

**Wildwood Park District
Regular Board Meeting
33325 N. Sears Boulevard, Wildwood, IL 60030
Monday, December 9th 2024, 7:00pm
In-Person at Rule House**

Consistent with the requirements of the Illinois Compiled Statutes
5 ILCS 120/1 through 120/6 (Open Meetings Act), notices of this meeting were posted.
Location of the meeting: Rule House, 33325 N. Sears Boulevard, Wildwood, IL 60030

AGENDA

- I. Call to Order - Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Agenda – Regular Board Meeting – Monday, December 9th, 2024**
- IV. Approval of Minutes**
 - A. Minutes of the Regular Board Meeting – Monday, November 18th, 2024**
 - B. Minutes of the Closed Session – Monday, November 18th, 2024**
- V. Matters from the Public**
- VI. Financial Report**
- VII. WSRA**
- VIII. GLCC Report**
- IX. Valley Lake Report**
- X. Staff Reports**
 - A. Recreation/Administration**
 - B. Maintenance**
 - C. Marketing/Promotions**
 - D. 2024 Community Needs Assessment Final Report Preview**
- XI. Unfinished Business**
 - A. Pebble Beach Park Shoreline Stabilization Project**
 - B. Tax Year 2024 Tax Levy Approval**
- XII. New Business**
 - A. 2025 Annual Fees Approval**
 - B. Memorial Tree & Bench Donation Policy Review and Approval**
- XIII. Other Business**
 - Preliminary FY 2025-2026 Capital Project Schedule Discussion**
- XIV. Matters from the Public**
- XV. Closed Session**
 - A. Personnel 5 ILCS 120/2(c)(1)**
- XVI. Adjournment**

The Wildwood Park District is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the Park District at 847.223.7275 or email info@wildwoodparkdistrict.com.

The Board of Park Commissioners welcome public comments during all meetings.

Key rules governing participation

All comments will be limited to three (3) minutes per person and no longer than 30 minutes for all comments.

**Wildwood Park District
Regular Board Meeting
Rule House 33325 N. Sears Boulevard Wildwood, IL 60030
November 18th, 2024, at 7:00pm**

Minutes

- I. Call to Order:** The meeting was called to order at 7:01pm. The Pledge of Allegiance was recited.
- II. Roll Call:**
Present: Commissioners Dan Corrigan, Becky Jante, Matt Brueck, Anna Nelson, Doug Dietzen
Absent: None
- Park District Staff Present:** Brandon Magnini, Park Dist. Manager; Katherine Atkins, Accountant, Maintenance Lead Michael Dykes, Guest Services Representative Meghan Ainscough.
- III. Approval of Agenda – Regular Board Meeting – Monday, November 18th, 2024**
A. President Jante entertained a motion to approve the Agenda of the Regular Board Meeting of Monday, November 18th, 2024 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- IV. Approval of Minutes**
A. Minutes of the Regular Board Meeting - Monday, October 21st, 2024
President Jante entertained a motion to approve the Minutes of the Regular Board Meeting of Monday, October 21st, 2024 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
B. Minutes of the Closed Session – Monday, October 21st, 2024
President Jante entertained a motion to approve the Minutes of the Closed Session of the Regular Board Meeting of Monday, October 21st, 2024 as presented. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.
- V. Matters From the Public**
-No Matters from the Public
- VI. Financial Report**
The Financial Report was read. President Jante entertained a motion to accept the Financial Report as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. Roll Call: Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye. All in favor, motion carries.
- VII. WSRA:** Trunk or Treat on 10/20 ended up having record attendance of 380 this year along with a record 13 sponsors! More than \$4,000.00 was raised through this event. Several personnel changes have been made in WSRA with Jessica Fultz shifting to Recreation Manager of the LEAP program from the Superintendent of Recreation position (which Amber Bodame has filled). Looking for candidate to fill Amber’s prior Recreation Manager role. Adult Day LEAP program participants have been asking for more adult-related events for example that involve alcohol and more adult-appropriate activities. Next WSRA Board Meeting will be January 13th, 2025 at 3:30pm.

VIII. GLCC

Fall Fish Stocking took place in November (less the smallmouth bass that were promised in the estimate). Park District Manager Magnini assured Commissioner Brueck that Rob Flood with the GLCC was coordinating with Keystone Hatcheries to ensure that the smallmouth get delivered at a later time before Keystone can be paid from their invoice.

IX. Valley Lake Report

Included in the Board Packet was a case study and product specifications packet for SePro Eutrosorb phosphorous removal/binding socks that can be placed at the mouth of stormwater inlets. Discussion. The Board agreed that this would be a useful tool for multiple inlet locations around Gages and Valley Lakes to address water clarity. The Board recommended further pricing out and inclusion in the FY 2025/2026 operating budget.

X. Staff Reports

A. Recreation/Administration

The Recreation/Administration Report was read. Discussion.

B. Maintenance

The Maintenance Report was read. Discussion.

C. Marketing/Promotions

The Marketing/Promotions Report was read. Discussion.

XI. Unfinished Business

A. Pebble Beach Park Shoreline Stabilization Project

Continued discussions were had regarding native plant choice and options to explore in the spring to complete the shoreline project. Item tabled to the December Regular Meeting to facilitate additional discussion.

B. 2025 IAPD/IPRA Soaring to New Heights Conference Registration

President Jante entertained a motion to approve the 2025 IPRA/IAPD Conference Registration for Commissioner Anna Nelson, Commissioner Dan Corrigan, Marketing and Special Events Coordinator Maggie Woznick, and Maintenance Lead Michael Dykes for \$330.00 per person, lodging at \$133 per night (2 nights) per person, and Per Diem at \$92 per day (3 days) per person as presented. So moved, Commissioner Brueck. Seconded, Commissioner Nelson. Roll Call: Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye. All in favor, motion carries

C. Tentative Tax Levy

Accountant Kathy Atkins presented the following documentation to the Board:

- I. Illinois Department of Revenue Property Tax Division memo titled CPI Memo 2024 - "PTELL – CPI for 2024 Extensions – Property Taxes Payable 2025"
- II. Lake County Chief County Assessment Office Estimated EAV for Tax Year 2024

- III. Historical Tax Levy information for WWPD showing what we have levied vs what we have received from Tax Year 2016 – Tax Year 2023. Additional information showing what the Estimated EAV used for the levy calculation was vs what the actual levy ended up being. Since the EAV is a key component of the levy calculation, the change makes a difference. For Tax Year 2023, the Actual EAV was \$2.3 million less than the estimate. In Tax Year 2022 it was \$4.1 million less than the estimate.
- IV. PTELL Limiting Rate Calculation – spreadsheet format provided by Lake County. Shows how the maximum levy extension for PTELL Funds is calculated.
- V. Tax Year 2024 Tax Levy Calculation – spreadsheet created showing various levy percentages and the resulting estimated levy dollars the district could receive.
- VI. How each of the various possible TY2024 Levy rates would impact parcels owned by Commissioner for real world examples.
- VII. Graph of Revenue from all sources vs Expenses for FY2021-FY2024
- VIII. Analysis of variable changes in difference of levy received amounts in subsequent years if 2011 levy was not zero. Kathy Atkins put this information together to calculate the impact of money that could not be re-couped by the Park District as a result of the 2011 levy that was approved at zero % increase.

Discussion. Commissioner Dietzen asked Accountant Atkins what the homeowner can expect in terms of tax increase to their bill between what had been understood to him as between \$5-\$20. Atkins noted that the EAV is just estimated at this time, it may not be the same for each homeowner parcel and affects that number.

Commissioner Brueck stated that he disagreed with any tax increase. Commissioner Brueck moved to approve a 0% tax levy increase. Motion failed without a second.

President Jante entertained a motion to tentatively approve a 3.5% total tax levy ordinance. Seconded, Commissioner Corrigan.

Discussion: Commissioner Dietzen asked about the Graph of Revenue from all sources vs Expenses for FY2021-FY2024 as presented noting that expenses are going up since 2021 at a faster rate than the tax levy received - while showing that our revenue during that time period has been able to make up that difference. Atkins confirmed that was the case. Commissioner Dietzen asked that before the Board asks the taxpayer to pay more: determine what is truly needed and how is the Park District cutting costs/creating efficiencies in their operations so that funds can be sustainable. Whatever additional is being asked of the taxpayer should go into reserves. Atkins noted that much of what is noted on the chart is from reserves and that major capital items such as the roof replacements done this year were able to be pulled from existing reserves. Discussion. Commissioner Jante and Nelson noted the myriad of sustainable programs/events that are being offered compared to 2019 as a value added service, how the Board/Staff have made many changes to rein in staffing/maintenance/equipment expenses and inefficiencies over the last several years, while financially being responsible for completion of various capital projects that had been ignored and having to deal with unavoidable expenses such as minimum wage thresholds for part-time staff. Discussion. Commissioner Corrigan noted about some of the maintenance challenges facing the two lakes the Park District helps maintain that will need to be dealt with. Commissioner Dietzen stated that everything the District does should be justifiable and have clear cost-recovery and financial diligence applied to it (which the Board fully agrees). Commissioner Brueck noted the transparency and clarity the Board receives from Staff and Accounting on finances that had not been the case in previous years prior to 2019. He also suggested spacing out certain capital projects and re-prioritize those projects to help assist in the management of the budget and levy going forward. No further discussion.

Roll Call: Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye, Commissioner Brueck, nay. Motion carries. Tentative Tax Levy will be posted online and at the office for 20 days prior to the official vote at the December 9th Regular Meeting per statute for public inspection.

XII. New Business

A. Approval of Maintenance Facilities Flammable Cabinets Purchase Quotes

President Jante entertained a motion to approve the purchase of the Sure-Grip EX Slimline 22-gallon flammable safety cabinet with manual close doors from Justrite for proper aerosol and paint storage in the Maintenance Garage; and two 12-gallon manual closing flammable safety cabinets from Global Industrial for fuel storage in the Rule Security Shed/Boy Scout Garage for a grand total of \$2,196.00 allowing an up to amount of \$2,800.00 to account for shipping. So moved, Commissioner Dietzen. Seconded, Commissioner Corrigan. Roll Call: Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye. All in favor, motion carries.

B. Approval of Maintenance Facilities Electrical Work Quotes

Quotes from Scott Nelson Electric for \$1,070.00 and Umbdenstock Electric for \$1,000.00 were reviewed for the furnishment/installation of an outlet receptacle and new circuit in the Maintenance/Scout Garage. President Jante entertained a motion to approve an up to amount of \$1,100.00 for the furnishment and installation of a 40amp 240 volt circuit for the Maintenance Garage space heater and furnishment/installation of a new receptacle for the Boy Scout Garage freezer as presented. So moved, Commissioner Corrigan. Seconded, Commissioner Dietzen. Roll Call: Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye. All in favor, motion carries.

C. Memorial Tree and Bench Donation Policy Review

The current Wildwood Park District Memorial Tree and Bench Donation Policy and Application was presented along with current costs incurred to procure the trees/plaques from nurseries. Discussion was had about potentially increasing the fee for each applicant as the current ask of \$400.00 is not enough to cover tree procurement, delivery, planting, and the plaque. Park District Staff will come up with and present recommendations to the Board for a revised policy, application form, and comparisons with similar Districts for review at the December Regular Meeting.

Other Business

-Preliminary FY 2025-2026 Capital Project Discussion

The Board and Park District Manager Magnini began discussion of the presented preliminary Wildwood Park District Capital Project list/plan for FY 2025-2026. Discussion focused on shoreline stabilization and paving. Item will be included under "Other Business" on the December 9th Regular Meeting Agenda for further discussion.

-Boy Scout Garage Discussion

Discussion was had regarding the state of the exterior of the Boy Scout Garage at Twin Lakes Park. Ideas to involve the Boy Scouts in the exterior maintenance of their building (Scout Projects) that they rent from the Park District was suggested.

-2025 Boat Key Sales Timeline

Discussion was had on the timeline of when resident boat keys should be on sale/changing of the padlocks at the boat launches. It was suggested that the Park District switch to a January 1st -December 31st yearly timeline for both key sales and switching the locks to help expedite the sales process and create efficiencies for staff and resident keyholders alike (beginning January 2025). Guest Services Representative Meghan Ainscough was in attendance and agreed with the revised timeline and plan.

XIV. Matters from the Public

No further matters from the Public.

XV. Closed Session

President Jante entertained a motion to now enter into Closed Session, where no action will be taken. I entertain a motion that pursuant to Section 5 ILCS 120/2 of the Open Meetings Act, the Board will enter Closed Session to discuss Personnel as mandated by Section 2.06 5 ILCS 120/2 C(1). Those present during Closed Session will include all Commissioners, and Katherine Atkins, Accountant. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. Roll Call: Commissioner Brueck, aye, Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye. All in favor, motion carries. Closed Session began at 9:07pm.

President Jante entertained a motion to return to the Open Session at 9:22pm. So moved, Commissioner Nelson. Seconded, Commissioner Corrigan. All in favor, motion carries.

XVI. Approval of Executive Director Contract

President Jante entertained a motion to approve the Executive Director Contract for Brandon Magnini as prepared pending final legal review. So moved, Commissioner Corrigan. Seconded, Commissioner Nelson. Roll Call: Commissioner Corrigan, aye, Commissioner Jante, aye, Commissioner Brueck, aye, Commissioner Nelson, aye, Commissioner Dietzen, aye. All in favor, motion carries.

