
 Gage Reading: \_\_\_\_\_ (if applicable) (gage units)  
**Volunteer Hours** (to nearest 1/2 hour) include preparation, monitoring & paperwork time  
 Number of Volunteers: 1  
 Number of Hours per Volunteer: 1  
 Total Volunteer Hours = 1  
**Aquatic Plant Coverage (check only one)**  
 Percentage of the entire lake area containing surface and submerged aquatic plants.  
 Less than 5%  5 to 25%  26 to 50%  51 to 70%  Greater than 70%

**Additional Observations** (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.)  
**Lake/Watershed Management** (list techniques ongoing or applied since last monitoring; include dates & details when possible)

**Harmful Algal Bloom Watch**  
 Is a cyanobacteria (blue-green algae) bloom present? Y  N  
 If Yes: a) have a Bloom Report form & photos been submitted to IEPA? Y N  
 OR b) has the bloom been reported using the bloomWatch app? Y N

**Water Quality and Chlorophyll Sampling** (s = surface, b = bottom)  
 (check applicable boxes)

	1s	1b	2s	3s				
1 L HDPE bottle (TSS/VSS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
250 mL HDPE bottle (Alkalinity, Chloride)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
500 mL HDPE bottle w/Acid (Nutrients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chlorophyll sample collection depth (ft.) =		n/a						
Chlorophyll sample volume filtered (mL) =		n/a						

Date Cooler Mailed: \_\_\_\_\_  RFLAs (lab sheets) are inside cooler  
 Datasheet entered online? Yes  No

**Aquatic Exotics:** (check all suspected exotics)

<input type="checkbox"/> Eurasian Watermilfoil	<input type="checkbox"/> Zebra Mussel
<input type="checkbox"/> Curlyleaf Pondweed	<input type="checkbox"/> Quagga Mussel
<input type="checkbox"/> Hydrilla	<input type="checkbox"/> Common Carp
<input type="checkbox"/> Brazilian Elodea	<input checked="" type="checkbox"/> Grass Carp
<input type="checkbox"/> Water Hyacinth	<input type="checkbox"/> Asian Carp
<input type="checkbox"/> Water Lettuce	<input type="checkbox"/> Round Goby
<input type="checkbox"/> Purple Loosestrife	<input type="checkbox"/> Rusty Crayfish
<input type="checkbox"/> Flowering Rush	<input type="checkbox"/> Red Swamp Crayfish
<input type="checkbox"/> Phragmites	<input type="checkbox"/> Starry Stonewort
<input type="checkbox"/> List Others:	

## VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Lake Date (mm/dd/yy): 06-04-2024  
 County: Lake Lake Code: R67M Telephone: 224-321-6159  
 Please list First and Last names of ALL individuals that assisted with this monitoring trip.

Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible on Bottom?	Secchi Hidden by Plants?	Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?
1	9:54	60	Y (N)	Y (N)	(0)	1	2	3	4	13	9.0 (Y) N
2	10:09	58	Y (N)	Y (N)	(0)	1	2	3	4	13	7.5 (Y) N
3	10:20	50	Y (N)	Y (N)	(0)	1	2	3	4	13	7.0 (Y) N
	:		Y N	Y N	0	1	2	3	4	.	Y N
	:		Y N	Y N	0	1	2	3	4	.	Y N
	:		Y N	Y N	0	1	2	3	4	.	Y N
	:		Y N	Y N	0	1	2	3	4	.	Y N

<b>General Weather Conditions</b>		<b>Cloud Cover (check one)</b>		<b>Waves (check one)</b>	
Wind Direction (out of): <u>NE</u>		<input type="checkbox"/> Sunny		Overcast <input checked="" type="checkbox"/> Calm/Ripple <input type="checkbox"/> Small <input type="checkbox"/>	
Amount of Rain (last 48 hrs.): <u>0</u> inches		<input type="checkbox"/> Partly Cloudy/Partly Sunny		Hazy <input type="checkbox"/> Moderate <input type="checkbox"/> White Caps <input type="checkbox"/>	