XVII. Adjournment

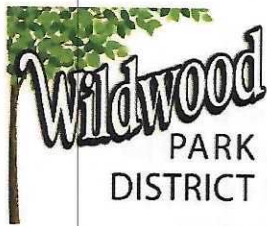
President Jante moved to adjourn the Regular Board Meeting of Monday, November 18th 2024, at 9:22pm. So moved, Commissioner Corrigan. Seconded, Commissioner Brueck. All in favor, motion carried. Meeting adjourned.

Secretary
Board of Park Commissioners

President
Board of Park Commissioners

Date

Date



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Executive Director
SUBJECT: Board Packet Attachments and Agenda Items
DATE: December 9th, 2024

Good afternoon, Commissioners,

Please find below a brief explanation on the following Board attachments that correlate with the agenda items for the Monday, December 9th 2024, Regular Board Meeting:

Staff Reports:

I. PDRMA RMI (Risk Management Institute) Report

Attached you will find a brief narrative summary and program attachments from PDRMA covering the risk management/safety seminars that I and Maintenance Lead Dykes took part in on Friday, November 22nd in Tinley Park.

II. Marketing Report – WILS (Women in Leisure Services) Seminar Award Letter

Attached after the Marketing Report is a letter from Joan Scovic of the Northbrook Park District inviting Marketing and Special Events Coordinator Maggie Woznick to a complementary, paid-for educational and networking seminar in Bartlett on April 4th. While Maggie did not receive the scholarship award for IPRA Conference, as a new member of WILS, she will be granted this separate educational opportunity at no cost to the District.

III. Community Needs Assessment Final Report – Preview

Attached you will find a preview of the nearly completed Community Needs Assessment Report that was the culmination of 130+ resident survey responses to a myriad of questions (about 100 questions per each survey) that cover the follow Park District operations:

- 1) WPD Parks and Facilities
- 2) Maintenance
- 3) Park Safety
- 4) Programs and Special Events
- 5) Administration and Customer Service
- 6) Marketing and Communications
- 7) Schoolhouse Adventures Preschool
- 8) Board of Commissioners

When completely finalized, the District will publish this on our website for public viewing. These findings (and prior year focus groups and Staff/Board feedback) will be instrumental in propelling the District forward and giving us the impetus and data to begin creating a 3-5 year Strategic Plan for District operations and goals that align with our Mission and Vision.

With almost one year having passed after the completion of this Community Needs Assessment in December 2023-January 2024; we have been able to demonstrate numerous initiatives from all departments that have complied with and addressed many of the suggestions and concerns brought forth from this assessment. Those successes will also be included in this report.

Unfinished Business

A. Tax Year 2024 Tax Levy Approval

Attached you will find the Tentative Tax Levy Ordinance for Tax Year 2024 that has been posted on our website under "Forms and Financials" and homepage "Latest News" section, on our outdoor office bulletin board, and through our e-newsletter along with the legal public notice that accompanied it. This notice has been posted as required by law for at least 20 days prior to the December 9th Regular Meeting in which it will be voted upon.

New Business

A. 2025 Annual Fees Approval

Per the email you received, I have included the proposed tentative 2025 Annual Fees for review and approval along with a memo laying out Staff's rationale for these proposed changes up for discussion.

B. Memorial Tree & Bench Donation Policy Review

Attached you will find a memo proposing updates to our current Memorial Tree and Bench Donation policies and updated application for approval. We have also included research from other Districts for comparison's sake.

Other Business

As a continuation of the November Meeting, I have attached the updated version (based on Board feedback) of the proposed FY 2025-2026 Capital Project List/Plan.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Executive Director

Wildwood Park District
Recreation/Administration Report
December 9th, 2024

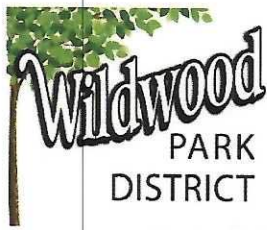
1. Routine administrative tasks such as sorting through bills, payroll, depositing funds, PDRMA reporting requirements, meeting with Treasurer Corrigan for bi-weekly financials, and assisting Kathy with various administrative tasks, IMRF compliance requests, and associated reports.
2. End of year HR duties and distributing 2025 payroll dates.
3. Website management and board duties.
4. Assisting Maggie with finalizing Community Needs Assessment Report from 2024.
5. Organizing recommendations and comparisons for proposed WPD Tree/Bench Donation Policies beginning in FY 2025-2026.
6. Continuing work on proposed FY 2025-2026 Capital Project List outline and priorities.
7. Maggie Woznick (Marketing and Events Coordinator) was not selected for the Women in Leisure Services (WILS) scholarship to help assist in the cost of her attending IPRA Conference (WPD would have paid up front for her registration and the WILS scholarship funds would be reimbursed to WPD after Conference was complete regardless). Maggie has been signed up for IPRA Conference on the WPD end and will be attending at the member rate (\$330). In addition, I did sign her up for a \$42 (one membership payment a year) annual membership with WILS. Despite not receiving the scholarship for Conference from WILS, they are granting her a paid for complementary admission to the WILS LeadHERship Conference seminar on April 4th in Bartlett.
8. Continuing to work with Maintenance Lead Dykes on a daily basis for current and future project planning and execution.
9. WPD Staff Safety Committee met on 12/4/2024.
10. Completed PDRMA Injury Prevention Analysis/Report and submitted to PDRMA in December. This is part of our Loss Control Prevention Program which keeps us on good footing with PDRMA and includes financial incentives if certain reporting requirements are met before the end of the year.
11. Neighborhood Bonfire and S'mores Night took place on 11/22 at Rule Park. We had 3 families come out and enjoy the event. Hopefully next year we can have stronger attendance!
12. U of I Extension Master Gardener Program presented a house plant propagation course at Rule House on 12/3 with about 10 enrolled! It was nice to see Wildwood residents (and a few from Grayslake) attend. There were two new people who filled out the application to become members of the Garden Club as well.
13. Cookies and Milk with Santa at Grandwood Park Park District scheduled for 12/13. 16 residents signed up thus far.
14. Holiday Gingerbread House Decorating event took place on 12/4 with 15 signed up (full registration). It was a great event, and we broke even on revenues v. expenses.
15. Holiday Gift Wrapping Event for parents taking place on 12/17 to have a place set aside so they can wrap their presents away from home complete with hot chocolate and holiday music.
16. U of I Extension Master Gardener program for seed started taking place January 22nd in the Oak Room.
17. Completed Winter/Spring program and event planning and uploaded to website.
18. Winter/Spring Brochure planning completed. Assisted with the proofing process and submitted file to printer for production. Brochure should be in Residents' hands by 12/16.
19. Schoolhouse Adventures Preschool 3's program has 8 enrolled (2 more coming in December) and the Pre-K has 9 enrolled currently. Classes continue to go well without issues.
20. Total Fire and Safety completed their yearly fire extinguisher inspections on 10/22. They quoted us (and we moved forward) with the purchase and their install of a new #20HF rated chemical

Wildwood Park District
Recreation/Administration Report

December 9th, 2024

fire extinguisher for the gas caddies in our Maintenance Shop to come into fire code/OSHA compliance. This install was completed on 11/27.

21. Old Plank playground equipment with NuToys install via Ostrander Landscaping still on schedule for December 2024. The paved walking path will be addressed in the spring.
22. Looking into additional tools for phosphorous/sediment control for Valley Lake/Gages Lake heading into 2025.
23. Returning to work on Valley Lake Management Plan which I have been building up over the last few years.
24. Working with Office Staff to conduct research and put together timelines for grant opportunities for future playground, trail needs, and shoreline stabilization if applicable.



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www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Executive Director; Maintenance Lead Michael Dykes
SUBJECT: PDRMA RMI (Risk Management Institute) Report
DATE: December 9th, 2024

Good afternoon, Commissioners,

Michael Dykes and I attended the 2024 PDRMA RMI (Risk Management Institute) one-day seminar in Tinley Park, IL on Friday, November 22nd. PDRMA holds this training/risk management seminar on a yearly basis. I have gone once before, and Mike had attended last year. Total cost to WPD is \$140.00 which includes a keynote speaker, breakfast/lunch, and three training seminars.

PDRMA RMI is an excellent risk management and safety training seminar that provides the WPD and our Staff with strong directives and safety training attitudes that we can bring back to our District that will help us mitigate risk/loss and improve the working environment of our employees. The practices we continue to learn also benefit the residents of Wildwood as we take safer and more cost-effective approaches to risk and our own internal procedures that could have an effect on others. As the WPD pays into the PDRMA insurance pool on a yearly basis for our property/casualty premiums and as an active member; it is key that member Districts/personnel take advantage of training opportunities they provide and keep abreast of risk and safety developments in the field.

The following summary of the seminars/trainings we participated in will paint a clear picture of how our time was spent:

The Best Safety Message Ever Told – Dale Lesinski VP of Duval Safety

- Safety is a VALUE, not just a priority. Priorities change over time, however values do not.
- Why do we need to avoid accidents which damage humans, equipment, and property? → OSHA fines, Lawsuits, Insurance Costs, Civic Responsibility.
- Safety impacts the bottom line financially and how you are viewed as an organization/agency.
- Causes of accidents: Environment, Effective (Ineffective) Training, Procedures, Behavior.
- Staff become too comfortable when they say, “ I know what I’m doing, I do it all the time”.

Using Emotional Intelligence in Creating a Safety Culture Dale Lesinski
VP of Duval Safety

- What is culture → Beliefs, Behaviors, and Attitudes.
- Human Safety Performance 3 Sources of Unexpected Events Per NSC: Self (95%), Others (3%), Equipment (2%).
- Accidents on the Job vs. off: Off: (75%), On (25%). Changing behaviors of staff carries over from how they conduct themselves off the job. Tie safety into emotional well-being of “would you do this at home with your family”.

Cameras and Comments Navigating the First Amendment: Ancel Glink/PDRMA Attorneys

- First Amendment Audits are becoming popular. These audits involve individuals coming into government offices to record interaction (usually with a cell phone video camera) with front-line staff or supervisors to make sure that they comply with responding to their inquiry or procuring proper paperwork right away. Some of these “audits” could be seen as stirring the pot or trying to get a rise out of staff for internet reaction.
- However, many audits are genuine attempts at ensuring that civil servants are following protocol, not violating any first amendment rights, and treating their constituents with respect.
- Per ACLU v. Alvarez (2012) and Sharpe v. Winterville Police Department (2021) it is NOT illegal for member of public to record government activities in public spaces.
- Must treat all people in building the same (ex: if you require someone to sign into the building to access a program area, you must apply that same rule to those conducting first amendment audits).
- Traditional areas off limits to cameras (bathrooms, etc.) still in effect.
- DO: remain calm, keep encounter in public area, secure non-public areas.
- DON'T: take their phone, order auditor to leave/call police, demand ID or ask name, yell or lose cool.
- Training: Train office staff about procedures, refresh on FOIA, OMA, etc. Incorporate conflict resolution/de-escalation training.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Executive Director

Brandon Magnini

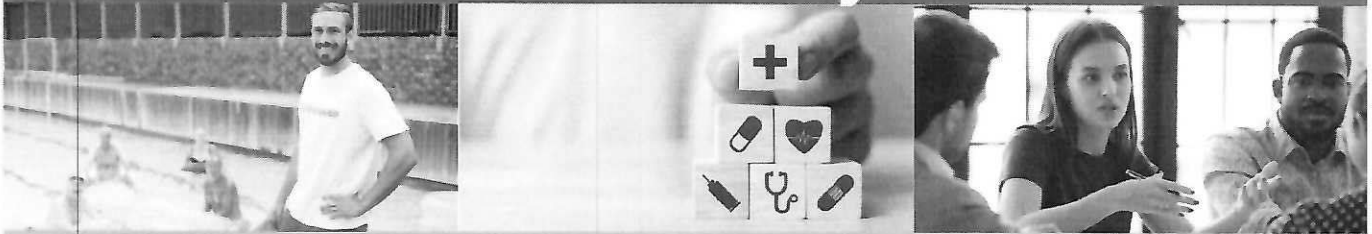
Wednesday, December 4, 2024 at 15:01:23 Central Standard Time

Subject: PDRMA's 2024 RMI Registration Begins Tomorrow at 9 a.m.!
Date: Monday, September 16, 2024 at 2:01:01 PM Central Daylight Time
From: PDRMA <info@pdrma.org>
To: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>

[View in browser](#)



REGISTRATION OPENS TOMORROW! 2024 Risk Management Institute Nov. 22 – Tinley Park



This email sent to Property/Casualty and Health Program Members.

Registration for PDRMA's **2024 Risk Management Institute** opens tomorrow, **Sept. 17, at 9 a.m.!**

Join us **Nov. 22, 2024**, from 9 a.m. to 2:30 p.m. at Tinley Park Convention Center. Early-bird registration (\$70) runs until **Oct. 18** (at 5 p.m.) and regular registration (\$90) begins **Oct. 19** and ends **Nov. 14** (at 5 p.m.). Registration includes continental breakfast and lunch.

Don't miss our keynote: Best Safety Message Ever Told, presented by Dale Lesinski, Vice President, DiVal Safety. Dale will show how you can inspire employees to adopt safe behaviors because they **WANT TO** not because they **HAVE TO**.

You can also choose from morning and afternoon breakout sessions about the five keys to an effective safety culture, a hostage negotiator's tips for de-escalating challenging situations, mental health and wellness in the workplace and how to navigate the First Amendment online and at your agency.

Click [here](#) to register and learn more about RMI 2024. You can register yourself, or your Safety Coordinator can register multiple attendees. Please note we do not allow cancellations or refunds after Nov. 10. You may, however, substitute someone else from your agency through the start of RMI.



Jason Bell, Director of Operations

A Partner You Can Depend On

**2033 Burlington Ave
Lisle, IL 60532
630.769.0332**



[Click here to unsubscribe](#)



< RMI Home Page

Best Safety Message Ever Told

Session: Keynote Presentation

Time: 9:30 a.m. – 10:30 a.m.

Every safety professional knows that rules, regulations, policies and procedures alone don't drive lasting behavior changes. In his Keynote presentation, Dale shows how you can inspire employees to adopt safe behaviors because they **WANT TO** not because they **HAVE TO**. Through a blend of human performance research, emotional intelligence insights and storytelling, you'll learn how to truly transform behaviors by making safety personal at both work and home.

Presenter(s)



Dale Lesinski
Vice President
DiVal Safety





English

< RMI Home Page

Using All Your Brain: The Role of Emotional Intelligence in Safety

Session: Morning

Time: 10:45 a.m. – 12 p.m.

Human Performance and Emotional Intelligence are more than just “buzz words” – they truly are key components of an effective safety culture. And understanding them is necessary for achieving lasting results at your agency.

Connecting with employees and influencing their behaviors requires more than the conventional approach to safety that relies on rules, regulations, policies, procedures and discipline. In this fun and interactive session, you’ll learn how important Emotional Intelligence is to an effective safety culture and discover ways to tap into human nature to influence your employees’ behaviors.

Presenter(s)



Dale Lesinski
Vice President
DiVal Safety

About Translation

Suggestions





< RMI Home Page

Cameras and Comments: Navigating the First Amendment Online and at Your Agency

Session: Afternoon
Time: 1:15 – 2:30 p.m.

Join our expert panel for an insightful discussion about the First Amendment's impact on your agency. This session will equip you with practical knowledge to confidently navigate First Amendment challenges. Key topics include:

- What is the First Amendment?
- How does it apply to your agency and you?
- What "First Amendment Audits" are and tips for handling them successfully.
- How to respond professionally to public filming.
- Guidelines for avoiding social media pitfalls and maintaining a lawful online presence.

Leave this session with a clearer understanding of First Amendment issues and actionable strategies to protect your agency while respecting constitutional rights.

Presenter(s)



Erin Monforti
Associate Attorney
Ancel Glink, P.C.



Lindsey Robertson
Risk Management Consultant
PDRMA



Sara Yager
General Counsel
PDRMA

English

About Translation

Suggestions



Wildwood Park District
Maintenance Report
December 9th, 2024

1. Ongoing park garbage control and maintenance/Mutt Mitts replacements.
2. Routine maintenance and upkeep of equipment.
3. Clean Rule bathrooms, community rooms, and office spaces as needed - re-stock paper towels and soap. Mop floors as needed. Deep cleaning building during 12/26-12/27 when office is closed.
4. With water levels lower, continuing to cut overgrown cattails around Twin Lakes ponds farther in.
5. Picnic tables from Old Plank and Valley North Parks (1 table each), and Twin Lakes (2) were taken to replace boards if needed, sand them down, and repaint the boards and legs like the other parks.
6. Finished up leaf collection process on Grasshopper where needed along with blowing leaves off of playgrounds and walkways. Staff assisted Marc with organizing leaves so that he can use the collection system effectively.
7. Park, playground, building inspections - corrective actions as needed.
8. Weekly or bi-weekly clearing of Valley North outflow drain structure.
9. Completed headcount and analysis of current garbage/recycle can inventory in parks needing full replacement or lid changes to plan for FY 2025-2026 budget.
10. Continuing work on 2025 Work Order System and project projections.
11. Purchased four replacement tires for Kawasaki Mule. Current tires are worn and close to balding and have a nail imbedded. Current tires are designed more for off-roading use when the vast majority of the time Park Safety is using the streets and parking lots to drive around. New tires have better treads and are designed for street use as well. All four tires came out to cost of \$324.00 (\$162.00 each for set of two tires).
12. Ford F250 had all four brake pads replaced at Waukegan Tire on 12/3. Brakes had not been changed since early 2020. Total cost \$915.00. Waukegan Tire technicians noted that brake pad issues can be partially attributed to age and lack of consistent driving around long distances.
13. Board-approved flammable cabinets were ordered and delivered to the appropriate location. Total cost came in at \$2,559.00, below the \$2,800.00 approved by the Board.
14. Umbdenstock Electric's proposal for the electrical work (install of Maintenance Garage heater/Boy Scout Garage refrigerator outlet) was signed off on for \$1,000.00. Work is scheduled for 12/5 or 12/6.
15. Completed winter prep for parks, buildings, and vehicles to include:
 - Removal and shutdown of Valley Lake aerator pumps and cleanout of pump house
 - Ordered and received pallet of rock salt
 - Hooked up salt spreader to Gator
 - Hooked up snow plow to Ford F250
 - Geared up snow throwers with oil changes
 - Provided Rule House rock salt and shovels
 - Erected orange marking stakes around parking lot and paved paths for the plow
 - Erected "No Snowmobiling" signs around park entrances
 - Removed sun shade covers from Rule House lobby roof

Wildwood Park District

Maintenance Report

December 9th, 2024

- Covered AC units at Rule House
 - Changing oil on old Gator (in-house)
 - Scheduled boiler/furnace yearly inspections for January
 - Setting up outboard motor shelf
 - Gearing up timeline to change oil, sharpen blades, gear up equipment for summer.
-
16. Replacement bike rack for Rule Park was delivered. Will be deployed in the spring.
 17. Delegating to Office Staff initial research into playground grant opportunities and processes for projects such as eventual replacement at Willow Point Park.
 18. Installed memorial plaque for previously planted memorial tree donation at Sunset Park.
 19. Attended PDRMA RMI (Risk Management Institute) seminar in Tinley Park with Park District Manager Magnini. Notes from the seminar are included in this Board Packet.

Marketing Report December 2024

Website

- Routine Maintenance- keeping website up to date with current announcements, events, news, and programs, as well as removing old content.
- Updates
 - Uploaded all December special events and key programs to homepage slider.
 - Added December Park District Board Meeting date to homepage slider.
 - Added Wildwood Santa Parade information to homepage slider.
 - Added Wildwood Holiday House Light Decorating Contest to homepage slider and its own individual page.
 - Updated calendar through March 2025 with known Winter/Spring programs/events and Boy Scout meeting dates.
 - Updated program pages with all Winter/Spring 2025 program and event details.
 - Removed November Special Events and Programs.
 - Continued working on creating Wildwood Park District history page.
 - Goal in 2025 is to create a “Lakes Management” page on the website that are strictly dedicated to both lakes and more in-depth details about ongoing treatment and management throughout the year. Other goals include finishing the History of the Wildwood Park District page, creating a new page for Troop 671/Cub Scout Pack 71, and expanding partner pages like WSRA.
- Metrics (last 30 days)
 - Sessions: a session is the browsing session of a single user to our website
 - 839- down 20% from previous 30 days.
 - Pageviews: a view of a page on our site that is being tracked by the Analytics tracking code.
 - 1,699 – down 10% from previous 30 days
 - Average Session Duration: total duration of all sessions, in seconds
 - 38 sec – down 2% from previous 30 days
 - New vs Returning Visitors
 - New- 97%, Returning- 3%
 - Device Breakdown
 - Desktop- 69%, Tablet- 2%, Mobile- 29%
 - Top Referrals: the top websites that send your website traffic, known as referral traffic.
 - 1. Facebook
 - 2. Facebook
 - 3. Facebook
 - 4. Facebook
 - 5. Instagram
 - Top Pages
 - 1. Home
 - 2. Calendar
 - 3. Special Events
 - 4. Pavilion and Room Rentals
 - 5. Board of Commissioners and Board Meetings
 - 6. Program Brochure
 - 7. Employment Opportunities

- 8. Gages Lake Conservation Committee
- 9. Parks and Facilities
- 10. Registration

Social Media

- Routine Maintenance- checking social media pages daily for comments, messages, etc. and responding accordingly.
- Posting weekly to drive program registration, event attendance, engagement, follows, and to remain visible in people's newsfeeds.
 - Posted notice of mobile blood drive event WPD is hosting with Versiti Blood Center of Illinois for January.
 - Helped share Wildwood Santa Parade information and logistics.
 - Sent out reminders for Dear Santa Letters and holiday home light decorating contest.
 - Shared Warren Township notice about LRS holiday garbage pickup schedule.
 - Shared post honoring the memory of local magician Gary Kantor who passed away (he performed at Harvest Fest and for our camps along with many other local area park districts.)
 - Posted reminder about Neighborhood Bonfire and S'mores Night.
 - Posted notice about GLCC fall fish stocking along with types, quantities, and length of fish with updated post when smallmouth bass were stocked.
 - Post highlighting upcoming programs/events in December.
- Analytics
 - Facebook
 - Total page followers: 1,985- up 2 followers in last 28 days
 - Post Reach- The number of people who saw any of our posts at least once.
 - 4,100- down 36% from previous 28 days.
 - Post Engagement- reactions, comments & shares
 - 502- down 70% from previous 28 days.
 - Audience: 25% men, 75% women
 - Instagram
 - Accounts Reached: 89- up 217.2% in the last 30 days.
 - Accounts engaged: 10- up 400% as in last 30 days.
 - Total followers: 273- down .7% in last 30 days

Monthly E-Newsletter

- We are up to 524 subscribers to our monthly e-newsletter.
 - Since creating an e-newsletter subscribe landing page, we have had 173 new people subscribe to our e-newsletter.
- Average Open Rate (% of people who open the emails we send) is 37% (current industry average is 24%)- down 21% from previous 30 days.
- Average Click Rate (% of people who open our emails AND click on a link) is 5.4%. Down 30% from previous 30 days.
- November E-newsletter included (with a slightly revamped theme and layout):
 - News & Announcements
 - Notice of Tentative Tax Levy Ordinance for Tax Year 2024 availability for public inspection at the office/online.

- Old Plank Playground Redesign Project information.
- Winter/Spring 2025 Brochure sneak peek.
- GLCC fall fish stocking and details.
- Holiday Office Closure for 12/23-1/1.
- Pavilion and Room Rentals.
- Sponsorship Opportunities.
- Holiday Lights Display Contest
- December Staff Reports.
- Save the Dates for December/January events, programs, and important dates.
- Email highlights.
- Preschool open enrollment.
- All upcoming December event and program details.

Winter/Spring 2025 Brochure:

- Finished designing W/S brochure graphics, outline, and theme, and content.
- Coordinated brochure production with American Litho and send in proofed copy of brochure to production.
- Brochure will be available to residents around December 16th. Winter/Spring Program Registration begins 12/30 (Resident) and 1/6 (Non-Resident).
- Completed digital version of brochure with links and updates. Digital version went through staff proofing and is now uploaded on the website.

Misc:

- Finalizing Community Needs Assessment Report from early 2024 along with Park District Manager Magnini. The Board will see a preview (excerpt) from the report in the Board Packet for the December 9th Regular Meeting. The complete report will be done by end of December/early January and released online to the public.
- Holiday Gift Wrapping Event will be next to be advertised on the Boulder Park signboard.

Women in Leisure Services Chi Chapter

*Supporting professional women involved in the delivery
of recreation services in the Chicagoland area.*

December 2, 2024

Maggie Woznick
33325 N. Sears Blvd.
Wildwood, IL 60030

Dear Maggie,

Thank you so much for taking the time to apply for a WILS Chi Chapter Scholarship. As I stated on the phone, the applicant pool was very competitive this year.

While we were not able to award you a scholarship for the IAPD/IPRA conference at this time, I am pleased to offer you complimentary registration for the WILS LeadHERship Conference scheduled for April 4, 2025 at Villa Olivia located in Bartlett, Illinois.

To register for the event:

- If you are not currently a member of WILS Chi Chapter, please visit chiwils.com to start your membership.
- Reach out to Amanda Kochenash at akochenash@gurneeparkdistrict.com to arrange for your complimentary event registration.

Following the event, we ask that you write a brief report of 150-250 words summarizing your LeadHERship Conference experience and how you feel it will help you professionally and personally. Please email me this information by April 18, 2025.

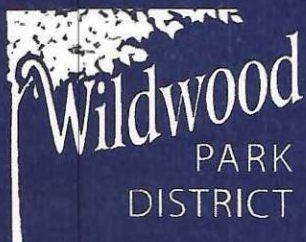
Congratulations again and I hope to see you at LeadHERship Conference, if not before!

Sincerely,



Joan Scovic
WILS Chi Chapter
2024-2025 Past President | Scholarship Committee Chair
jscovic@nbparks.org | 224-400-8530

COMMUNITY NEEDS ASSESSMENT REPORT 2024



Report of Findings of the Wildwood Park District
Community Needs Assessment 2024.

📍 33325 N. Sears Blvd., Wildwood, IL 60030

☎ 847.223.7275

✉ info@wildwoodparkdistrict.com

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COMMUNITY NEEDS ASSESSMENT STUDY OVERVIEW



OVERVIEW

In the winter of 2023, the Wildwood Park District (WPD) conducted a comprehensive Community Needs Assessment Survey to gain insight into the needs within our community, strengths and areas of improvement of the Park District, and otherwise gather ideas, interests, and opinions from our residents.