<b>Lake Level is:</b>		<b>Volunteer Hours</b> (to nearest 1/2 hour)		<b>Aquatic Plant Coverage (check only one)</b>	
<input type="checkbox"/> "Normal" or Full Pool		Include preparation, monitoring & paperwork time Number of Volunteers: <u>1</u> Number of Hours per Volunteer: <u>1.5</u> Total Volunteer Hours = <u>1.5</u>		Percentage of the entire lake area containing surface and submerged aquatic plants.	
<input checked="" type="checkbox"/> Above normal by <u>1</u> inches				<input type="checkbox"/> Less than 5% <input checked="" type="checkbox"/> 5 to 25% <input type="checkbox"/> 26 to 50% <input type="checkbox"/> 51 to 70% <input type="checkbox"/> Greater than 70%	
<input type="checkbox"/> Below normal by _____ inches					
Gage Reading: _____ (if applicable) (gage units)					

<b>Additional Observations</b> (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.)	<b>Lake/Watershed Management</b> (list techniques ongoing or applied since last monitoring; include dates & details when possible) <u>Lake was treated for Filamentous Algae with Captain Xtr 2x2.5 gal today</u>
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<b>Harmful Algal Bloom Watch</b>		<b>Aquatic Exotics: (check all suspected exotics)</b>	
Is a cyanobacteria (blue-green algae) bloom present?	Y (N)	<input type="checkbox"/> Eurasian Watermilfoil	Zebra Mussel <input type="checkbox"/>
If Yes: a) have a Bloom Report form & photos been submitted to IEPA?	Y N	<input checked="" type="checkbox"/> Curlyleaf Pondweed	Quagga Mussel <input type="checkbox"/>
OR b) has the bloom been reported using the bloomWatch app?	Y N	<input type="checkbox"/> Hydrilla	Common Carp <input type="checkbox"/>

Water Quality and Chlorophyll Sampling (s = surface, b = bottom)							
(check applicable boxes)	1s	1b	2s	3s			
1 L HDPE bottle (TSS/VSS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
250 mL HDPE bottle (Alkalinity, Chloride)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
500 mL HDPE bottle w/Acid (Nutrients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chlorophyll sample collection depth (ft.) =		n/a					
Chlorophyll sample volume filtered (mL) =		n/a					

Date Cooler Mailed: \_\_\_\_\_  RFLAs (lab sheets) are inside cooler

Datasheet entered online? Yes  No

## Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name <b>Valley</b>	County Name <b>Lake</b>	Volunteer Name(s): <b>Marian Kowalski</b>
Program: <b>Volunteer Lakes</b>		Date: <b>06/04/2024</b> <small>(mm:dd:yyyy)</small>
Barometer Reading: <b>728</b> mm Hg		Meter Brand/Model or IEPA Case/Meter #: <b>29</b>

Station Code: <b>RGZM-1</b>	Station Code: <b>RGZM-2</b>	Station Code: <b>RGZM-3</b>
Time: <b>09:54</b>	Time: <b>10:09</b>	Time: <b>10:20</b>

Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp
0	8.5	23.7	0	8.5	23.7	0	8.4	23.4
1	8.5	23.5	1	8.6	23.2	1	8.6	23.3
3	8.5	23.4	3	8.3	22.9	3	8.0	22.9
5	8.3	23.2	5	7.9	22.8	5	7.8	22.8
7	5.8	22.2	7.5	6.7	22.3	7.6	7.0	22.7
8.8	2.7	21.5	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
17	.	.	17	.	.	17	.	.
19	.	.	19	.	.	19	.	.
21	.	.	21	.	.	21	.	.
23	.	.	23	.	.	23	.	.
25	.	.	25	.	.	25	.	.
27	.	.	27	.	.	27	.	.
29	.	.	29	.	.	29	.	.
31	.	.	31	.	.	31	.	.
33	.	.	33	.	.	33	.	.
35	.	.	35	.	.	35	.	.
37	.	.	37	.	.	37	.	.
39	.	.	39	.	.	39	.	.
41	.	.	41	.	.	41	.	.
43	.	.	43	.	.	43	.	.
45	.	.	45	.	.	45	.	.
47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.

### VOLUNTEER LAKE MONITORING PROGRAM-SECCHI MONITORING

DIRECTIONS: Anchor boat at each monitoring site. Fill out form as completely and neatly as possible.

Lake Name: Valley Lake Date (mm/dd/yy): 06-30-24  
 County: Lake Lake Code: R67M Telephone: 224-321-6159  
 Please list First and Last names of ALL individuals that assisted with this monitoring trip.