PURPOSE

The purpose of this community study was to obtain input from Wildwood residents on all areas of WPD operations including use, condition, evaluation, and open feedback of: 1) WPD Parks and Facilities; 2) Maintenance; 3) Park Safety; 4) Programs and

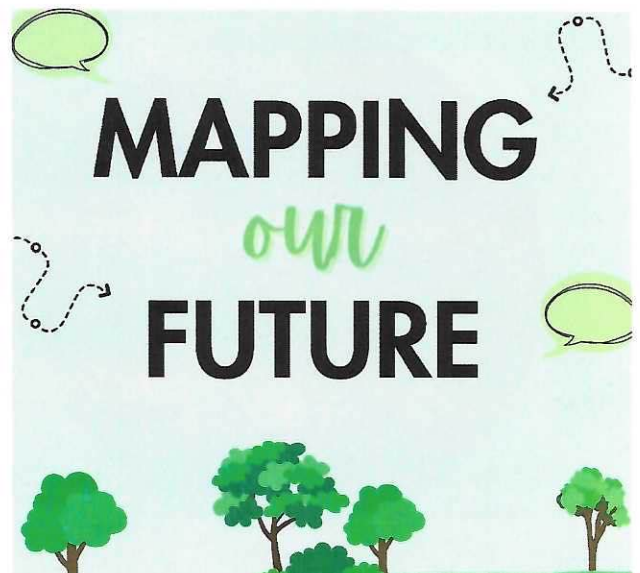
Special Events; 5) Administration and Customer Service; 6) Marketing and Communications; 7) Schoolhouse Adventures Community Preschool; and 8) Board of Commissioners. Furthermore, the Community Needs Assessment Survey serves multiple purposes, such as: 1) allows tax-paying residents the opportunity to voice their opinions related to future services and desired amenities; 2) survey results may also be used to identify and clarify concerns and assist leadership in decision making and financial resource allocation; 3) provides data and feedback that allows the WPD to build upon existing continuous improvement initiatives; and 4) helps the WPD set achievable and practical goals for the future.

METHODS

The 91-question survey link was emailed to a database of 502 WPD residents. Analytics indicated 56% (208 residents) opened the email and 11% (55 residents) clicked on the survey link. In addition, the survey and link was promoted on the WPD website, numerous social media platforms and pages, and a hard copy was available at the WPD guest services front desk. Data collection took place from December 15th through January 31st. A total of 134 survey responses were collected.

GOALS

The WPD established multiple goals from the Community Needs Assessment Survey: 1) understand overall satisfaction with existing parks, facilities, programs, services, and operations; 2) assess residents' opinions regarding future parks, facilities, programs, services, and operations; and 3) utilize the results to make recommendations for improvements and to engage the WPD Board of Commissioners and staff in conversations concerning the future development of and planning for parks, facilities, programs, services, and operations.

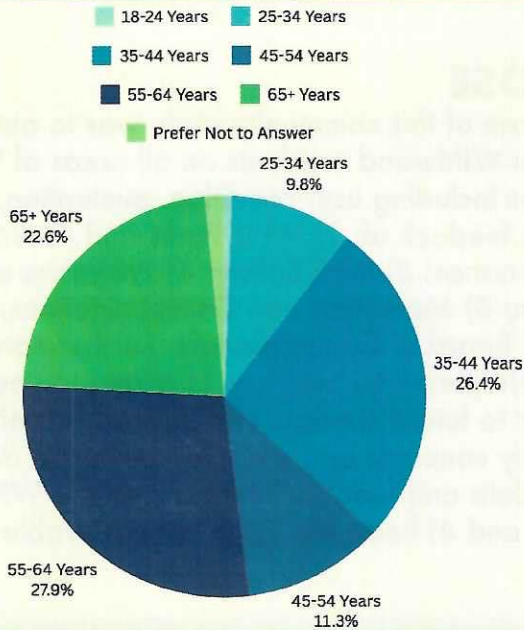


COMMUNITY NEEDS ASSESSMENT

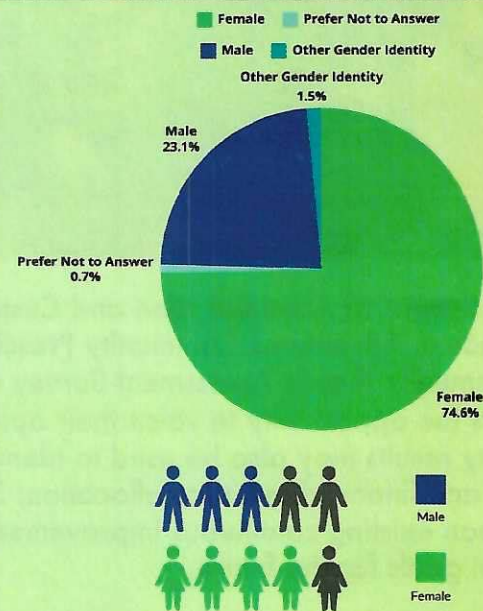
DEMOGRAPHICS

Questions 1-5 of the Community Needs Assessment Survey gathered non-identifying demographic data, which gives the WPD insight to certain background, respondent, and household characteristics of our community, allowing us to tailor our offerings and activities to better serve our residents. Below are the key findings:

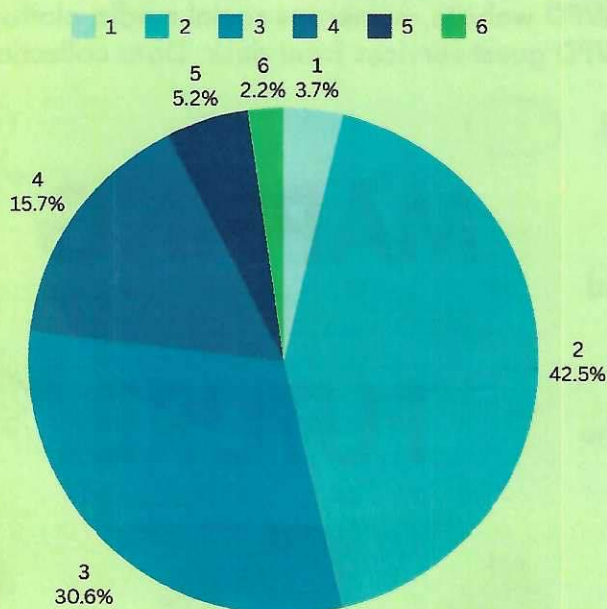
AGE



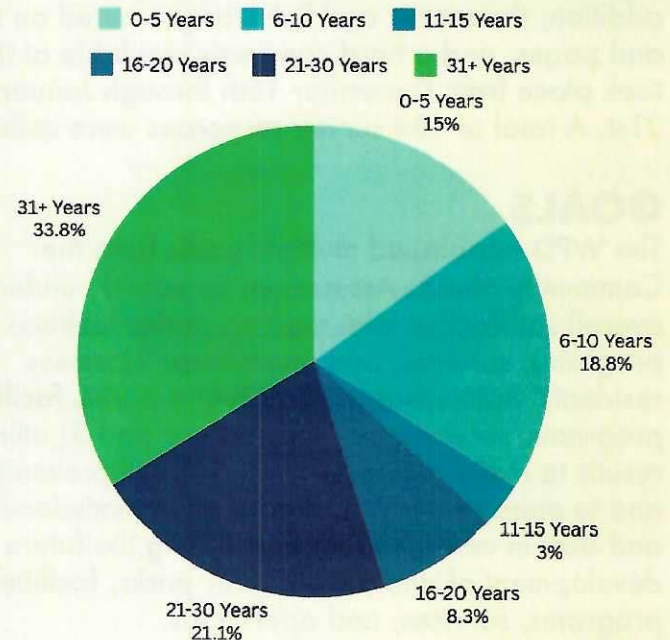
GENDER



NUMBER OF HOUSEHOLD MEMBERS



YEARS AS A WILDWOOD RESIDENT



COMMUNITY NEEDS ASSESSMENT

SURVEY RESULT HIGHLIGHTS

ESTEEM RATING

87.4%

of survey respondents believe that the Wildwood Park District enhances the lives of our residents and increases a sense of community.

MOST USED SOURCES OF INFORMATION



84.6%

of survey respondents are very satisfied with customer service provided by the Wildwood Park District office staff.

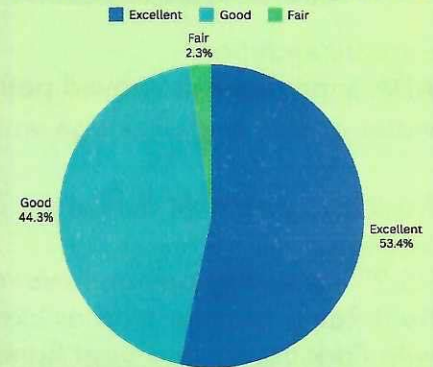
TOP 5

Most Desired Programs and Events

1. Special Events
2. Adult & Senior Programs
3. Youth Programs
4. Tot & Early Childhood Programs
5. Schoolhouse Adventures Community Preschool

"Thank you to all who make our little subdivision one of the best places to live in Lake County."

PARK SATISFACTION

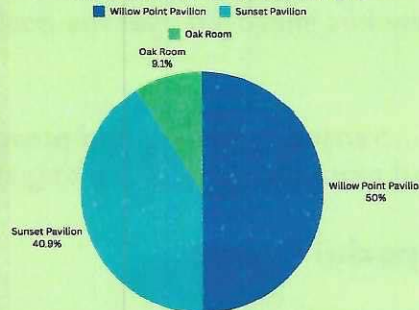


PARK USE

97%

of survey respondents have visited one or more of the 11 Wildwood Park District parks in the past 12 months.

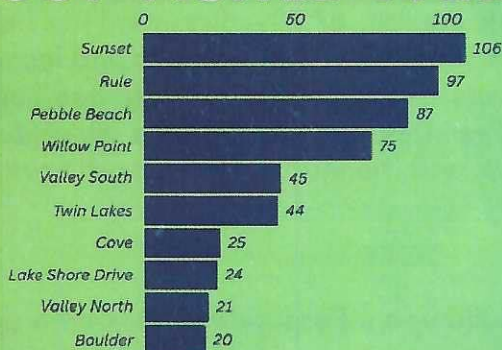
TOP 3 Rental Facilities



93.9%

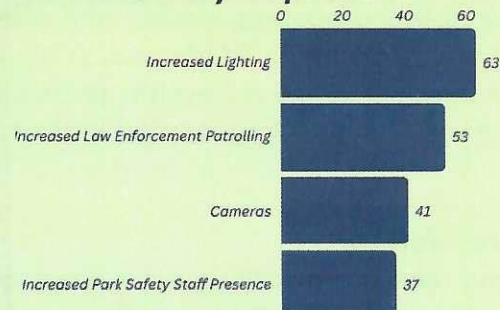
of survey respondents say that fees for programs and special events are fair.

MOST VISITED PARKS



MOST DESIRED

Park Safety Improvements



COMMUNITY NEEDS ASSESSMENT

STRENGTHS AND RECOMMENDATIONS

Section 2- Parks and Facilities Use and Conditions

Strengths

97.7% of survey respondents rated the overall quality (condition, upkeep, maintenance, and cleanliness) of all Wildwood Park District parks as excellent or good. 93.7% of survey respondents who have used park playground equipment in the past 12 months rated the overall quality as excellent or good. 85.7% of respondents who have used any Wildwood Park District beach rated the overall quality as excellent or good. 87.8% of respondents who have used either boat ramp rated the overall quality as excellent or good. 97.1% of survey respondents rated the Maintenance Team's use of safety measures while working as excellent or good. 94% of survey respondents rated the overall landscaping and greenspace conditions as excellent or good.

Recommendations

ADA improvements, paved path accessibility, tree planting initiatives, native plant zones, and lake water quality and drainage were consistent areas of interest to develop or expand.

Section 3- Park Safety

Strengths

95.2% of survey respondents rated the friendliness and professionalism of the Park Safety and Boat Ramp Monitor staff as excellent or good. 94.7% of respondents rated their overall satisfaction with Park Safety and Boat Ramp Monitor staff's enforcement of boat ramp keys and decals as excellent or good. 91.7% of respondents rated the enforcement and checking of resident parking stickers on vehicles as excellent or good. 88.9% of respondents rated Park Safety and Boat Ramp Monitor staff's overall supervision of parks and amenities as excellent or good. 70.5% of respondents believe that park safety has improved over the past few years.

Recommendations

Respondents showed a desire for increased patrolling and presence of Lake County Sheriff's Office, additional lighting in the parks, and more checking of parking stickers on vehicles parked at parks.

Section 4- Programs and Special Events

Strengths

89.1% of respondents rated the overall quality of programs as excellent or good. 76.6% of respondents have attended a Wildwood Park District special event. 93.9% of survey respondents believe the fees charged for programs and special events are fair. 87.4% of respondents believe the park district programs, events, and offerings enhance the lives of our residents and increase a sense of community in Wildwood. A high satisfaction rate was shown towards the free Summer Concert Series and special events, particularly Harvest Fest. Respondents liked the convenience of program and events being located in their neighborhood, and friends/neighbors participating with them.

Recommendations

Adult and teen programming were areas of interest to build upon. Respondents showed a desire for program and event days and times to be expanded.

COMMUNITY NEEDS ASSESSMENT STRENGTHS AND RECOMMENDATIONS

Section 5- Administration and Customer Service

Strengths

Recommendations

Section 6- Marketing and Communications

Strengths

Recommendations

Section 7- Preschool

Strengths

Recommendations

Section 8- Board of Commissioners

Strengths

Recommendations

WILDWOOD PARK DISTRICT
TAX LEVY ORDINANCE NO: 2024-12-01
Annual Levy Ordinance for the Tax Year 2024
TENTATIVE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS (“Board”) of the WILDWOOD PARK DISTRICT (“the District”), LAKE COUNTY, ILLINOIS as follows:

Whereas, the Board of Park Commissioners established an estimate of levy, in compliance with section 18-60 of the Property Tax Code, at its meeting on December 9, 2024; and

Whereas the estimate of levy determined that the proposed aggregate levy represents a 3.5% increase over the Tax Year 2023 extension of the corporate or special purpose taxes that were levied or abated.

Be it Ordained by the Board of Park Commissioners of the Wildwood Park District, Lake County, Illinois, as follows:

Section 1. The sum of Five Hundred Seventy-One Thousand One Hundred Twenty dollars (\$571,120.00), or so much as may be authorized by law, is hereby assessed, and levied, for the anticipated objects and purposes specified, against all taxable property within the limits of the Wildwood Park District as the same is levied, are exclusive of the amounts previously levied for the payment of bonded indebtedness and interest thereon.

General Corporate Fund (70 ILCS 1205/5-1; 5-3 and Public Act 97-974)	\$336,040.00
Recreation Fund (70 ILCS 1205/5-2; 5-3a and Public Act 97-974)	\$149,690.00
Special Recreation Fund (70 ILCS 1205/5-8)	\$59,350.00
Liability Insurance Fund (745 ILCS 10/9-107)	\$14,400.00
Audit Fund (50 ILCS 310/9)	\$5,820.00
Paving & Lighting Fund (70 ILCS 1205/5-6)	<u>\$5,820.00</u>
 TOTAL TAXES LEVIED FOR ALL FUNDS	 \$571,120.00

Section 2. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning May 1, 2024, and ending April 30, 2025, nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

Section 3. The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit or any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the district.

Section 4. That forthwith upon the passage of this ordinance, the Secretary of this Board is directed to file in the office of the County Clerk of Lake County, Illinois, a copy of this ordinance properly certified by said Secretary as to its enactment accompanied by the certificate of the presiding officer as to compliance with the Truth-In-Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with applicable law.

Section 5. This ordinance shall be in full force and effect from and after its adoption as required by law.

Adopted this 9th day of December 2024, pursuant to a roll call vote as follows:

Ayes:

Nays:

Abstentions:

Absent and Not Voting:

President
Board of Commissioners

Attest:

Secretary
Board of Commissioners

SEAL:

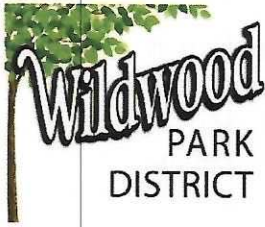
Wildwood Park District
33325 N Sears Blvd
Grayslake, IL 60030

LEGAL NOTICE
WILDWOOD PARK DISTRICT

Notice of Posting of Tentative Tax Levy for Public Inspection

Notice is hereby given by the Board of Commissioners of the Wildwood Park District that a Tentative Tax Levy for the Wildwood Park District, Lake County, Illinois for the tax year 2024 is available for public inspection outside the administrative office of the Wildwood Park District, 33325 N Sears Blvd, Wildwood, Illinois 60030, every day, Monday through Sunday, during park hours on the outside bulletin board and on our website under [Forms and Financials](#).

This Tentative Levy will be posted for at least 20 days prior to the December 9, 2024, Regular Board Meeting at 7:00 PM, located at Rule House, 33335 N Sears Blvd, Wildwood, Illinois 60030, in which said ordinance will be voted upon. For further information, please email the Park District Manager, Brandon Magnini, at bmagnini@wildwoodparkdistrict.com or call 847-223-7275.



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Park District Manager
SUBJECT: 2025 Annual Fees Recommendations
DATE: December 9th, 2024

Good afternoon, Commissioners,

As we plan for our 2025 Annual Fees, Staff have the following recommendations for the adjustment of fees in respect to outdoor pavilion and indoor room rentals.

Annual Fees the Board approves on a yearly basis near the end of the year for the following calendar year include: Boat Ramp Key, Decal, Parking Stickers, Rentals, Parking, and other associated administrative fees. This fee schedule and breakdown can be found in the additional attachment sent to you via email.

I have also included the FY 2024-2025 (May-October) revenue budget performance and ACTIVE Net cash distribution report (April-November) of the outdoor pavilion and indoor room rentals using the current fee structure of:

- \$50 Per Date and \$50 Refundable Deposit for Sunset Park **(current)**
- \$75 Per Date and \$75 Refundable Deposit for Willow Point Park **(current)**
- Oak Room - \$35 Per Hour and \$50 Refundable Deposit **(current)**.
- Maple Room - \$25 Per Hour and \$50 Refundable Deposit

ACTIVE Net is the District's registration processing software interface. One item to note is that the District begins booking pavilion rentals in April prior to the new fiscal year beginning May 1 each year. You will notice that in terms of revenue the Profit and Loss Budget Performance indicates May-October 2024 we brought in \$2,175.00 in pavilion rental revenue with \$724.50 FY Budget remaining to bring in for income in that line-item. When comparing this with the ACTIVE Net cash distribution report; you will find when you include April 2024 with these calculations, we actually brought in \$3,729.00 in pavilion rental revenue in 2024.

Staff are proposing that given the popularity of the renting of the pavilion rentals and the strong revenues already brought in; that the WPD increase the daily rental fees of the Sunset and Willow Point Pavilions **by \$25.00 beginning in 2025**. Residents pay one flat fee per day (rental exclusively available dawn

to dusk during Park operating hours). Rental fees can be seen as assisting in cost recovery of the maintenance staff time/wages and materials who clean the pavilions/grills/tables before/after rentals, replace garbage containers, and inspect for damages. We hope to continue making money on pavilion rentals as a healthy revenue stream moving forward.

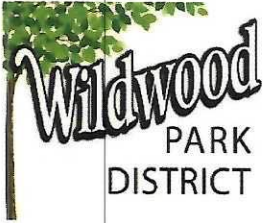
Staff are also proposing that given the popularity of the renting of the room rentals and the strong revenues already brought in; that the WPD increase the hourly rental fees of the Oak Room by **\$5.00 beginning in 2025**. Residents pay an hourly fee per room rental with a 5 hour rental max between the hours of 10:00am-6:00pm. In other words, a Resident who rents out the Oak Room for the 5 hour maximum time slot could expect to pay a total of **\$200 at \$40 per hour at 5 hours** for their party. Fees brought in for the room rentals assist in the cost recovery of part-time staff who are paid to supervise the rental and other ancillary overhead costs. I also supervise certain room rentals based on my availability which does help the District save funds as well. We hope to continue making money on room rentals as a healthy revenue stream moving forward as we anticipate residents will want to utilize the room over these next few winter months.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Park District Manager



33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820

www.wildwoodparkdistrict.com

TENTATIVE - ANNUAL FEES 2025

Boat Launch Key:	\$100 Resident \$75 Senior (65+) and Active/Retired Military with Valid ID
Extra Boat Decal:	\$10 (After One Boat)
Boat Launch:	\$100 (On/Off once for LakeShore Dr. Homes n/a WPD Tax Boundaries)
Guest of Resident Boat:	\$50 per day (Resident Must Have Boat Launch key)
Resident Parking Decal:	Free (Purchased in Office) \$5 (Purchased Online) Good for 2 Years (2025-2026) *Need at all Parks but Rule Park
Daily Resident Guest Parking:	Up to 2 Per Day for Free \$5 Per Additional Pass
Daily Non-Resident Parking:	\$10 Per Vehicle Per Day (Per Park)
Resident Pavilion Rental:	\$50 Per Date and \$50 Refundable Deposit for Sunset Park (current) \$75 Per Date and \$75 Refundable Deposit for Sunset Park (Proposed) \$75 Per Date and \$75 Refundable Deposit for Willow Point Park (current) \$100 Per Date and \$100 Refundable Deposit for Willow Pt. (proposed) Willow 10 Parking Passes Included -\$2 Per Additional Pass (up to 10) Sunset 5 Parking Passes Included - \$2 Per Additional Pass (up to 3)
Non-Resident Program Fees:	25% Additional Over Resident Rate
Copies:	.15 Per Copy
Room Rentals:	
Oak Room - \$35 Per Hour and \$50 Refundable Deposit (current).	\$40 per hour and \$50 refundable deposit (Proposed)
Maple Room - \$25 Per Hour and \$50 Refundable Deposit	

Cash Distribution By Account (Detail)

GL Account: Pavilion Fees, Room Rental Fees
 Transaction Site: Internet Site - Wildwood Park District, Wildwood Park District
 Transaction Date/Time: From Apr 1, 2024 12:00 AM through Nov 25, 2024 11:59 PM

Account Name	Account Number	Total Cash Payment	Total Check Payment	Total Gift Certificate Payment	Total Credit Card Payment	Total Debit Card Payment	Total Cash, Check, Card, Certificate	Total Memo / Man. Deduct Payment	Total Payments	Total ECP and Journal Payments	Total Payments + ECP/Journal
Pavilion Fees	410125										
	1012638.002	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1012639.002	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$210.00	\$0.00	\$210.00	\$0.00	\$210.00
	1012640.002	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$105.00	\$0.00	\$105.00	\$0.00	\$105.00
	1012641.002	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1012642.002	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$210.00	\$0.00	\$210.00	\$0.00	\$210.00
	1012644.002	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00
	1012645.002	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1012649.002	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
	1012652.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1012653.002	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1012656.002	\$0.00	\$0.00	\$0.00	\$66.00	\$0.00	\$66.00	\$0.00	\$66.00	\$0.00	\$66.00
	1012688.002	\$0.00	\$85.00	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
	1012689.002	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1012691.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1012693.002	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1012718.002	\$0.00	\$85.00	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
	1012732.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1012762.002	\$0.00	\$0.00	\$0.00	\$66.00	\$0.00	\$66.00	\$0.00	\$66.00	\$0.00	\$66.00
	1012773.002	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1012774.002	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
	1012780.002	\$0.00	\$0.00	\$0.00	\$95.00	\$0.00	\$95.00	\$0.00	\$95.00	\$0.00	\$95.00
	1012784.002	\$0.00	\$0.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00
	1012785.002	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00
	1012809.002	\$0.00	\$0.00	\$0.00	\$95.00	\$0.00	\$95.00	\$0.00	\$95.00	\$0.00	\$95.00
	1012811.002	\$0.00	\$0.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00
	1012834.002	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1012844.002	\$0.00	\$0.00	\$0.00	\$19.00	\$0.00	\$19.00	\$0.00	\$19.00	\$0.00	\$19.00
	1012857.002	\$0.00	\$0.00	\$0.00	\$66.00	\$0.00	\$66.00	\$0.00	\$66.00	\$0.00	\$66.00
	1012864.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1012868.002	\$0.00	\$0.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00
	1012884.002	\$0.00	\$0.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00

Cash Distribution By Account (Detail)

GL Account: Pavilion Fees, Room Rental Fees
 Transaction Site: Internet Site - Wildwood Park District, Wildwood Park District
 Transaction Date/Time: From Apr 1, 2024 12:00 AM through Nov 25, 2024 11:59 PM

Account Name	Account Number	Total Cash Payment	Total Check Payment	Total Gift Certificate Payment	Total Credit Card Payment	Total Debit Card Payment	Total Cash, Check, Card, Certificate	Total Memo / Man. Deduct Payment	Total Payments	Total ECP and Journal Payments	Total Payments + ECP/Journal
	1012886.002	\$0.00	\$0.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00
	1012889.002	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
	1012891.002	\$0.00	\$0.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00
	1012898.002	\$0.00	\$0.00	\$0.00	\$95.00	\$0.00	\$95.00	\$0.00	\$95.00	\$0.00	\$95.00
	1012904.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1012908.002	\$0.00	\$56.00	\$0.00	\$0.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00
	1012911.002	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
	1012938.002	\$0.00	\$39.00	\$0.00	\$0.00	\$0.00	\$39.00	\$0.00	\$39.00	\$0.00	\$39.00
	1012948.002	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
	1012951.002	\$0.00	\$0.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00	\$0.00	\$56.00
	1012960.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1012985.002	\$0.00	\$0.00	\$0.00	\$95.00	\$0.00	\$95.00	\$0.00	\$95.00	\$0.00	\$95.00
	1013014.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1013016.002	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1013018.002	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1013019.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1013020.002	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00	\$0.00	\$60.00
	1013033.002	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	\$20.00
	1013045.002	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1013046.002	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00
	1013048.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1013055.002	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1013065.002	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00	\$0.00	\$75.00
	1013072.002	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
	1013079.002	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
	1013107.002	\$85.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
	2001044.002	\$0.00	\$0.00	\$0.00	-\$37.50	\$0.00	-\$37.50	\$0.00	-\$37.50	\$0.00	-\$37.50
	2001046.002	\$0.00	\$0.00	\$0.00	-\$60.00	\$0.00	-\$60.00	\$0.00	-\$60.00	\$0.00	-\$60.00
	2001050.002	\$0.00	\$0.00	\$0.00	-\$37.50	\$0.00	-\$37.50	\$0.00	-\$37.50	\$0.00	-\$37.50
	2001062.002	\$0.00	\$0.00	\$0.00	-\$95.00	\$0.00	-\$95.00	\$0.00	-\$95.00	\$0.00	-\$95.00
	Sub-Total:	\$195.00	\$415.00	\$0.00	\$3,119.00	\$0.00	\$3,729.00	\$0.00	\$3,729.00	\$0.00	\$3,729.00

Cash Distribution By Account (Detail)