Volunteer Name(s): Marian Kowalski

Site	Time 24 hr. (hh:mm)	Secchi Depth (nearest inch)	Secchi Visible on Bottom?	Secchi Hidden by Plants?	Aquatic Plants at Site (circle one)				Color	Total Depth (nearest 1/2 ft.)	DO/Temp taken?
1	13:05	38	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	13	9.5	<input checked="" type="radio"/> Y <input type="radio"/> N
2	13:26	40	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	13	7.5	<input checked="" type="radio"/> Y <input type="radio"/> N
3	13:34	51	Y <input checked="" type="radio"/> N	Y <input checked="" type="radio"/> N	<input checked="" type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	13	6.5	<input checked="" type="radio"/> Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3		.	Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3		.	Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3		.	Y <input type="radio"/> N
	:		Y <input type="radio"/> N	Y <input type="radio"/> N	<input type="radio"/> 0	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3		.	Y <input type="radio"/> N

**General Weather Conditions**      **Cloud Cover (check one)**      **Waves (check one)**  
 Wind Direction (out of): NE       Sunny      Overcast  Calm/Ripple      Small   
 Amount of Rain (last 48 hrs.): .48 inches       Partly Cloudy/Partly Sunny      Hazy  Moderate      White Caps

**Lake Level is:**      **Volunteer Hours**      **Aquatic Plant Coverage (check only one)**  
 "Normal" or Full Pool      (to nearest 1/2 hour)      Percentage of the  Less than 5%  
 Above normal by 7.5 inches      (include preparation, monitoring & paperwork time)      entire lake area       5 to 25%  
 Below normal by \_\_\_\_\_ inches      Number of Volunteers: 1      containing surface and       26 to 50%  
 Gage Reading: \_\_\_\_\_      Number of Hours per      submerged aquatic       51 to 70%  
 (if applicable) (gage units)      Volunteer: 1.5      plants.       Greater than 70%  
 Total Volunteer Hours = 1.5

**Additional Observations** (including recent weather conditions, noticeable lake changes, aquatic plants present, recreational usage, etc.)  
lots of rain in the past week - new drain works well

**Lake/Watershed Management** (list techniques ongoing or applied since last monitoring; include dates & details when possible)  
lake was treated on 6-18 with Copper Sulfate Fine 30  
Murkbuster pellets were applied to swim area and north shore

**Harmful Algal Bloom Watch**      **Aquatic Exotics: (check all suspected exotics)**  
 Is a cyanobacteria (blue-green algae) bloom present?      Y  N       Eurasian Watermilfoil      Zebra Mussel   
 If Yes: a) have a Bloom Report form & photos been submitted to IEPA?      Y  N       Curlyleaf Pondweed      Quagga Mussel   
 OR b) has the bloom been reported using the bloomWatch app?      Y  N       Hydrilla      Common Carp

**Water Quality and Chlorophyll Sampling** (s = surface, b = bottom)  
 (check applicable boxes)

	1s	1b	2s	3s				
1 L HDPE bottle (TSS/VSS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
250 mL HDPE bottle (Alkalinity, Chloride)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
500 mL HDPE bottle w/Acid (Nutrients)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chlorophyll sample collection depth (ft.) =		n/a						
Chlorophyll sample volume filtered (mL) =		n/a						

Date Cooler Mailed: \_\_\_\_\_       RFLAs (lab sheets) are inside cooler  
 Datasheet entered online? Yes  No

## Dissolved Oxygen / Temperature Profile - Illinois EPA Lake Monitoring

Lake Name <b>Valley</b>	County Name <b>Lake</b>	Volunteer Name(s): <b>Marian Kowalski</b>
Program: <b>Volunteer Lakes</b>		Date: <u>06/30/2024</u> (mm:dd:yyyy)
Barometer Reading: <b>73.7</b> mm Hg		Meter Brand/Model or IEPA Case/Meter #: <b>29</b>

Station Code: <b>RGZM-1</b>	Station Code: <b>RGZM-2</b>	Station Code: <b>RGZM-3</b>
Time: <u>13:05</u>	Time: <u>13:26</u>	Time: <u>13:36</u>

Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp	Depth (feet)	DO (Round to nearest 10th)	Temp
0	7.2	25.3	0	7.6	25.7	0	8.2	25.7
1	7.1	25.6	1	7.5	25.9	1	8.0	25.8
3	5.0	25.0	3	7.3	25.5	3	7.4	25.6
5	5.0	24.8	5	7.0	25.3	5	5.4	25.3
7	4.9	24.8	7.5	6.2	25.1	7.5	5.3	25.0
9.85	3.8	24.7	9	.	.	9	.	.
11	.	.	11	.	.	11	.	.
13	.	.	13	.	.	13	.	.
15	.	.	15	.	.	15	.	.
17	.	.	17	.	.	17	.	.
19	.	.	19	.	.	19	.	.
21	.	.	21	.	.	21	.	.
23	.	.	23	.	.	23	.	.
25	.	.	25	.	.	25	.	.
27	.	.	27	.	.	27	.	.
29	.	.	29	.	.	29	.	.
31	.	.	31	.	.	31	.	.
33	.	.	33	.	.	33	.	.
35	.	.	35	.	.	35	.	.
37	.	.	37	.	.	37	.	.
39	.	.	39	.	.	39	.	.
41	.	.	41	.	.	41	.	.
43	.	.	43	.	.	43	.	.
45	.	.	45	.	.	45	.	.
47	.	.	47	.	.	47	.	.
49	.	.	49	.	.	49	.	.



**Wildwood Park District**  
**Recreation/Administration Report**  
**July 15<sup>th</sup>, 2024**

1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, meeting with Treasurer Corrigan for bi-weekly financials, and assisting Kathy with various administrative tasks and reports.
2. Website management and board duties.
3. A litany of HR duties and paperwork with seasonal staff.
4. Assisting Maggie and office staff with planning for Fall 2024 Brochure and programs/events.
5. Continued requests for room rentals. We have three scheduled room rentals for July. Room rentals have brought in just over \$1,000.00 from April 1<sup>st</sup>-present.
6. Staff Safety Committee Meeting on 7/10. Discussed playground inspections and minor fixes, the new engineered wood fiber playground mulch, Park Safety recap from July 4<sup>th</sup> weekend, and areas for improvement.
7. Continuing to work with Maintenance Lead Dykes on a daily basis for current and future project planning and execution.
8. Meeting with PDRMA Risk Management representative on 7/10 for a scheduled site visit.
9. Overseeing Park Safety operations through Park Safety Coordinator Rob Cambrany. Assisted with security on 7/4.
10. Dealt with various beach closures and re-openings due to bacteria levels per the LCHD.
11. Coordinating swim lesson makeups due to various beach closures due to bacteria levels.
12. Coordinating with office staff payments for camp, swim, programs, and paperwork for camps.
13. Assisted camp with field trip on 6/21 to Bella's Bouncies Indoor Jump Center.
14. Assisted camp with field trip on 7/12 to Grayslake's Central Park.
15. Tot Camp Session 2: 15 enrolled.
16. Junior Camp Counselor Session 2: 7 enrolled.
17. Camp Rules Session 2: 47 enrolled.
18. Before/After Camp Care Session 2: 11 enrolled.
19. Tot Camp Session 3: 18 enrolled.
20. Junior Camp Counselor Session 3: 4 enrolled.
21. Camp Rules Session 3: 42 enrolled.
22. Before/After Camp Care Session 3: 25 enrolled.
23. Swim Lessons Session 1: 35 enrolled.
24. Swim Lesson Session 2: 31 enrolled.
25. All Summer Camps have brought in \$54,000.00 thus far in revenue from April 1-present.
26. All Swim Lessons have brought in \$10,770.00 thus far in revenue from April 1-present.
27. Adult Class Fees have brought in over \$2,000 in revenue thus far from April 1-present.
28. Special Events have brought in \$700 in revenue this FY thus far.
29. Children's Class Fees have brought in \$2,164.00 in revenue from April 1-present.
30. Harvest Fest: secured photographer and balloon artist. Next Committee Meeting taking place on 7/17. Secured additional \$500 stage level sponsorship from local Glynn's Plumbing.
31. 20 registrants signed up for Tot Soccer beginning 7/9. Secured two parent coaching volunteers.
32. Intro to T-Ball concluded at the beginning of July. We had 13 enrolled and fun was had by all.
33. Between 15-20 participants signed up for Adult Bingo night on 7/12 at Willow Point Pavilion. Commissioner Jante will be running the event!
34. 39 pavilion rentals thus far. 23 for Willow Point, 16 for Sunset. Pavilion rentals have brought in \$3,039.00 in revenue thus far from April 1-present.

**Wildwood Park District**  
**Recreation/Administration Report**

**July 15<sup>th</sup>, 2024**

35. First summer concert at Sunset on 6/13 went well with classic rock acoustic cover band Lakeside Duo (who live on Valley Lake)! Stone Grill and Catering as well as Tropical Chill were onsite.
36. Second summer concert at Sunset on 6/27 went very well with a large crowd! Judson Brown Band performed their rock/country infused covers and originals. Stone Grill and Catering along with Tropical Chill were onsite.
37. Blues Soiree on 6/21 also went well and was well attended. Stefan Hillesheim and his Chicago blues trio rocked out Willow Point Park! Stone Grill and Catering along with Tropical Chill were onsite.
38. Upcoming concerts in July include Bourbon Country on 7/11 & Mr. Myer's Band on 7/25. Both concerts will take place at Rule Park.
39. Family Campout is quickly approaching on 7/19-7/20. So far, 4 families have registered.
40. Continue to work with WSRA inclusion aides. We now have 3 campers in our programs that have 3 inclusion aides assigned.
41. Met with NuToys Leisure Products at Old Plank Park. They have sent back preliminary budget estimates and potential options and designs for equipment, onsite amenities, and a paved walking path. Still working with them to narrow down equipment and the details before presenting to the public (both online and a desired "open house" for the community to give their input to the equipment) and going through the rest of the planning process.
42. Still awaiting maintenance plan for native plantings from Bleck Engineered for Valley South.
43. Finally secured permit approval from both the US Army Core of Engineers (USACOE) and Lake County Planning and Building Development Division for the Pebble shoreline stabilization project. Met with site inspector from Lake County and he approved the District's plans and design for the stabilization. Permit is good for two years from Lake County and I will be picking up the permit at the LC Central Permit Facility.

## Wildwood Park District

### Maintenance Report

July 15<sup>th</sup>, 2024

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Cleanup from 4<sup>th</sup> of July and holiday weekend. Removed graffiti at Willow Point after 7/4.
3. Routine maintenance and upkeep of equipment.
4. Clean Rule bathrooms, community rooms, floors, and office spaces as needed - re-stock paper towels and soap.
5. Cleaning and inspecting pavilions before and after rentals.
6. Raking beaches and removing seaweed from beaches/boat ramps on a daily basis.
7. Leopardo completed roof repairs/upgrades and gutter/downspout installation at the Maintenance Shop.
8. 15 tons of mason beach sand added to Sunset Beach and Valley South beach (7.5 tons each). Thank you to the residents, Boy Scout volunteers, and Commissioner Dan Corrigan for spreading this sand at the beaches saving our Maintenance Team time!
9. Engineered Wood Fiber Playground Certified Mulch was added via blown-in method through Triple H Mulch and Firewood LLC. Playgrounds and swing areas that received the updated mulch layer included Pebble, Willow Point, Sunset, and Twin Lakes. Old Plank and Valley South playgrounds and swing areas had enough previous EWF mulch to warrant holding off for one more year.
10. Ordered correct type of playground TuffTimber black playground barrier replacement pieces for Willow Point Park through Parkreation (Board approved).
11. Assisted with Movie in the Park bounce house cleanup.
12. Removed and replaced rotted wood post holding up Rule Park entrance informational sign.
13. Commissioner Jante gave her time to plant flowers in the Rule Park office planters and Cottage concrete containers for the season prior to the Movie in the Park on 6/7. Thank you again!
14. Regraded/reseeded areas around the Rule Park parking lot damaged by the plow over the winter.
15. Trimmed up bushes around Boulder Park signboard and cleaned up shoreline.
16. Valley North tree removal and trimming work through Clean Cut scheduled for 7/10.
17. Replaced, restored the concrete footers, and painted two sitting benches on east shoreline at Pebble Beach Park. Added river rock and framed in these two benches as well. Mini covered "pavilion bench" near Willow tree at Pebble Beach Park also was framed in and river rock added below to cover up tree roots and metal bench footers.
18. Have relocated the garbage cans away from the Sunset Boat Ramp and framed them in next to the gravel trailer parking area with river rock and wood framing. Framed in with wood framing and river rock a new painted sitting bench next to the framed in garbage cans next to the trailer parking area. This project was Phase 1 of the accessible path initiative next to the Sunset boat ramp platform.
19. Applied second round of beneficial bacteria (Mukkbuster) to Valley South beach/swim area and around shoreline at Valley North.
20. TIGRIS visited Valley Lake on 6/18 & 7/2 for their scheduled visits. Treatment reports included in the Board Packet.