GL Account: Pavilion Fees, Room Rental Fees
 Transaction Site: Internet Site - Wildwood Park District, Wildwood Park District
 Transaction Date/Time: From Apr 1, 2024 12:00 AM through Nov 25, 2024 11:59 PM

Account Name	Account Number	Total Cash Payment	Total Check Payment	Total Gift Certificate Payment	Total Credit Card Payment	Total Debit Card Payment	Total Cash, Check, Card, Certificate	Total Memo / Man. Deduct Payment	Total Payments	Total ECP and Journal Payments	Total Payments + ECP/Journal
Room Rental Fees	420140										
	1012646.002	\$0.00	\$0.00	\$0.00	\$190.00	\$0.00	\$190.00	\$0.00	\$190.00	\$0.00	\$190.00
	1012660.002	\$0.00	\$0.00	\$0.00	\$208.00	\$0.00	\$208.00	\$0.00	\$208.00	\$0.00	\$208.00
	1012758.002	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00	\$0.00	\$140.00
	1012790.002	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00	\$0.00	\$175.00	\$0.00	\$175.00
	1012794.002	\$0.00	\$0.00	\$0.00	\$210.00	\$0.00	\$210.00	\$0.00	\$210.00	\$0.00	\$210.00
	1012866.002	\$0.00	\$0.00	\$0.00	\$104.00	\$0.00	\$104.00	\$0.00	\$104.00	\$0.00	\$104.00
	1012955.002	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00	\$70.00	\$0.00	\$70.00	\$0.00	\$70.00
	1013040.002	\$0.00	\$0.00	\$0.00	\$260.00	\$0.00	\$260.00	\$0.00	\$260.00	\$0.00	\$260.00
	1013066.002	\$0.00	\$0.00	\$0.00	\$190.00	\$0.00	\$190.00	\$0.00	\$190.00	\$0.00	\$190.00
	1013113.002	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$140.00	\$0.00	\$140.00	\$0.00	\$140.00
	1013141.002	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00	\$0.00	\$175.00	\$0.00	\$175.00
	1013174.002	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$105.00	\$0.00	\$105.00	\$0.00	\$105.00
	2001043.002	\$0.00	\$0.00	\$0.00	-\$50.00	\$0.00	-\$50.00	\$0.00	-\$50.00	\$0.00	-\$50.00
	2001073.002	\$0.00	\$0.00	\$0.00	-\$190.00	\$0.00	-\$190.00	\$0.00	-\$190.00	\$0.00	-\$190.00
	Sub-Total:	\$0.00	\$140.00	\$0.00	\$1,587.00	\$0.00	\$1,727.00	\$0.00	\$1,727.00	\$0.00	\$1,727.00
	Totals:	\$195.00	\$555.00	\$0.00	\$4,706.00	\$0.00	\$5,456.00	\$0.00	\$5,456.00	\$0.00	\$5,456.00

Wildwood Park District
 Profit & Loss Budget Performance
 OCTOBER 2024

	Current Month		Fiscal Year to Date			Remaining
	October 2024	Budget	May-October 2024	YTD Budget	Annual Budget	FY Budget
Income						
4100 · INCOME TO GENERAL						
410020 · REAL ESTATE TAX - P22001	15,415.68	19,000.00	322,644.82	306,000.00	328,757.00	6,112.18
410030 · REPLACEMENT TAX	0.00	600.00	979.20	1,400.00	2,500.00	1,520.80
410040 · INTEREST	2,804.77	1,850.00	15,779.45	10,800.00	22,000.00	6,220.55
410060 · DONATIONS	0.00	200.00	0.00	400.00	1,000.00	1,000.00
410095 · PARKING (DAILY, DECALS)	9.70	50.00	456.86	550.00	600.00	143.14
410120 · BOAT KEY SALES	143.44	0.00	8,401.81	9,500.00	12,500.00	4,098.19
410125 · PAVILION RENTAL FEES	0.00	75.00	2,175.50	2,350.00	2,900.00	724.50
410140 · TREE & BENCH DONATIONS	0.00	0.00	800.00	1,000.00	1,000.00	200.00
410160 · MISC INCOME	0.00	0.00	1,175.00	675.00	2,000.00	825.00
Total 4100 · INCOME TO GENERAL FUND	18,373.59	21,775.00	352,412.64	332,675.00	373,257.00	20,844.36
4200 · INCOME TO RECREATION						
420020 · REAL ESTATE TAX - P22122	6,881.13	7,500.00	144,022.30	137,151.00	146,751.00	2,728.70
420030 · SPONSORS (BROCHURE/SPEC EVENTS)	0.00	0.00	0.00	600.00	1,600.00	1,600.00
420080 · CAMP FEES	0.00	0.00	26,388.33	39,000.00	43,000.00	16,611.67
420090 · SWIM LESSON FEES	0.00	0.00	1,345.51	8,900.00	14,830.00	13,484.49
420100 · PRESCHOOL FEES	293.51	2,300.00	5,167.76	7,400.00	23,440.00	18,272.24
420110 · PROGRAM FEES	197.14	100.00	4,807.04	4,700.00	8,000.00	3,192.96
420130 · SPECIAL EVENTS & TRIPS	-73.05	50.00	54.02	200.00	300.00	245.98
420130A · HARVEST FEST EVENT SALES	6,347.16	0.00	9,261.83	7,550.00	7,550.00	-1,711.83
420130B · SPONSORS/BOOTH RENTAL HFEST	132.84	0.00	4,240.00	3,550.00	3,550.00	-690.00
420140 · ROOM RENTAL FEES	0.00	100.00	1,207.09	800.00	1,500.00	292.91
420155 · COOPERATIVE PROGRAMS	0.00	0.00	0.00	600.00	1,250.00	1,250.00
420160 · MISC REVENUE	0.00	0.00	0.00	25,000.00	25,000.00	25,000.00
Total 4200 · INCOME TO RECREATION FUND	13,778.73	10,050.00	196,493.88	235,451.00	276,771.00	80,277.12
4300 · INCOME TO LIABILITY						
430020 · REAL ESTATE TAX - P22035	661.70	750.00	13,852.06	13,250.00	14,110.00	257.94
Total 4300 · INCOME TO LIABILITY FUND	661.70	750.00	13,852.06	13,250.00	14,110.00	257.94



Grayslake Park District

240 Commerce Drive
Grayslake, IL 60030
P: (847) 223-7529 | F: (847) 223-6386

OFFICE USE ONLY	
Date/Time Received:	_____
Staff Initials:	_____
Permit Number:	_____

Park & Picnic Rental Application

Renter Name: _____ Team/Organization Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Emergency/Alternate Contact: _____ Emergency Phone: _____

Type of event planned (ex. Concert, Wedding, Church Service, etc...): _____

Number of people expected to attend: _____

Is this event open to the public? Yes No

Will you be charging admission? Yes No

Park & Picnic for Request: (please choose up to three parks - map on back)

- Cambridge Park (4 tables) Central Park Picnic Grove (4 tables) Central Park Fishing Pier (3 tables)
- Jones Island Park (6 tables)
(not available Memorial Day - Labor Day) Mill Creek Park (5 tables) Sunrise Park (6 tables)
- Tooterville Park (4 tables)

Requested Date: _____ Arrival Time: _____ Departure Time: _____

Will you be using the picnic shelter? Yes No Number of Picnic Tables Requested: _____

How many additional Picnic Tables will you need (\$12.50 per extra table, maximum of 5)? _____

How many additional Garbage Cans will you need (\$5.00 per extra garbage can, maximum of 5)? _____

Group	Park & Picnic	Additional Fees
A	-	-
B	\$40/day	\$12.50 per picnic table / \$5.00 per garbage can
C	\$40/day	\$12.50 per picnic table / \$5.00 per garbage can
D	\$40/day	\$12.50 per picnic table / \$5.00 per garbage can
E	\$60/day	\$12.50 per picnic table / \$5.00 per garbage can

****Please note: RESTROOM FACILITIES ARE NOT GUARANTEED AT EVERY PARK****



Grandwood Park District
Lake Park Picnic Shelter Rental Application/Contract

36630 N. Hutchins Rd., Gurnee IL 60031

Renter Name:

Address:

City/Zip:

Phone:

Email:

Contact Name:

Phone:

Rental Date Requested:

Event Type:

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Start Time of Rental:

End Time of Rental:

Total Rental Hours:

PICNIC SHELTER IS AVAILABLE FROM SUNRISE TO SUNSET

Number of Guests Expected:

About Your Event – Check all that apply:

- Will you be serving alcohol? (Purchase of liability policy required)
- Will you be hiring a DJ/Live Band?
- Will you be using any rental equipment? (Certificate of Insurance from Rental Company may be required)
- Will you be hiring a caterer/using a food truck? (Certificate of Insurance may be required)

Availability:

The picnic shelter is available 7 days a week, from **sunrise to sunset**.

Regular Rate:

Security Deposit	\$75
Daily Fee	\$50
Host Liquor Liability Policy	\$220

Applications/Reservations:

- Security Deposit payment is due at the time of application to guarantee the date. Balance due is payable 2 weeks before the rental.
- Application paperwork must be filled out in full, and full security deposit must be paid to have your application processed. Reservations must be made in person and the security deposit may be paid by cash, check, or credit card. To reserve a date, after talking to the office to confirm availability, if you choose to reserve the date immediately, you may pay the deposit online. You must come into the office to complete the paperwork within 5 business days, or security deposit will be returned. Your date is NOT guaranteed until the deposit has been paid.
- Reservations are approved on a first-come, first-served basis, as measured by the receipt of security deposit.
- Submitting an application is not a confirmation of the rental.
- Fees are subject to change at any time.

How did you hear about us?

Event Rentals

Looking for a great space to host a birthday, business meeting, rehearsal, shower, or team practice? The Lindenhurst Park District has indoor facilities that are available for rent.



Reservations are accepted on a first-come, first-served basis. Reservations may be placed in person or via phone. A credit card number must be provided to keep on file for the \$100 security deposit. All rental fees must be paid in full 30 days prior to your rental. There is a two-hour minimum for room rentals. Ask about pricing for school districts, community groups, and commercial businesses. Fees are subject to change.

Gymnasium



Accommodates groups of up to 100, with max attendance of 50 per side.
Features: HS regulation size courts, 6 adjustable basketball nets, commercial volleyball standard, pickleball net, room divider, and bleachers.
Half Gym Hourly Rate: \$60R/\$75NR
Full Gym Hourly Rate: \$90R/\$115NR

Indoor rentals are available at the Thomas J. Lippert Community Center located at 2200 East Grass Lake Road in Lindenhurst.

Indoor

Contact us today!

Activity 1 or 2

Accommodates groups of up to 48
Features: two-6' rectangular tables, six-60" round tables, 48 chairs, 75" Smart TV and HDMI wall port. Countertop and sink are available in Activity 1.
Hourly Rate: \$55R/\$68NR



Beautiful!

Activity 1 & 2 Combined

Accommodates groups of up to 80
Features: four-6' rectangular tables, ten-60" round tables, 80 chairs, 75" Smart TV and HDMI wall port. Countertop and sink.
Hourly Rate: \$70R/\$87NR



Activity 3

Accommodates groups of up to 24
Features: four-6' rectangular tables, three card tables, 24 chairs, refrigerator, microwave, sink, and coffee pot.
Hourly Rate: \$35R/\$43NR



Studio B

Accommodates groups of up to 24
Features: wood floor, mirrored walls, and dance barre.
Hourly Rate: \$35R/\$43NR



For more information, contact Lori Friedl at 847.356.6011, or lfriedl@lindenhurstparks.org

Outdoor Rentals **Picnic and Park**

The Lindenhurst Park District is home to 19 parks developed to provide a variety of amenities including shelters and athletic fields available for seasonal rental. Fees help keep the shelters and fields clean and in working order at these picturesque parks.

Groups of 15 or more must secure a permit before their visit.

All shelters include picnic tables, shared restrooms, and ample parking. Grilling is permitted; however, grills are not provided. Renters may bring a portable electric or propane grill if it is 24 inches off the ground. Charcoal grills are prohibited.

Rentals begin on April 15 and end on October 15. Rent anytime from 10am-sunset.

Reservations are accepted on a first-come, first-served basis. Reservation may be placed in person or via phone. A credit card number must be provided to keep on file for the \$100 security deposit. All rental fees must be paid two weeks prior to your rental. *Ask about our pricing for school districts, community groups, and commercial businesses.*

Linden's Landing Park Shelter

2100 Sprucewood Lane; located on the shores of Lake Linden.

Accommodates groups of up to 50
\$80R/\$100NR

Features include: A shower tower, shared beach, sand volleyball and boat launch. Catch and release fishing is permitted.



Mallard Ridge Park Shelter

110 Robincrest Lane

Accommodates groups of up to 75
\$100R/\$125NR

Features include: Shared playground, ball diamond, soccer field, half-court basketball, sand volleyball, pickleball/tennis courts, and electricity.



Millennium Park Shelter

201 Country Place Lane

Accommodates groups of up to 75
\$100R/\$125NR

Features include: Shared playground, ball diamond, basketball court, sand volleyball, soccer field and electricity.



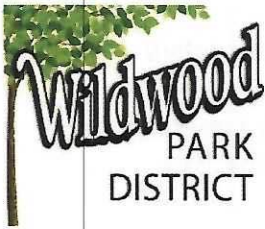
Oak Ridge Park Picnic Area

600 Independence Boulevard

Accommodates groups of up to 50
\$80R/\$100NR

Features include: Shared use of the Splash Pad Spray Park, Archaeological Sand Dig Site, and 9-hole disc golf course. Grilling is not permitted.