## Wildwood Park District

### Maintenance Report

July 15<sup>th</sup>, 2024

21. Continue to attack overgrown park shorelines where necessary. Completed full shoreline cleanup at Valley North Park, made big strides around Valley South and the beach, and are currently clearing out the overgrown reeds that block sightlines around both Twin Lakes ponds. Our afternoon team member Luis has been instrumental in helping us get this done.
22. Completed substantial branch trimming and brush clear out around the Valley Lake South pump house and park area. This work cleared up 2-3 good sized openings for fishermen to use down to the shoreline through the trees.
23. Park, playground, building inspections - corrective actions as needed. Sanded down sharp edges on tot bucket swing at Twin Lakes, replaced missing bolt on slide at Pebble, and are replacing two-three wooden mulch barriers around swings area at Pebble.
24. Weeding playground areas and leveling mulch where needed.
25. Minor tree trimming and tree branch removal from parks when necessary.
26. Weekly or bi-weekly clearing of Valley North outflow drain structure.
27. Contracted with Bob Rohrs and Son at the recommendation of the Warren Township Highway Department to pump out standing water, replace drain pipe, regrade shoreline around pipe, and extend drain pipe 5' out into the lake with rip rap for draining the Rule Park valley area. Pipe was clogged with tree roots and had collapsed in that spot.
28. Replaced 3 rotted mulch barrier boards with replacement boards at Old Plank Park.
29. Completed substantial tree trimming, pruning, and park landscape cleanup throughout Old Plank Park.
30. Removed a section of the pommel climber component from Pebble Beach Playground. Ordered and received 4 replacement pommel climber disks to put back on metal pole in the ground when installed.
31. Continued planning for 2024 projects and timelines.
32. Continue to log for 2024 Work Order System, Inspections, and maintenance logs.

## Marketing Report July 2024

### Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
  - Uploaded all July events and programs to homepage slider.
  - Added July Park District Board Meeting date to homepage slider.
  - Uploaded GLCC June meeting minutes to GLCC page.
  - Adjusted and removed previous June Special Events and Programs.
  - Updated Capital Projects and Planning Page with updated pictures and project updates around the parks.
  - Continuous updates to 2024 Harvest Fest landing page including current vendors, parking information, schedule of events, etc.
  - Update Current Park & Beach Conditions on homepage as we have had multiple beach closures due to high bacteria levels.
- Metrics (last 30 days)
  - Sessions: a session is the browsing session of a single user to our website
    - 2,166- up 3% from previous 30 days.
  - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
    - 4,040 – up 7% from previous 30 days
  - Average Session Duration: total duration of all sessions, in seconds
    - 45 sec – up 13% from previous 30 days
  - New vs Returning Visitors
    - New- 94%, Returning- 6%
  - Device Breakdown
    - Desktop- 28%, Tablet- 2%, Mobile- 70%
  - Top Referrals: the top websites that send your website traffic, known as referral traffic.
    - 1. Facebook
    - 2. Tockify.com (Community Calendar website)
    - 3. Warren Newport Public Library website (calendar page)
    - 4. NextDoor
    - 5. Warren Newport Public Library website (events page)
  - Top Pages
    - 1. Home
    - 2. Parks & Facilities
    - 3. Summer Concert Series
    - 4. Parking, Boating, and Safety
    - 5. Summer Camps
    - 6. Calendar
    - 7. Program Brochure
    - 8. Special Events
    - 9. Registration
    - 10. Pavilion & Room Rentals

## Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds.
  - Posted/promoted Family Campout event.
  - Posted including pictures, reel, and story about parks getting new mulch.
  - Posted winning photo for Fall Brochure cover photo contest.
  - Posted Fourth of July Community Notice: Information for Safe Celebrations in the Park.
  - Posted Pebble and Valley South beaches closed due to high bacteria levels, as well as beach advisory for Sunset and Willow Point beaches.
  - Promoted Adult Bingo Night in the Park.
  - Posted WPD Lost & Found photos to help clear out our overflowing lost and found.
  - Posted about all beaches being re-opened.
  - Promoted Summer Concert featuring Bourbon Country.
- Analytics
  - Facebook
    - Total page followers: 1,904- up 18 followers in last 28 days
    - Post Reach- The number of people who saw any of our posts at least once.
      - 4,127- down 47% from previous 28 days.
    - Post Engagement- reactions, comments & shares
      - 4,030- down 12% from previous 28 days.
    - Audience: 24% men, 76% women
  - Instagram
    - Accounts Reached: 108- up 5.9% in the last 30 days.
    - Accounts engaged: 17- up 41.7% in last 30 days.
    - Total followers: 263- up 1.5% in last 30 days

## Monthly E-Newsletter

- We are up to 526 subscribers to our monthly e-newsletter.
  - Since creating an e-newsletter subscribe landing page, we have had 171 new people subscribe to our e-newsletter.
- Average Open Rate (% of people who open the emails we send) is 30% (current industry average is 24%)- down 25% from previous 30 days.
- Average Click Rate (% of people who open our emails AND click on a link) is 34%. Up 70% from previous 30 days.
- July E-newsletter included:
  - News & Announcements
    - Willow, Sunset, and Valley South closed due to high bacteria levels.
    - Gages Lake weed treatment update.
    - Pavilion and Room Rentals.
    - Sponsorship Opportunities.
    - Staff Reports.
  - Save the Dates for July and August events, programs, and important dates.
  - Fall Brochure cover photo contest.
  - Email highlights.
  - Park Safety reminders.

- All upcoming July events and programs details.
- Harvest Fest Save the Date.
- Summer Concert Series line up flyer.

### **Community Needs Assessment Report**

Continue to work on final presentation for our findings in the Community Needs Assessment Report which will be presented to the Board and the public.

### **New Summer Camp Parent Newsletter**

Lead camp counselor, Brandon, and Maggie are working together and created a weekly Summer Camp Newsletter that is sent out to parents every week so they can be prepared for camp the following week.

Newsletter includes:

- Summer Camp Newsletter overview.
- Summer Camp Parent hotline number, hours of use, and asking parents to save number to phone.
- Weekly activity schedules.
- Highlights and pictures from the week.
- Camp counselor spotlight including their photo and bio.
- Tot Camp Corner- includes:
  - Important dates and reminders.
- Camp Rules! Corner- includes:
  - Important dates and reminders.
- Junior Counselor Corner- includes:
  - Important dates and reminders.
- Marketing plug to promote additional summer camp sessions to encourage parents to sign their kids up again.

### **Fall Brochure**

One of the main focuses for July has been creating the 2024 Fall Brochure, sending to printer for production, and having it in resident mailboxes by August 5<sup>th</sup>.

## Wildwood Park District

### Park Safety Report

July 15<sup>th</sup>, 2024

1. Continue working on parks/grounds inspections and reporting unsafe conditions and requests for work orders.
2. Daily patrols have adjusted to now take place 2pm or 2:30pm-8:30pm based on sundown.
3. Boat ramp monitors continue to be scheduled and cover Fridays at Sunset, and the weekends/holidays at both boat ramps.
4. Completed and disseminated staff schedule for remainder of July.
5. Resident parking stickers continue to be distributed by Park Safety Staff.
6. Continue to issue warning flyers, remove vehicles without stickers, and call in tows if necessary.
7. Conducted foot patrols and gave event security presence during Sunset Park summer concerts on 6/13 & 6/27 as well as Blues Soiree on 6/21 at Willow Point Park.
8. Continued doing lock checks on Maintenance and Boy Scout garages at the end of the night.
9. Continue to monitor beach areas and address/communicate with beach users if a beach is closed or recommended to have an advisory for high bacteria levels.
10. Special Service Detail with The Lake County Sheriff's Department will have deputies onsite the weekend of 7/12-7/13. They were not able to assist us on 7/4-7/6 after we inquired.
11. Continuing to enforce parking and boat ramp access, as well as Park District ordinances.
12. Continue to clean and keep tidy the Rule Security Shed.
13. Schedules and plan of action/presence prepared for 7/4. Met with Commissioners Jante/Corrigan and PDM Magnini to go over security plan.
14. Executed 7/4 security plan with entire Park Safety/BRM team and Park District Manager Magnini. 7/4 went very well and the plan was executed to perfection. Residents seemed overall pretty happy with how the team kept the crowds at safe levels, ensured resident priority for parking, and had a strong presence to tackle any mischief during the hours the parks were open. Signage and our presence really helped. Staff did a good job giving the residents a choice whether to stay or leave after park closing hours (dusk) in respect to the fireworks thus removing liability from the Park District. Parkgoers were very respectful to staff, and it felt like an overall good vibe in the parks with no animosity between anyone. The rest of the holiday weekend went well with just minor graffiti and fireworks trash to clean up. Our presence at Sunset with 2-3 staff all day and Rob and Ally monitoring Willow Point, Pebble, and Sunset in the mule and on foot gave us good coverage everywhere. Also, a big thank you to Lexi Van Erden for stepping up and helping us cover the Pebble Boat Ramp on 7/4 and the rest of the holiday weekend when we had to move staffing schedules around.
15. Park District Manager Magnini was finally able to get ComEd to remove the third security light at Sunset that shined into the neighbor's home.
16. 120 Boat Keys and 15 extra decals sold thus far. Revenue of \$11,025.00 thus far.
17. Maintaining active and updated lists of boat key holders and decal #'s.
18. Assisting Maintenance Team by safely disposing of dead animals in parks as needed.
19. Checking on pavilion rentals in progress and port o potties.
20. Will continue to seek opportunities for positive community engagement and have Park Safety Staff be a common sight at concerts and events. Will be next providing foot patrol at the Rule Park Thursday Summer Concerts in July.