33325 N. Sears Blvd.
Wildwood, IL 60030
Phone: 847.223.7275
Fax: 847.223.2820
www.wildwoodparkdistrict.com

TO: Board of Commissioners
CC: All Staff
FROM: Brandon Magnini, Executive Director; Office Administrator Melissa Roman
SUBJECT: WPD Memorial Tree Donation Policy and Procedure Recommended Updates
DATE: December 9th, 2024

Good afternoon, Commissioners,

As part of our continuing efforts to improve efficiencies and identify processes that can be improved; I have attached recommendations for the updates to our Memorial Tree & Bench Donation policy, procedures, and application.

After conducting research and various cost-comparisons, we have concluded that our current stated fee of \$400 for the procurement of a memorial tree is in-line with our neighboring Districts (please see attached comparison chart and donation forms from several area Districts). It will be the mission of our staff to find the most cost-effective tree options from nurseries based on tree size, delivery v. pickup, and planting costs to ensure we are staying relatively close in line with expenses compared to the expected revenue of \$400.00 for each tree. We could save additional costs by having trees ordered online or simply delivered from a nursery where then our in-house staff plant the tree. We do however not recommend this as there would be no 1-year covered warranty on the tree guaranteed as many nurseries promise in writing with their install. If a Park District in-house planted tree were to die within the first year; we would be on the hook to pay full price to replace it. Given the general size and current growth of many young memorial trees that have been desired and planted (not young saplings like the Gagewood Lions Club gives away), professional installation is recommended.

We do however recommend that the Park District continue to plant additional non-memorial advanced saplings in the parks (such as those from the Lions Club Arbor Day giveaway) and those that can be procured from the IDNR programs that are available to explore online.

One recommended change to the policy and application is to charge a \$100 fee (previously not charged) to cover the cost of the memorial plaque (should the donor seek an optional plaque). Generally, the 4"x6" plaques we have been ordering have been between \$50-\$100 including shipping. This is reflected on the updated Application Form which is also attached.

The other recommended change is to specify which tree species can be planted in specific areas of each park. One of our goals this winter is to look into conducting an existing Tree Inventory of our parks with an arborist. This will help both with assessing the state of our trees and how many/where

specific species should be planted. I have attached screenshots of interactive digital inventories/maps from the Skokie and Oak Park Park District websites as examples. I would look into exploring the sort of map that could be saved as a PDF to attach to the Application in addition to tying that in to be interactive through our website developer.

As always, please let me know if you have any questions, comments, or concerns.

Sincerely,

Brandon Magnini

Brandon Magnini, Executive Director

Subject: Re: Memorial Tree and Bench Donation Form Review
Date: Friday, December 6, 2024 at 11:08:11 AM Central Standard Time
From: Front Desk <info@wildwoodparkdistrict.com>
To: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Attachments: image001.jpg, image002.png

Good morning, please see below for a quick chart detailing local tree donation prices and policies. Our tree donation price is on par with our neighbors. I would recommend adding a fee for plaques if the resident would like to have one.

Tree Donation Comparison 2024			
	Donation cost for Tree	Donation cost for Plaque	Warranty/Replacement
Wildwood	\$400	No fee	1 year
Gurnee	\$400	Tree Marker Included with cost, \$75 for in-home plaque	
Mundelein	\$500	\$250	Will be replaced
Vernon Hills	At cost (\$250-\$450)	At Cost	Will be replaced any time
Lake Zurich	\$300-\$350	\$550	
Waukegan	\$250-\$350	\$150	3 years
Libertyville	\$300-\$400	\$200-\$300	1 year

Melissa Roman
 Office Administrator/Guest Services
 Wildwood Park District
 33325 N. Sears Blvd.
 Wildwood, IL 60030
 847.223.7275
www.wildwoodparkdistrict.com



From: Brandon Magnini <bmagnini@wildwoodparkdistrict.com>
Date: Thursday, November 21, 2024 at 11:51 AM
To: Front Desk <info@wildwoodparkdistrict.com>
Subject: Memorial Tree and Bench Donation Form Review

Hi Melissa,

This is not urgent and feel free to look into this at your leisure, I just need notes prior to the 12/9/2024 Board Meeting

The Board was presented on Monday our current tree/bench donation policy/procedure form that we hand out to residents and on our website.

Given the costs of obtaining these trees from nurseries, delivery, professional install, and mulch; we want to look at other Districts and see their pricing package and policies for their applications. For memorial trees, one idea that was floated was still order from a nursery and have them deliver, but our parks team could plant the tree and mulch saving some money. The other alternative was planting smaller trees or saplings in-house that we buy in bulk for various species, but most nurseries have at least one-year warranty on the tree (and not sure if that warranty applies if WPD staff were to actually plant the tree). I also worry that very small trees or saplings will not survive given their size and fragility. If you are going to be donating a memorial tree, most people would want a viable young tree that is hearty and won't run

the risk of dying right away. We did budget a good amount in our expense budget for this service, but really only allowed us the funds to handle two professionally planted trees this current fiscal year.

I have attached our most recent order for what the nursery costs were for all of those services.

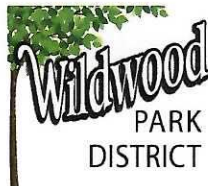
Also, the WPD plans on conducting a tree inventory this winter/spring to determine for each park how many trees per species we have presently and their condition. We would like to turn our findings into a recommendation and a map that we can attach to a revised Tree/Bench donation application form that shows which trees should be planted at which parks and where within the parks. That way, we don't have to call an arborist out every time someone wants to donate a tree to figure out a spot that will work saving everyone time. This can also help the District fulfill the mission of planting more trees with the proper species in the right spots.

I would like to have several examples linked/printed out of local Park District tree donation policies and a comparison between those other examples of key differences put together that can be presented to the Board. Once I have that information, we can work together to type up a recommendation memo to the Board.

Please let me know if you would like to discuss further or have any questions along the way.

Thank you!
Brandon

Brandon Magnini
Park District Manager
Wildwood Park District
33325 N. Sears Boulevard Wildwood, IL 60030
bmagnini@wildwoodparkdistrict.com
847.223.7275



TREE DEDICATION ORDER FORM

The next Tree Dedication Ceremony will be held in fall

Deadline to purchase a tree for inclusion in the next ceremony is July 1, 2025

I would like to purchase a tree to be planted in (please check below):

- | | | |
|--|--|---|
| <input type="checkbox"/> Betty Russell Park | <input type="checkbox"/> Hunt Club Park | <input type="checkbox"/> South Road Park |
| <input type="checkbox"/> Cedar Park | <input type="checkbox"/> Kings Park | <input type="checkbox"/> Southridge Park |
| <input type="checkbox"/> Chittenden Park | <input type="checkbox"/> O'Plaine Park | <input type="checkbox"/> Timberwoods Park |
| <input type="checkbox"/> Christine Thompson Park | <input type="checkbox"/> Prairie Oaks Park | <input type="checkbox"/> University Park |
| <input type="checkbox"/> Concord Oaks Park | <input type="checkbox"/> Providence Park | <input type="checkbox"/> Viking Park West |
| <input type="checkbox"/> Esper Petersen Park | <input type="checkbox"/> Ravinia Park | <input type="checkbox"/> Village Park |
| | <input type="checkbox"/> Shaw Park | <input type="checkbox"/> Vineyard Park |
| | | <input type="checkbox"/> Westgate Park |

This gift is: <input type="checkbox"/> In honor of		<input type="checkbox"/> In memory of
Name of Recipient		Date of purchase
Donated by: (What should the tree marker say?)		
Contact name	Day & Evening Phones	
Address		
City/State/Zip	Email Address	

Tree species (please check below): Note: Tree cultivars may be requested if available. Final cultivar will be determined by the Gurnee Park District.

- | | | | |
|--|--------------------------------------|--------------------------------------|--|
| Shade | Shade | Ornamental | Evergreen |
| <input type="checkbox"/> Hybrid Elm | <input type="checkbox"/> Honeylocust | <input type="checkbox"/> River Birch | <input type="checkbox"/> Eastern White Pine |
| <input type="checkbox"/> Hackberry | <input type="checkbox"/> Linden | Japanese Tree Lilac | <input type="checkbox"/> Norway Spruce |
| <input type="checkbox"/> Ginkgo | <input type="checkbox"/> Maple | Serviceberry: multi-stem | <input type="checkbox"/> Douglas Fir |
| <input type="checkbox"/> Kentucky Coffeetree | <input type="checkbox"/> Oak | | <input type="checkbox"/> Dawn Redwood
(deciduous) |
| | | | <input type="checkbox"/> TBD |

Please check all that apply:

- Tree (includes tree marker) \$400 Wall Plaque--(Optional-for the home) \$ 75

You may charge your payment by completing the credit card information below or make a check payable to: **Gurnee Park District** and mail to: Gurnee Park District, 4374 Old Grand Avenue, Gurnee, IL 60031. For more information, please call Sarah at (847)599-3781. If you are charging your tree, you may fax completed form to (847)623-8121. A confirmation letter will be sent to you.

Total Amount Paid:	<input type="text"/>
Method of Payment:	
<input type="checkbox"/> Cash	<input type="checkbox"/> Credit Card
<input type="checkbox"/> Check # _____	
Cash, checks and credit card transactions are processed as they are received	

Credit Cards Accepted:	VISA MasterCard Discover
Cardholder Name	_____
Card Number:	_____
Expiration Date	____ / ____
Amt of Charge \$	_____
Authorized Signature	_____



Village of Libertyville Memorial Tree Application



Tree Donor Name: _____

Address: _____

City: _____

State: _____ ZIP: _____ Phone: _____

Email: _____

Anticipated Date of Completion : _____

Disclaimer: This date may be subject to change depending on the seasonal requirements of certain tree species.

Please indicate memorial tree option:

Tree and Plaque: Estimated at \$600-\$750. Includes 1 tree, installation, 1 year warranty, and engraved plaque mounted in concrete. *Plaque personalization will be coordinated with vendor and price varies based on wording.*

Tree: Estimated at \$300-\$400. Includes one tree, installation, and 1 year warranty.

Memorial Tree preferences indicate first 2 choices for each:

Tree location (No trees at Cook Park)

1. _____

2. _____

Tree species (Minimum trunk size is 2 inches across. No shrubs, evergreens or arborvitae / hedge rows.)

1. _____

2. _____

For further information, please contact Superintendent of Public Works, David Thornborough at dthornborough@libertyville.com or 847-918-2076

SUBMIT FORM



TREE DONATION PROGRAM ORDER FORM

Donated by: _____

Phone: _____ Email: _____

Address: _____ Birth Date of Purchaser: _____

Tree donations are \$500. Memorial Plaques are an additional \$250. Please write the full amount of your donation: \$ _____
(payment in full is due at time of registration)

Choose a park:

Choice 1 _____ Choice 2 _____

Asbury
Bob Lewandowski
Cambridge Country
Clearbrook
Diamond Lake Sports Complex
Gordon Ray

Hanrahan
Hickory
Indian Trails
Keith Mione Community
Kracklauer
Lakewood Heights

Leo Leathers
Lions Field
Lone Tree
Longmeadow
Memorial
Maurice Noll

Scott Brown
Steeple Chase Golf Club
Wilderness
Wilderness South
Woodlands
Wortham

BRONZE MEMORIAL PLAQUE ORDER FORM

Memorial Plaques are mounted in cement and installed at the base of your tree donation. All letters are UPPER CASE. Please Print plaque text below:

1st LINE - max. 18 characters and spaces

2nd LINE - max. 18 characters and spaces

3rd LINE - max. 18 characters and spaces

4th LINE - max. 18 characters and spaces (add \$12)

5th LINE - max. 18 characters and spaces (add \$12)

Finished plaque size is 5"h x 7"w



Line allowance assumes that all characters are in the smallest font size available (1/4" tall). Please indicate if you wish any one line of text to be in a larger font and the manufacturer will accommodate if possible.

Payment (circle one)

Cash Check made out to the "Mundelein Parks Foundation" Discover/VISA /MasterCard/American Express

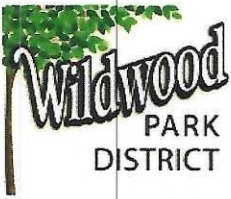
Number: _____ Expiration Date: _____

Signature: _____ Date: _____

Amount: _____ CVV#: _____

Check #: _____

Return completed form along with payment to registration@mundeleinparks.org or drop off at
Mundelein Park & Recreation District 1401 N. Midlothian Rd. Mundelein, IL 60060
Contact the Park District at 847.388.5459 or info@mundeleinparks.com with any questions.



WILDWOOD PARK DISTRICT TREE & BENCH DONATION PROGRAM

The Wildwood Park District welcomes gifts to restore and improve parks. Donating a tree or park bench is a unique way to honor special occasions such as birthdays, anniversaries or remembrances.

Please note:

- Your donation can be recognized by a 4"x 6" bronze or silver plaque with wording specified below, subject to space limitations and approval of the Park District for an additional \$100 fee.
- You are responsible to provide the Park District with updates to contact names and addresses.
- Donated items will be maintained with the same methods as all other park features of that type.
- If the tree dies within the first year after planting, the Park District will replace it at no charge. *Replacements after one year are optional, and the donor is responsible for the cost.*
- The Park District retains the right to relocate a donated item at any time.
- Trees will be planted in the spring or fall. It is not possible to specify an exact date of planting.
- Specific planting location and species of tree to donate are subject to the attached map guide developed with the assistance of professional arborists to ensure any new planting will thrive in the proper environment.