# Rick Stochl Carpentry

33059 N. Tomahawk Ct.

Wildwood, IL 60030

Tel: (847)223-8945

**Bid**

Date: 6/26/24

Job Number: Security Shed work

To:  
Wildwood Park District  
33325 N. Sears Blvd.  
Wildwood, IL 60030  
Attn: Brandon

*SERVICE*

		DESCRIPTION	BID
Security Shed		Use existing concrete, foundation. Secure triple 2x treated plates. Cut existing studs back 4 1/2 inches. Nail studs to new bottom plate. Install new 1 x 8 ribbons and flashing to exterior.	\$2,400.00
		Not available to start the work before mid-August.	
			\$2,400.00

## Wildwood Park District Accounting

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**From:** Brandon Magnini  
**Sent:** Thursday, June 27, 2024 3:29 PM  
**To:** Becky Jante; Matt Brueck; Anna Nelson; Dan Corrigan; Doug Dietzen  
**Cc:** Wildwood Park District Accounting  
**Subject:** Rule Park Flooding/Drainage Repair Work Bob Rohrs and Son Inc. Signed Proposal  
**Attachments:** Bob Rohrs and Son Inc Drainage Work Proposal Rule Park Flooding SIGNED.pdf

**\*PLEASE DO NOT REPLY ALL\***

Good afternoon, Commissioners,

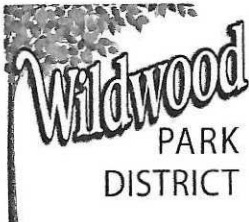
Per the emergency electronic vote request that President Jante individually asked each Commissioner for this afternoon; I have received 4 out of 5 votes total and they are all in the "affirmative" to proceed with this time sensitive maintenance work. This will be officially approved via vote at the July Regular Board Meeting as an agenda item under "New Business".

The signed proposal is attached. The work is slated to take place tomorrow (Friday, June 28<sup>th</sup>) at Rule Park. Summer camps and programming staff have been made aware of the work and will avoid the work area. Further precautions will be taken if necessary as directed by Bob Rohr and Sons.

Please let me know if you have any further questions. Please direct questions back to me individually via email or on my cell at 224.723.2795.

Sincerely,  
Brandon Magnini

**Brandon Magnini**  
Park District Manager  
Wildwood Park District  
33325 N. Sears Boulevard Wildwood, IL 60030  
[bmagnini@wildwoodparkdistrict.com](mailto:bmagnini@wildwoodparkdistrict.com)  
847.223.7275



*Doc 7/22/24*  
*Park/pluggard*  
*R & M.*

# PROPOSAL



# BOB ROHRS & SON, INC

Proudly Serving Lake & McHenry County SINCE 1962  
 SEPTIC FIELDS, EXCAVATING & DEMOLITION  
 27314 West Grass Lake Road  
 Antioch, IL 60002  
 Rob: 847-514-7765  
 Fax: 847-395-6815

PROPOSAL NO.
SHEET NO.
DATE

PROPOSAL SUBMITTED TO:

NAME	Widd Wood Park
ADDRESS	District
PHONE NO.	

WORK TO BE PERFORMED AT:

ADDRESS
DATE OF PLANS
ARCHITECT

We hereby propose to furnish the materials and perform the labor necessary for the completion of \_\_\_\_\_

Dig up End of pipe go out to lake, Replace End 14' of 12" pipe level out dirt Rep Rip on End of pipe seed and Blasket	3480 <sup>00</sup>
Pump out flood area	750 <sup>00</sup>
	4130 <sup>00</sup>

Note ① Back fill only

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

with payments to be made as follows.

Respectfully submitted 

Per \_\_\_\_\_

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Note-This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature  Brad Magrini Park District Manager

Date 6/27/2024

Signature \_\_\_\_\_