Name(s) of Donor(s): _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Desired wording for plaque: _____

Park Location and Area Desired: _____

Item to donate:

- Tree \$400**
 - Shade Trees** - Commonly taller than 50 feet at maturity, these trees provide shade, wildlife habitats and contribute an array of fall color to the autumn season.
(Red Maple, Red Oak, Sugar Maple, State Street Maple)
 - Ornamental Trees** - Intermediate in size, most ornamental trees reach a height of 15 to 30 feet and have flowers or varying color. (Black Alder, Red Bud)
 - Evergreen** - These cone bearing trees grow to heights greater than 50 feet and have needles.
(Eastern White Pine, Norway Spruce, Douglas Fir)
- Plaque \$100**
 - 4"x 6" bronze or silver bordered/lettered plaque. Space allows for 3 lines of text. Additional desired space or text will incur additional fees based on manufacturer's pricing.
- Bench \$2,000**

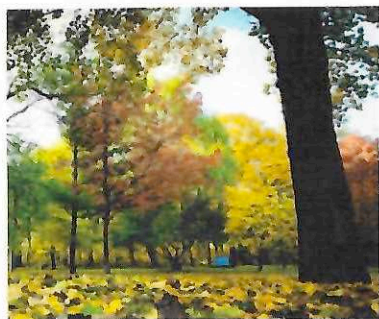
Donor's Signature: _____

Return form with payment to: Wildwood Park District
33325 N. Sears Blvd.
Wildwood, IL 60030

If you have any questions, please contact the Wildwood Park District at 847.223.7275.

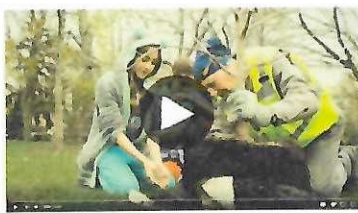
Explore Your Parks::Trees

FACT OF OAK PARK TREES



Walk through the trees in Austin Gardens.

Commitment to its urban forest has earned Oak Park recognition as Illinois' first Urban Forest. With over 103 miles of streets and 1,000 acres of parkland, the Village of Oak Park and its Park District manage over 2,500 trees, representing over 130 different species. Click on the logo below to learn more about the celebration or watch the video from the celebration, where saplings grown near the Village's oldest oak trees...



Did You Know?

There are currently **2,588 trees** in Oak Park parks. **Taylor Park** has the most trees of any park.

The average park tree condition throughout the park system is **2.99/5**.

14 park trees are currently affected by the Emerald Ash Borer.

The current park tree population consists of **104 different species**. The most common tree is the **Crabapple Tree**.

Oak Park has **328** park Oaks. *(Say that 5 times fast!)*

What Trees are in My Park?

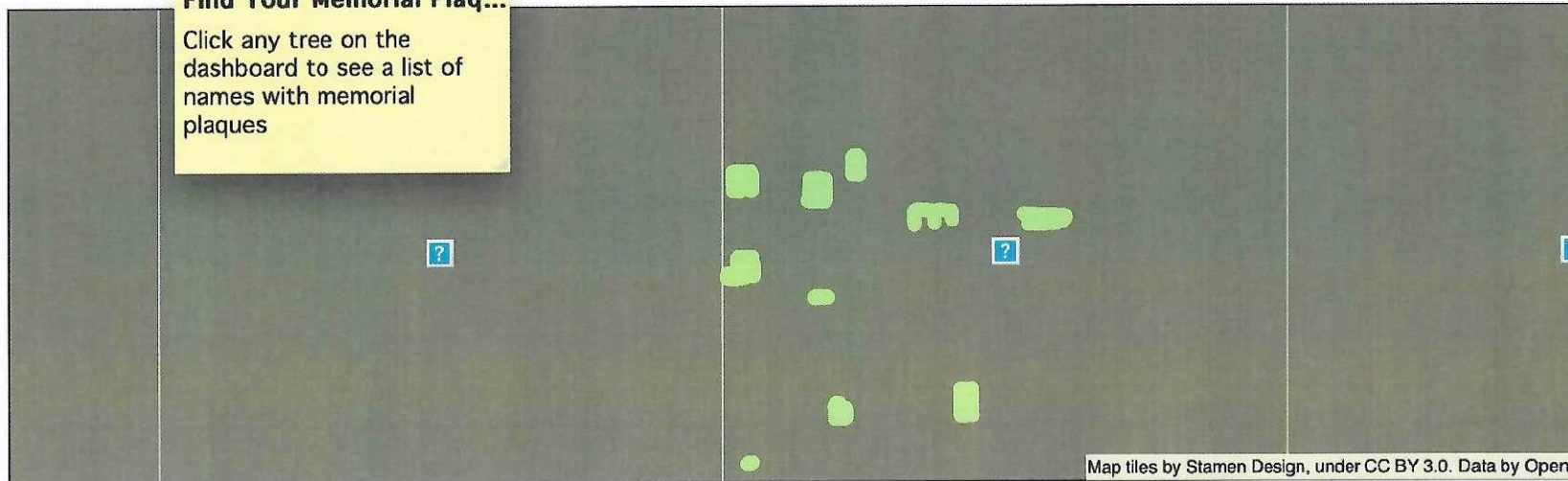
Park	Type of Trees	Official Tree Name	# of Trees
ANDERSEN	APPLE-CRAB SPP	Malus spp	1
	BUCKEYE-OHIO	Aesculus hippocastan...	1
	COTTONWOOD	Populus deltooides	1
	ELM-AMERICAN	Ulmus americana	1
	ELM-HYBRID	Ulmus x spp	3
	ELM-SIBERIAN	Ulmus pumila	3
	HONEYLOCUST	Gleditsia triacanthos	2
	HONEYLOCUST	Gleditsia triacanthos	1
Total Park Trees			2,588

Explore Your Trees

Park(s):: , ADMINISTRATIVE BUILDING Type(s):: , REMOVEI Update

Find Your Memorial Plaq...

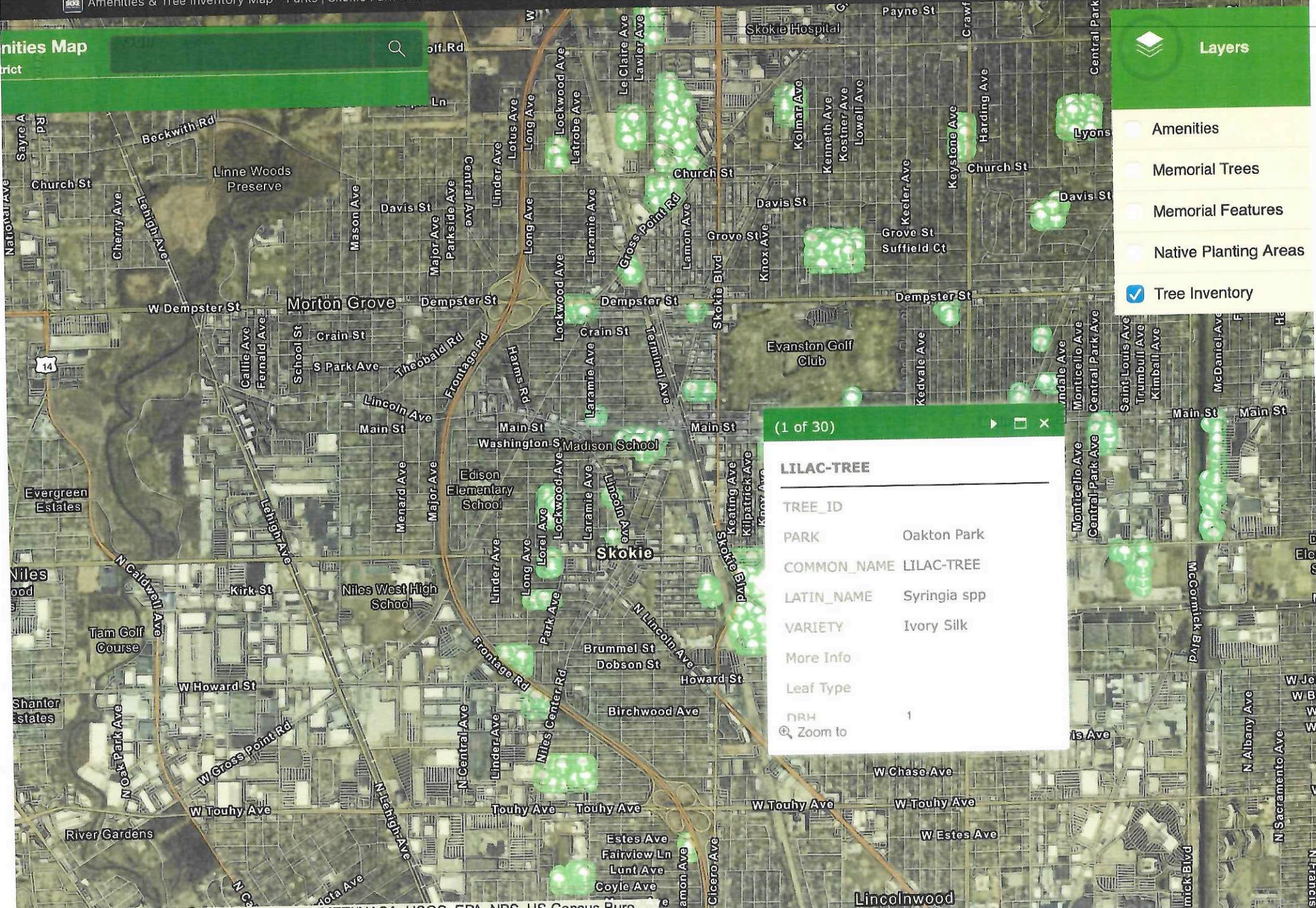
Click any tree on the dashboard to see a list of names with memorial plaques



Public Amenities Map

Layers

- Amenities
- Memorial Trees
- Memorial Features
- Native Planting Areas
- Tree Inventory



(1 of 30)

LILAC-TREE

TREE_ID

PARK Oakton Park

COMMON_NAME LILAC-TREE

LATIN_NAME Syringia spp

VARIETY Ivory Silk

More Info

Leaf Type

NRH 1

Zoom to

Wildwood Park District
 Capital Improvements
 Last Updated:12/5/2024
 Fiscal Year: 5/1/25 - 4/30/26

GRAY = INCLUDED IN FY2025 BUDGET

Capital Improvements (Contracted or Procured)	Rating (A/B/C)	Estimated Quote in \$	Year To Be Completed	Tentative Budget Account #	Fund
Shoreline Erosion/Rip Rap at Willow Point (Possible Grant funded) Boulders on point and rip rap inside cove	A**	\$30,000+	2025/2026	550160	GF
Shoreline Stabilization Rip Rap at Boulder Park/add more to Cove	A**	\$10,000-\$30,000	2025/2026	550160	GF
Valley Lake South shoreline Rip Rap	A*	\$10,000-\$30,000	2026/2027	550160	GF
Shoreline Stabilization Sunset Seawall (Rip Rap) Possible Grant Funded	B*	\$30,000+	2026/2027 or 2027/2028	550160	GF
ADA accessible paved path leading to Sunset Pavilion/playground entrance (in-house Staff build gravel path first) Lions Club Option for funding	A*	\$10000 or less	2025/2026	800020	P&L
Repave Sunset Trailer Parking Spaces	A**	\$3,000-\$10,000	2025/2026 or end of FY 2025	800020	P&L
Repave Rule Drive/Parking Lot	B	\$50,000+	2026/2027	800020	P&L
2014 Gator Replacement	C	\$20000+	2025/2026 or beyond	5600	GF
Willow Point Playground #1 Full Replacement	C*	\$100,000+Grants/Lions	2027/2028	6210	RF
Sunset Cameras \$3k plus cost of underground electric \$5k	C	\$8,000	2025/2026	710030	LIAB
New Signage at Most Parks	C		TBD	550060	GF

Wildwood Park District
 In-House Maintenance Team/Scout Items
 Last Updated: 12/5/2024
 Fiscal Year: 5/1/25 - 4/30/26

GRAY = INCLUDED IN FY2025 BUDGET

Maintenance Capital Improvements (In-House)	Rating (A/B/C)	Estimated Quote in \$	Year To Be Completed	Tentative Budget Account #	Fund
Drain Tile and Flood Control at Pebble by Trailer Parking and Bridge (Dry River Rock) In-House/Scout Project	A*	\$8,000	2024/2025	550030	GF
Pebble Boat Ramp stabilization (in-house project) clear silt off boat ramp and rip rap below water level	A**	\$10,000+	Priority #1A 24/25	5600	GF
Valley Beneficial Bacterial Treatments (Ongoing) and Gages/Valley Lake phosphorous socks (Ongoing)	A	\$3,000	2025/2026	550040	GF
In-House Maintenance rototill path and lay down crushed gravel for preliminary accessible playground/pavilion path at Sunset	A*	\$1000+	2025/2026		
Gagewood Lion's Club Options New or updated Willow Pavilion, interior wood replacement	A	VARIES	2025/2026	6210	RF
Scout Garage Roof/Gutters/Siding (Scout Project/Maintenance)	B*	TBD	2025/2026	550025	GF
Rule Fishing Gazebo painted, wood repair, shingles	C*	\$500-\$1,000	2025/2026	550025	GF
Rule House Decks Stained and Sealed	A	\$1,000	2024/2025	550025	GF
Patch Rule Parking Lot (Ongoing)	B	\$3,000	2024/2025, 2025/2026	800020	P&L
Portable Battery for electric power for concerts/events	C	\$3,000	2025/2026	6210	RF